

23 August, 2005

Dear Councillor,

**LICENSING SUB-COMMITTEE
10.00 A.M., FRIDAY, 2 SEPTEMBER, 2005
COMMITTEE ROOM, CIVIC CENTRE, CANNOCK**

I am writing to invite you to attend this meeting for consideration of the matters itemised in the following Agenda.

Yours sincerely,

**S.G. Brown
Chief Executive**

To: Councillors

Allen, F.W.C.
Butler, R.D.
Daly, K.

Copy: Whitehouse, Mrs. G.M.

A G E N D A

PART 1

1. **Appointment of Chairman**
2. **Introductions**
3. **Apologies and Reconstitution of Membership**

The Council will only allow licensing decisions to be taken by a minimum of three Councillors. In the event of one Member being unable to attend, their place will be substituted by another Member taken from the membership of the full Licensing/Public Protection Committee. In the event of this substitution taking place, all parties will be informed of the change of membership at the beginning of the hearing.

4. **Declarations of Interests of Members in Contracts and Other Matters and Restriction on Voting by Members**

To declare any personal or prejudicial interests in accordance with the Code of Conduct and any possible contraventions under Section 106 of the Local Government Finance Act 1992.

5. **Application for Conversion to a Premises Licence and Simultaneously Vary the Licence at the LA Rock Café, Stafford Road, Cannock**

Report of the Head of Environmental Health (Enclosure 5.1 – 5.46)