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| Report of: | Head of Finance |
| Contact Officer: | Tim Willis |
| Telephone No: | 01543 464 412 |
| Portfolio Leader: | Leader of the Council |
| Key Decision: | No |
| Report Track: | Cabinet: 02/02/22 Council: 16/02/22 |

Cabinet
2 February 2022
General Fund Revenue Budget and Capital Programme 2022-25

1 Purpose of Report

- 1.1 To propose to the Council the General Fund Revenue Budget for 2022-23, the updated Capital Programme 2022-23 and indicative budgets for 2023-24 to 2024-25.

2 Recommendation(s)

- 2.1 That the following be recommended to the Council at its meeting to be held on 16 February 2022:
- (a) the Budget Requirement for the General Fund Revenue Budget for 2022-23 be set at £13.237 million;
 - (b) the indicative General Fund Revenue Budgets be set at £15.173 million for 2023-24 and £15.891 million for 2024-25;
 - (c) that the detailed portfolio budgets as set out in **APPENDIX 1** be approved;
 - (d) set the General Fund working balance at a minimum of £1.0 million;
 - (e) the detailed capital programme as set out in **APPENDIX 2** and **APPENDIX 3** be approved, along with Community Infrastructure Levy allocations in **APPENDIX 4**;
 - (f) that the Council Tax for 2022-23 be increased by 1.95% to £230.04;
 - (g) the Council's Tax Base be set at 29,458.15 (as determined by the Head of Finance).

3 Key Issues and Reasons for Recommendations

- 3.1 This report sets out the current position on the General Fund Revenue Budget for 2022-23 and indicative budgets for 2023-24 to 2024-25. It also sets out the position on the Provisional Local Government Finance Settlement 2022-23, New Homes Bonus Grant allocation, the position on the Council's Collection Fund, the Council's Tax Base for 2022-23 and the consequential Council Tax for 2022-23.
- 3.2 The budget for 2022-23 is based on the indicative budget set last year, which has been updated to reflect known changes and estimates.
- 3.3 Indicative budgets have been set out for 2023-24 and 2024-25 which include the key issues which it is anticipated will have a potential impact on the Council's finances. However, it should be noted that a new funding regime for local government is to be introduced, potentially for 2023-24, but there is no further information at the current time.

4 Relationship to Corporate Priorities

- 4.1 The revenue budget and the capital programmes have been based on the Council's priorities.

5 Report Detail

- 5.1 Individual Portfolio Budgets for each of the Council's Portfolios are set out in **APPENDIX 1**. These will be considered by the Financially Resilient Council Scrutiny Committee at its meeting on 3 February 2022 as part of the Budget consultation process.

Budget Issues and Adjustments 2022-23

Inflation

- 5.2 The budgets for 2022-23 reflect anticipated pay awards for 2021-22 and 2022-23. When setting the budget for 2021-22 it was understood that no pay award would be made as part of a two-year pay freeze for those employees above the £24,000 threshold. However, a pay award of 1.75% has been offered and declined; negotiations are ongoing. A provision of 2% has been included for 2021-22 and throughout the planning period.
- 5.3 No material changes have been made to future non pay budgets with the general provision for CPI remaining at 2% for the duration of the budget period. Specific provision has been made for increases in utility costs, which have been partially offset by a reduction in utility usage as a result of the move to hybrid working for the majority of employees based at the civic offices. Other specific inflationary uplifts apply where the Council has contractual obligations.
- 5.4 Business Rates (sometimes called National Non-Domestic Rates or NNDR) income for 2022-23 has been adjusted to reflect details contained in the Provisional Local Government Settlement. Business Rates increase each year in accordance with inflation. There is no actual increase in business rates

chargeable, with the Government freezing the Business Rates multiplier and local government being compensated for the difference via a Section 31 grant.

Spending pressures/Loss of income

- 5.5 The detailed budgets have been refreshed to reflect the forecast outturn for 2021-22 and the changes that COVID has had on spending/income patterns.
- 5.6 Additional provision has been made within Portfolio budgets for inflation, the National Insurance increase and other general items, including for a pay award and increments.
- 5.7 The most significant changes to the 2022-23 Portfolio budgets are itemised below:
- Leader - transfer of Covid provision of £559k to Housing, Heritage and Leisure, transfer of parking provision £108k to Environment and Climate Change portfolio.
 - Environment and Climate Change - a net increase in waste costs from dual stream collection and dry recycling contract of £343k and reduced parking income of £121k (£108k of this transferred from Leader portfolio).
 - Innovation and High Streets - reduced premises spend Cannock market hall and shops £71k.
 - Housing, Heritage and Leisure - Commonwealth games £44k and Leisure provider spend £559k (transferred from Leader portfolio).

Business Rates Income

- 5.8 The Council's exposure to volatility in Business Rates is a key risk with a reduction in income from business rates due to the failure or temporary closure of a key industry and successful appeals against Rateable Values and backdated refunds.
- 5.9 In order to mitigate this risk as much as possible, provision is made in both the budget and final accounts for a reduction in income due to appeals.

2021-22 Forecast Outturn

- 5.10 The Budget for 2021-22 is monitored against the profiled budget. The latest position reflects the downturn in income and is updated for known changes in the forecast outturn. It is currently expected that there will be an overall net increase of £178k on Portfolio Budgets excluding income grants.

Local Government Finance Settlement 2022-23

- 5.11 The Provisional Local Government Finance Settlement for 2022-23 was received by the Council on 16 December 2021. The settlement only relates to 2022-23, pending the introduction of Business Rates Retention and a Fair Funding review to determine both core funding and Business Rate Baselines for future years.
- 5.12 In particular, the Settlement determines both the core funding to the Council and basis of incentive funding for Business Rates. A Baseline Funding Level was determined at the commencement of the current scheme in 2013-14 with a Tariff

paid to central government representing the difference between income collected and the Baseline. The Baseline Funding now represents the sole form of core funding following the demise of Revenue Support Grant.

Business Rates Pooling and Retention

- 5.13 In accordance with the 2021 Spending Review, the reset of Business Rates growth achieved to date has been deferred. No changes have been made to the Tariff paid to Central Government, which would have effectively increased, to neutralise in whole or part the growth achieved to date.
- 5.14 The Budget assumes that the Staffordshire and Stoke-on-Trent Business Rates Pool will remain in place. It also assumes a 50% reset in business rates growth with effect from 1 April 2023. The Provisional Settlement has confirmed that the pool remains designated for 2022-23. A windfall of £0.9 million will occur in 2022-23 as a result of the Reset not taking place. The government however remain committed to future changes to business rates as part of a revised local government funding regime.
- 5.15 Business Rates increase each year in line with the prevailing CPI of the preceding September. The proposed freezing of the NNDR multiplier will result in a loss of income to the Council and hence the Provisional Settlement provides compensation for this loss via the NNDR Multiplier Section 31 grant.
- 5.16 An analysis of the revised Retained Business Rates Income for the Council is set out in **APPENDIX 5**.

New Homes Bonus

- 5.17 Provisional allocations for the New Homes Bonus (NHB) scheme for 2022-23 were also announced on 16 December 2021. These allocations include the previous legacy payments for prior years.
- 5.18 The settlement therefore provides a total allocation for Cannock Chase of £1.273 million for 2022-23, comprising £662k of new NHB and £611k of legacy NHB. Projected payments for 2023-24 and 2024-25 are £200k in each year.

Lower Tier Services Grant

- 5.19 The Government is proposing a further one-off Lower Tier Services Grant payment in 2022-23, which will allocate £111 million to local authorities with responsibility for lower tier services (for example, homelessness, planning, recycling and refuse collection, and leisure services).
- 5.20 The grant is to be distributed based upon the 2013-14 settlement funding assessment with provision also being made to ensure that no authority sees an annual reduction in Core Spending Power when comparing 2021-22 funding to 2022-23 proposed funding.
- 5.21 An allocation of £136k has been proposed for Cannock Chase.

Services Grant

- 5.22 The Government has proposed a new Services Grant, worth £822 million nationally, on a one-off basis for 2022-23, based on relative need. It is intended to compensate, inter alia, for the additional costs arising from the increased employer National Insurance contributions. An allocation of £210k has been proposed for Cannock Chase.

Revenue Budget Summary 2022-23

- 5.23 The Portfolio Budget position set out below reflects the forecast outturn position for 2021-22, the proposed budget for 2022-23, and indicative budgets for 2023-24 and 2024-25.

Table 1: Revenue Budget Recommended to Council

| | Forecast Outturn | Budget | Indicative Budget | Indicative Budget |
|---|-----------------------------|-----------------|------------------------------|------------------------------|
| | 2021-22 | 2022-23 | 2023-24 | 2024-25 |
| | £000 | £000 | £000 | £000 |
| Net Expenditure | | | | |
| Portfolio budgets | 15,098 | 15,431 | 15,606 | 16,009 |
| Investment income & technical financing adjustments | (261) | (415) | (74) | 240 |
| Net Spending | 14,837 | 15,016 | 15,532 | 16,249 |
| | | | | |
| Less: Government Grants | | | | |
| Income Guarantee Grant | (125) | - | - | - |
| 2021-22 Covid Expenditure Grant | (540) | - | - | - |
| NNDR Multiplier – S.31 | (159) | (159) | (159) | (158) |
| One off Service Grant | - | (210) | - | - |
| Lower tier grant | (130) | (137) | - | - |
| New Homes Bonus | (1,417) | (1,273) | (200) | (200) |
| Budget Requirement | 12,466 | 13,237 | 15,173 | 15,891 |
| | | | | |
| Financing | | | | |
| Business Rates | (5,342) | (5,649) | (5,321) | (5,423) |
| Council Tax Support Grant | (121) | - | - | - |
| Council Tax Income | (6,574) | (6,777) | (7,047) | (7,328) |
| Total Financing | (12,037) | (12,426) | (12,368) | (12,751) |
| | | | | |
| Less Transfer from Covid reserve | (429) | (723) | - | - |
| Transfer from Working Balance | | (88) | | |
| Budget Shortfall | | | 2,805 | 3,140 |

- 5.24 A deficit of £811,000 exists in 2022-23 and a balanced budget has been achieved partly by the use of Earmarked reserves. As set out in the budget report in January 2021 there is a Covid reserve to offset temporary impacts of Covid on spending. The table shows use of reserve for 2021/22 of £429,000 and 2022/23 of £723,000, this leaves a balance on the reserve of £348,000 to support the budget in future years.
- 5.25 The above budget is based upon the maintenance of existing service provision and delivery of the priorities set out in the Corporate Plan.
- 5.26 As indicated above, details are only currently available for the 2022-23 financial year. Limited amendments have been made to assumptions in relation to the new funding regime for 2023-24 and onwards. The Business Rates Scheme in particular carries the greatest uncertainty, along with any outcome from the Fair Funding Review. In light of the uncertainty as reflected in various sections of this report, it is difficult to project the true overall position over the medium term.
- 5.27 This time last year, the Indicative Budget for 2022-23 suggested a £1.359 million gap. When comparing the currently proposed 2022-23 Budget to the anticipated 2022-23 Indicative Budget this time last year, the major differences are as set out in Table 2. This list represents the reasons why there is no gap now for 2022-23, despite a gap of £1.359 million being predicted this time last year:

Table 2: Changes in 2022-23 budget assumptions

| Description | Change £000 |
|---|----------------|
| Portfolio budgets increase | 578 |
| Investment Income | 53 |
| Unexpected Services Grant | (210) |
| Unexpected Lower Tier Grant | (136) |
| New Homes Bonus higher than anticipated | (423) |
| No Business Rates Review/reset | (423) |
| Use of Covid reserve | (723) |
| Use of Working Balances | (88) |
| Other | 13 |
| Total | (1,359) |

- 5.28 Table 1 identifies £2.805 million in 2023-24 that represents an unfunded budget gap that will need to be identified. The major reasons for the 2023-24 gap arising as compared to 2022-23 are in Table 3:

Table 3: Reasons for movement between 2022-23 and 2023-24

| Description | Change £000 |
|-------------------------------------|----------------|
| Portfolio budgets increase in 23-24 | 175 |
| Increased investment income | (95) |
| Technical - reduced use of reserves | 445 |
| One-off Services Grant in 22-23 | 210 |
| One-off Lower Tier Grant in 22-23 | 136 |
| New Homes Bonus falling in 23-24 | 1,073 |
| Reduced Business Rates in 23-24 | 328 |

| Description | Change £000 |
|--------------------------------|----------------|
| Increased Council Tax in 23-24 | (270) |
| Covid Reserve funding 22/23 | 723 |
| Working balance funding 22/23 | 88 |
| Other | (8) |
| Total | 2,805 |

Reserves and Balances

- 5.29 Reserves and balances comprise general reserves, the Working Balance and Earmarked Reserves. They help the Council to cope with unpredictable financial pressures and plan for future spending commitments. They are an essential part of good financial management and assist the Section 151 Officer in providing reassurance to Council on the robustness of the estimates and the adequacy of reserves (see **APPENDIX 7**).
- 5.30 **The Working Balance** - the current policy has for a number of years been to maintain the level of the General Fund balance at a minimum of £1 million. The General Fund balance at 1 April 2021 was £1.144 million resulting in £0.144 million remaining to support the revenue Budget.
- 5.31 There is a transfer of £88,000 from Working Balances in 2022/23.
- 5.32 Revised projected movements in Working Balances are set out below:

Table 4: Projected Movement of Working Balances

| | 2021-22 £000 | 2022-23 £000 | 2023-24 £000 | 2024-25 £000 |
|----------------|-----------------|-----------------|-----------------|-----------------|
| Balance b/f | 0.144 | 0.144 | 0.056 | (2.749) |
| Change in year | - | (0.088) | (2.805) | (3.140) |
| Balance c/f | 0.144 | 0.056 | (2.749) | (5.889) |

- 5.33 The Council holds a number of earmarked reserves for specific purposes. A summary of earmarked reserves and capital funds incorporating their planned use over the next four years is set out in **APPENDIX 6**.
- 5.34 **APPENDIX 7** sets out the required report on the robustness of the budget estimates and the adequacy of the Council's reserves.

Capital Programme 2022-23 to 2024-25

- 5.35 The updated Capital Programme is attached as **APPENDIX 2** and **APPENDIX 3**. The key changes to the Capital Programme are the inclusion of the Levelling Up Fund expenditure of £38.4 million giving a total anticipated spend of £44 million on Levelling Up.
- 5.36 The Community Infrastructure Levy (CIL) supports the Capital Programme through approved allocations to fund infrastructure. Recommendations from the CIL Working Group are attached in **APPENDIX 4**.

Council Tax Base and Collection Fund

5.37 The final part of the consideration of the Budget is the Council Tax Base. This is the number of properties in the district expressed in terms of Band D equivalents.

5.38 The Council's Tax Base is now estimated to be 29,458.15 representing an increase of 1.1% on 2021-22. The increase reflects the net increase in new properties built, offset by the cost of the Local Council Tax Reduction scheme.

5.39 The Tax Base has been calculated as follows:

| | |
|--|-------------------------|
| Council Tax base for budget setting purposes | 33,189.89 |
| Less: impact of Local Council Tax Reduction Scheme | <u>-3,731.74</u> |
| | <u>29,458.15</u> |

5.40 The Local Council Tax Reduction element of the Council Tax Base shows an increase of 125.83 as compared to 2021-22 and is likely to be as a result of COVID 19.

5.41 Details of the tax base broken down over parishes is set out in **APPENDIX 8** and as in previous years, tax bases have been amended to ensure Parish Councils are not disadvantaged by the LCTR scheme. A grant allocation is credited to Parish Councils to ensure that in setting their precepts, no additional charge is required due to any change in the operation of the LCTR scheme.

5.42 The Council's Collection Fund has been reviewed as part of the budget process and is expected to break even in 2022-23.

5.43 In determining the level of Council Tax for 2022-23 Cabinet will need to take into account the medium-term financial position and the Council Tax Referendum Thresholds.

5.44 The current approved budget of the Council assumes that Council Tax will increase by 1.95% for 2022-23.

5.45 This proposed increase is within the guidelines for district councils as contained in the 2022-23 Provisional Settlement, which requires a referendum if the threshold is exceeded, the threshold being an increase of 2% (or up to £5) whichever is the higher.

5.46 The proposed level of Cannock Chase's Council Tax for 2022-23 is £230.04 for a Band D property with the overall level of Council Tax subject to final determination by Council on 2 March 2022. The figures set out in this report may require minor amendment if any further information emerges before then. Such an increase amounts to £4.40 on a Band D property, or less than 9p per week.

5.47 The total Council Tax for the District will reflect the spending decision made by the County Council, the Office of the Police and Crime Commissioner and the Fire Authority. In addition, in certain areas, parish council precepts are also added to the overall bill.

Financial Planning

- 5.48 The Financial Plan was updated last year to reflect the impact of COVID 19. No Financial Plan was presented to the Council this year, so information relevant to the indicative budgets for 2023-24 and 2024-25 has been included in this report.
- 5.49 The Council has previously received Government financial support to address the additional cost pressures borne by the Council in responding to the pandemic. However, the Council has been required to meet a significant proportion of the loss of income from sales, fees and charges. The impact of COVID 19 has had, and continues to have a material impact on the financial position of the Council for the foreseeable future.
- 5.50 A new financial regime for local government was intended to be introduced with effect from 1 April 2021, then from 1 April 2022, but as a result of the pandemic this has been delayed until 2023-24. The ongoing funding for the Council remains unclear with detailed work on the new regime being delayed and hence no indicative funding levels being available. The changes to the local government financial regime include:
- Business Rates Retention
 - Reset of Business Rates
 - Fair Funding Review.
- 5.51 It is impossible to determine how both Core and Incentive based funding will change under the new regime. Material variances exist between the best /worst case future scenarios and it is essential that a prudent approach is adopted until further details become available. This is particularly relevant in relation to the assumptions made in relation to the ongoing impact of COVID19, the potential for further Government support and the radical overhaul of the local government financial regime.
- 5.52 The Council has at the present date effectively no uncommitted capital resources. Its future programme will be financed by the generation of Capital Receipts and Prudential borrowing subject to its financing being prudent, sustainable and affordable,
- 5.53 Given the forecast for the financial position at the end of 2022-23 and the future budget pressures highlighted above, the Council is going to need to find savings for delivery in 2023-24. The review of further shared services could deliver savings but at this point the business case is awaited and no decision has been made on whether to proceed. Alongside the work on the shared services business case, further work will be undertaken to identify options to deliver savings or generate income, of a magnitude that goes towards meeting the projected shortfalls in 2023-24 and 2024-25.

6 Implications

6.1 Financial

Contained within the report.

6.2 **Legal**

None.

6.3 **Human Resources**

None.

6.4 **Risk Management**

Set out in full in **APPENDIX 9**.

6.5 **Equality & Diversity**

None.

6.6 **Climate Change**

A costed Climate Change Action Plan is being prepared and will be subject to consideration as part of future year's budget processes. Any interim measures that cannot be contained within existing budgets will be subject to separate reports to Cabinet and Council as appropriate.

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| 7 Appendices to the Report |
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Appendix 1: Detailed Portfolio Budgets and Variation Statements

Appendix 2: Capital Programme 2021-22 to 2024-25

Appendix 3: General Fund and Section 106 Capital Budgets 2021/22 to 2024/25

Appendix 4: Community Infrastructure Levy (CIL) Allocation Process and Recommendations

Appendix 5: Business Rates Retention - Retained Income

Appendix 6: Other General Fund Earmarked Reserves

Appendix 7: Report of the Chief Finance Officer on the Robustness of the Budget Estimates and the Adequacy of the Council's Reserves

Appendix 8: Council Tax Base 2022-23

Appendix 9: Working Balance - Financial Risks Facing the Authority.

Previous Consideration

None.

Background Papers

Files available in Financial Services.

Community Engagement, Health & Well Being**Appendix 1**

| | Outturn 2021-2022 £ | Budget 2022-2023 £ | Budget 2023-2024 £ | Budget 2024-2025 £ |
|--|---------------------------|--------------------------|--------------------------|--------------------------|
| 1 Benefits Payments | | | | |
| Transfer Payments | 15,643,870 | | | |
| Total Expenditure | 15,643,870 | 14,375,860 | 13,209,280 | 13,209,280 |
| Income | (15,875,190) | (14,607,180) | (13,440,600) | (13,440,600) |
| Total Income | (15,875,190) | (14,607,180) | (13,440,600) | (13,440,600) |
| Benefits Payments Net Expenditure | (231,320) | (231,320) | (231,320) | (231,320) |
| 2 Food Safety | | | | |
| Employee Expenses | 350,510 | 318,900 | 330,420 | 340,970 |
| Transport Related Expenditure | 10,140 | 10,240 | 10,340 | 10,440 |
| Supplies & Services | 48,070 | 48,410 | 48,740 | 49,080 |
| Total Expenditure | 408,720 | 377,550 | 389,500 | 400,490 |
| Income | (5,500) | (5,500) | (5,500) | (5,610) |
| Total Income | (5,500) | (5,500) | (5,500) | (5,610) |
| Food Safety Net Expenditure | 403,220 | 372,050 | 384,000 | 394,880 |
| 3 Management & Administration | | | | |
| Employee Expenses | 65,090 | 67,900 | 70,580 | 73,320 |
| Transport Related Expenditure | 130 | 130 | 130 | 130 |
| Supplies & Services | 650 | 660 | 670 | 680 |
| Total Expenditure | 65,870 | 68,690 | 71,380 | 74,130 |
| Management & Administration Net Expenditure | 65,870 | 68,690 | 71,380 | 74,130 |
| 4 Mortuary | | | | |
| Employee Expenses | 47,330 | 49,060 | 50,620 | 52,120 |
| Premises Related Expenditure | 20,810 | 21,180 | 21,520 | 21,720 |
| Supplies & Services | 21,380 | 21,570 | 21,760 | 21,940 |
| Total Expenditure | 89,520 | 91,810 | 93,900 | 95,780 |
| Income | (105,750) | (107,860) | (109,970) | (109,970) |
| Total Income | (105,750) | (107,860) | (109,970) | (109,970) |
| Mortuary Net Expenditure | (16,230) | (16,050) | (16,070) | (14,190) |
| 5 Licensing | | | | |
| Employee Expenses | 165,540 | 171,900 | 177,690 | 183,710 |
| Transport Related Expenditure | 4,680 | 4,730 | 4,780 | 4,830 |
| Supplies & Services | 36,180 | 36,560 | 36,940 | 37,320 |
| Total Expenditure | 206,400 | 213,190 | 219,410 | 225,860 |
| Income | (277,200) | (282,640) | (288,190) | (293,860) |
| Total Income | (277,200) | (282,640) | (288,190) | (293,860) |
| Licensing Net Expenditure | (70,800) | (69,450) | (68,780) | (68,000) |
| 6 Grants & Contributions | | | | |
| Supplies & Services | 148,640 | 151,630 | 153,130 | 156,190 |
| Total Expenditure | 148,640 | 151,630 | 153,130 | 156,190 |
| Grants & Contributions Net Expenditure | 148,640 | 151,630 | 153,130 | 156,190 |
| Community Engagement, Health & Well Being Net Expenditure | 299,380 | 275,550 | 292,340 | 311,690 |

Community Engagement, Health & Wellbeing Portfolio

Appendix 1

Variation Statement 2022/2023 to 2024/2025

| | 2022/23 Indicative | Real Terms / Efficiency Variations | 2022/2023 Budget | 2023/24 Indicative | Real Terms / Efficiency Variations | 2023/2024 Budget | Inflation | Real Terms / Efficiency Variations | 2024/2025 Budget |
|--------------------------|-----------------------|---|---------------------|-----------------------|---|---------------------|-----------|---|---------------------|
| | £000's | £000's | £000's | £000's | £000's | £000's | £000's | £000's | £000's |
| Employee Costs | 650 | - 42 | 608 | 672 | - 43 | 629 | 12 | 9 | 650 |
| Premises Related Costs | 21 | - | 21 | 22 | - | 22 | - | - | 22 |
| Transport Related Costs | 15 | - | 15 | 15 | - | 15 | - | - | 15 |
| Supplies and Services | 259 | - | 259 | 261 | - | 261 | 4 | - | 265 |
| Transfer Payments | 14,376 | - | 14,376 | 13,209 | - | 13,209 | | - | 13,209 |
| Total Expenditure | 15,321 | - 42 | 15,279 | 14,179 | - 43 | 14,136 | 16 | 9 | 14,161 |
| Income | - 15,003 | - | - 15,003 | - 13,844 | - | - 13,844 | - 6 | - | - 13,850 |
| Net Expenditure | 318 | - 42 | 276 | 335 | - 43 | 292 | 10 | 9 | 311 |

Community Engagement, Health & Wellbeing Portfolio**Proposed Real Terms / Efficiency Variations****2022/23 Change**

| | £'000 | £'000 |
|--|-------|-------------|
| <u>Real Term Variations</u> | | |
| NI Increase | | 3 |
| Transfer staffing to Housing, Heritage and Leisure portfolio | | -45 |
| | | <u>- 42</u> |

2023/24 Change

| | £'000 | £'000 |
|--|-------|-------------|
| <u>Real Term Variations</u> | | |
| NI Increase | | 3 |
| Transfer staffing to Housing, Heritage and Leisure portfolio | | -45 |
| minor variations | | -1 |
| | | <u>- 43</u> |

2023/24 to 2024/25 Change

| | £'000 | £'000 |
|------------------------------------|-------|----------|
| <u>Real Term Variations</u> | | |
| Increase in Superannuation | | 11 |
| minor variations | | -2 |
| | | <u>9</u> |

District Development**Appendix 1**

| | Outturn 2021-2022 | Budget 2022-2023 | Budget 2023-2024 | Budget 2024-2025 |
|---|------------------------------|-----------------------------|-----------------------------|-----------------------------|
| | £ | £ | £ | £ |
| 1 Economic Development | | | | |
| Employee Expenses | 186,470 | 273,800 | 280,920 | 201,000 |
| Transport Related Expenditure | 2,740 | 2,770 | 2,800 | 2,830 |
| Supplies & Services | 139,490 | 114,670 | 70,010 | 20,180 |
| Total Expenditure | 328,700 | 391,240 | 353,730 | 224,010 |
| Income | (15,530) | | | - |
| Total Income | (15,530) | | | - |
| Economic Development Net Expenditure | 313,170 | 391,240 | 353,730 | 224,010 |
| 2 Management & Support | | | | |
| Employee Expenses | 439,680 | 457,600 | 473,800 | 488,930 |
| Transport Related Expenditure | 10,690 | 10,790 | 10,900 | 11,010 |
| Supplies & Services | 101,880 | 84,070 | 84,900 | 85,650 |
| Total Expenditure | 552,250 | 552,460 | 569,600 | 585,590 |
| Income | (67,210) | (51,820) | (40,170) | (40,980) |
| Total Income | (67,210) | (51,820) | (40,170) | (40,980) |
| Management & Support Net Expenditure | 485,040 | 500,640 | 529,430 | 544,610 |
| 3 Development Control | | | | |
| Employee Expenses | 417,980 | 292,200 | 303,090 | 314,250 |
| Transport Related Expenditure | 5,950 | 6,010 | 6,070 | 6,130 |
| Supplies & Services | 94,030 | 94,430 | 94,820 | 95,230 |
| Total Expenditure | 517,960 | 392,640 | 403,980 | 415,610 |
| Income | (254,320) | (374,890) | (375,460) | (376,040) |
| Total Income | (254,320) | (374,890) | (375,460) | (376,040) |
| Development Control Net Expenditure | 263,640 | 17,750 | 28,520 | 39,570 |
| 4 Building Control | | | | |
| Employee Expenses | 585,530 | 607,990 | 627,690 | 648,470 |
| Transport Related Expenditure | 21,860 | 22,080 | 22,300 | 22,520 |
| Supplies & Services | 66,190 | 68,150 | 68,820 | 69,500 |
| Total Expenditure | 673,580 | 698,220 | 718,810 | 740,490 |
| Income | (541,800) | (557,570) | (572,000) | (587,110) |
| Total Income | (541,800) | (557,570) | (572,000) | (587,110) |
| Building Control Net Expenditure | 131,780 | 140,650 | 146,810 | 153,380 |
| 5 Industrial Sites | | | | |
| Premises Related Expenditure | 11,290 | 11,420 | 11,610 | 11,730 |
| Capital Financing Costs | 1,610 | 1,610 | 1,610 | 1,610 |
| Total Expenditure | 12,900 | 13,030 | 13,220 | 13,340 |
| Income | (115,000) | (115,000) | (115,000) | (115,000) |
| Total Income | (115,000) | (115,000) | (115,000) | (115,000) |
| Industrial Sites Net Expenditure | (102,100) | (101,970) | (101,780) | (101,660) |
| District Development Net Expenditure | 1,091,530 | 948,310 | 956,710 | 859,910 |

District Development Portfolio**Variation Statement 2022/2023 to 2024/2025**

| | 2022/23 Indicative | Real Terms / Efficiency Variations | 2022/2023 Budget | 2023/24 Indicative | Real Terms / Efficiency Variations | 2023/2024 Budget | Inflation | Real Terms / Efficiency Variations | 2024/2025 Budget |
|--------------------------|-----------------------|---|---------------------|-----------------------|---|---------------------|-----------|---|---------------------|
| | £000's | £000's | £000's | £000's | £000's | £000's | £000's | £000's | £000's |
| Employee Costs | 1,623 | 8 | 1,631 | 1,677 | 9 | 1,686 | 30 | - 63 | 1,653 |
| Premises Related Costs | 11 | - | 11 | 12 | - | 12 | - | - | 12 |
| Transport Related Costs | 42 | - | 42 | 42 | - | 42 | - | - | 42 |
| Supplies and Services | 360 | 1 | 361 | 317 | 1 | 318 | 3 | - 51 | 270 |
| Capital Financing Costs | 2 | - | 2 | 2 | - | 2 | | - | 2 |
| Total Expenditure | 2,038 | 9 | 2,047 | 2,050 | 10 | 2,060 | 33 | - 114 | 1,979 |
| Income | - 1,098 | - 1 | - 1,099 | - 1,115 | 12 | - 1,103 | - 11 | - 5 | - 1,119 |
| Net Expenditure | 940 | 8 | 948 | 935 | 22 | 957 | 22 | - 119 | 860 |

District Development Portfolio**Proposed Real Terms / Efficiency Variations****2022/23 Change**

| | £'000 | £'000 |
|------------------------------------|-------|----------|
| <u>Real Term Variations</u> | | |
| NI Increase | | 8 |
| | | <u>8</u> |

2023/24 Change

| | £'000 | £'000 |
|------------------------------------|-------|-----------|
| <u>Real Term Variations</u> | | |
| NI Increase | | 9 |
| Reserve funding falling out | | 12 |
| minor variations | | 1 |
| | | <u>22</u> |

2023/24 to 2024/25 Change

| | £'000 | £'000 |
|--|------------|-------------|
| <u>Real Term Variations</u> | | |
| Staffing variations (including increments) | | |
| Economic prosperity strategy falling out | | |
| Employees | -88 | |
| Supplies | <u>-51</u> | -139 |
| Increase in Superannuation | | 25 |
| minor variations | | -5 |
| | | <u>-119</u> |

Environment & Climate Change**Appendix 1**

| | Outturn 2021-2022 | Budget 2022-2023 | Budget 2023-2024 | Budget 2024-2025 |
|--|------------------------------|-----------------------------|-----------------------------|-----------------------------|
| | £ | £ | £ | £ |
| 1 Waste & Recycling | | | | |
| Employee Expenses | 278,300 | 293,810 | 309,410 | 323,970 |
| Premises Related Expenditure | 2,900 | 2,930 | 2,960 | 2,990 |
| Transport Related Expenditure | 5,900 | 5,990 | 6,080 | 6,170 |
| Supplies & Services | 83,880 | 54,580 | 55,470 | 55,840 |
| Third Party Payments | 2,556,790 | 3,247,460 | 3,489,580 | 3,578,540 |
| Total Expenditure | 2,927,770 | 3,604,770 | 3,863,500 | 3,967,510 |
| Income | (952,750) | (1,148,540) | (1,155,900) | (937,330) |
| Total Income | (952,750) | (1,148,540) | (1,155,900) | (937,330) |
| Waste & Recycling Net Expenditure | 1,975,020 | 2,456,230 | 2,707,600 | 3,030,180 |
| 2 Regulatory Services | | | | |
| Employee Expenses | 454,200 | 476,340 | 493,740 | 511,880 |
| Premises Related Expenditure | 1,040 | 1,060 | 1,080 | 1,100 |
| Transport Related Expenditure | 16,940 | 17,110 | 17,280 | 17,460 |
| Supplies & Services | 40,640 | 41,100 | 41,520 | 41,950 |
| Third Party Payments | 43,970 | 44,850 | 45,750 | 47,580 |
| Total Expenditure | 556,790 | 580,460 | 599,370 | 619,970 |
| Income | (21,640) | (22,180) | (22,630) | (23,090) |
| Total Income | (21,640) | (22,180) | (22,630) | (23,090) |
| Regulatory Services Net Expenditure | 535,150 | 558,280 | 576,740 | 596,880 |
| 3 Cleansing Services | | | | |
| Premises Related Expenditure | 5,870 | 5,930 | 5,990 | 6,050 |
| Supplies & Services | 5,530 | 5,580 | 5,630 | 5,680 |
| Third Party Payments | 430,790 | 444,550 | 457,160 | 470,460 |
| Total Expenditure | 442,190 | 456,060 | 468,780 | 482,190 |
| Cleansing Services Net Expenditure | 442,190 | 456,060 | 468,780 | 482,190 |
| 4 Drainage Services | | | | |
| Premises Related Expenditure | 8,610 | 8,700 | 8,790 | 8,880 |
| Total Expenditure | 8,610 | 8,700 | 8,790 | 8,880 |
| Drainage Services Net Expenditure | 8,610 | 8,700 | 8,790 | 8,880 |
| 5 Street Cleansing | | | | |
| Employee Expenses | 505,030 | 524,240 | 541,670 | 560,130 |
| Premises Related Expenditure | 3,390 | 3,460 | 3,530 | 3,600 |
| Transport Related Expenditure | 157,650 | 159,900 | 162,190 | 164,510 |
| Supplies & Services | 31,820 | 32,100 | 32,370 | 32,640 |
| Total Expenditure | 697,890 | 719,700 | 739,760 | 760,880 |
| Income | (697,890) | (719,700) | (739,760) | (760,880) |
| Total Income | (697,890) | (719,700) | (739,760) | (760,880) |
| Street Cleansing Net Expenditure | - | - | - | - |

Environment & Climate Change**Appendix 1**

| | Outturn 2021-2022 | Budget 2022-2023 | Budget 2023-2024 | Budget 2024-2025 |
|---|------------------------------|-----------------------------|-----------------------------|-----------------------------|
| | £ | £ | £ | £ |
| 6 Countryside Management | | | | |
| Employee Expenses | 171,870 | 164,440 | 170,500 | 176,830 |
| Premises Related Expenditure | 8,220 | 8,360 | 8,500 | 8,570 |
| Transport Related Expenditure | 12,770 | 13,030 | 13,290 | 13,560 |
| Supplies & Services | 29,090 | 29,390 | 29,690 | 30,000 |
| Total Expenditure | 221,950 | 215,220 | 221,980 | 228,960 |
| Income | (26,020) | (13,660) | (13,910) | (13,950) |
| Total Income | (26,020) | (13,660) | (13,910) | (13,950) |
| Countryside Management Net Expenditure | 195,930 | 201,560 | 208,070 | 215,010 |
| 7 Public Clocks | | | | |
| Premises Related Expenditure | 5,360 | 5,520 | 5,670 | 5,800 |
| Total Expenditure | 5,360 | 5,520 | 5,670 | 5,800 |
| Public Clocks Net Expenditure | 5,360 | 5,520 | 5,670 | 5,800 |
| 8 Off Street Parking | | | | |
| Premises Related Expenditure | 353,110 | 348,330 | 354,890 | 361,360 |
| Transport Related Expenditure | 10 | 10 | 10 | 10 |
| Supplies & Services | 129,280 | 132,800 | 136,420 | 137,780 |
| Third Party Payments | 29,820 | 30,770 | 31,650 | 32,570 |
| Total Expenditure | 512,220 | 511,910 | 522,970 | 531,720 |
| Income | (690,480) | (763,280) | (808,420) | (808,430) |
| Total Income | (690,480) | (763,280) | (808,420) | (808,430) |
| Off Street Parking Net Expenditure | (178,260) | (251,370) | (285,450) | (276,710) |
| 9 Bus Shelters | | | | |
| Premises Related Expenditure | 34,270 | 34,940 | 35,610 | 35,750 |
| Total Expenditure | 34,270 | 34,940 | 35,610 | 35,750 |
| Income | (36,120) | (36,840) | (37,580) | (38,330) |
| Total Income | (36,120) | (36,840) | (37,580) | (38,330) |
| Bus Shelters Net Expenditure | (1,850) | (1,900) | (1,970) | (2,580) |
| 10 Conservation Areas | | | | |
| Employee Expenses | 165,510 | 173,350 | 180,370 | 186,240 |
| Transport Related Expenditure | 5,090 | 5,140 | 5,190 | 5,240 |
| Supplies & Services | 1,970 | 1,990 | 2,010 | 2,030 |
| Total Expenditure | 172,570 | 180,480 | 187,570 | 193,510 |
| Conservation Areas Net Expenditure | 172,570 | 180,480 | 187,570 | 193,510 |
| Environment & Climate Change Net Expenditure | 3,154,720 | 3,613,560 | 3,875,800 | 4,253,160 |

Environment & Climate Change Portfolio**Variation Statement 2022/2023 to 2024/2025**

| | 2022/23 Indicative | Real Terms / Efficiency Variations | 2022/2023 Budget | 2023/24 Indicative | Real Terms / Efficiency Variations | 2023/2024 Budget | Inflation | Real Terms / Efficiency Variations | 2024/2025 Budget |
|--------------------------|-----------------------|---|---------------------|-----------------------|---|---------------------|------------|---|---------------------|
| | £000's | £000's | £000's | £000's | £000's | £000's | £000's | £000's | £000's |
| Employee Costs | 1,622 | 10 | 1,632 | 1,686 | 10 | 1,696 | 28 | 35 | 1,759 |
| Premises Related Costs | 431 | - 12 | 419 | 439 | - 12 | 427 | 2 | 5 | 434 |
| Transport Related Costs | 201 | - | 201 | 204 | - | 204 | 3 | - | 207 |
| Supplies and Services | 298 | - | 298 | 303 | - | 303 | 3 | - | 306 |
| Third Party Payments | 3,216 | 552 | 3,768 | 3,313 | 711 | 4,024 | 81 | 24 | 4,129 |
| Total Expenditure | 5,768 | 550 | 6,318 | 5,945 | 709 | 6,654 | 117 | 64 | 6,835 |
| Income | - 2,613 | - 91 | - 2,704 | - 2,654 | - 124 | - 2,778 | - 40 | 236 | - 2,582 |
| Net Expenditure | 3,155 | 459 | 3,614 | 3,291 | 585 | 3,876 | 77 | 300 | 4,253 |

Environment & Climate Change Portfolio
Proposed Real Terms / Efficiency Variations

2022/23 Change

| | £'000 | £'000 |
|--|-------|-------------------|
| <u>Real Term Variations</u> | | |
| NI Increase | | 7 |
| Waste dual stream and dry recycling contract | | |
| Increase gate fees dry recycling | 123 | |
| Additional contract cost dual stream collection | 431 | |
| Reduced recycling credits | 26 | |
| Staffordshire County Council contribution to dual stream | -237 | 343 |
| Waste property number changes | | -4 |
| Reduced parking income | | 121 |
| minor variations | | -8 |
| | | <u>459</u> |

2023/24 Change

| | £'000 | £'000 |
|--|-------|-------------------|
| <u>Real Term Variations</u> | | |
| NI Increase | | 7 |
| Waste dual stream and dry recycling contract | | |
| Increase gate fees dry recycling | 126 | |
| Additional contract cost dual stream collection | 603 | |
| Reduced recycling credits | 38 | |
| Staffordshire County Council contribution to dual stream | -237 | 530 |
| Waste property number changes | | -19 |
| Reduced parking income | | 76 |
| minor variations | | -9 |
| | | <u>585</u> |

2023/24 to 2024/25 Change

| | £'000 | £'000 |
|--|-------|-------------------|
| <u>Real Term Variations</u> | | |
| Increase in Superannuation | | 35 |
| Staffordshire County Council contribution to dual stream falling out | | 237 |
| Waste property number changes | | 19 |
| minor variations | | 9 |
| | | <u>300</u> |

Housing, Heritage & Leisure

Appendix 1

| | Outturn 2021-2022 £ | Budget 2022-2023 £ | Budget 2023-2024 £ | Budget 2024-2025 £ |
|--|---------------------------|--------------------------|--------------------------|--------------------------|
| 1 Grounds Maintenance | | | | |
| Employee Expenses | 703,140 | 731,640 | 756,980 | 783,510 |
| Premises Related Expenditure | 35,390 | 36,010 | 36,660 | 36,860 |
| Transport Related Expenditure | 63,620 | 64,860 | 66,130 | 67,410 |
| Supplies & Services | 159,050 | 160,610 | 162,220 | 163,730 |
| Total Expenditure | 961,200 | 993,120 | 1,021,990 | 1,051,510 |
| Income | (961,200) | (994,730) | (1,023,600) | (1,053,190) |
| Total Income | (961,200) | (994,730) | (1,023,600) | (1,053,190) |
| Grounds Maintenance Net Expenditure | - | (1,610) | (1,610) | (1,680) |
| 2 Parks & Open Spaces | | | | |
| Employee Expenses | 513,500 | 544,540 | 501,740 | 514,840 |
| Premises Related Expenditure | 441,890 | 450,640 | 463,030 | 478,330 |
| Transport Related Expenditure | 20,790 | 18,840 | 19,140 | 19,450 |
| Supplies & Services | 173,250 | 144,760 | 136,060 | 137,170 |
| Third Party Payments | 186,070 | 191,990 | 197,440 | 203,200 |
| Total Expenditure | 1,335,500 | 1,350,770 | 1,317,410 | 1,352,990 |
| Income | (149,280) | (148,950) | (84,060) | (84,670) |
| Total Income | (149,280) | (148,950) | (84,060) | (84,670) |
| Parks & Open Spaces Net Expenditure | 1,186,220 | 1,201,820 | 1,233,350 | 1,268,320 |
| 3 Private Sector Housing | | | | |
| Employee Expenses | 247,470 | 299,080 | 307,530 | 317,670 |
| Transport Related Expenditure | 11,480 | 11,600 | 11,720 | 11,840 |
| Supplies & Services | 10,120 | 10,230 | 10,330 | 10,440 |
| Total Expenditure | 269,070 | 320,910 | 329,580 | 339,950 |
| Income | (45,520) | (46,370) | (47,260) | (48,210) |
| Total Income | (45,520) | (46,370) | (47,260) | (48,210) |
| Private Sector Housing Net Expenditure | 223,550 | 274,540 | 282,320 | 291,740 |
| 4 Stadium | | | | |
| Employee Expenses | 42,540 | 43,530 | 44,390 | 45,280 |
| Premises Related Expenditure | 50,030 | 50,160 | 50,380 | 50,510 |
| Supplies & Services | 20,730 | 20,730 | 20,730 | 20,730 |
| Total Expenditure | 113,300 | 114,420 | 115,500 | 116,520 |
| Stadium Net Expenditure | 113,300 | 114,420 | 115,500 | 116,520 |
| 5 Circular 8/95 | | | | |
| Supplies & Services | 35,520 | 35,520 | 35,520 | 35,520 |
| Total Expenditure | 35,520 | 35,520 | 35,520 | 35,520 |
| Circular 8/95 Net Expenditure | 35,520 | 35,520 | 35,520 | 35,520 |

Housing, Heritage & Leisure

Appendix 1

| | Outturn 2021-2022 £ | Budget 2022-2023 £ | Budget 2023-2024 £ | Budget 2024-2025 £ |
|--|---------------------------|--------------------------|--------------------------|--------------------------|
| 6 Cemeteries | | | | |
| Employee Expenses | 138,980 | 144,960 | 149,890 | 154,840 |
| Premises Related Expenditure | 63,640 | 68,100 | 69,490 | 70,490 |
| Transport Related Expenditure | 10,490 | 10,700 | 10,420 | 10,620 |
| Supplies & Services | 23,390 | 23,680 | 41,070 | 41,510 |
| Total Expenditure | 236,500 | 247,440 | 270,870 | 277,460 |
| Income | (194,390) | (222,010) | (280,500) | (286,050) |
| Total Income | (194,390) | (222,010) | (280,500) | (286,050) |
| Cemeteries Net Expenditure | 42,110 | 25,430 | (9,630) | (8,590) |
| 7 Contract Monitoring | | | | |
| Employee Expenses | 205,640 | 213,640 | 220,660 | 227,960 |
| Premises Related Expenditure | 11,020 | 11,130 | 11,240 | 11,350 |
| Transport Related Expenditure | 10,090 | 10,260 | 10,430 | 10,600 |
| Supplies & Services | 2,830 | 2,850 | 2,870 | 2,890 |
| Total Expenditure | 229,580 | 237,880 | 245,200 | 252,800 |
| Income | (48,700) | (50,970) | (53,000) | (55,120) |
| Total Income | (48,700) | (50,970) | (53,000) | (55,120) |
| Contract Monitoring Net Expenditure | 180,880 | 186,910 | 192,200 | 197,680 |
| 8 Housing Services | | | | |
| Employee Expenses | 468,010 | 503,950 | 514,630 | 530,480 |
| Premises Related Expenditure | 5,700 | 5,810 | 5,920 | 5,930 |
| Transport Related Expenditure | 2,580 | 2,600 | 2,620 | 2,640 |
| Supplies & Services | 232,460 | 143,270 | 144,450 | 145,240 |
| Third Party Payments | 290 | 300 | 310 | 320 |
| Total Expenditure | 709,040 | 655,930 | 667,930 | 684,610 |
| Income | (314,010) | (247,820) | (248,080) | (254,380) |
| Total Income | (314,010) | (247,820) | (248,080) | (254,380) |
| Housing Services Net Expenditure | 395,030 | 408,110 | 419,850 | 430,230 |
| 9 Leisure Management Contract | | | | |
| Premises Related Expenditure | 182,590 | 186,240 | 189,960 | 193,750 |
| Supplies & Services | 2,260,550 | 2,362,400 | 1,839,480 | 1,876,270 |
| Total Expenditure | 2,443,140 | 2,548,640 | 2,029,440 | 2,070,020 |
| Income | (182,420) | (186,050) | (189,750) | (193,520) |
| Total Income | (182,420) | (186,050) | (189,750) | (193,520) |
| Leisure Management Contract Net Expenditure | 2,260,720 | 2,362,590 | 1,839,690 | 1,876,500 |

Housing, Heritage & Leisure**Appendix 1**

| | Outturn 2021-2022 | Budget 2022-2023 | Budget 2023-2024 | Budget 2024-2025 |
|--|------------------------------|-----------------------------|-----------------------------|-----------------------------|
| | £ | £ | £ | £ |
| 10 Leisure, Planning & Marketing | | | | |
| Employee Expenses | 209,840 | 219,510 | 171,960 | 176,730 |
| Transport Related Expenditure | 2,110 | 2,120 | 2,140 | 2,160 |
| Supplies & Services | 24,870 | 60,610 | 16,420 | 16,480 |
| Total Expenditure | 236,820 | 282,240 | 190,520 | 195,370 |
| Income | (89,920) | (83,420) | (29,260) | (29,470) |
| Total Income | (89,920) | (83,420) | (29,260) | (29,470) |
| Leisure, Planning & Marketing Net Expenditure | 146,900 | 198,820 | 161,260 | 165,900 |
| 11 Allotments | | | | |
| Premises Related Expenditure | 4,000 | 4,070 | 4,150 | 4,220 |
| Total Expenditure | 4,000 | 4,070 | 4,150 | 4,220 |
| Income | (4,640) | (4,640) | (4,640) | (4,640) |
| Total Income | (4,640) | (4,640) | (4,640) | (4,640) |
| Allotments Net Expenditure | (640) | (570) | (490) | (420) |
| Housing, Heritage & Leisure Net Expenditure | 4,583,590 | 4,805,980 | 4,267,960 | 4,371,720 |

Housing, Heritage & Leisure PortfolioVariation Statement 2022/2023 to 2024/2025

| | 2022/23 Indicative | Real Terms / Efficiency Variations | 2022/2023 Budget | 2023/24 Indicative | Real Terms / Efficiency Variations | 2023/2024 Budget | Inflation | Real Terms / Efficiency Variations | 2024/2025 Budget |
|--------------------------|-----------------------|---|---------------------|-----------------------|---|---------------------|-------------|---|---------------------|
| | £000's | £000's | £000's | £000's | £000's | £000's | £000's | £000's | £000's |
| Employee Costs | 2,603 | 98 | 2,701 | 2,576 | 92 | 2,668 | 48 | 35 | 2751 |
| Premises Related Costs | 802 | 10 | 812 | 820 | 11 | 831 | 27 | - 7 | 851 |
| Transport Related Costs | 121 | - | 121 | 123 | - 1 | 122 | 2 | 1 | 125 |
| Supplies and Services | 2,351 | 614 | 2,965 | 2,399 | 10 | 2,409 | 41 | - | 2,450 |
| Third Party Payments | 192 | - | 192 | 197 | 1 | 198 | 4 | 2 | 204 |
| Total Expenditure | 6,069 | 722 | 6,791 | 6,115 | 113 | 6,228 | 122 | 31 | 6,381 |
| Income | - 1,926 | - 59 | - 1,985 | - 1,908 | - 52 | - 1,960 | - 48 | - 1 | - 2,009 |
| Net Expenditure | 4,143 | 663 | 4,806 | 4,207 | 61 | 4,268 | 74 | 30 | 4,372 |

Housing, Heritage & Leisure Portfolio**Proposed Real Terms / Efficiency Variations****2022/23 Change**

| | £'000 | £'000 |
|---|-------|-------------------|
| <u>Real Term Variations</u> | | |
| NI Increase | | 11 |
| Transfer of post from Community, Engagement, Health and Wellbeing portfolio | | 45 |
| Commonwealth Games | | 44 |
| Increased HRA recharge | | -3 |
| Transfer Covid leisure provision from Leader portfolio | | 559 |
| minor variations | | 7 |
| | | <u>663</u> |

2023/24 Change

| | £'000 | £'000 |
|---|-------|------------------|
| <u>Real Term Variations</u> | | |
| NI Increase | | 11 |
| Transfer of post from Community, Engagement, Health and Wellbeing portfolio | | 45 |
| Increased HRA recharge | | -3 |
| minor variations | | 8 |
| | | <u>61</u> |

2023/24 to 2024/25 Change

| | £'000 | £'000 |
|------------------------------------|-------|------------------|
| <u>Real Term Variations</u> | | |
| Increase in Superannuation | | 34 |
| minor variations | | -4 |
| | | <u>30</u> |

Innovation & High Streets**Appendix 1**

| | Outturn 2021-2022 £ | Budget 2022-2023 £ | Budget 2023-2024 £ | Budget 2024-2025 £ |
|---|---------------------------|--------------------------|--------------------------|--------------------------|
| 1 Legal Services | | | | |
| Third Party Payments | 264,060 | 275,370 | 284,010 | 292,640 |
| Total Expenditure | 264,060 | 275,370 | 284,010 | 292,640 |
| Income | (176,660) | (184,890) | (192,250) | (199,950) |
| Total Income | (176,660) | (184,890) | (192,250) | (199,950) |
| Legal Services Net Expenditure | 87,400 | 90,480 | 91,760 | 92,690 |
| 2 Technology | | | | |
| Supplies & Services | 123,060 | 123,770 | 125,240 | 126,730 |
| Third Party Payments | 759,200 | 783,210 | 803,940 | 823,950 |
| Total Expenditure | 882,260 | 906,980 | 929,180 | 950,680 |
| Income | (203,870) | (212,840) | (221,320) | (230,180) |
| Total Income | (203,870) | (212,840) | (221,320) | (230,180) |
| Technology Net Expenditure | 678,390 | 694,140 | 707,860 | 720,500 |
| 3 Governance | | | | |
| Employee Expenses | 109,490 | 113,680 | 117,160 | 120,820 |
| Transport Related Expenditure | 1,070 | 1,080 | 1,090 | 1,100 |
| Supplies & Services | 30,720 | 30,720 | 31,020 | 31,320 |
| Total Expenditure | 141,280 | 145,480 | 149,270 | 153,240 |
| Income | (29,970) | (30,540) | (22,040) | (19,250) |
| Total Income | (29,970) | (30,540) | (22,040) | (19,250) |
| Governance Net Expenditure | 111,310 | 114,940 | 127,230 | 133,990 |
| 4 Human Resources | | | | |
| Third Party Payments | 257,600 | 268,220 | 277,150 | 285,980 |
| Total Expenditure | 257,600 | 268,220 | 277,150 | 285,980 |
| Income | (149,990) | (156,960) | (163,210) | (169,750) |
| Total Income | (149,990) | (156,960) | (163,210) | (169,750) |
| Human Resources Net Expenditure | 107,610 | 111,260 | 113,940 | 116,230 |
| 5 Customer Services | | | | |
| Employee Expenses | 255,270 | 264,700 | 273,790 | 283,740 |
| Supplies & Services | 105,030 | 105,890 | 106,960 | 107,830 |
| Third Party Payments | 7,000 | 7,140 | 7,280 | 7,570 |
| Total Expenditure | 367,300 | 377,730 | 388,030 | 399,140 |
| Income | (96,300) | (100,780) | (104,780) | (108,970) |
| Total Income | (96,300) | (100,780) | (104,780) | (108,970) |
| Customer Services Net Expenditure | 271,000 | 276,950 | 283,250 | 290,170 |
| 6 Corporate Services | | | | |
| Employee Expenses | 131,870 | 136,890 | 141,550 | 146,330 |
| Supplies & Services | 98,440 | 99,310 | 100,310 | 101,310 |
| Total Expenditure | 230,310 | 236,200 | 241,860 | 247,640 |
| Income | (34,630) | (36,170) | (37,520) | (38,970) |
| Total Income | (34,630) | (36,170) | (37,520) | (38,970) |
| Corporate Services Net Expenditure | 195,680 | 200,030 | 204,340 | 208,670 |

Innovation & High Streets**Appendix 1**

| | Outturn 2021-2022 | Budget 2022-2023 | Budget 2023-2024 | Budget 2024-2025 |
|---|------------------------------|-----------------------------|-----------------------------|-----------------------------|
| | £ | £ | £ | £ |
| 7 Communications | | | | |
| Employee Expenses | 263,540 | 275,050 | 283,810 | 292,870 |
| Transport Related Expenditure | 3,140 | 3,170 | 3,200 | 3,230 |
| Supplies & Services | 32,130 | 32,510 | 32,870 | 33,240 |
| Total Expenditure | 298,810 | 310,730 | 319,880 | 329,340 |
| Income | (24,070) | (24,660) | (25,240) | (25,840) |
| Total Income | (24,070) | (24,660) | (25,240) | (25,840) |
| Communications Net Expenditure | 274,740 | 286,070 | 294,640 | 303,500 |
| 8 Policy & Performance | | | | |
| Employee Expenses | 114,090 | 119,920 | 125,410 | 131,230 |
| Transport Related Expenditure | 320 | 320 | 320 | 320 |
| Supplies & Services | 11,010 | 11,130 | 11,240 | 11,350 |
| Total Expenditure | 125,420 | 131,370 | 136,970 | 142,900 |
| Policy & Performance Net Expenditure | 125,420 | 131,370 | 136,970 | 142,900 |
| 9 Land Charges | | | | |
| Employee Expenses | 32,330 | 33,220 | 34,240 | 35,330 |
| Supplies & Services | 41,280 | 41,700 | 42,120 | 42,240 |
| Total Expenditure | 73,610 | 74,920 | 76,360 | 77,570 |
| Income | (73,610) | (74,940) | (76,380) | (77,450) |
| Total Income | (73,610) | (74,940) | (76,380) | (77,450) |
| Land Charges Net Expenditure | - | (20) | (20) | 120 |
| 10 Audit | | | | |
| Employee Expenses | 222,930 | 234,320 | 243,490 | 253,140 |
| Transport Related Expenditure | 1,370 | 1,380 | 1,390 | 1,400 |
| Supplies & Services | 36,700 | 37,940 | 38,340 | 38,810 |
| Total Expenditure | 261,000 | 273,640 | 283,220 | 293,350 |
| Income | (117,970) | (122,030) | (125,510) | (129,070) |
| Total Income | (117,970) | (122,030) | (125,510) | (129,070) |
| Audit Net Expenditure | 143,030 | 151,610 | 157,710 | 164,280 |
| 11 Risk | | | | |
| Employee Expenses | 161,430 | 168,660 | 174,630 | 180,480 |
| Transport Related Expenditure | 4,210 | 4,250 | 4,290 | 4,330 |
| Supplies & Services | 691,870 | 698,760 | 704,760 | 711,280 |
| Total Expenditure | 857,510 | 871,670 | 883,680 | 896,090 |
| Income | (730,910) | (757,650) | (781,860) | (807,030) |
| Total Income | (730,910) | (757,650) | (781,860) | (807,030) |
| Risk Net Expenditure | 126,600 | 114,020 | 101,820 | 89,060 |

Innovation & High Streets**Appendix 1**

| | Outturn 2021-2022 | Budget 2022-2023 | Budget 2023-2024 | Budget 2024-2025 |
|--|------------------------------|-----------------------------|-----------------------------|-----------------------------|
| | £ | £ | £ | £ |
| 12 Resilience | | | | |
| Employee Expenses | 18,070 | 18,880 | 19,700 | 20,440 |
| Premises Related Expenditure | 140 | 140 | 140 | 140 |
| Supplies & Services | 63,360 | 63,990 | 64,630 | 65,290 |
| Total Expenditure | 81,570 | 83,010 | 84,470 | 85,870 |
| Income | (53,020) | (54,560) | (55,860) | (57,190) |
| Total Income | (53,020) | (54,560) | (55,860) | (57,190) |
| Resilience Net Expenditure | 28,550 | 28,450 | 28,610 | 28,680 |
| 13 Customer Serv Mgmt (incl Social Alarms) | | | | |
| Employee Expenses | 98,840 | 104,660 | 110,030 | 115,810 |
| Transport Related Expenditure | 1,070 | 1,080 | 1,090 | 1,100 |
| Supplies & Services | 8,140 | 8,230 | 8,320 | 8,410 |
| Third Party Payments | 51,970 | 53,010 | 54,070 | 56,230 |
| Total Expenditure | 160,020 | 166,980 | 173,510 | 181,550 |
| Income | (105,480) | (110,110) | (114,260) | (118,720) |
| Total Income | (105,480) | (110,110) | (114,260) | (118,720) |
| Customer Serv Mgmt (incl Social Alarms) Net Expenditure | 54,540 | 56,870 | 59,250 | 62,830 |
| 14 Caretakers and Cleaners | | | | |
| Employee Expenses | 266,680 | 278,180 | 288,020 | 298,170 |
| Premises Related Expenditure | 12,890 | 13,020 | 13,150 | 13,280 |
| Transport Related Expenditure | 2,210 | 2,260 | 2,310 | 2,360 |
| Supplies & Services | 3,560 | 3,600 | 3,640 | 3,680 |
| Total Expenditure | 285,340 | 297,060 | 307,120 | 317,490 |
| Caretakers and Cleaners Net Expenditure | 285,340 | 297,060 | 307,120 | 317,490 |
| 15 Public Buildings | | | | |
| Employee Expenses | 249,500 | 258,830 | 266,080 | 273,540 |
| Premises Related Expenditure | 527,740 | 589,210 | 584,460 | 545,410 |
| Transport Related Expenditure | 3,430 | 3,460 | 3,490 | 3,520 |
| Supplies & Services | 78,330 | 52,260 | 52,740 | 53,240 |
| Total Expenditure | 859,000 | 903,760 | 906,770 | 875,710 |
| Income | (366,070) | (437,300) | (428,460) | (385,340) |
| Total Income | (366,070) | (437,300) | (428,460) | (385,340) |
| Public Buildings Net Expenditure | 492,930 | 466,460 | 478,310 | 490,370 |
| 16 Civic Ballroom | | | | |
| Premises Related Expenditure | 630 | 640 | 650 | 660 |
| Total Expenditure | 630 | 640 | 650 | 660 |
| Income | (13,980) | (29,980) | (20,040) | (20,040) |
| Total Income | (13,980) | (29,980) | (20,040) | (20,040) |
| Civic Ballroom Net Expenditure | (13,350) | (29,340) | (19,390) | (19,380) |

Innovation & High Streets**Appendix 1**

| | Outturn 2021-2022 | Budget 2022-2023 | Budget 2023-2024 | Budget 2024-2025 |
|--|------------------------------|-----------------------------|-----------------------------|-----------------------------|
| | £ | £ | £ | £ |
| 17 Hawks Green Depot | | | | |
| Employee Expenses | 6,420 | 6,550 | 6,680 | 6,750 |
| Premises Related Expenditure | 99,220 | 86,950 | 88,580 | 90,250 |
| Supplies & Services | 18,280 | 18,840 | 19,050 | 19,270 |
| Total Expenditure | 123,920 | 112,340 | 114,310 | 116,270 |
| Income | (149,390) | (156,330) | (162,530) | (169,000) |
| Total Income | (149,390) | (156,330) | (162,530) | (169,000) |
| Hawks Green Depot Net Expenditure | (25,470) | (43,990) | (48,220) | (52,730) |
| 18 Vehicles | | | | |
| Employee Expenses | 145,020 | 168,910 | 173,860 | 178,980 |
| Premises Related Expenditure | 1,080 | 1,090 | 1,100 | 1,110 |
| Transport Related Expenditure | 54,430 | 55,170 | 56,260 | 57,130 |
| Supplies & Services | 10,880 | 10,990 | 11,100 | 11,210 |
| Total Expenditure | 211,410 | 236,160 | 242,320 | 248,430 |
| Income | (238,300) | (261,590) | (266,510) | (271,550) |
| Total Income | (238,300) | (261,590) | (266,510) | (271,550) |
| Vehicles Net Expenditure | (26,890) | (25,430) | (24,190) | (23,120) |
| 19 Markets | | | | |
| Employee Expenses | 70,580 | 74,230 | 77,700 | 81,760 |
| Premises Related Expenditure | 247,460 | 199,370 | 177,860 | 53,640 |
| Transport Related Expenditure | 1,840 | 1,880 | 1,900 | 1,920 |
| Supplies & Services | 69,740 | 53,720 | 53,950 | 32,240 |
| Total Expenditure | 389,620 | 329,200 | 311,410 | 169,560 |
| Income | (57,480) | (47,630) | (47,700) | (47,770) |
| Total Income | (57,480) | (47,630) | (47,700) | (47,770) |
| Markets Net Expenditure | 332,140 | 281,570 | 263,710 | 121,790 |
| 20 Town Centre Management | | | | |
| Premises Related Expenditure | 239,990 | 261,090 | 266,130 | 266,540 |
| Supplies & Services | 210 | 210 | 210 | 210 |
| Total Expenditure | 240,200 | 261,300 | 266,340 | 266,750 |
| Income | (152,120) | (153,100) | (153,120) | (145,940) |
| Total Income | (152,120) | (153,100) | (153,120) | (145,940) |
| Town Centre Management Net Expenditure | 88,080 | 108,200 | 113,220 | 120,810 |
| 21 Miscellaneous Properties | | | | |
| Premises Related Expenditure | 6,260 | 6,370 | 6,480 | 6,530 |
| Total Expenditure | 6,260 | 6,370 | 6,480 | 6,530 |
| Income | (14,170) | (14,190) | (14,210) | (14,230) |
| Total Income | (14,170) | (14,190) | (14,210) | (14,230) |
| Miscellaneous Properties Net Expenditure | (7,910) | (7,820) | (7,730) | (7,700) |
| Innovation & High Streets Net Expenditure | 3,329,140 | 3,302,880 | 3,370,190 | 3,301,150 |

Innovation & High Streets Portfolio**Variation Statement 2022/2023 to 2024/2025**

| | 2022/23 Indicative | Real Terms / Efficiency Variations | 2022/2023 Budget | 2023/24 Indicative | Real Terms / Efficiency Variations | 2023/2024 Budget | Inflation | Real Terms / Efficiency Variations | 2024/2025 Budget |
|--------------------------|-----------------------|---|---------------------|-----------------------|---|---------------------|-------------|---|---------------------|
| | £000's | £000's | £000's | £000's | £000's | £000's | £000's | £000's | £000's |
| Employee Costs | 2,229 | 28 | 2,257 | 2,309 | 27 | 2,336 | 35 | 48 | 2,419 |
| Premises Related Costs | 1,156 | 2 | 1,158 | 988 | 151 | 1,139 | 8 | - 169 | 978 |
| Transport Related Costs | 74 | - | 74 | 75 | - | 75 | 1 | - | 76 |
| Supplies and Services | 1,364 | 29 | 1,393 | 1,332 | 75 | 1,407 | 13 | - 22 | 1,398 |
| Third Party Payments | 1,381 | 6 | 1,387 | 1,420 | 6 | 1,426 | 57 | - 17 | 1,466 |
| Total Expenditure | 6,204 | 65 | 6,269 | 6,124 | 259 | 6,383 | 114 | - 160 | 6,337 |
| Income | - 2,865 | - 101 | - 2,966 | - 2,947 | - 66 | - 3,013 | - 80 | 57 | - 3,036 |
| Net Expenditure | 3,339 | - 36 | 3,303 | 3,177 | 193 | 3,370 | 34 | - 103 | 3,301 |

Innovation & High Streets Portfolio**Proposed Real Terms / Efficiency Variations****2022/23 Change**

| | £'000 | £'000 |
|--|------------|-------------------|
| <u>Real Term Variations</u> | | |
| NI Increase | | 9 |
| Increased cost of Insurance Premiums existing contract | | 45 |
| Boardwalk and Bridges additional funding | | |
| Premises | 62 | |
| Income | <u>-62</u> | 0 |
| Additional Lease income | | -10 |
| Cannock market hall and shops | | |
| Premises | -54 | |
| Supplies | <u>-17</u> | -71 |
| Increased HRA recharge | | -10 |
| minor variations | | 1 |
| | | <u>-36</u> |

2023/24 Change

| | £'000 | £'000 |
|---|------------|-------------------|
| <u>Real Term Variations</u> | | |
| NI Increase | | 9 |
| Increased cost of Insurance Premiums existing contract | | 45 |
| Boardwalk and Bridges additional funding | | |
| Premises | 48 | |
| Income | <u>-48</u> | 0 |
| Cannock market hall and shops (rephase demolition to 23/24) | | |
| Premises | 108 | |
| Supplies | <u>29</u> | 137 |
| Increased HRA recharge | | -10 |
| minor variations | | 12 |
| | | <u>193</u> |

Appendix 1

2023/24 to 2024/25 Change

| | £'000 | £'000 |
|--|------------|--------------------|
| <u>Real Term Variations</u> | | |
| Increase in Superannuation | | 43 |
| Cannock market shops assume demolished 23-24 | | |
| Premises | -70 | |
| Supplies | <u>-22</u> | -92 |
| Cannock market shops remove premises costs assume demolished 23-24 | | -55 |
| Boardwalk and Bridges additional funding falling out | | |
| Premises | -48 | |
| Income | <u>48</u> | 0 |
| Shared services | | -17 |
| Additional rates | | 6 |
| minor variations | | 12 |
| | | <u>-103</u> |

Leader

Appendix 1

| | Outturn 2021-2022 £ | Budget 2022-2023 £ | Budget 2023-2024 £ | Budget 2024-2025 £ |
|---|---------------------------|--------------------------|--------------------------|--------------------------|
| 1 Taxation | | | | |
| Employee Expenses | 2,569,720 | 2,670,200 | 2,636,720 | 2,725,890 |
| Transport Related Expenditure | 23,180 | 23,410 | 23,640 | 23,880 |
| Supplies & Services | 457,090 | 474,160 | 481,260 | 495,220 |
| Third Party Payments | 14,000 | 14,280 | 14,570 | 15,150 |
| Total Expenditure | 3,063,990 | 3,182,050 | 3,156,190 | 3,260,140 |
| Income | (2,334,770) | (2,393,920) | (2,320,470) | (2,373,190) |
| Total Income | (2,334,770) | (2,393,920) | (2,320,470) | (2,373,190) |
| Taxation Net Expenditure | 729,220 | 788,130 | 835,720 | 886,950 |
| 2 Democratic Services | | | | |
| Employee Expenses | 195,860 | 206,170 | 214,660 | 222,310 |
| Transport Related Expenditure | 3,890 | 3,930 | 3,970 | 4,010 |
| Supplies & Services | 395,940 | 397,870 | 399,810 | 407,620 |
| Total Expenditure | 595,690 | 607,970 | 618,440 | 633,940 |
| Democratic Services Net Expenditure | 595,690 | 607,970 | 618,440 | 633,940 |
| 3 Elections | | | | |
| Employee Expenses | 175,310 | 179,960 | 185,690 | 191,030 |
| Premises Related Expenditure | 4,690 | 4,690 | 4,790 | 4,800 |
| Transport Related Expenditure | 250 | 250 | 250 | 250 |
| Supplies & Services | 101,990 | 102,410 | 103,300 | 104,200 |
| Total Expenditure | 282,240 | 287,310 | 294,030 | 300,280 |
| Income | (1,190) | (1,210) | (1,230) | (1,260) |
| Total Income | (1,190) | (1,210) | (1,230) | (1,260) |
| Elections Net Expenditure | 281,050 | 286,100 | 292,800 | 299,020 |
| 4 Executive Management & Support | | | | |
| Employee Expenses | 265,910 | 263,710 | 272,340 | 281,460 |
| Transport Related Expenditure | 2,620 | 2,650 | 2,680 | 2,710 |
| Supplies & Services | 84,370 | 85,200 | 86,080 | 86,960 |
| Total Expenditure | 352,900 | 351,560 | 361,100 | 371,130 |
| Income | (12,360) | - | - | - |
| Total Income | (12,360) | - | - | - |
| Executive Management & Support Net Expenditure | 340,540 | 351,560 | 361,100 | 371,130 |
| 5 Finance | | | | |
| Employee Expenses | 1,007,300 | 1,138,690 | 1,180,230 | 1,220,110 |
| Transport Related Expenditure | 3,600 | 3,640 | 3,680 | 3,720 |
| Supplies & Services | 171,820 | 140,580 | 141,980 | 143,360 |
| Total Expenditure | 1,182,720 | 1,282,910 | 1,325,890 | 1,367,190 |
| Income | (878,820) | (977,810) | (976,130) | (1,009,240) |
| Total Income | (878,820) | (977,810) | (976,130) | (1,009,240) |
| Finance Net Expenditure | 303,900 | 305,100 | 349,760 | 357,950 |

Leader**Appendix 1**

| | Outturn 2021-2022 | Budget 2022-2023 | Budget 2023-2024 | Budget 2024-2025 |
|--|------------------------------|-----------------------------|-----------------------------|-----------------------------|
| | £ | £ | £ | £ |
| 6 Corporate Management | | | | |
| Supplies & Services | 133,900 | 134,990 | 136,340 | 137,710 |
| Total Expenditure | 133,900 | 134,990 | 136,340 | 137,710 |
| Income | (41,100) | (43,010) | (44,720) | (46,510) |
| Total Income | (41,100) | (43,010) | (44,720) | (46,510) |
| Corporate Management Net Expenditure | 92,800 | 91,980 | 91,620 | 91,200 |
| 7 Non Distributed Costs | | | | |
| Employee Expenses | 321,480 | 328,110 | 334,670 | 334,670 |
| Total Expenditure | 321,480 | 328,110 | 334,670 | 334,670 |
| Income | (40,800) | (41,620) | (42,450) | (43,300) |
| Total Income | (40,800) | (41,620) | (42,450) | (43,300) |
| Non Distributed Costs Net Expenditure | 280,680 | 286,490 | 292,220 | 291,370 |
| 8 Excluded Items | | | | |
| Employee Expenses | 43,500 | 44,370 | 45,260 | 46,170 |
| Supplies & Services | 227,910 | 60,000 | 339,000 | 339,000 |
| Total Expenditure | 271,410 | 104,370 | 384,260 | 385,170 |
| Income | (660,100) | (755,210) | (814,450) | (848,190) |
| Total Income | (660,100) | (755,210) | (814,450) | (848,190) |
| Excluded Items Net Expenditure | (388,690) | (650,840) | (430,190) | (463,020) |
| Leader Net Expenditure | 2,235,190 | 2,066,490 | 2,411,470 | 2,468,540 |

Leader of the Council PortfolioVariation Statement 2022/2023 to 2024/2025

| | 2022/23 Indicative | Real Terms / Efficiency Variations | 2022/2023 Budget | 2023/24 Indicative | Real Terms / Efficiency Variations | 2023/2024 Budget | Inflation | Real Terms / Efficiency Variations | 2024/2025 Budget |
|--------------------------|-----------------------|---|---------------------|-----------------------|---|---------------------|-------------|---|---------------------|
| | £000's | £000's | £000's | £000's | £000's | £000's | £000's | £000's | £000's |
| Employee Costs | 4,467 | 364 | 4,831 | 4,611 | 258 | 4,869 | 79 | 74 | 5,022 |
| Premises Related Costs | 4 | 1 | 5 | 5 | - | 5 | - | - | 5 |
| Transport Related Costs | 34 | - | 34 | 34 | - | 34 | - | 1 | 35 |
| Supplies and Services | 1,882 | - 487 | 1,395 | 1,615 | 73 | 1,688 | 19 | 7 | 1,714 |
| Third Party Payments | 14 | - | 14 | 15 | - 1 | 14 | 1 | - | 15 |
| Total Expenditure | 6,401 | - 122 | 6,279 | 6,280 | 330 | 6,610 | 99 | 82 | 6,791 |
| Income | - 3,861 | - 352 | - 4,213 | - 4,045 | - 154 | - 4,199 | - 98 | - 25 | - 4,322 |
| Net Expenditure | 2,540 | - 474 | 2,066 | 2,235 | 176 | 2,411 | 1 | 57 | 2,469 |

Leader of the Council Portfolio**Proposed Real Terms / Efficiency Variations****2022/23 Change**

| | £'000 | £'000 |
|---|------------|---------------------|
| <u>Real Term Variations</u> | | |
| NI Increase | | 12 |
| Pay freeze salary above £24,000 removed | | |
| Employees | 147 | |
| Income (hra recharges) | <u>-37</u> | 110 |
| Staffing variations | | 19 |
| Non distributed reduced pension costs | | |
| Excluded items - potential Covid impact | | 60 |
| Transfer Covid parking income provision to Environment and Climate Change portfolio | | -108 |
| Transfer Covid leisure provision to Housing, Heritage and Leisure portfolio | | -559 |
| Increased hra recharges | | -7 |
| minor variations | | -1 |
| | | <u><u>- 474</u></u> |

2023/24 Change

| | £'000 | £'000 |
|---|------------|-------------------|
| <u>Real Term Variations</u> | | |
| NI Increase | | 13 |
| Pay freeze salary above £24,000 removed | | |
| Employees | 147 | |
| Income (hra recharges) | <u>-37</u> | 110 |
| Staffing variations | | 98 |
| Non distributed reduced pension costs | | |
| Excluded items - potential Covid impact | | 60 |
| Transfer Covid parking income provision to Environment and Climate Change portfolio | | -54 |
| Increased hra recharges | | -7 |
| Shared services | | -44 |
| minor variations | | |
| | | <u><u>176</u></u> |

2023/24 to 2024/25 Change

| | £'000 | £'000 |
|------------------------------------|-------|------------------|
| <u>Real Term Variations</u> | | |
| Increase in Superannuation | | 73 |
| Shared services | | -17 |
| minor variations | | 1 |
| | | <u><u>57</u></u> |

Neighbourhood Safety & Partnerships

Appendix 1

| | Outturn 2021-2022 £ | Budget 2022-2023 £ | Budget 2023-2024 £ | Budget 2024-2025 £ |
|--|---------------------------|--------------------------|--------------------------|--------------------------|
| 1 Partnerships | | | | |
| Employee Expenses | 202,860 | 201,130 | 209,050 | 215,830 |
| Premises Related Expenditure | 18,210 | 18,580 | 18,950 | 19,040 |
| Transport Related Expenditure | 2,420 | 2,450 | 2,480 | 2,510 |
| Supplies & Services | 8,340 | 8,430 | 8,520 | 8,610 |
| Total Expenditure | 231,830 | 230,590 | 239,000 | 245,990 |
| Income | (10,420) | | | - |
| Total Income | (10,420) | | | - |
| Partnerships Net Expenditure | 221,410 | 230,590 | 239,000 | 245,990 |
| 2 CCTV | | | | |
| Employee Expenses | 141,110 | 146,150 | 151,220 | 156,310 |
| Premises Related Expenditure | 9,690 | 9,880 | 10,080 | 10,280 |
| Supplies & Services | 83,520 | 84,370 | 85,220 | 86,070 |
| Total Expenditure | 234,320 | 240,400 | 246,520 | 252,660 |
| Income | (51,570) | (52,950) | (54,180) | (55,470) |
| Total Income | (51,570) | (52,950) | (54,180) | (55,470) |
| CCTV Net Expenditure | 182,750 | 187,450 | 192,340 | 197,190 |
| Neighbourhood Safety & Partnerships Net Expenditure | 404,160 | 418,040 | 431,340 | 443,180 |

Neighbourhood safety & Partnerships Portfolio**Variation Statement 2022/2023 to 2024/2025**

| | 2022/23 Indicative | Real Terms / Efficiency Variations | 2022/2023 Budget | 2023/24 Indicative | Real Terms / Efficiency Variations | 2023/2024 Budget | Inflation | Real Terms / Efficiency Variations | 2024/2025 Budget |
|--------------------------|-----------------------|---|---------------------|-----------------------|---|---------------------|-----------|---|---------------------|
| | £000's | £000's | £000's | £000's | £000's | £000's | £000's | £000's | £000's |
| Employee Costs | 346 | 1 | 347 | 359 | 1 | 360 | 6 | 6 | 372 |
| Premises Related Costs | 29 | - | 29 | 29 | - | 29 | - | - | 29 |
| Transport Related Costs | 2 | - | 2 | 2 | - | 2 | - | 1 | 3 |
| Supplies and Services | 93 | - | 93 | 94 | - | 94 | 1 | - | 95 |
| Total Expenditure | 470 | 1 | 471 | 484 | 1 | 485 | 7 | 7 | 499 |
| Income | - 53 | - | - 53 | - 54 | - | - 54 | - 1 | - 1 | - 56 |
| Net Expenditure | 417 | 1 | 418 | 430 | 1 | 431 | 6 | 6 | 443 |

Neighbourhood safety & Partnerships Portfolio**Proposed Real Terms / Efficiency Variations****2022/23 Change**

| | £'000 | £'000 |
|------------------------------------|-------|----------|
| <u>Real Term Variations</u> | | |
| NI Increase | | 1 |
| | | <u>1</u> |

2023/24 Change

| | £'000 | £'000 |
|------------------------------------|-------|----------|
| <u>Real Term Variations</u> | | |
| NI Increase | | 1 |
| | | <u>1</u> |

2023/24 to 2024/25 Change

| | £'000 | £'000 |
|------------------------------------|-------|----------|
| <u>Real Term Variations</u> | | |
| Increase in Superannuation | | 6 |
| | | <u>6</u> |

Capital Programme 2021-22 to 2024-25

| | Total Programme Revised £000 | General Fund £000 | Section 106 £000 |
|--|---------------------------------|----------------------|---------------------|
| LEADER | | | |
| Financial Management System | 47 | 47 | - |
| Total Leader | 47 | 47 | - |
| ENVIRONMENT & CLIMATE CHANGE | | | |
| Wheelie Bin Replacement | 383 | 383 | - |
| Dry Mixed Recycling bags | 101 | 101 | - |
| Replacement Vehicles - countryside | 38 | 38 | - |
| Car Park Improvements | 202 | 202 | - |
| Replacement Vehicles - cleansing | 15 | 15 | - |
| Total Environment & Climate Change | 739 | 739 | - |
| NEIGHBOURHOOD SAFETY & PARTNERSHIPS | | | |
| CCTV | 67 | 67 | - |
| Total Neighbourhood Safety & Partnerships | 67 | 67 | - |
| HOUSING, HERITAGE & LEISURE | | | |
| Disabled Facilities Grants | 5,620 | 5,620 | - |
| Private Sector Decent Homes | 17 | 17 | - |
| Homelessness & Rough Sleeping Pathway Project | 145 | 145 | - |
| Home Security Grants | 32 | 32 | - |
| Additional Cemetery Provision | 327 | 327 | - |
| Stile Cop Cemetery Modular build | 60 | 60 | - |
| Hednesford Park Improvements (part s106 funding) | 174 | 155 | 19 |
| Stadium Development (Phase 2) | 401 | 276 | 125 |
| Relocation Arthur Street Play Area (s106) | 3 | - | 3 |
| Multi Use Games Area, Laburnum Avenue (s106) | 121 | - | 121 |
| Heath Hayes Park/Pitch Refurbishment | 115 | - | 115 |
| Replacement Vehicles - Cemeteries | 51 | 51 | - |
| Play area and Open space Rugeley, Fortescue Lane | 48 | - | 48 |
| Play Area and Open Space Penny Cress Green | 186 | - | 186 |
| Rugeley ATP | 843 | 422 | 421 |
| Cannock East (CIL) | 210 | - | 210 |
| Commonwealth Games Mountain Bike | 50 | 50 | - |
| Commonwealth Games Legacy | 50 | 50 | - |
| Rugeley Swimming Pool | 394 | 394 | - |
| Rugeley LC Boiler | 190 | 190 | - |
| Play Areas Developments & Refurbishments | 150 | 150 | - |
| Prince of Wales Theatre | 51 | 51 | - |
| Total Housing, Heritage & Leisure | 9,238 | 7,990 | 1,248 |

Appendix 2 (continued)

| | Total Programme Revised £000 | General Fund £000 | Section 106 £000 |
|---|---------------------------------------|----------------------|---------------------|
| DISTRICT DEVELOPMENT | | | |
| Economic Development & Physical Assets | 176 | 176 | - |
| Levelling Up Fund | 44,045 | 44,045 | - |
| Lets Grow Grants | 38 | 38 | - |
| Bridges and Broadwalk | 110 | 26 | 84 |
| Cycle Storage & CCTV | 23 | - | 23 |
| Chadsmoor Infant & Nurs Modular build (CIL) | 162 | - | 162 |
| Five Ways Primary Modular build (CIL) | 160 | - | 160 |
| Etching Hill CE Primary Modular build (CIL) | 393 | - | 393 |
| John Bamford Primary Modular build (CIL) | 173 | - | 173 |
| Rugeley Train Station Access (CIL) | 162 | - | 162 |
| Total District Developemnt | 45,442 | 44,285 | 1,157 |
| INNOVATION & HIGH STREETS | | | |
| Hawks Green Rationalisation | 9 | 9 | - |
| Total Innovation & High Streets | 9 | 9 | - |
| TOTAL CAPITAL PROGRAMME | 55,542 | 53,137 | 2,405 |

General Fund and Section 106 Capital Budgets 2021/22 to 2024/25

| | 2021/22 | 2022/23 | 2023/24 | 2024/25 | Approved |
|--|--------------|--------------|--------------|--------------|---------------|
| | Revised | | | | |
| | £000 | £000 | £000 | £000 | £000 |
| LEADER | | | | | |
| Financial Management System | 47 | - | - | - | - |
| Total Leader | 47 | - | - | - | - |
| ENVIRONMENT & CLIMATE CHANGE | | | | | |
| Wheelie Bin Replacement | 133 | 90 | 80 | 80 | - |
| Dry Mixed Recycling bags | 101 | - | - | - | - |
| Replacement Vehicles - countryside | - | - | - | - | 38 |
| Car Park Improvements | - | - | - | - | 202 |
| Replacement Vehicles - cleansing | - | - | - | - | 15 |
| | 234 | 90 | 80 | 80 | 255 |
| NEIGHBOURHOOD SAFETY AND PARTNERSHIPS | | | | | |
| CCTV | - | - | - | - | 67 |
| Total Crime & Partnerships | - | - | - | - | 67 |
| HOUSING, HERITAGE & LEISURE | | | | | |
| Disabled Facilities Grants | 1,025 | 1,925 | 1,051 | 1,051 | 568 |
| Private Sector Decent Homes | 7 | 10 | - | - | - |
| Homelessness & Rough Sleeping Pathway Project | 145 | - | - | - | - |
| Home Security Grants | 17 | 15 | - | - | - |
| Additional Cemetery Provision | 327 | - | - | - | - |
| Stile Cop Cemetery Modular build | - | 60 | - | - | - |
| Hednesford Park Improvements (part s106 funding) | - | - | - | - | 174 |
| Stadium Development (Phase 2) | 81 | 320 | - | - | - |
| Relocation Arthur Street Play Area (s106) | - | - | - | - | 3 |
| Multi Use Games Area, Laburnum Avenue (s106) | - | - | - | - | 121 |
| Heath Hayes Park/Pitch Refurbishment | - | - | - | - | 115 |
| Replacement Vehicles - Cemeteries | - | - | - | - | 51 |
| Play area and Open space Rugeley, Fortescue Lane | 48 | - | - | - | - |
| Play Area and Open Space Penny Cress Green | 186 | - | - | - | - |
| Rugeley ATP | 843 | - | - | - | - |
| Cannock East (CIL) | - | - | - | - | 210 |
| Commonwealth Games Mountain Bike | 50 | - | - | - | - |
| Commonwealth Games Legacy | 50 | - | - | - | - |
| Rugeley Swimming Pool | 394 | - | - | - | - |
| Rugeley LC Boiler | 190 | - | - | - | - |
| Play Areas Developments & Refurbishments | 50 | 50 | 50 | - | - |
| Prince of Wales Theatre | - | 51 | - | - | - |
| Total Housing, Heritage & Leisure | 3,413 | 2,431 | 1,101 | 1,051 | 1,242 |
| DISTRICT DEVELOPMENT | | | | | |
| Economic Development & Physical Assets | 176 | - | - | - | - |
| Levelling Up Fund | - | - | - | - | 44,045 |
| Lets Grow Grants | 18 | 20 | - | - | - |
| Bridges and Broadwalk | 40 | 70 | - | - | - |
| Cycle Storage & CCTV | 23 | - | - | - | - |
| Chadsmoor Infant & Nurs Modular build (CIL) | - | - | - | - | 162 |
| Five Ways Primary Modular build (CIL) | - | - | - | - | 160 |
| Etching Hill CE Primary Modular build (CIL) | - | - | - | - | 393 |
| John Bamford Primary Modular build (CIL) | - | - | - | - | 173 |
| Rugeley Train Station Access (CIL) | - | - | - | - | 162 |
| Total District Development | 257 | 90 | - | - | 45,095 |
| INNOVATION & HIGH STREETS | | | | | |
| Hawks Green Rationalisation | 9 | - | - | - | - |
| Total Innovation & High Streets | 9 | - | - | - | - |
| TOTAL CAPITAL PROGRAMME | 3,960 | 2,611 | 1,181 | 1,131 | 46,659 |



Community Infrastructure Levy (CIL) Allocations Process and Recommendations 2021/2022

Contents

1. Introduction
2. Invitations to Bid
3. Bids Received
4. Assessment of Bids
5. Recommendations
6. Non-parished Neighbourhood Funds

1. Introduction

- 1.1 The Council approved the Community Infrastructure Levy (CIL) Charging Schedule and Regulation 123 List (now CIL Infrastructure List – see Cabinet Report 17/10/19) of infrastructure projects eligible to receive funding at its meeting on 15/04/15.
- 1.2 CIL is intended to provide a funding stream for infrastructure needed to support the policies and proposals in the adopted Local Plan. It will partly replace funding previously obtained via Planning Obligations (Section 106 agreements and Unilateral Undertaking). CIL and Section 106 agreements can be used to fund the same piece of infrastructure, following amendments made to the CIL Regulations in September 2019.
- 1.3 The total amount of CIL receipts retained and available for expenditure at the end of 2020/21 financial year were £2,046,211.17.
- 1.4 The protocol for the allocation of CIL funds, approved by Cabinet (23/07/15), sets out the system which the allocations process must follow. Table 1 shows the approved processes and approximate timescales.

Table 1

| Date | Action |
|-------------------------------|--|
| By 30 th June | Invite bids from stakeholders for inclusion in the three-year CIL Infrastructure Capital Programme |
| By 1 st September | Deadline for bids for projects submitted |
| September | Initial assessment of submissions by officers and Cabinet Member |
| By 30 th September | Consultation event to share and review aspirations/priorities with stakeholders who have submitted bids. |
| By 31 st October | Prepare draft programme of projects |
| By 30 th November | Feedback to stakeholders |
| By 31 st December | Prepare recommendations |
| February | Report to Cabinet/Council |

2. Invitations to Bid

- 2.1 'Invitation to Bid' letters were emailed to stakeholders who had projects identified in the CIL Infrastructure List (formerly Regulation 123 List) outlining an 8 week consultation period with the deadline for submissions being 30th July 2021. Stakeholders were also invited to make comments on the Councils existing CIL Infrastructure List for any minor amendments i.e. project costs, any alternative funding identified. No new projects were to be included as part of this years update. Accompanying the letter was an 'Expression of Interest' form on which the bids were to be submitted. This letter was emailed to the following stakeholders:
- Staffordshire County Council
 - Cannock Chase District Council Head of Environmental and Healthy Lifestyles
 - West Midlands Trains

- Environment Agency
- Cannock Chase District Council Waste and Engineering Services Manager

- 2.2 A 'Community Infrastructure Levy (CIL) Allocations Process Guidance Document' was emailed to stakeholders which was based on the protocol set out in Cabinet Report 23/07/2015 and updated 26th March 2020. This update provided clarification on retrospective bids and reflected legislative changes.
- 2.3 Approved protocol outlined that allocation of neighbourhood funds in non-parish areas would be determined via consultation with Ward Members. Members of wards with CIL neighbourhood portions retained were informed that the Council was carrying out an allocations process. They were made aware of the amount currently retained by Cannock Chase Council for their ward which is demonstrated in Table 2.

Table 2

| Ward | CIL Funds Retained |
|---------------|--------------------|
| Cannock East | £223,453 |
| Cannock South | £9,401 |
| Cannock West | £4,597 |
| Cannock North | £1,954 |
| Rawsley | £3,366 |

- 2.4 Members were informed of the process by which these funds could be allocated and spent. All members of the relevant ward would need to demonstrate they are in agreement on which project they wish the funds to be spent and how much. These could then be transferred to the relevant stakeholder once this has been approved by the Head of Finance and Head of Economic Prosperity.

3. Bids Received

3.1 Cannock Train Station Redevelopment

| | |
|-------------------------|---|
| Applicant: | Clare Horton, Connectivity Strategy Officer, Staffordshire County Council |
| Summary: | This funding application is specifically in relation to funding to further develop the Project to Outline Business Case and produce a Grip 3 Report as required as part of Network Rail's development process. The project will propose the redevelopment of existing station facilities and car park including improved waiting facilities, platform canopies, WC's café, platform widening, improved audio-visual management systems (including CCTV), improved customer information systems, wayfinding, improved lighting, ticket machine to Northbound Platform, free Wi-Fi, car park improvement and provision and PRM compliant footpath/ramp. |
| CIL funds requested | £400,000 |
| Delivery | By December 2025 |
| Third parties | Staffordshire County Council, Cannock Chase District Council, West Midlands Rail Executive & West Midlands Trains |
| Declaration of interest | Dean Piper |

3.2 Chadsmoor Community Infant & Nursery School – Replacement of temporary modular accommodation

| | |
|-------------------------|--|
| Applicant: | Tim Moss, Assistant Director for Education Strategy and Improvement, Staffordshire County Council |
| Summary: | Replacement of temporary modular building with permanent build classroom. |
| CIL funds requested | £162,314.50 |
| Delivery | Q3 2023/21 |
| Third parties | Chadsmoor Community Infant & Nursery School, Staffordshire County Council and Entrust Support Services |
| Declaration of interest | None. |

3.3 Etching Hill CE Primary School – Replacement of temporary modular accommodation

| | |
|-------------------------|---|
| Applicant: | Tim Moss, Assistant Director for Education Strategy and Improvement, Staffordshire County Council |
| Summary: | Replace three poor quality classrooms currently housed in tow temporary modular buildings with a permanent build of 3 classrooms. |
| CIL funds requested | £536,578 |
| Delivery | Q3 2023/24 |
| Third parties | Future Generation Academy Trust, Etching Hill CE Primary Academy, Lichfield Diocese and Entrust |
| Declaration of interest | Councillor Sutherland |

3.4 Five Ways Primary School – Replacement of temporary modular accommodation

| | |
|-------------------------|---|
| Applicant: | Tim Moss, Assistant Director for Education Strategy and Improvement, Staffordshire County Council |
| Summary: | This project will replace a temporary modular building with a permanent build classroom |
| CIL funds requested | £159,374.50 |
| Delivery | Q3 2023/24 |
| Third parties | Five Ways Primary School, Staffordshire County Council, Entrust Support Services |
| Declaration of interest | None. |

3.5 The John Bamford Primary School – Replacement of temporary modular accommodation

| | |
|---------------------|--|
| Applicant: | Tim Moss, Assistant Director for Education Strategy and Improvement, Staffordshire County Council |
| Summary: | Replace three poor quality classroom currently quality classroom currently housed in a single temporary modular building with a permanent build. |
| CIL funds requested | £172,799 |
| Delivery | Q3 2023/24 |

| | |
|-------------------------|---|
| Third parties | The John Bamford Primary School, Staffordshire County Council, Entrust Support Services |
| Declaration of interest | None. |

4. Assessment of Bids

4.1 The approved protocol sets out that a group of both officers and members will assess bids received and conclude whether they recommend that CIL funds are allocated to the project or not based on the following criteria:

- The connection to relevant Local Plan (Part 1) policies will be considered together with an overall assessment of the economic, social and environmental benefits of the project.
- The amount of CIL requested and its relationship to other sources of funding will be considered, including potential leverage of match funding and use of Section 106 funds.
- Evidence of deliverability and arrangements for ongoing maintenance/management
- Priority will be given to Capital schemes, although revenue funding via maintenance of associated assets will also be eligible.

4.2 The membership of the CIL Joint Member/Officer Working Group consisted of the following:

- Head of Economic Prosperity – Chair
- Head of Finance
- Cabinet Member – Portfolio Holder for District Development
- Planning Services Manager and/or Planning Policy Manager

4.3 Initial assessments of the bids received were carried out on 6th September 2021. This was an opportunity for the group to highlight any questions they may have for stakeholders or matters they think require further clarification.

4.4 The issues raised for further clarification for each bid were emailed to the relevant stakeholder to give them the opportunity to provide additional information to inform the final assessment of bids.

4.5 Responses from stakeholders were presented to the CIL Joint Member/Officer Working Group at the final assessment of bids arranged on 22nd November 2021, along with any further evidence/information stakeholders had provided.

5. Recommendations

5.1 The outcome and recommendations to Council are set in Table 4. The total amount of CIL monies recommended to be allocated to each project is outlined in Table 3 below:

Table 3

| | |
|--|-------------------|
| Chadsmoor Infant & Nursey School – Replacement of temporary modular building | Up to £162,314.50 |
| Five Ways Primary School – Replacement of temporary modular building | Up to £159,374.50 |
| Etching Hill CE Primary Academy - Replacement of temporary modular building | Up to £393,289.00 |
| The John Bamford Primary School - Replacement of temporary modular building | Up to £172,799.00 |
| Total | £887,777 |

Table 4

| Bid | Recommendation | Conditions | Reasons for Recommendations |
|--|---|--|--|
| Cannock Train Station Redevelopment | CIL funds not allocated to this project at this stage. | N/A | It is not possible to fund the project, as the project is still not clearly defined and there is no certainty regarding funding or delivery. This stage of the project would not be considered capital and would therefore not qualify for CIL funding. |
| Chadsmoor Infant & Nursery School – Replacement of temporary modular building with permanent building. | Up to £162,314.50 of CIL funds are allocated to this project. | <ul style="list-style-type: none"> ▪ The project should be completed in 5 years of the CIL grant offer letter ▪ The Council would like to see a high level of energy and environmental performance of the new buildings that exceeds the minimum standards in place at the time of construction. | <ul style="list-style-type: none"> ▪ Moderate links to several Local Plan Policies demonstrated – Links to National Planning Policy Framework (NPPF), Infrastructure Delivery Plan (IDP), Cannock Chase Corporate Plan and Local Plan Part 1 ▪ Moderate economic, social and environmental benefits demonstrated – promotes sustainable school travel and healthy communities, contributes towards prosperous places and community wellbeing and will provide high quality infant school places for local children and will result in an improvement to the school environment for delivery of the school’s curriculum offer. ▪ Provides significant leverage of match funding – 51.5% from Staffordshire County Council and Chadsmoor Community Infant and Nursery School. ▪ Other sources of funding unlikely to be found within next 5 years ▪ Constraints and risks identified that appear readily overcome, with some concerns. ▪ Landlord approval granted, planning permission required. ▪ Some financial and programme risks identified but have outlined measures to manage these. |
| Five Ways Primary School - Replacement of temporary modular building with permanent building. | Up to £159,374.50 of CIL funds are allocated to this project. | <ul style="list-style-type: none"> ▪ The project should be completed in 5 years of the CIL grant offer letter ▪ The Council would like to see a high level of energy and environmental performance of the new buildings that exceeds the minimum standards in place at the time of construction. | <ul style="list-style-type: none"> ▪ Moderate links to several Local Plan Policies demonstrated – Links to National Planning Policy Framework (NPPF), Infrastructure Delivery Plan (IDP), Cannock Chase Corporate Plan and Local Plan Part 1 ▪ Moderate economic, social and environmental benefits demonstrated – promotes sustainable school travel and healthy communities, contributes towards prosperous places and community wellbeing and will provide high quality infant school places for local children and will result in an improvement to the school environment for delivery of the school’s curriculum offer. ▪ Provides significant leverage of match funding – 51.5% from Staffordshire County Council and Chadsmoor Community Infant and Nursery School. ▪ Other sources of funding unlikely to be found within next 5 years ▪ Constraints and risks identified that appear readily overcome, with some concerns. ▪ Landlord approval granted, planning permission required. ▪ Some financial and programme risks identified but have outlined measures to manage these. |

| Bid | Recommendation | Conditions | Reasons for Recommendations |
|---|---|--|--|
| <p>Etching Hill CE Primary Academy - Replacement of temporary modular building with permanent building.</p> | <p>Up to £393,289 of CIL funds are allocated to this project.</p> | <ul style="list-style-type: none"> ▪ Additional capital funding is sought and secured by Staffordshire County Council for the project. Cannock Chase will provide CIL funding for a maximum of £393,289 (50% match funding) for this project. Evidence of match funding should be provided prior to acceptance of CIL grant funding. ▪ Written evidence of Lichfield Diocese support of the project must be provided prior to acceptance of CIL grant funding. ▪ The project should be completed in 5 years of the CIL grant offer letter ▪ The Council would like to see a high level of energy and environmental performance of the new buildings that exceeds the minimum standards in place at the time of construction. | <ul style="list-style-type: none"> ▪ Moderate links to several Local Plan Policies demonstrated – Links to National Planning Policy Framework (NPPF), Infrastructure Delivery Plan (IDP), Cannock Chase Corporate Plan and Local Plan Part 1, ▪ Moderate economic, social and environmental benefits demonstrated – promotes sustainable school travel and healthy communities, contributes towards prosperous places and community wellbeing and will provide high quality infant school places for local children and will result in an improvement to the school environment for delivery of the school’s curriculum offer. ▪ Provides some leverage of match funding – 32% from Etching Hill Primary Academy Trust. ▪ Other sources of funding could be pursued via the DfE’s Cs Condition Improvement Fund if match funding can be provided. ▪ Constraints and risks identified that appear readily overcome, with some concerns. Landlord approval required, planning permission required. Some financial and programme risks identified but have outlined measures to manage these ▪ Proof of support from land owner not provided. |
| <p>The John Bamford Primary School - Replacement of temporary modular building with permanent building.</p> | <p>Up to £172,799 of CIL funds are allocated to this project.</p> | <ul style="list-style-type: none"> ▪ The project should be completed in 5 years of the CIL grant offer letter ▪ The Council would like to see a high level of energy and environmental performance of the new buildings that exceeds the minimum standards in place at the time of construction. | <ul style="list-style-type: none"> ▪ Moderate links to several Local Plan Policies demonstrated – Links to National Planning Policy Framework (NPPF), Infrastructure Delivery Plan (IDP), Cannock Chase Corporate Plan and Local Plan Part 1, ▪ Moderate economic, social and environmental benefits demonstrated – promotes sustainable school travel and healthy communities, contributes towards prosperous places and community wellbeing and will provide high quality infant school places for local children and will result in an improvement to the school environment for delivery of the school’s curriculum offer. ▪ Provides significant leverage of match funding – 55% from Staffordshire County Council and Five Ways Primary School. ▪ Other sources of funding unlikely to be found within next 5 years ▪ Constraints and risks identified that appear readily overcome, with some concerns. Landlord approval granted, planning permission required. Some financial and programme risks identified but have outlined measures to manage these. |

- 5.2 Letters were emailed on 30th November 2021, informing bidders of the outcome of their application. Successful applicants were informed that this was only support in principle and would be subject to Council approval and the conditions outlined in Table 3. If Council approves the recommendations made, successful stakeholders will be asked to enter into a grant agreement, which will stipulate the conditions attached to the grant and how funds are released.
- 5.3 Payment of funding will be in arrears therefore evidence of the projects delivery will need to be provided before funds are released.
- 5.4 It has been previously agreed that delegated authority is given to the Head of Economic Prosperity and the Head of Finance to approve whether the conditions attached to the grant agreement have been met before funds are released.

6. Non-parished Neighbourhood Funds

- 6.1 In parished areas, 15% of CIL funds (25% when a neighbourhood plan has been made) are transferred to Parish Councils in respect of that area. In areas that are unparished, it was agreed by Council (see Cabinet report 23/7/15) that these funds would be retained by Cannock Chase District Council and spent in consultation with ward members.
- 6.2 CIL neighbourhood funds can be spent on projects on the CIL Infrastructure List, projects in which bids have been received or local projects that fall within the following definition:

'The Local Council have a duty to spend CIL income on providing, improving, replacing, operating or maintaining infrastructure that supports the development of the Local Council area or anything else concerned with addressing the demands that development places on the area.'

Business Rates Retention - Retained Income

| | | | 2022/23 | 2023/24 | 2024/25 |
|--|----------------------------------|----------------------------|-------------------|-------------------|-------------------|
| | | | 50% Scheme | 50% Scheme | 50% Scheme |
| | | | £ | £ | £ |
| <u>A. Business Rates Collection Fund</u> | | | | | |
| Gross Rates | | | 45,367,240 | 46,274,580 | 47,200,070 |
| Less | Reliefs etc. | | | | |
| | Mandatory Relief | | (5,700,650) | (5,814,660) | (5,930,950) |
| | Discretionary relief | | (112,360) | (114,610) | (116,900) |
| | Exemptions | | (1,392,560) | (1,420,410) | (1,448,820) |
| | Cost Of Collection | | (134,200) | (136,880) | (139,620) |
| | Losses on collection | | (1,659,160) | (1,692,340) | (1,726,190) |
| Business Rates Collectable | | | 36,368,310 | 37,095,680 | 37,837,590 |
| Less | amount due to | | | | |
| | Government | | (18,184,160) | (18,547,840) | (18,918,800) |
| | County | | (3,273,150) | (3,338,610) | (3,405,380) |
| | Fire | | (363,680) | (370,960) | (378,380) |
| Net Business Rates attributable to CCDC | | | 14,547,320 | 14,838,270 | 15,135,030 |
| <u>B. General Fund determination of retained Business Rates</u> | | | | | |
| Net Business Rates attributable to CCDC | | | 14,547,320 | 14,838,270 | 15,135,040 |
| Less | Tariff | | (9,475,390) | (9,664,900) | (9,858,200) |
| | Reset | Partial 50% Growth (20-21) | - | (622,960) | (635,419) |
| Core Funding | | | (3,045,567) | (3,106,478) | (3,168,610) |
| Growth | | | 2,026,363 | 1,443,932 | 1,472,811 |
| Plus | Small Business Rates Relief | | 1,385,280 | 1,412,990 | 1,441,250 |
| Amount subject to Pool Levy | | | 3,411,643 | 2,856,922 | 2,914,061 |
| | Pool Levy | | (1,705,820) | (1,428,460) | (1,457,030) |
| Business Rates Growth | | | 1,705,823 | 1,428,462 | 1,457,031 |
| Business Rates Pool Distribution | | | 682,300 | 571,400 | 582,800 |
| Retained Business Rates | | | | | |
| | Core Funding | | 3,045,567 | 3,106,478 | 3,168,610 |
| | Growth | | 1,705,823 | 1,428,462 | 1,457,031 |
| | Business Rates Pool Distribution | | 682,300 | 571,400 | 582,800 |
| | Business Rates Pool Agreement | | 215,000 | 215,000 | 215,000 |
| | | | 5,648,690 | 5,321,340 | 5,423,441 |

Other General Fund Earmarked Reserves

| | 31/03/2022 | 31/03/2023 | 31/03/2024 | 31/03/2025 |
|------------------------------|---------------|---------------|---------------|---------------|
| Revenue | £'000 | £'000 | £'000 | £'000 |
| Building Maintenance Reserve | 720 | 632 | 584 | 584 |
| Bond | 286 | 296 | 307 | 317 |
| Budget Support | 118 | 106 | 102 | 102 |
| Contingency | 1,954 | 1,554 | 1,554 | 1,554 |
| Corporate | 425 | 351 | 277 | 203 |
| Partner | 66 | 69 | 71 | 74 |
| Ring fenced | 85 | 85 | 85 | 85 |
| Service Grant | 55 | 55 | 55 | 55 |
| Rollovers | 190 | 190 | 190 | 190 |
| Shared Services | 341 | 341 | 341 | 341 |
| Covid Reserve | 1,071 | 348 | 348 | 348 |
| Other | 1,524 | 1,459 | 1,452 | 1,444 |
| Donations | 6 | 6 | 6 | 6 |
| Grants | 1,635 | 1,454 | 1,356 | 1,256 |
| Trading | 120 | 120 | 120 | 120 |
| Section 106 | 2,380 | 2,265 | 2,249 | 2,232 |
| Sub Total | 10,976 | 9,331 | 9,097 | 8,911 |
| | | | | |
| Capital | | | | |
| Capital | 1,080 | 889 | 798 | 707 |
| CIL | 2,370 | 2,370 | 2,370 | 2,370 |
| RCCO | 15 | 15 | 15 | 15 |
| Earmarked | 2,528 | 2,526 | 2,526 | 2,526 |
| Sub Total | 5,993 | 5,800 | 5,709 | 5,618 |
| | | | | |
| Grand Total | 16,969 | 15,131 | 14,806 | 14,529 |

Report of the Chief Finance Officer on the Robustness of the Budget Estimates and the Adequacy of the Council's Reserves

Introduction

Section 25 of the Local Government Act 2003 places a duty on the Chief Financial Officer (or Section 151 Officer, the Head of Finance) to make a report to the Council on the robustness of budget estimates and the adequacy of the Council's reserves. The Council must have regard to this report when making its decisions about budgets and council tax for the forthcoming year. This is because the Council is setting the council tax before the commencement of the year and cannot increase it during the year. An understanding of the risks of increased expenditure during the year in terms of likelihood and impact is therefore important.

Robustness of Budget Estimates

The Council's budget estimates for 2022-23, including the forecast outturn for 2021-22, have been prepared by appropriately qualified and experienced staff in consultation with service managers. Budgets have been discussed and fully managed by the Leadership Team.

The budget for 2022-23 has been constructed based upon the maintenance of existing level of service, adjusted for known changes in 2022-23. It is considered to accurately reflect likely expenditure in 2022-23, being based on historic information, experience of expenditure in previous years and latest projections where appropriate.

The indicative budgets for 2023-24 and 2024-25 are similarly based upon the best information available at this moment in time.

The full risk assessment of the Council's Budget 2022-23 has been carried out and is included in **APPENDIX 9**.

The Pay Award for 2021-22 has not yet been agreed. Provision has been included for this and a further pay award for 2022-23. The impact of the National Living Wage has been incorporated into the budget, as has the increase in National Insurance rates. Allowance has also been made for staff incremental progression. Sufficient provision has been built in for current employer pension contributions, in line with the 2019 actuarial valuation. Different vacancy rates have been assumed for Council services based on past experience.

Inflation on contractor costs has been allowed based on the projected retail/ consumer prices index increases and on energy budgets based on anticipated tariff increases. Any differential inflationary uplift as required by contracts has been reflected. No other inflation has been provided for other expenditure budgets.

Some fees and charges will increase from April 2022. Given the demand-led nature of some of the more significant income budgets, such as for parking, development control and land charges, prudent but realistic assumptions have been made about estimated income. A separate budget provision has been created in relation to the potential ongoing impact on Fees and Charges. Major sources of income will continue to be closely

monitored throughout the year with a view to protecting overall income to the Council as far as possible.

Investment income of £45,000 has been included within 2022-23 budgets. This has been based on current projections of bank rate which are anticipated to remain close to or slightly above 0% as an impact of Covid. Prudent assumptions about cash flow have been made and the advice of the Council's treasury management consultants has been taken into account in determining the average rate of return.

No specific contingency budget is provided in 2022-23 as it is considered that the Council's overall revenue balances are sufficient to act as an overall contingency (see below). However, robust budget monitoring arrangements, including Business Rates monitoring, are in place and will continue throughout the year. In addition to budget monitoring by officers, all Cabinet members will receive a monthly update and there will be quarterly reports to the Cabinet and Scrutiny Committees via "Performance Reports".

Significant expenditure and income budgets will be monitored closely during the year. Any projected variances will be addressed in a timely manner.

The Council has a Risk Management Strategy and has identified its key corporate risks. Significant financial risks will be managed appropriately. In addition, some financial risks will be mitigated by the Council's insurance arrangements.

I can therefore confirm that the budget estimates as presented are robust.

Adequacy of the Council's Reserves

The Chartered Institute of Public Finance and Accountancy (CIPFA) has issued guidance on local authority reserves and balances. It sets out three main purposes for which reserves are held: -

- A working balance to help cushion the impact of uneven cash flows and avoid unnecessary temporary borrowing.
- A contingency to cushion the impact of unexpected events or emergencies.
- A means of building up funds to meet known or predicted liabilities, known as earmarked reserves.

The Council is projected to hold total General Fund reserves of £16.969 million at 31 March 2022 and £15.131 million at 31 March 2023.

The Council also has a planned four-year capital programme which is financially sustainable based on current capital resources and a prudent assessment of future capital resources. The financial strategy includes the use of unallocated reserves and a Revenue Contribution to Capital Outlay to supplement capital resources and mitigate any borrowing requirement; nevertheless, Prudential Borrowing to finance the Council's capital programme will be used where there is a robust business case.

The successful Levelling Up Fund bid has enabled the inclusion of the project in the capital programme. At an overall cost of £44 million, this project presents a substantial

challenge to deliver; but it also presents financial risks. It is essential that costs are controlled and milestones are met, to avoid the prospect of defaulting on Government requirements, additional borrowing and/or additional revenue contributions.

The quantum of the Levelling Up bid, its financial risks and the future debt repayments on borrowing, coupled with the ongoing additional costs of (in particular) inflation and waste management, represent burdens on the Financial Plan 2022-25. When combined with the uncertainty of a fundamental Government review of local government finance, the medium term outlook is very challenging. There is no scope over the Financial Plan period for further discretionary projects or expenditure that could have a negative effect on reserves.

The Council has set a policy of a minimum level of general reserves of £1 million. The Budget for 2022-23 has been constructed on the basis that there will be a level of general reserves in excess of £1 million.

I can therefore confirm that the Council's reserves are adequate.

Tim Willis
Interim Head of Finance and s151 Officer
13 January 2022

Council Tax Base 2022-23

| Parish | Band D Equivalents |
|----------------------------|-------------------------------|
| Brereton and Ravenhill | 1,960.61 |
| Bridgtown | 627.37 |
| Brindley Heath | 251.86 |
| Cannock Wood | 407.03 |
| Heath Hayes and Wimblebury | 4,037.35 |
| Hednesford | 5,739.84 |
| Norton Canes | 2,610.28 |
| Rugeley | 5,284.97 |
| Unparished | 8,538.84 |
| Total | 29,458.15 |

Working Balance - Financial Risks facing the Authority

| Risk | Level of risk | Explanation of risk / justification for cover |
|-------------------------------|----------------------|---|
| Inflation | Medium | Inflation has been included in the Financial Plan in accordance with Government policy. |
| Investment interest | Medium | The amount earned depends on the prevailing interest rates and the level of cash balances held. Prudent assumptions have been made. |
| Major income sources: | | |
| • Planning fees | Medium | Dependent on economic conditions. |
| • Land charges fees | Low | Dependent on the housing market / basis of determining recoverable expenses/ proposed transfer to Land Registry. |
| • Car parking | Medium | Certain amount of volatility based on demand. |
| • Markets | High | Dependent on occupancy levels. |
| • Environmental services | Low | Licensing income dependent on renewals. |
| • Bereavement services | Medium | Some risk as it is a major source of income. |
| Spending pressures: | | |
| • Waste and recycling targets | Medium | The Council will need to reach recycling targets in order to maximise income from recycling credits and avoid penalties. Recycling Credit regime operated by County Council. Estimated costs for dual streaming and the contract extension increase uncertainty. |
| • Leisure management | Medium | Difficulties for the service provider, grounded in Covid 19 but continuing into the near future, will require financial support from the Council. |
| • Levelling Up | High | The Levelling Up programme is a major investment programme over a number of years with substantial Council contributions. It includes obligations to Government, requires engagement of partners and carries high expectations locally. It therefore represents a major financial risk. |

| Risk | Level of risk | Explanation of risk / justification for cover |
|---|---------------|---|
| Funding Sources: | | |
| <ul style="list-style-type: none"> <li data-bbox="92 271 416 304">• New Homes Bonus | High | Although allocations for 2022-23 can be predicted accurately, the future level of funding is now not only dependent upon completions of new properties but what incentive scheme will exist instead of New Homes Bonus. |
| <ul style="list-style-type: none"> <li data-bbox="92 495 432 562">• Business Rates Scheme and Resets | High | A new scheme is proposed to be introduced in April 2023. In addition, a reset of growth achieved under the current system is likely to take place around the same time. How the reset is implemented could have material implications. |
| <ul style="list-style-type: none"> <li data-bbox="92 712 437 779">• Volatility in Business Rates | High | The Council will be exposed to volatility or reduction in its business rates due to the failure or temporary closure of a key businesses and successful backdated appeals against Rateable Values. Greater control of Business Rates gives councils greater freedoms and removes dependency on central funding, but it passes on a greater risk to core funding if Business Rates income falls. |