



Please ask for: Joanna Hunt
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22 November, 2021

Dear Councillor,

Health & Wellbeing Scrutiny Committee

6:00pm, Tuesday 30 November, 2021

Council Chamber, Civic Centre, Cannock

You are invited to attend this meeting for consideration of the matters itemised in the following Agenda.

Yours sincerely,

Tim Clegg
Chief Executive

To: Councillors:

Buttery, M.S. (Chairman)
Newbury, J.A.A. (Vice-Chairman)

Arduino, L.	Preece, J.P.T.L.
Beach, A.	Smith, C.D.
Cartwright, Mrs. S.M.	Sutton, Mrs. S.M.
Crabtree, S.K.	Thompson, Mrs. S.L.
Fisher, P.A.	Wilson, Mrs. L.J.
McMahon, J.B.	

Independent Co-opted Representative:

- TBC - Healthwatch Staffordshire

Staffordshire County Council Appointee for the purposes of the Committee's Statutory Functions under the Health and Social Care Act 2001:

- County Councillor P. Hewitt

Agenda

Part 1

1. Apologies

2. Declarations of Interests of Members in Contracts and Other Matters and Restriction on Voting by Members

- (i) To declare any personal, pecuniary or disclosable pecuniary interests in accordance with the Code of Conduct and any possible contraventions under Section 106 of the Local Government Finance Act 1992.
- (ii) To receive any Party Whip declarations.

3. Minutes

To note the Minutes of the meeting held on 14 September, 2021 (enclosed).

4. Statutory Health Scrutiny Items

Update – Staffordshire County Council’s Health and Care and Overview Scrutiny Committee

Please refer to Staffordshire County Council’s website (link below) for details of all Healthy Staffordshire Select Committee meetings recently held. Alternatively, the Chair may provide verbal updates on any recent meetings attended.

<http://moderngov.staffordshire.gov.uk/ieListMeetings.aspx?Committeeld=871>

5. Supporting Health and Wellbeing PDP Quarter 2 2021/22 Performance Update

To receive the latest performance information (5.1 – 5.25).

6. Update on Dual Stream Dry Mixed Recycling – post April 2022

To receive an update from the Interim Waste and Engineering Services Manager.

7. Recommendations from the EnviroCrime Scrutiny Review Working Group

To receive and discuss recommendations/suggestions from the EnviroCrime Scrutiny Review Working Group.

8. Health and Wellbeing Scrutiny Committee Work Programme Update - 2021-22

To receive an update from the Head of Environment and Healthy Lifestyles.

Cannock Chase Council

Minutes of the Meeting of the

Health & Wellbeing Scrutiny Committee

Held on Tuesday 14 September 2021 at 4:00 p.m.

In the Council Chamber, Civic Centre, Cannock

Part 1

Present: Councillors:

Buttery, M.S. (Chairman)
Newbury, J.A.A. (Vice-Chairman)

Arduino, L.	Preece, J.P.T.L.
Beach, A.	Smith, C.D.
Cartwright, Mrs. S.M.	Thompson, Mrs. S.L.
Crabtree, S.K.	

Also present: County Councillor P.M. Hewitt, Staffordshire County Council

8. Apologies

Apologies for absence were received from Councillors J.B. McMahon, Mrs. S.M. Sutton and Mrs. L.J. Wilson.

9. Declarations of Interests of Members in Contracts and Other Matters and Restrictions on Voting by Members and Party Whip Declarations

No declarations of interests in additions to those already confirmed by Members in the Register of Members Interests were made.

10. Minutes

RESOLVED:

That the Minutes of the meeting held on 15 June, 2021 be approved as a correct record.

11. Statutory Health Scrutiny Items

Update – Staffordshire County Council’s Health and Care and Overview Scrutiny Committee

The Chairman reported that recent meetings of the County’s Health and Care and Overview Scrutiny Committee could be accessed through their website.

The Chairman also reported that a letter had been written to the CCG concerning the Minor Injuries Unit at Cannock Chase Hospital.

12. Quarter 1 PDP and Recovery Information

Consideration was given to the Quarter 1 PDP and Recovery Information for Supporting Health and Wellbeing (Item 5.1 – 5.21 of the Official Minutes of the Council).

Members noted the Quarter 1 PDP and Recovery Information.

13. Health and Wellbeing Work Programme 2021-22 - Update

The Head of Environment and Healthy Lifestyles advised Members that a short presentation would be given which would outline the topics for each of the Working Groups. He was also keen to ensure that Members were happy with the proposals being suggested.

The Food Safety and Licensing Manager gave a summary regarding Envirocrime which covered:

- Main Workshop Presentation Content
- What is “Envirocrime”
- Possible areas for Scrutiny
- Questions to consider

Members were then invited to ask questions.

A Member asked what other examples there were of Envirocrimes.

The Food Safety and Licensing Manager advised that some Local Authorities (LAs) had different powers to tackle problems. However, he discussed the use of wheelie bins and highlighted how other LAs were using bags for waste. He suggested that if Members were keen to see what other LAs did to prevent such problems, some research would be required prior to the first Working Group meeting.

The Head of Environment and Healthy Lifestyles referred to this and suggested that Members may wish to consider the issue which was becoming more common with people leaving their bins out on their streets.

A Member asked what was considered as the main issue currently with Envirocrime.

The Food Safety and Licensing Manager reported that fly-tipping was currently an issue and approximately 400-500 complaints were received each year. He advised that with evidence around 200 would be pursued through Environmental Health and would be investigated. He explained that this was becoming a crime as people would pay for the removal of rubbish and then it was being disposed of within the area. He explained that it was difficult to catch offenders, and fly-tipping was detrimental to the area and impacted the environment. He also discussed with Members the improvements that could be made with the service currently offered to remove white goods, however this could also increase costs.

The County Council Member asked if the Council had any comparable data with other LAs to determine if the Council's stats were better/worse. He also discussed enforcement and asked about investment for items such as cameras to try and catch the perpetrators.

The Food Safety and Licensing Manager reported that mobile CCTV had been deployed in certain areas, however this had not had much success. He advised that the Council did carry out benchmarking exercises and more detailed information would be presented to the Working Group. He reported that many LAs in the West Midlands were experiencing difficulties.

The Waste and Engineering Services Manager gave a summary regarding Waste and Recycling which covered:

- Background
- Communications – Annual Calendar etc.
- Additional Services
- Contamination
- Areas to Consider/What's Next
- Questions for Scrutiny

Members were then invited to ask questions.

A Member referred to the presentation and asked about the removal of communal bins. He also referred to the dry recycling contract and asked about the segregation of food waste. He was keen to know if other LAs could be contacted with a view to enquiring about costs, services and how this was implemented.

The Waste and Engineering Services Manager referred to bring recycling sites located on supermarket car parks. She explained that the sites were not being used correctly and items were being fly-tipped such as clothing. Regarding the segregation of food waste, this was an area currently being considered.

Members discussed the situation regarding communal bins and the ways of ensuring that people were not depositing incorrect items in them. They also discussed schemes such as composting and how people could be encouraged to do this. The Waste and Engineering Services Manager commented that the Council were trying to communicate where they considered there were issues, however this could be looked at further.

The Head of Environment and Healthy Lifestyles referred to the situation with communal bins and reported that in some cases the 240Ltr bin had been removed and a smaller bin introduced which was shared between two residents, which in turn had reduced contamination. However, this was a trial although it could be discussed further.

In response to a Member question, the Waste and Engineering Services Manager provided information on dual stream recycling. She explained that the Council would be moving to using two separate containers for cardboard and paper as of 2022.

The Head of Environment and Healthy Lifestyles reported on the waste disposal partnership with other LAs. He also explained that the market was reducing for co-mingled waste and only one provider had produced a quote which had significantly increased. It was therefore agreed that moving forward the Council should consider dual stream recycling.

A Member asked what the current situation was with the procurement of bags. The Waste and Engineering Services Manager reported that the Council now had a specification for a weighted bag which would be waterproof, with Velcro to seal them and a capacity of around

50/70Ltrs. The bag design was similar to that of Stafford Borough Council's. However, Lichfield, Tamworth and East Staffs would all be going the dual stream route next year and the Council would jointly procure with them. Quotations were still being received and a meeting was scheduled for tomorrow.

In response to discussions, a Member highlighted an additional topic for discussion and suggested investigating separate food waste collections in the district. He also suggested that discussions could be had with other local authorities in the region which had been offering the service for many years such as Newcastle-under-Lyme Borough Council and Sandwell Council.

Following discussions, the Chairman asked Members which of the Working Groups they would like to attend. The Working Groups would consist of the following Members:

Envirocrime Scrutiny Working Group

- Councillor L. Arduino
- Councillor A. Beach
- Councillor M. Buttery
- Councillor Mrs. S. Cartwright
- Councillor J. Newbury
- Councillor D. Smith
- Councillor Mrs. S. Thompson

Waste and Recycling Scrutiny Working Group

- Councillor A. Beach
- Councillor M. Buttery
- Councillor Mrs. S. Cartwright
- Councillor S. Crabtree
- Councillor J. Newbury
- Councillor Mrs. S. Thompson

The meeting closed at 4.50 pm

CHAIRMAN

Priority Delivery Plan for 2021-22
Priority 2 – Supporting Health & Wellbeing

PROJECTS – Summary of Performance

Delivery of Projects for Q2

				N/A	Total Number of Projects
Action completed	Project on Target	Work in progress but project slightly behind schedule < 3months	Action more than 3 months behind schedule – specific action required to address delay	Project not yet started	
3 (7%)	35 (80%)	5 (11%)	0 (0%)	1 (2%)	44

Summary of Successes as at Quarter 2

Quarter 2 has seen the completion of 2 projects ahead of schedule and one on schedule. The Rugeley ATP and the new Cannock Chase Cemetery were completed ahead of schedule and the 6 Green Flags were retained on schedule, although the announcement was embargoed until early October 21 following instructions from the judging committee.

Summary of Slippage as at Quarter 2

Unfortunately, quarter 2 has seen 5 projects slip behind schedule. The Open Spaces Strategy and Stadium Phase II have fallen behind mainly due to some delays with appointed external consultants and procurement. The Rugeley Swimming Pool refurbishment has fallen behind due to additional subsurface works being identified once the pool works had begun, with completion now scheduled for late Q3 / early Q4. The replacement of both the dry and poolside water boilers was completed ahead of schedule. Fortescue Lane and the CEMA play areas have fallen slightly behind schedule mainly due to national construction material and steel shortages and external contractor capacity.

2.1 Providing opportunities for healthy and active lifestyles

Projects	Actions and Milestones	Q1	Q2	Q3	Q4	Progress	Symbol
2.1.1 Invest in our facilities, parks and play areas							
Develop a new accessible play area in Norton Canes (the Cema)	Prepare Specification and contract, Tender, evaluate, appoint contractor and finalise design	✓				Completed within Q1, final play equipment layout before install is out for short consultation	
	Start works on site		✓			Work started on site Q1	
	Project Manage, snagging, complete works and commission		✓			Slight project overrun due to national materials shortages due for completion in Q3	
Undertake park and open space improvements at Fortescue Lane	Prepare Specification and contract, Tender, evaluate, appoint contractor and finalise design	✓				Project successfully retendered due to excessive cost. Contractor now appointed; onsite meetings held.	
	Start works on site		✓			Start onsite booked for Q2	
	Project Manage, snagging, complete works and commission		✓			Slight project overrun due to national materials shortages due for completion in Q3	
Commence Phase 2 works at the Community Sport and Recreation Hub at The Stadium.	Prepare Architects and QS Specification and contracts for Phase 2 design and costing.		✓			Slight project overrun due to other projects / internal resourcing / completions.	
	Tender, evaluate, appoint consultants to finalise design			✓			

Item No. 5.3

Projects	Actions and Milestones	Q1	Q2	Q3	Q4	Progress	Symbol
	Final design and permission to spend report				✓		
	Submit Planning Application of Final design				✓		
	Carry out Phase 2 works – eco mulch, landscaping, signage and eco trail		✓			As above plus delays with eco mulch contractor selection.	
Deliver the third full size Artificial Grass Pitch in the District at Rugeley Leisure Centre	Discharge Pre-commencement planning conditions and start on site	✓				Onsite work started during Q1 and are on schedule for opening during Q3	
	Project Manage, snagging, complete works and commission		✓				
	Open Facility			✓		Completed ahead of schedule in quarter two. The pitch reopened on 27th September. IHL in partnership with CCDC will organise a formal reopening. Official opening during Q3.	
Undertake repairs to the 25m swimming pool and replace the	Prepare contract documents, warranties and start on site.	✓				Contracts complete Q1 and work successfully started on site during Q1. Warranties finalised.	

Item No. 5.4

Projects	Actions and Milestones	Q1	Q2	Q3	Q4	Progress	Symbol
boiler at Rugeley Leisure Centre	Project manage, complete works, commission and re-open		✓			<p>Works completed Q2 and the boilers are replaced.</p> <p>'Dry side' boilers are fully commissioned and operational.</p> <p>'Pool side' boilers still need commissioning, which is awaiting the refilling of the pool (see below).</p>	
	Undertake pool tiling and filtration system repairs and improvements.		✓			<p>Works ongoing and due to essential additional works being identified, completion of this project is behind schedule with completion not now anticipated until Q3 / start Q4.</p> <p>Issues identified include the channel around the pool, which has also affected the tiling outside the channel.</p>	
	Completion of all works, including commissioning and re-opening of the pool		✓			<p>Completion of all work and re-opening of the pool has been delayed due to subsurface issues identified during the progress of the work. Current estimated completion and pool re-opening end Q3 / start Q4.</p>	

Projects	Actions and Milestones	Q1	Q2	Q3	Q4	Progress	Symbol
Produce an annual programme for the development of new play areas and the refurbishment of existing play areas, open spaces and leisure facilities	Produce an annual programme for the development of new play areas and the refurbishment of existing play areas, open spaces and leisure facilities - based on need and those local communities which are subject to poorer health outcomes, have higher levels of deprivation and higher levels of inactivity. To be funded from Section 106, CIL funding and general fund budgets in line with the capital programme.			✓		Work has begun on the development of a district wide ward by ward play area matrices, taking into account, items such as population totals, prevalence of young people, deprivation, privation etc.	✓
2.1.2 Secure external funding to support investment in our leisure and culture facilities							
Work with partners to develop and submit funding bids (eg IHL, Sport England, Football Foundation, Football Association, Heritage Lottery etc) using the evidence from the Council's relevant strategy's, action plans and District Needs Analysis.	Implement wayfinding project subject to successful application for Sport England Funding	✓				Application successful, reported to Cabinet 10.06.21	✓
	Receipt on notification of the outcome of applications and report to Cabinet	✓					
	Commence project if the application is successful		✓	✓	✓	On schedule – A partnership has been established to identify waymarkers and rest stops with QR codes linking to interactive activities sited on various outdoor routes on Cannock Chase.	
	Project completion post 2021/22						

Projects	Actions and Milestones	Q1	Q2	Q3	Q4	Progress	Symbol
2.1.3 Develop and deliver the Council's Health, Wellbeing and Physical Activity Strategy							
Work with IHL, partners and stakeholders i.e. Together Active, Sport England NGB's to develop a new Strategy based on the impact of the pandemic, Needs Analysis evidence, data new customer behaviour and trends	Explore opportunities to work with partners to assess the impact of pandemic and develop a strategy i.e., Long Covid Project and Impact of Covid on Gyms and Leisure Centres.			✓	✓	Project on track to start in Q3. IHL have also been instrumental in the development of a new pilot project with the Midland Partnership Foundation Trust (NHS) and Together Active. This pilot focuses on Long Covid and provides a 12-week programme looking to determine the benefit to people with long covid completing regular structured exercise. Funding will be received to implement the programme which will also look to address some of the effects of long covid namely, physical deconditioning, poor mental health and social isolation. The project will also look at establishing effective pathways into community leisure provision.	✓
2.1.4 Continue to provide affordable, varied and locally accessible facilities for sport, leisure and culture							
Work to reduce the barriers taking into account the impact of Covid-19, that prevent access to our leisure facilities by reviewing and refreshing the leisure concessions	Work with IHL to review the leisure concessions scheme			✓		Project on track for start in Q3	✓

Projects	Actions and Milestones	Q1	Q2	Q3	Q4	Progress	Symbol
scheme to target those most in need and to ensure the Council achieves the greatest impact.	Complete the review of the scheme				✓		
2.1.5 Encourage and support people of all ages to have active and healthy lifestyles to improve and maintain their physical and mental wellbeing							
Engage with residents who are less active and deliver targeted health and physical exercise initiatives to help people lose weight, stop smoking, eat healthier and become more active	<p>Roll out of the Cannock Chase Can App across the district.</p> <p>Promote the use of the Cannock Chase Can App with GP's, IHL, Together Active and other partners.</p>		✓	✓	✓	<p>Soft roll out commenced Q2 and app being promoted with community groups.</p> <p>On track – now starting its community engagement phase of testing. The official launch is scheduled for January.</p>	✓
2.1.6 Work with partners to help and support our residents to adopt a healthy and active lifestyle							
Continue to develop the GP Referral and Exercise by Prescription Programme	Long Covid Project Pilot with IHL and Together Active.		✓	✓	✓	<p>IHL working with Together Active and GP referral scheme.</p> <p>On track - NHS services have returned namely Cardiac Rehab and Pulmonary Rehab.</p> <p>The Long Covid programme will run for 12 weeks and will seek to address the effects of Long Covid such as physical deconditioning, poor mental health and social isolation</p>	✓

Projects	Actions and Milestones	Q1	Q2	Q3	Q4	Progress	Symbol
Participate in the County Council's Pathfinder Pilot Project to tackle obesity within the district ("Whole System Approach)	Rollout Whole Systems Approach to Healthy Weight with IHL and Together Active.			✓	✓	Project on track for start in Q3. SCC role out for Cannock Chase of Better Health Staffordshire (formerly named the 'Obesity Project' due in Q2. Specification created for provider however still to be shared with CCC.	✓
2.1.7 Promote the use of green open spaces and our parks for exercise and activity							
Work with IHL to focus initiatives and programmes on using those open spaces, play areas and facilities in local communities with the highest levels of deprivation and with higher risks of inactivity and poor health outcomes.	Reintroduction by IHL of the Couch to 5k Programme.		✓	✓	✓	On track to start in Q2. On track - Couch to 5K sessions have been introduced at Birches Valley, Hednesford Park and Rugeley Leisure Centre during September 2021.	✓
	Introduce new outdoor exercise programmes						
	Promote Forest Bathing and Bike and Play Trails		✓			A beginner's session, delivered on behalf of Forestry England, commenced in September. The session focuses on reintroducing people to cycling sessions.	

Projects	Actions and Milestones	Q1	Q2	Q3	Q4	Progress	Symbol
2.1.8 Delivery of a successful Commonwealth Games 2022 Mountain Biking Event and creation of a lasting legacy							
The Council's internal CG2022 Project Team to continue with preparations and involvement with Birmingham 2022 Organising Committee, Forestry England, other key stakeholders, partners. Town and Parish Councils to:	Report to Cabinet on estimated costs associated with hosting the event in the District	✓	✓	✓	✓	On track. Report to cabinet completed in relation to the allocation of £50k funding	
	Help facilitate the delivery of a successful Commonwealth Games 2022 Mountain Bike event in our District.					Bike and Play track is on target	
	Engage with Parish and Town Councils regarding the hosting of Roadshows (pre-Games) and Live Sites (during Games).		✓			Meetings with Parish and Town Councils due to be scheduled in Q2 slightly delayed due to difficulties ascertaining costs for events from the Organising Committee	
	Maximise the one-off opportunities for showcasing the district before and during the event.			✓	✓	Roadshows and Live sites.	
	Liaise with the Commonwealth Games Organising Committee and other key stakeholders in relation to hosting Roadshows, the Queens Batton Relay, Live Sites, Cultural and Arts Programme.					Officers meeting regularly with all CWG Organising Committee subgroups on a regular basis	

Projects	Actions and Milestones	Q1	Q2	Q3	Q4	Progress	Symbol
	Develop lasting legacy projects for the district and our residents as a result of our investment in the Commonwealth Games 2022 (i.e. Mountain Bike Trail, Bike and Play)					Work on the mountain bike trail was completed in Q2 and opening to the public of the Bike and Play Trail due in Q3. Official opening by Forestry England being planned for Q4.	

2.2 Supporting vulnerable people

Projects	Actions and Milestones	Q1	Q2	Q3	Q4	Progress	Symbol
2.2.1 Supporting vulnerable people							
Poverty Strategy and action plan to be developed	Define poverty and scope for strategy		✓			Work has commenced on defining the strategy and identifying data	✓
	Undertake baseline assessment		✓				
	Map out existing interventions			✓			
	Draft strategy				✓		
Raise awareness of domestic abuse and support services	Chair and co-ordinate the weekly local Multi Agency Risk Assessment Conference (MARAC) to support the safeguarding of high risk Domestic Abuse victims and families	✓	✓	✓	✓	Case studies and Best Practice Shared	✓
	Secure Funding	✓				Funding has been secured via the Locality Deal Fund (LDF)	

Item No. 5.11

Projects	Actions and Milestones	Q1	Q2	Q3	Q4	Progress	Symbol
	Develop & Delivery Dating Abuse Campaign	✓				Campaign developed with New Era, Partnerships Team and Comms	
	Publish Its Never Ok to abuse your partner campaign	✓				Delayed due to linking in with more appropriate work identified with the Community Safety Campaign calendar (Stalking & Harassment). Also the messages would be lost due to the Euro's DA Campaign running at the same time Now due to be delivered February 2022	
	Develop & Deliver New Euro Domestic Abuse Campaign	✓				Funding secured, campaign concept developed and delivered by key stakeholder. Launched 11th June 2021 District Wide and also across South Staffs	
	Publish Valentines Domestic Abuse Campaign				✓		
Develop a local awareness campaign around the risks of harm associated with alcohol and substance misuse.	Secure funding	✓				Funding has been secured via the Locality Deal Fund (LDF)	✓
	Develop an educational programme, comms plan and resource packs	✓				Loudmouth have been commissioned.	

Item No. 5.12

Projects	Actions and Milestones	Q1	Q2	Q3	Q4	Progress	Symbol
						Educational programme developed alongside campaign material	
	Deliver educational programme and campaign		✓			The programme has been successfully delivered to all schools. Positive feedback received and online Tik Tok messages well received.	
	Evaluate educational programme and campaign			✓			
Engage with young people at risk of engaging in Anti-Social Behaviour (ASB)	Develop and deliver a comprehensive schedule of diversionary activities across the District, reflecting historic seasonal trends in ASB or in response to emerging issues identified through the Community Safety Hub.	✓				Achieving Goals and Dreamz have received Locality Deal Funding and work has been conducted with the partnership team to ensure that all historic peaks in ASB have been mapped and scheduled for activities. A 'float' fund remains in place to ensure that emerging issues can be tackled promptly and as when they arise.	✓
	Delivery diversionary activities in hotspot locations across Cannock Chase	✓	✓	✓	✓	<p>Diversionary Activities have been delivered in Hednesford Park & Brereton</p> <p>6 Young People have been referred into the Community Safety Hub for further signposting and work.</p>	

Projects	Actions and Milestones	Q1	Q2	Q3	Q4	Progress	Symbol
						<p>AGD carried out 70 engagement sessions in Cannock Park, Hednesford park, Pye Green stadium, Norton Canes park and Brereton and Ravenhill park.</p> <p>They had an average of 25 young people per session. Several of those attending have taken up the opportunity to train as coaches for AGD or seek clubs and teams within the district to continue with their newly discovered sport</p>	
<p>Explore funding opportunities for the continuation of the ASB Young Peoples Key Worker post June 2021</p>	<p>Review & Refresh ASB Young People's Key Worker job description in partnership with Staffordshire County Council and secure funding</p>	✓				<p>JD has been reviewed and refreshed however this post has now been superseded by the Youth Offending Service</p> <p>SCC are now picking up support for young people and will consult with Districts / Boroughs re future posts / initiatives</p>	n/a
<p>2.2.2 Supporting older residents and those living with disabilities, to live healthier and more independent lives</p>							
<p>Analyse the effectiveness of the new Housing Assistance Policy since its introduction and feed findings into a full review of the policy in 2022-23</p>	<p>Review the impact of the Housing Assistance Policy</p>			✓		<p>On track to start in Q3</p>	
	<p>Report the findings of the review to the Council's Scrutiny Committee</p>				✓		

Projects	Actions and Milestones	Q1	Q2	Q3	Q4	Progress	Symbol
2.2.3 Supporting older residents and those living with disabilities, to live healthier and more independent lives							
Develop a Private Sector Housing Strategy for adoption	Develop and consult on Private Sector Housing Strategy			✓		On track to start in Q3	✓
	Present strategy to Cabinet for adoption				✓		
2.2.4 Working to prevent homelessness							
Review current service provision in particular homelessness grant-funded operations and services	Complete a review of homelessness grant funded operations and services		✓			Review completed.	✓
	Complete financial assessment of grant availability			✓			
Develop proposals to meet changing requirements	Assessment of future service requirements			✓		Service assessment identified need for additional service for private rented sector	✓
	Develop proposals to meet changing requirements				✓	New service for private rented sector in development	
Next Steps Accommodation Programme (NSAP) and Rough Sleepers Funding Initiative – extend Homelessness and Rough Sleeping Pathway service provision by 2 additional properties and for additional 2 years	Complete acquisition of additional properties under NSAP	✓				Acquisition of the two additional properties for the Rough Sleeping and Homelessness Pathway Project under NSAP completed	✓
	Review extension of Rough Sleeping Pathway service provision		✓			Completed	
	Extend Rough Sleeping Pathway service provision		✓			Extended for further 12 months. Option for further 12 months.	

Projects	Actions and Milestones	Q1	Q2	Q3	Q4	Progress	Symbol
Develop a proposal and funding bid to assist rough sleepers/homeless persons who have medium-high complex needs for any future potential funding opportunities	Investigate and review RSAP prospectus and identify potential project(s)	✓				Review of RSAP completed. No projects identified as suitable for the funding bid.	✓
	Develop full proposals and submit RSAP funding bid, if applicable, by funding deadlines		✓			No projects identified as suitable for the funding bid.	
	Investigate and consider other funding opportunities when available			✓	✓		
2.2.5 Working with the Voluntary Sector							
Provide funding to voluntary organisations to provide free independent, impartial and confidential advice to our residents who are facing pressing issues in their lives, whether that be general advice or debt management	Review the annual Service Level Agreements in order to understand and take account of the impact of the pandemic to ensure they: <ul style="list-style-type: none"> (a) are fit for purpose; (b) better co-ordinated; and (c) have clear objectives and outcomes 		✓			Initial meeting held with Citizens Advice	✓
	Performance manage delivery of the SLAs			✓	✓		
Work with Support Staffordshire to build on community spirit & volunteering / befriending advocacy in conjunction with Staffordshire County Council	Provide access to the support directory through Council Community Support webpage	✓	✓	✓	✓	Community Support web page refreshed to include signposting to support available.	✓
	Work with SCC and Support Staffordshire to plan the further development of community- based			✓		Further SLA beyond November. Focus on filling identified gaps in provision or support	

Projects	Actions and Milestones	Q1	Q2	Q3	Q4	Progress	Symbol
	support services as restrictions ease and more options become available.						
Work with partners and internal services to establish the best means of identifying vulnerable residents and support providers (signposting vulnerable residents to access services)	Plan for access to on-going support for those people who have been contacted regularly by the Covid Community Support Hub when it closes at the end of June. Support Staffordshire to provide details of appropriate organisations.	✓				Details of support organisations provided in a directory by Support Staffordshire. Contact Centre briefed and provided with necessary signposting information.	✓
	Provide options and referrals to support organisations for those who need on-going support following the closure of the Hub. Ensure that the Contact Centre has access to information to signpost people to support services.		✓				
	Take stock of work on identifying vulnerable people known to us through our customer information systems			✓		Vulnerable residents have been identified; types of vulnerability vary from individual to individual. A case-by-case approach will be adopted.	
	Agree method of signposting of services to vulnerable people				✓		
Engage with partners regarding their recovery plans for their services and our communities	Refer Covid Community Support Hub contacts to suitable support organisations	✓				Covid Community Support Hub call handlers have signposted people to appropriate support organisations	✓

Projects	Actions and Milestones	Q1	Q2	Q3	Q4	Progress	Symbol
	Work with SCC and Support Staffordshire to plan the further development of community-based support services as restrictions ease and more options become available.		✓				
	Implementation of above plan			✓	✓		

2.3 Creating a greener, sustainable community and environment

Projects	Actions and Milestones	Q1	Q2	Q3	Q4	Progress	Symbol
2.3.1 Develop an Environmental Strategy and action plan to reduce our impact on climate change and work towards the Council's aim of becoming carbon neutral by 2030. Supporting vulnerable people							
Work with Citizens Assembly to develop and complete costed Climate Change Action Plan and Environmental Strategy	Specify requirements for Citizens Assembly and development of costed Action Plan requirements, tender, evaluate and appoint successful consultants		✓			On track Consultant commissioned to create the Costed Action Plan Council has been out to tender for the Citizens Assembly work during Q1. Results evaluated during Q2 and possible alternative models reviewed . Report to Cabinet due in Q3	✓
	Produce costed Action Plan			✓			
	Produce Environmental Strategy				✓		

Projects	Actions and Milestones	Q1	Q2	Q3	Q4	Progress	Symbol
Work collaboratively to find solutions to tackling the impact of climate change	Develop and formalise the Council's Climate Emergency Officer Group.	✓	✓	✓	✓	Formal officer working group meeting on a regular basis. Council attending County wide Climate Change workshops hosted by Keele University	✓
	Engage with and work alongside partners and stakeholders (including other Staffordshire Councils, ENGIE, Keele University etc.) to reduce emissions across the District and County.					CCC Climate Emergency Team Continuing to work alongside partners during Q2.	
Continue to provide and undertake Carbon Literacy Training	Review the training provision and deliver as required.		✓			Training provision reviewed and modified to include less online self-study and more high-quality audio visual. Training provider to remain as previous. 2 nd tranche of training for new members and officers to be undertaken during Q4 due to trainer availability.	✓
	Rollout 2nd round of training to newly elected members and wider officer group			✓	✓	See above	
2.3.2 Maintain and improve our parks, green spaces and countryside							
Continue to maintain our parks and open spaces to ensure we	Submit Management Plans, prepare and host park inspections/mystery visits	✓				Management plans submitted in Q1 and inspection schedule underway	★

Projects	Actions and Milestones	Q1	Q2	Q3	Q4	Progress	Symbol
retain our 6 Green Flag accreditations	Notification of Green Flag Assessments		✓			Slight delay in receiving the results outside of CCC control due to the external judging organisation, however, results received early in Q3 (released publicly 14.10.21)	
2.3.3 Work and empower local communities to support local projects and sustain local facilities							
Provide support and opportunity to community groups wishing to take on more responsibility for improving and developing open spaces and play areas	Community Litter Picking Support Groups.	✓	✓	✓	✓	Ongoing support offered for existing and	✓
	Continue to develop Community Forum for all Parks/Friends groups.			✓	✓		
	Stadium Community Planting Scheme.		✓	✓	✓	Work on planting scheme begun towards the end of Q1. Continuing to progress	
2.3.4 Develop our Open Spaces Strategy to support the adoption of the Local Plan							
Finalise and include the Opens Spaces Strategy as part of the adoption of the Local Plan	Complete the Open Spaces Strategy and review by Cabinet		✓			Slight delay due to internal / external resource issues GIS issues with land registry / ownership mapping. Due for completion in Q3	▲
2.3.5 Protect and enhance our high quality and unique natural environment							
	New Cemetery planting scheme.	✓	✓			Completed in Q1 prior to the opening of the new cemetery	✓

Projects	Actions and Milestones	Q1	Q2	Q3	Q4	Progress	Symbol
Develop and undertake urban tree /woodland planting programmes	Locate and plant sites as part of Commonwealth Games Legacy project.			✓	✓	Consultation of creating of new mini forest on common land in Pye Green due in Q3	
2.3.6 Support our residents to reduce residual waste and increasing recycling							
Undertake annual promotional campaigns to continue to raise awareness of the importance of waste reduction and recycling	Develop and action annual contamination campaign	✓	✓			On track Social media Most Wanted campaign launched in Q2	✓
	Take part in Keep Britain Tidy's Litter picking campaign/s				✓		
	Develop and distribute annual waste and recycling calendar and booklet		✓	✓	✓	Production of annual waste and recycling collection booklet started in Q2	
School Awareness Campaign Waste and Recycling – Stage Production with local schools in the district	Review and refresh stage production (post Covid)			✓		Meetings held with the production company and officers regarding the rescheduling of the production	✓
	Officers re-engage with local primary schools across the district			✓			
	Officers visit primary schools to present awareness campaign to children prior to the stage production (scheduled for Q1 2022/23)				✓		

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Projects	Actions and Milestones	Q1	Q2	Q3	Q4	Progress	Symbol
Develop Waste Management Strategy following the outcome of consultation on the Government's Resources and Waste Strategy	Develop waste strategy in partnership with the County Council and other Staffordshire Councils as part of Joint Waste Management Board			✓	✓	Governments consultation on its Waste and Resources strategy was undertaken during Q2	✓
Appoint Waste Disposal Contractor as part of partnership procurement exercise. Contract to start from April 2022.	Evaluate tenders and report to Cabinet on possible options	✓				Tenders evaluated. Report to cabinet 8th July 21	✓
	Action Cabinet's preferred option		✓	✓	✓	Cabinet preferred option to dual stream dry mixed recycling from April 22	
Review waste collection contract	Undertake discussions / negotiations with waste collection contractor regarding the possible formal extension of the waste collection contract	✓	✓			Discussions / negotiations started during Q1 and ongoing throughout Q2	✓
	Report the result of the discussions / negotiations and options to Cabinet for approval			✓			
2.3.7 Tackle waste crime such as fly-tipping, dog fouling and, littering							
Develop annual programmes for carrying out targeted campaigns to tackle specific types of waste crime.	Develop annual programme	✓				Annual programme now in place	✓
	Implement targeted campaigns in line with programme		✓	✓	✓	Programme is being implemented	

Projects	Actions and Milestones	Q1	Q2	Q3	Q4	Progress	Symbol
Promote and raise awareness of the Council's zero-tolerance to all types environmental crime	Develop and implement a communications plan	✓	✓			Comms plan prepared and now being implemented.	✓
	Review effectiveness and reach of communications messaging, review and amend if required				✓		
2.3.8 Meet the demand for burial space in the south of the District							
Complete works and open our new Cannock Chase Cemetery	Open new cemetery to the public for burials and internments		✓			Cemetery completed and opened for burials and internments during Q2	★

Priority Delivery Plan for 2021-22
Priority 2 – Supporting Health & Wellbeing

DIRECTION OF TRAVEL INDICATORS

Improved situation	Situation worsened	No change
		
0	0	1

Direction of Travel Indicator	Reporting Frequency (Q or A)	Last year's outturn	Target	Q1	Q2	Q3	Q4	Trend
Objective 2.1 - Providing opportunities for healthy and active lifestyles (Sports England Indicators)								
Increase in physical activity in adults (%)	A	-1.7%	n/a					
Reduction in inactivity levels (%)	A	-1.9%	n/a					
Objective 2.2 Supporting Vulnerable Residents								
Number of households where homelessness was prevented	Q	355	360	90	89			

PERFORMANCE MEASURES

Summary of Performance as at Q2			
			
Target Exceeded	Target Achieved	Performance Slightly Below Target	Performance Significantly Below Target
2	2	2	2

Performance Indicator	Reporting Frequency (Q or A)	Last year's outturn	Target	Q1	Q2	Q3	Q4	Target Achieved?
Objective 2.1 - Providing opportunities for healthy and active lifestyles								
Number of visits to leisure centres	Q	104,349	430,000	77,984	85,245			
Number of memberships	Q	4,755	6,000	4,713	4,325			
Uptake on GP referrals	Q	698 (2019/20) Suspended 2020/21	600	61	157			
Number of leisure concessions	A	1,991	1,500	1,989	2,029			
Objective 2.2 Supporting Vulnerable Residents								
Council Housing Disabled Facilities Work:								
• Number of referrals	Q	114	n/a	39				N/A
• Number of completions		115	n/a	36				N/A

Performance Indicator	Reporting Frequency (Q or A)	Last year's outturn	Target	Q1	Q2	Q3	Q4	Target Achieved?
Private Housing Disabled Facilities Grants (DFGs) <ul style="list-style-type: none"> Number of applications Number of completions 	Q	48 39	n/a n/a	21 5	13 7			N/A N/A
Rough Sleeping and Homelessness Pathway (Housing First) Project – continued provision to Project provider (5 flats)	Q	4	5	4	5			✓
Time taken to process new benefit claims (days)	Q	69.5	20	15.9	13.8			★
Time taken to process change in circumstances (days)	Q	7.8	10	3.9	2.6			★
Objective 2.3 - Creating a greener, sustainable community and environment								
Retention of six Green Flag Awards	A	6	6					Still unknown
Recycling rate	Q	43.4%	50%	47%	47% (est)			▲
Residual Waste per household (kgs)	Q	526	n/a	125	128			n/a
Fly-tipping incidents	Q	565	n/a	114	103			n/a
Reduction in number of reports of waste and environmental crimes	Q	712	n/a	83	72			n/a

Comments on Performance Significantly Below Target:

The number of visits, memberships and uptake on GP referrals are below target due to the impact of the pandemic and national restrictions on the delivery of leisure activities.