

Executive decisions taken by officers under delegated authority: January to December 2017

For practical purposes, the Executive or Council may delegate certain decision making powers to Officers. Copies of any reports relevant to such a decision will be open to inspection for six years from the date that the decision was made, except where the document contains information that had previously been determined to be exempt. Further information can be obtained from the relevant Delegated Officer c/o Democratic Services, Cannock Chase Council, Civic Centre, PO Box 28, Beecroft Road, Cannock WS11 1BG.

Copies of non-confidential items are available from the Council's website and will have been published 5 clear working days prior to the relevant meeting date.

Key:	
	Delegation status not known – update required
	Delegation still in progress
	Ongoing delegation (included in Scheme of Delegations where relevant)
	Delegation complete

Item No.	Item	Delegations	Delegated Officer/ Cabinet Member	Date of Meeting	Minute No.	Key Decision	Confidential Item If Yes, Why?	Ongoing Delegation	Date Delegation Actioned
28	Priority Economic Regeneration Projects	(B) To take those actions necessary to secure additional resources to support further project development work as appropriate.	Head of Economic Development <i>(now the Head of Economic Prosperity)</i>	19/01/17 Cabinet	95.	Yes	No	Yes	N/A
29	Delivery of Disabled Adaptations and Policy for Discretionary Housing Assistance	(C) Power to approve discretionary housing assistance.	Relevant Head of Service	16/03/17 Cabinet	106.	Yes	No	Yes	N/A
30	Garage Sites and Other Council Owned Land – Redevelopment Scheme	(C) Following consultation with the Housing Portfolio Leader be authorised to substitute as necessary alternative garage sites which had been approved for disposal or for the provision of affordable housing.	Head of Housing and Partnerships	16/03/17 Cabinet	108.	Yes	No	Yes	N/A

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31	Former Football Pitch at the Junction of Ironstone Road and Sevens Road, Rawsley	(B) In consultation with the Culture and Sport Portfolio Leader, to agree terms and conditions and all other actions required to implement the decision.	Head of Environment and Healthy Lifestyles	13/04/17 Cabinet	119.	No	No	No	Following ongoing discussions with the Football Club, they decided to withdraw their application to use this pitch as it did not fully meet there requirements or aspirations
32	Former Rugeley 'B' Power Station: Proposed Supplementary Planning Document (SPD)	(C) To make non-substantive changes to the documentation prior to the formal consultation stage to incorporate further information relating to the former Rugeley 'B' Power Station site. (D) In consultation with the Portfolio Leader for Economic Development and Planning, to agree the details of the joint consultation with Lichfield District Council.	Head of Economic Development <i>(now the Head of Economic Prosperity)</i>	15/06/17 Cabinet	14.	No	No	No	Completed – SPD approved by Cabinet 25/01/18
33	Civic Centre Roof Aerial – Cannock Chase Radio	(C) Subject to the outcome of decisions (A) and (B), to enter into a lease at a subsidised non-commercial rate and otherwise on terms and conditions to be agreed in consultation with the Managing Director and Leader of the Council.	Head of Economic Development <i>(now the Head of Economic Prosperity)</i>	15/06/17 Cabinet	15.	No	No	No	Installation completed March 2018

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34	Update on the Council's Membership of the Stoke-on-Trent and Staffordshire and Greater Birmingham and Solihull Local Enterprise Partnerships since 2010	(D) Should Cabinet decide to change current Local Enterprise Partnership membership arrangements in any way, be delegated, in consultation with the Leader of the Council, to implement the decision.	Managing Director	20/07/17 Cabinet	25.	Yes	No	Yes - added to Scheme of Delegations with effect from 30/08/17	N/A

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35	Policy for the Commercial Use of the Highway	<p>(B) To:</p> <p>(i) Administer and enforce all aspects of the Policy;</p> <p>(ii) Determine the mechanisms and timescales for implementation of the Policy (subject to full implementation being no later than April 2018);</p> <p>(iii) Make required amendments to the Policy due to changes in legislation or government guidance and minor variations to the Policy in the interests of operational efficiency / service improvement;</p> <p>(iv) Carry out a review of the Policy 12 months after initial implementation, with a view to evaluating the impact and determining whether the application of the Policy should be extended beyond the largest town centres and/or District wide.</p>	Head of Economic Development <i>(now the Head of Economic Prosperity)</i>	18/10/17 Council	48.	No	No	<p>Yes</p> <p>No</p> <p>Yes – added to Scheme of Delegations 23/05/18</p> <p>No</p>	<p>N/A</p> <p>Fully implemented April 2018</p> <p>Review complete by Promoting Prosperity Scrutiny Committee.</p> <p>Further work being carried out by Officers following 13/12/18 Cabinet meeting.</p> <p>Progress update to 23/01/19 Council</p>

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36	Amended Street Trading Policy 2017	(B) To administer and enforce all aspects of the Policy. (C) To make required amendments to the Policy due to changes in legislation or government guidance and minor variations to the Policy in the interests of operational efficiency / service improvement.	Head of Economic Development <i>(now the Head of Economic Prosperity)</i>	18/10/17 Council	49.	No	No	Yes Yes – added to Scheme of Delegations 23/05/18	N/A
37	Housing Services Annual Report 2016-17	(D) If required, following consultation with the Housing Portfolio Leader, be authorised to make amendments to the draft 2016/17 Housing Services Annual Report prior to circulation	Head of Housing and Partnerships	19/10/17 Cabinet	42.	No	No	No	Issued October/ November 2017
38	Proposed Amendments to the Scheme of Delegations for Neighbourhood Planning and Supplementary Planning Documents	(A) To take all steps in the preparation of a Neighbourhood Plan except for the final making (adoption) of a Neighbourhood Plan by the Council, and that the Council's Scheme of Delegations be amended by the insertion of a new paragraph stating this. (B) The Scheme of Delegations paragraph 26.5.20 be amended to say: 'To make non-substantive amendments to adopted Supplementary Planning Documents (SPDs) in consultation with the Economic Development and Planning Portfolio Leader.'	Head of Economic Development <i>(now the Head of Economic Prosperity)</i>	14/12/17 Cabinet	65.	No	No	Yes Yes – added to Scheme of Delegations 23/05/18	N/A N/A

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39	Rugeley Boxing Club	(C) To agree terms and conditions and all other actions required to implement the decisions.	Head of Housing and Partnerships	14/12/17 Cabinet	68.	No	Yes The report contained information relating to the financial or business affairs of any particular person (including the Council).	No	Amended lease terms agreed and draft lease issued. Awaiting return of signed document from Boxing Club Trustees