**The Licensing Act 2003**

**Representation form for ‘Interested Person/Body’**

|  |  |
| --- | --- |
| Your Name/ Company Name  |  |
| Full Postal Address  |  |
| Post Code  |  |
| Telephone number  |  |
| Email address  |  |

|  |  |
| --- | --- |
| Name of premises you are making a representation about  |  |
| Address of premises you are making a representation about  |  |

Name of body you represent (please tick one)

1.

A person living in the vicinity of the Premises



2.

A body representing persons who live in the vicinity of the Premises 

3.

4.

A person involved in a business in the vicinity of the Premises

A body representing persons involved in businesses

in the vicinity of the Premises





**Licensing Objectives**

To be deemed valid, a representation **must** relate to one or more of the licensing objectives, namely:

**Prevention of Crime and disorder -** This relates to any crime, disorder or anti-social behaviour related to the management of the premises. The licence-holder cannot be responsible for the conduct of individuals once they leave the vicinity of the premises.

**Public safety -** This relates to the safety of the public on the premises, such as fire safety, lighting and fire exits.

**Prevention of public nuisance -** This can relate to noise and vibration, noxious smells, light pollution and litter.

**Protection of children from harm -** This relates to protecting children from the activities carried out on the premises whilst they are on the premises. The law does provide specific protection for children, such as making it illegal for children under 18 to buy alcohol.

Please detail the evidence supporting your representation under the relevant headings below. It is important that you detail all matters that you wish to be considered.

When considering Representations, the Local Authority may consider documentary or other information produced by the party either before the hearing or, with the consent of all parties, at the hearing.

**Your representation, including your name and address will be supplied to the applicant,** **and will be made public in any report agenda that may be produced. This includes its publication on our online planning portal, which is available to any member of the public. Your signature and** **email address will not be publicised.**

**The Prevention of Crime and Disorder**

**The Prevention of Public Nuisance**

**Public Safety**

**Protection of Children from Harm**

|  |  |
| --- | --- |
| Print Name  |  |
| Signed  |  |
| Date  |  |

**Any representations must be submitted to the Council not later than the 28th day of the consultation period. The specific date will be listed on the blue notice, council website (Notice of Licensing Act 2003 Applications) or any newspaper advertisement of the notice. Any representations sent after that date cannot be considered.**

Please return this form with any additional sheets to: **licensingunit@cannockchasedc.gov.uk**

Or by post to:

 **The Licensing Unit, Cannock Chase District Council, PO Box 28, Beecroft Road, Cannock,**

 **Staffordshire, WS11 1BG.**

Information you supply to us via email will be dealt with in line with data protection legislation. We will use your information to enable us to fulfil our duties in relation to your enquiry. To that end, where the law allows, your information may be shared with relevant departments within the council, and with other authorities and organisations where required. Stafford Borough Council is the data controller for any personal information you provide. For more information on your data protection rights relating to the service to which your email relates, please visit [www.staffordbc.gov.uk/PrivacyNotice
​](http://www.staffordbc.gov.uk/PrivacyNotice%E2%80%8B)