## Public Access to Planning Control Committee – 15 April 2020

As you will be aware, the Planning Control Committee scheduled for Wednesday 15 April is being held via teleconference, due to the social distancing restrictions currently in force as a result of the Coronavirus pandemic.

Should you wish to listen in on the meeting as a member of the public, please use the following instructions to 'dial in' on the day:

- 1. Please dial in at 2:55pm in order to be ready for the meeting to start at 3pm;
- 2. Call 0300 111 6619;
- 3. When asked to enter ID, enter 2015# on your keypad;
- 4. When asked to enter Pin, enter 2015# on your keypad;
- 5. When asked for you name, please state 'member of the public' and press # on your keypad;
- 6. Please put your phone speaker on mute for the duration of the meeting. This will enable you to hear the meeting, but it will not cause unnecessary background noise for those participating.

Please note that you will not be able to participate in the meeting unless you have formally registered to speak.

At the start of the meeting, the Chairman will outline how the meeting will be conducted.