

**Please ask for:** Mrs. W. Rowe

**Your Ref:**

**Extension No:** 4584

**My Ref:** WR

**E-Mail:** WendyRowe@cannockchasedc.gov.uk

24 March, 2005

Dear Councillor,

**SCRUTINY COMMITTEE**

**4.00 P.M., TUESDAY, 5 APRIL, 2005**

**THE COUNCIL CHAMBER, CIVIC CENTRE, CANNOCK**

I am writing to invite you to attend this meeting for consideration of the matters itemised in the following Agenda.

Please note that all Members of the Council are invited to attend the meeting in respect of the Annual Audit and Inspection Letter 2004.

Yours sincerely,

**S. G. Brown**  
**Chief Executive**

To: Councillors

Williams, B. (Chairman)  
Freeman, M.P. (Vice-Chairman)

Ball, G.D.	Easton, R.
Bennett, Mrs. D.J.	Jones, R.
Bennett, K.L.	Morgan, C.W.J.
Bernard, Mrs. A.F.	Thomas, D.
Carr, I.R.	Toth, J.
Daly, K.	Turville, R.C.
Davies, D.N.	Williams, A.
Dixon, D.I.	

All other Members of the Council for Information

**AGENDA**

**PART 1**

1. Apologies.
2. Declarations of Interests of Members in Contracts and other Matters and Restriction on Voting by Members.

To declare any interests and any possible contraventions under Section 106 of the Local Government Finance Act 1992.

3. Minutes

To approve the Minutes of the meeting held on 28 February, 2005 (attached).

4. Audit Commission – Annual Audit and Inspection Letter 2004