

## Renewal of a Hackney Carriage Vehicle

Reg No: \_\_\_\_\_ Date of Expiry: \_\_\_\_\_

Plate No: \_\_\_\_\_ for use within Cannock Chase District

Name: \_\_\_\_\_

Joint applicant \_\_\_\_\_  
(if applicable must sign form)

Address: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Contact Telephone No: \_\_\_\_\_

Email address: \_\_\_\_\_

**Supporting documents – please ensure that you bring with you the following original documents when you hand in this form, as licence cannot be issued without sight of the following documents:**

- Valid MOT
- V5C
- Valid Insurance Certificate
- Fee £305.00 ( - to pay see over)
- Valid vehicle pass sheet

### Declaration

I confirm that the previous personal and vehicle information I supplied in relation to the above mentioned vehicle remains unchanged.

**NOTE – If there are any changes or you are unsure of any changes please contact Licensing Unit to discuss.**

*Contact Licensing Unit to book your taxi test - **please ensure your taxi test date is at least 10 days** before the expiry of your current Licence in order to guarantee the issue of your Licence and plates.*

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**Methods of Payment**

- By telephone with either a debit/credit card. Please contact the Licensing Unit on 01543 464692.
- In person with either a debit/credit card or by cheque (cheque to be made payable to Cannock Chase District Council). **PLEASE NOTE CASH WILL NOT BE ACCEPTED.**
- Or when you collect your new licence & plates payable at reception by card only.

Signed completed application forms can be returned to the Licensing Unit, Cannock Chase District Council, Civic Centre, p o Box 28, Beecroft Road, Cannock, Staffs WS11 1BG

**Please note that Cannock Chase District Council hold and use data in accordance with the Data Protection Act 1998. You should be aware that by signing this form you are agreeing that the information you have provided will be held on a Public Register as required by section 51 of the Local Government (Miscellaneous Provisions) Act 1976 which is published on the Council's Web Site. Information may also be used and shared with other departments and agencies in order to assist in the prevention and detection of crime, and to protect public funds.**

**For office use only**

FEE PAID \_\_\_\_\_

Date of inspection: \_\_\_\_\_ DATE PAID \_\_\_\_\_

RECEIPT NO. \_\_\_\_\_

Fee – currently £305.00 (03139221R009)