

# Local Land Charges Search Request Form 2025 - 2026



This form covers **all** search requests. Please provide full details, description of the property to be searched against and a plan showing precise boundaries. In each section indicate the search type you require and show the fee required. Requests will not be processed until payment has been received and replies will be posted to customers.

**Please send completed forms with payment to:**

Local Land Charges, Cannock Chase District Council, Civic Centre, Beecroft Road, Cannock, Staffordshire WS11 1BG. Telephone: 01543 464636

Search requests can be emailed to [locallandcharges@cannockchasedc.gov.uk](mailto:locallandcharges@cannockchasedc.gov.uk)

Your Details	Name and Address		Your Reference
	Your telephone number	Email address	

<b>Official Local Authority Search Requests</b> <b>Charges shown are inclusive of VAT – LLC1 element not vatable.</b>			
Description of property/land to be searched against:		For identification purposes please supply a plan of the site to be searched	
<b>Other roadways, footways and footpaths in respect of which a reply at enquiries 2.1 and 3.6 is required (maximum 3 roads)</b>		1. 2. 3.	
Residential Searches		Commercial Searches	
Full Residential Search (LLC1 & CON29 Enquiries) @ <b>£117.60</b> (LLC1 £36.00 non vatable CON29 £81.60 - £68.00 plus £13.60 VAT)		Full Commercial Search (LLC1 & CON29 Enquiries) @ <b>£218.40</b> (LLC1 £55.20 non vatable CON29 £163.20 - £136.00 plus VAT £27.20)	
Residential LLC1 Search @ <b>£36.00</b> (Non vatable)		Commercial LLC1 Search @ <b>£55.20</b> (Non vatable)	
Residential CON29 Enquiries Search @ <b>£81.60</b> (£68.00 plus £13.60 VAT)		Commercial CON29 Enquiries Search @ <b>£163.20</b> (£136.00 plus £27.20 VAT)	
More than one property on Search (Parcel of Land) Residential @ <b>£42.00</b> (£35.00 plus £7.00 VAT)		More than one property on Search (Parcel of Land) Commercial @ <b>£96.00</b> (£80.00 plus £16.00 VAT)	
Fee	£		

CON29 Optional Enquiries 2025 - 2026 Residential and Commercial Search			
Description of property/land to be searched against			For identification purposes please supply a plan of the site to be searched
CON29 Optional Questions @ <b>£7.20 each</b> (£6.00 plus £1.20 VAT) When submitted with a Full Search. **		4	Road proposals by Private Bodies
		5	Advertisements
		6	Completion Notices
		7	Parks and Countryside
		8	Pipelines
		9	Houses in Multiple Occupation
		10	Noise Abatement
		11	Urban Development Areas
		12	Enterprise Zones Local Development Orders and BIDS
		13	Inner Urban Improvement Areas
		14	Simplified Planning Zones
		15	Land Maintenance Notices
		16	Mineral Consultation Areas
		17	Hazardous Substances Consents
		18	Environmental and Pollution Notices
		19	Food Safety Notices
		20	Hedgerow Notices
		21	Flood Defence & Land Drainage Consents
		22	Common Land & Town or Village Green

**\*\* N.B. Should CON29O (Optional Enquiries) be requested separately to CON29 there will be an administration fee of £24.00 (£20.00 plus £4.00 VAT) plus the cost of each question.**

Fee	£
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CON29 Enquiries 2025 - 2026 Individual Requests			
Description of property/land to be searched against		For identification purposes please supply a plan of the site to be searched	
Residential Requests		Commercial Requests	
Q.1.1 (a-i) Planning Decisions <b>@ £7.62</b> (£6.35 plus £1.27 VAT)		Q.1.1 (a-i) Planning Decisions <b>@ £17.34</b> (£14.45 plus £2.89 VAT)	
Q.1.1 (j-l) Building Regulations <b>@ £2.16 each</b> (£1.80 plus £0.36 VAT)		Q.1.1 (j-l) Building Regulations <b>@ £4.68 each</b> (£3.90 plus £0.78 VAT)	
Q.1.2 Planning Designations and Proposals <b>@ £5.64</b> (£4.70 plus £0.94 VAT)		Q.1.2 Planning Designations and Proposals <b>@ £12.48</b> (£10.40 plus £2.08 VAT)	
Q.2.1(a-d) Roads Q.2.2–Q.2.5 Public Rights of Way Q.3.2 Land to be acquired for Road Works Q.3.3 (a-c) Drainage Matters Q.3.4 (a-f) Nearby Road Schemes Q.3.6 (a-l) Traffic Schemes Q.3.7 (e & g) Outstanding Notices Q.3.12 (part) Compulsory Purchase Contact Staffordshire County Council Direct: 2 Staffordshire Place, Tipping Street, Stafford ST16 2DH		Q.2.1 (a-d) Roads Q.2.2–Q.2.5 Public Rights of Way Q.3.2 Land to be acquired for Road Works Q.3.3 (a-c) Drainage Matters Q.3.4 (a-f) Nearby Road Schemes Q.3.6 (a-l) Traffic Schemes Q.3.7 (e & g) Outstanding Notices Q.3.12 (part) Compulsory Purchase Contact Staffordshire County Council Direct: 2 Staffordshire Place, Tipping Street, Stafford ST16 2DH	
Q.3.1 Land required for Public Purposes <b>@ £2.16</b> (£1.80 plus £0.36 VAT)		Q.3.1 Land required for Public Purposes <b>@ £2.16</b> (£1.80 plus £0.36 VAT)	
Q.3.3 Drainage Matters Contact Severn Trent Searches Direct		Q.3.3 Drainage Matters Contact Severn Trent Searches Direct	
Q.3.5 (a-b) Nearby Railway Schemes <b>@ £2.16</b> (£1.80 plus £0.36 VAT)		Q.3.5 (a-b) Nearby Railway Schemes <b>@ £2.16</b> (£1.80 plus £0.36 VAT)	
Q.3.7 (a-d) Outstanding Notices Q.3.7 (f) Outstanding Notices <b>@ £2.16 each</b> (£1.80 plus £0.36 VAT)		Q.3.7 (a-d) Outstanding Notices Q.3.7 (f) Outstanding Notices <b>@ £4.68 each</b> (£3.90 plus £0.78 VAT)	
Q.3.8 Contravention of Building Regulations <b>@ £2.82</b> (£2.35 plus £0.47 VAT)		Q.3.8 Contravention of Building Regulations <b>@ £6.36</b> (£5.30 plus £1.06 VAT)	
Q.3.9.(a-n) Notices, Orders, Directions and Proceedings under Planning Acts <b>@ £1.74 each</b> (£1.45 plus £0.29 VAT)		Q.3.9.(a-n) Notices, Orders, Directions and Proceedings under Planning Acts <b>@ £4.02 each</b> (£3.35 plus £0.67 VAT)	
Q.3.10 (a-h) Community Infrastructure Levy (CIL) <b>@ £2.16</b> (£1.80 plus £0.36 VAT)		Q.3.10 (a-h) Community Infrastructure Levy (CIL) <b>@ £2.16</b> (£1.80 plus £0.36 VAT)	

Q.3.11 (a-b) Conservation Area @ <b>£1.38 each</b> (£1.15 plus £0.23 VAT)		Q.3.11 (a-b) Conservation Area @ <b>£3.30 each</b> (£2.75 plus £0.55 VAT)	
Q.3.12 Compulsory Purchase @ <b>£5.22</b> (£4.35 plus £0.87 VAT)		Q.3.12 Compulsory Purchase @ <b>£11.76</b> (£9.80 plus £1.96 VAT)	
Q.3.13 (a-c) Contaminated Land @ <b>£1.38 each</b> (£1.15 plus £0.23 VAT)		Q.3.13 (a-c) Contaminated Land @ <b>£1.38 each</b> £1.15 plus £0.23 VAT)	
Q.3.14 Radon Gas @ <b>£1.38</b> (£1.15 plus £0.23 VAT)		Q.3.14 Radon Gas @ <b>£1.38</b> £1.15 plus £0.23 VAT)	
Q.3.15. Assets of Community Value (No Charge) – refer to <a href="http://www.cannockchasedc.gov.uk/council/your-community/assets-community-value">http://www.cannockchasedc.gov.uk/ council/your-community/assets- community-value</a>		Q.3.15. Assets of Community Value (No Charge) – refer to <a href="http://www.cannockchasedc.gov.uk/council/your-community/assets-community-value">http://www.cannockchasedc.gov.uk/ council/your-community/assets- community-value</a>	
Fee	£		