

Executive decisions taken by officers under delegated authority: March to December 2015

For practical purposes, the Executive or Council may delegate certain decision making powers to Officers. Copies of any reports relevant to such a decision will be open to inspection for six years from the date that the decision was made, except where the document contains information that had previously been determined to be exempt. Further information can be obtained from the relevant Delegated Officer c/o Democratic Services, Cannock Chase Council, Civic Centre, PO Box 28, Beecroft Road, Cannock WS11 1BG.

Copies of non-confidential items are available from the Council's website and will have been published 5 clear working days prior to the relevant meeting date.

Key:	
	Delegation status not known – update required
	Delegation still in progress
	Ongoing delegation (included in Scheme of Delegations where relevant)
	Delegation complete

Item No.	Item	Delegations	Delegated Officer/ Cabinet Member	Date of Meeting	Minute No.	Key Decision	Confidential Item If Yes, Why?	Ongoing Delegation	Date Delegation Actioned
1	Land at Wharf Road, Rugeley	<p>(A) An open market disposal of the freehold interest in land at Wharf Road, Rugeley be approved on terms and conditions to be agreed by the Head of Economic Development including the submission of planning applications as required.</p> <p>(B) To enter into a Joint Venture Agreement with Staffordshire County Council for the joint disposal of the Wharf Road and former Pear Tree School sites on terms to be agreed by the Head of Economic Development.</p> <p>(C) To enter into any necessary supplementary agreements to facilitate the disposal of land at Wharf Road.</p>	Head of Economic Development <i>(now the Head of Economic Prosperity)</i>	12/03/15 Cabinet	131	Yes	Yes – The report contained information relating to the financial or business affairs of any particular person (including the Council).	No No No	These delegations have been superseded by item no. 45

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2	Rugeley Flood Alleviation Scheme – Request to Allocate Capital Funding and Enter into a Memorandum of Understanding	<p>(A) In consultation with the Environment Portfolio Leader, to negotiate with Staffordshire County Council the mechanism for funding the Scheme should Local Growth Fund grant not be available.</p> <p>(B) A Memorandum of Understanding be entered into with the Environment Agency on terms to be agreed by the Head of Finance and Head of Economic Development and generally as described in the report to match fund equally with Staffordshire County Council an amount up to £375,000 to support the Rugeley Flood Alleviation Scheme should Local Growth Fund support not be made available by Central Government.</p> <p>(C) In consultation with the Environment Portfolio Leader, to enter into any agreements necessary to implement the Rugeley Flood Alleviation Scheme, including with the Environment Agency and Staffordshire County Council.</p>	Head of Finance and Head of Economic Development (<i>now the Head of Economic Prosperity</i>)	15/04/15 Council	107	Yes	No	<p>No</p> <p>No</p> <p>No</p>	<p>N/A – LGF funding secured</p> <p>N/A – LGF funding secured</p> <p>Scheme completed 18/12/17</p>

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3	Pentalver Freight Terminal, Cannock	<p>(A) In consultation with the Economic Development and Planning Portfolio Leader, to take action to secure grant funding including variations to the grant offer and entering into contracts and obligations as necessary, subject to any arrangements being cost neutral to the Council.</p> <p>(B) In consultation with the Economic Development and Planning Portfolio Leader and the Head of Finance, be authorised to agree terms and conditions and enter into any contracts as necessary to implement the land transaction described in the report, subject to any arrangements being cost neutral to the Council.</p>	<p>Head of Economic Development (<i>now the Head of Economic Prosperity</i>) and the Head of Finance</p> <p>Head of Economic Development (<i>now the Head of Economic Prosperity</i>)</p>	27/08/15 Cabinet	36	Yes	Yes – The report contained information relating to the financial or business affairs of any particular person (including the Council).	No	2016
4	Cannock Town Centre – Future Positioning	<p>(C) In consultation with the Portfolio Leader for Town Centre Regeneration, share the findings of the Report with stakeholders and potential investors and consult on the production of a Plan and Prospectus, for the development of the town centre based on the vision and actions in the Report, subject to any unfunded actions being brought back to Cabinet for consideration.</p> <p>(E) In consultation with the Portfolio Leader for Town Centre Regeneration, be authorised to undertake further feasibility work on the investment opportunity sites identified in the Report including the commissioning of specialist advice; and that Staffordshire County Council be asked to contribute to this work, subject to any unfunded actions being brought back to Cabinet for consideration.</p>	Head of Economic Development (<i>now the Head of Economic Prosperity</i>)	24/09/15 Cabinet	48	Yes	Yes – The report contained information relating to the financial or business affairs of any particular person (including the Council).	No	30/01/2017
								No	Ongoing – Part 2 of the Prospectus is currently being commissioned

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5	Review of Licensing Policy	(B) To make any amendments to the Policy required due to changes in legislation or government guidance and minor variations to the Policy in the interests of operational efficiency.	Head of Environmental Health (<i>now under the Head of Economic Prosperity</i>)	18/11/15 Council	67	No	No	Yes – added to Scheme of Delegations on 19/01/16	N/A
6	Interim Review of the Housing Revenue Account Business Plan	(C) In light of a balanced HRA budget to 2019-20, award a contract for the Redevelopment of Garage Sites and other Council Land Scheme following the successful conclusion of the tender procurement process.	Managing Director	10/12/15 Cabinet	65	Yes	No	No	April 2016
7	ESIF Match Funding Opportunities (Business Support Related)	(A) In consultation with the Economic Development and Planning Portfolio Leader, support the preparation and submission of applications to secure funding for appropriate business support and grant programmes, opportunities to support skills, develop the tourism sector and support Enterprise Belt activity, through the European Structural & Investment Funds (ESIF) Programme. (B) Subject to any financial implication being contained within existing budgets, in consultation with the Economic Development and Planning Portfolio Leader, to enter into Service Level Agreements (SLA) and other forms of legal agreement as required by the securing of funding support through ESIF and other forms of financial assistance.	Head of Economic Development (<i>now the Head of Economic Prosperity</i>)	10/12/15 Cabinet	67	Yes	No	No	Ongoing through ESIF Programme Ongoing through ESIF Programme

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8	The Smoke and Carbon Monoxide Alarm (Regulations) England 2015	(B) The power to enforce the requirements of the Energy Act 2013 and any Regulations or Orders made thereunder.	Head of Environmental Health (<i>now under the Head of Economic Prosperity and the Head of Environment and Healthy Lifestyles</i>)	10/12/15 Cabinet	68	Yes	No	Yes – added to Scheme of Delegations on 19/01/16	N/A