

## **Design Supplementary Planning Document (SPD) Consultation Statement**

### **1. Introduction**

This statement is the 'Consultation Statement' for the Design SPD as required by the Town and Country Planning (Local Planning) (England) Regulations 2012. This statement sets out how the public and other stakeholders will be consulted upon the SPD. Following the consultation period this statement will be expanded to summarise the comments received during the consultation period, including details of how the issues raised have been dealt with in working towards a final SPD for adoption.

### **2. Consultation regulations**

The SPD is produced in accordance with the Town and Country Planning (Local Planning) (England) Regulations 2012. The relevant regulations relating to the consultation process are explained below.

Regulation 12: Regulation 12(a) requires the Council to produce a consultation statement before adoption of the SPD, this must set out who was consulted, a summary of the issues raised, and how these issues were incorporated into the SPD.

Regulation 12(b) requires the Council to publish the documents (including a 'consultation statement') for a minimum 4 week consultation, specify the date when responses should be received, and identify the address to which responses should be sent.

This statement is the 'Consultation Statement' for the SPD as required by Regulation 12(a). The document also sets out information about the consultation as required by Regulation 12(b). Following the consultation period, as the SPD progresses towards adoption, the 'Consultation Statement' will be expanded to recognise involvement by outside bodies and public participation during this consultation period.

Regulation 13: Regulation 13 stipulates that any person may make representations about the SPD and that the representations must be made by the end of the consultation date referred to in Regulation 12. This consultation statement sets out this requirement.

Regulation 35: Regulation 12 states that when seeking representations on an SPD, documents must be made available in accordance with Regulation 35. This requires the Council to make documents available by taking the following steps:

- Make the document available at the principal office and other places within the area that the Council considers appropriate;
- Publish the document on the Council's website.

### **3. The Statement of Community Involvement (SCI)**

The SCI was adopted in 2022 and reflects the 2012 Regulations, set out above. It also specifies additional measures that the Council will undertake in consulting upon draft SPDs and these have been reflected in the consultation process for the Design SPD.

#### 4. Design SPD Consultation Information

Consultation on the SPD is been carried out in accordance with the Town and Country Planning (Local Planning) (England) Regulations 2012. The SPD and Consultation Statement have been made available for inspection by the public for a four week period between Tuesday 28<sup>th</sup> April to Tuesday 26<sup>th</sup> May 2026. Copies of the SPD and this consultation statement (setting out how comments can be made) are available during normal office hours at the following locations:

- Cannock Chase Council principal offices at the Civic Centre, Beecroft Road, Cannock
- Public libraries at Cannock, Rugeley, Hednesford, Brereton, Norton Canes and Heath Hayes

Copies of the draft Design SPD and consultation statement are available to view on the Council's website at [Planning Policy News | Cannock Chase District Council](#)

Further information is available by contacting the Planning Policy team by email at [planningpolicy@cannockchasedc.gov.uk](mailto:planningpolicy@cannockchasedc.gov.uk) or by telephoning 01543 462621.

The following measures were undertaken to inform persons of the SPD consultation and document availability:

- Notification letters sent to all individuals/ organisations/ bodies that the Council consider will be affected or interested in the SPD, or may be involved in the delivery of the SPD (including Parish Councils, the County Council, key developers, business and local voluntary organisations)
- A press release was issued.
- The SPD and details of the consultation were posted on the Council's website.

The consultation period runs from Tuesday 28<sup>th</sup> April 2026. Any person may make representations on the SPD. Any such representations should be received by 5pm on Tuesday 26<sup>th</sup> May 2026. The Council will send a copy of the adoption statement to the author of any representation which specifically asks for notification of the adoption of the document. Representations on the SPD must be sent to:

By post to –  
Planning Policy  
Cannock Chase Council  
Civic Centre  
PO BOX 28  
Beecroft Road  
Cannock  
WS11 1BG

Electronically to – [planningpolicy@cannockchasedc.gov.uk](mailto:planningpolicy@cannockchasedc.gov.uk)