

**CANNOCK CHASE DISTRICT COUNCIL**

**ANNUAL COUNCIL MEETING**

**4.00 P.M., WEDNESDAY, 25 MAY, 2005**

**COUNCIL CHAMBER, CIVIC CENTRE, BEECROFT ROAD, CANNOCK**

\*\*\*\*\*

Notice is hereby given of the Annual Meeting of the Council, which you are summoned to attend for the purpose of transacting the business set out below.

Prior to the commencement of the formal business the following will take place:-

- a) Presentation of Certificates of Long Service to Council Members
- b) Outgoing Chairman's Remarks

**A G E N D A**

**PART 1**

1. **APOLOGIES**
2. **INTERESTS OF MEMBERS IN CONTRACTS AND OTHER MATTERS AND RESTRICTION ON VOTING BY MEMBERS**

To declare any personal or prejudicial interests in accordance with the Code of Conduct and any possible contraventions under Section 106 of the Local Government Finance Act 1992.

Under the Code of Conduct, if you declare a personal interest, you may remain in the meeting, take part in the debate and vote. If you declare a prejudicial interest, then you must withdraw from the meeting and not take any part in the debate.

3. **CHAIRMAN**

To elect a Chairman of the Council for the ensuing municipal year.

4. **VICE-CHAIRMAN**

To appoint a Vice-Chairman of the Council for the ensuing municipal year.

5. **MINUTES**

To approve the Minutes of the Ordinary Council meeting held on 13 April, 2005 (to follow).

6. **CHAIRMAN'S ANNOUNCEMENTS**

7. **LEADER OF THE COUNCIL**

To elect a Leader of the Council for the ensuing municipal year.

8. **CABINET**

To agree the number of Members to be appointed to the Cabinet and appoint those Members of the Cabinet.

9. **COMMITTEES AND OTHER BODIES**

To appoint at least one overview and Scrutiny Committee, a Standards Committee and such other Committees or bodies as the Council considers appropriate for the municipal year and to appoint the Members to serve thereon and determine the terms of reference for those Committees and other bodies as set out in the Constitution.

(If possible, a schedule detailing proposals and agreed by the three political groups will be circulated prior to the meeting).

10. **OUTSIDE BODIES**

To make appointments to outside bodies (A schedule setting out the details will be circulated prior to the meeting).

S.G. Brown  
Chief Executive

Civic Centre,  
Beecroft Road,  
Cannock.  
WS11 1BG

NOTE:

At the conclusion of the Meeting there will be an informal buffet/reception in the Ballroom.