

Please ask for: Mr. M. Berry

Your Ref:

Extension No: 4589

My Ref:

E-Mail: mattberry@cannockchasedc.gov.uk

05 March 2014

Dear Councillor,

**ENVIRONMENT POLICY DEVELOPMENT COMMITTEE
4.00 PM THURSDAY 13 MARCH 2014
ESPERANCE ROOM, CIVIC CENTRE, CANNOCK**

You are invited to attend this meeting for consideration of the matters itemised in the following Agenda.

Yours sincerely,



**S.G. Brown
Chief Executive**

To: Councillors

Bottomer, B. (Chairman)
Toth, J. (Vice-Chairman)

Bennett, C.
Bernard, J.D.
Jones, R.
Johnson, J.

Morgan, C.W.J.
Pearson, A.
Sutton, Mrs. H.M.

A G E N D A

PART 1

1. Apologies

2. Declarations of Interests of Members in Contracts and Other Matters and Restriction on Voting by Members

To declare any personal, pecuniary or disclosable pecuniary interests in accordance with the Code of Conduct and any possible contraventions under Section 106 of the Local Government Finance Act 1992.

3. Minutes

To approve the Minutes of the meeting of the Environment Policy Development Committee held on 22 January 2014 (enclosed).

4. Environmental Enforcement Action Plan

Report of the Head of Environmental Health (Item 4.1 – 4.9).

5. Energy Recovery Facility Update

Briefing Note of the Head of Housing and Waste Management (Item 5.1 – 5.2).

6. Provision of Additional “On Street” Litter Bins

Report of the Head of Housing and Waste Management (Item 6.1 – 6.5).

7. Maintenance of Public Open Space and Walkways

Joint Briefing Note of the Head of Housing and Waste Management and Head of Commissioning (Item 7.1 – 7.5).

8. Review of Work Programme - 2013-14 Municipal Year

To receive the final Work Programme for 2013-14 (Item 8.1).

CANNOCK CHASE COUNCIL
MINUTES OF THE MEETING OF THE
ENVIRONMENT POLICY DEVELOPMENT COMMITTEE
HELD ON WEDNESDAY 22 JANUARY 2014 AT 4.00 P.M.
IN THE CIVIC CENTRE, BEECROFT ROAD, CANNOCK
PART 1

PRESENT:
Councillors

Bottomer, B. (Chairman)

Bernard, J.D.

Morgan, C.W.J.

Johnson, J.

Pearson, A.

Jones, R.

Snape, P.A. (substitute for
Sutton, Mrs H.M.)

20. Apologies

Apologies for absence were received from Councillor Mrs H.M. Sutton.

21. Declarations of Interests of Members in Contracts and Other Matters and Restriction on Voting by Members

No Declarations of Interests were made in addition to those already confirmed by Members in the Register of Members' Interests.

22. Minutes

Councillor Johnson queried if there had been any progress in respect of Redbrook Lane (Minute No. 16 refers)?

The Environmental Protection Manager replied that an update had not been received from the Environment Agency as to when the waste would be removed, but the Council was undertaking regular monitoring of the site to ensure there were no pest control issues or unauthorised access occurring.

RESOLVED:

That the Minutes of the meeting held on 24 October 2013 be approved as a correct record and signed.

23. Environment Priority Delivery Plan 2013/14

Consideration was given to the Environment Priority Delivery Plan 2013/14 quarter two performance (Item 4.1 – 4.5 of the Official Minutes of the Council).

Indicator - undertake an information & motivational campaign to increase recycling

The Head of Housing and Waste Management informed Members that following a question raised by Councillor J. Bernard at the previous meeting, additional text had been provided for the indicator to show specific collection amounts for garden waste and dry recycling compared to the same quarter for 2012-13.

Performance Measure - 'residual household waste per household – target 412kg'

The Head of Housing and Waste Management reported that there had been an increase in waste collected during quarter two compared to quarter one for the third year in a row. This trend was not consistent with other authorities in Staffordshire, so it was difficult to understand why the increase was occurring.

Councillor J. Bernard queried if there had been any impact on waste collection services as a result of the increase?

The Head of Housing and Waste Management replied that no impact had been felt, as the additional waste was still collected as part of the normal rounds.

Councillor Johnson queried if the increase in waste collection for quarter two could be attributed to more garden waste being put into household waste bins, as a greater amount of such waste was produced during the summer months?

The Senior Technical Officer replied that the waste collection lorries carried a greater load (typically 10-11 tonnes) compared to the recycling collection lorries (typically 7-8 tonnes per load), so that waste lorries could cope with the additional amounts collected.

Performance Measure – '% of household waste sent for re-use, recycling and composting – target 54%'

Councillor R. Jones raised concern that recycling rates for the District appeared to be flatlining rather than accelerating.

The Head of Housing and Waste Management replied that the information and motivational campaign had been established to encourage more people to recycle, with the campaign particularly aiming to engage more school children in recycling.

Councillor R. Jones then commented that residents should be encouraged to apply for larger blue (recycling) bins, to improve the amount they can recycle.

Councillor Johnson queried if in future an extra collection of dry recycling could be scheduled for after Christmas each year due to the additional amount of such recycling produced?

The Head of Housing and Waste Management responded that it could be difficult to implement as waste and recycling were collected under different contracts, but it could be looked into anyway.

Indicator – ‘inspect and monitor all flood risk sites within the District each month and during periods of heavy rain’

Councillor R. Jones queried if there were any significant flood risk areas within the District?

The Head of Housing and Waste Management replied that flood risks were not on the same scale as seen in southern England, but there were a small number of properties which could be badly affected.

The Senior Technical Officer further replied that there were half a dozen sites in the District which were subject to regular monitoring, however the Council was responsible only for water courses on Council owned land, as private water courses were the responsibility of private land owners, and highways gully’s were the responsibility of the County Council.

Councillor Johnson queried that as Rugeley was particularly susceptible to flash flooding, would the installation of larger drains help to alleviate the problem?

The Senior Technical Officer replied that as the road/highways gulleys were all the same size, a different design/size of drain would not necessarily solve the issue.

The Chairman advised that it was the policy of the County Council to clean out the drainage system across the County on an annual basis, but could do more cleaning in the event of an emergency.

Councillor J. Bernard requested that details of all the flood risk areas within the District be circulated to all Members for information.

RESOLVED:

That

- (A) The Environment Priority Delivery Plan 2013/14 quarter two actions and performance be noted.
- (B) All Members of the Council be issued with details of the identified flood risk areas within the District.

24. Love Your Street Update

Consideration was given to the Briefing Note of the Head of Policy (Item 5.1 – 5.15 of the Official Minutes of the Council).

The Local Strategic Partnerships Manager informed Members that the ‘Love Your Street’ project had arisen out of residents’ concerns with their neighbourhood, particularly after dark, so the primary aims of the project were to improve residents’ perceptions about where they live, and improve the community feel.

Members were then given an overview of the second event of the project which had taken place in Chadsmoor, and had received very positive feedback from agencies, partners and the local community. A third event had also taken place called ‘Love Your Block’ which had been led by the Council’s Housing team.

Councillor Pearson noted from the report that some residents had refused the offer of home safety checks from Staffordshire Fire and Rescue Service.

The Local Strategic Partnerships Manager responded that refusals did unfortunately happen, and it was often the case that those who refused the checks had the greatest need for them to take place.

Councillor J. Bernard commented that the event had been a great success for the area, and queried if any follow-up visits had been planned.

The Local Strategic Partnerships Manager replied that a visit would be taking place in February or March to conduct a further litter picking exercise and a general clean up of the area, although agencies such as the Police and Fire Service were making regular visits as part of their normal duties.

The Environmental Protection Manager reported that since publication of the report, the award presentation had taken place at Redhill Primary School.

Councillor Snape thanked the Officers involved in the project for helping to make it a success; in particular how well it was co-ordinated with partner organisations.

RESOLVED:

That the Briefing Note and update be noted.

25. Refresh of the Joint Municipal Waste Management Strategy

Consideration was given to the Report of the Head of Housing and Waste Management (Item 6.1 – 6.65 of the Official Minutes of the Council).

RESOLVED:

That Cabinet, at its meeting to be held on 20 March 2014, is recommended to approve the refresh of the Joint Municipal Waste Management Strategy (2007-2020).

Reasons for Decision

Consultation on the 'refreshed' updated Joint Municipal Waste Management Strategy produced by the Staffordshire Waste Partnership (SWP) has been completed.

In overall terms, the results are considered to be positive and as a result only limited changes have been made to the draft strategy.

A final version has now been produced and is attached at Appendix 1 to the report. This has been recommended by the SWP and its partner authorities for approval, before ratification by the Joint Waste Management Board in April 2014.

It is therefore proposed that the updated Joint Municipal Waste Management Strategy be recommended to Cabinet for approval.

26. Energy Recovery Facility Update

Consideration was given to the Briefing Note of the Head of Housing and Waste Management (Item 7.1 – 7.2 of the Official Minutes of the Council).

The Senior Technical Officer advised that despite operational issues experienced at the Four Ashes Energy Recovery Facility since it opened in November, the Council had been able to make daily deliveries to the Facility for at least the last fortnight. Members were then advised that in April, the Joint Staffordshire Waste Board were due to formally visit the Facility, after which time councils and schools across the County would be able to visit also.

Councillor J. Bernard queried if there were any targets in place for the amount of waste the Facility must collect and could any fines be imposed if those targets were not met?

The Senior Technical Officer replied that no targets were in place for the Facility, but for Staffordshire as a whole there was a target in place for 0% of waste to be delivered to landfill by the year 2020.

Councillor Snape queried that as a result of phased deliveries being lower than planned since the Facility opened, had the Council suffered any additional costs by having to deliver the waste to landfill instead, and had there been any

complaints from residents about adverse noise/smells coming from the Facility?

The Senior Technical Officer replied that any costs would be picked up by the County Council as the Waste Disposal Authority, and so far no complaints had been received.

Councillor R. Jones queried if waste fumes emitted from the Facility were analysed?

The Environmental Protection Manager replied that the Facility and Poplars Landfill Site were both regulated by the Environment Agency and issued with permits which detailed what should be in place to alleviate and reduce pollution.

RESOLVED:

That the current position regarding the disposal of waste collected by the Council at the Four Ashes Energy Recovery Facility be noted.

27. The Future of the Poplars Landfill Site

Consideration was given to the Briefing Note of the Head of Environmental Health (Item 8.1 – 8.12 of the Official Minutes of the Council).

The Environmental Protection Manager reported that as Biffa Waste Services Ltd were no longer handling municipal waste, they were looking into taking on commercial and industrial waste streams instead and that any issues raised in relation to the Poplars Site were reported to the Liaison Group which met twice a year.

Councillor Snape raised concern that by no longer taking municipal waste, Biffa could potentially take on any kind of waste, which could include hazardous materials.

The Environmental Protection Manager replied that the permit held by the Site would specify what types of waste could be accepted. If they were to consider taking on hazardous waste this would most likely require a special permit being issued and approval by the County Council in order to amend the Site's planning conditions.

Councillor R. Jones commented that he understood the Site was due to close down and there was an EU directive in place to stop certain types of waste disposal taking place from the year 2015.

The Environmental Protection Manager replied that the Council had very little involvement with the operation of the Site, as this was primarily the responsibility of the Environment Agency and County Council.

The Head of Housing and Waste Management further replied that page 12 of the Joint Municipal Waste Management Strategy detailed the relevant EU

legislation in place in respect of waste collection/disposal and associated timeframes.

Councillor Pearson queried what impact other waste lorries visiting the Site would have on air quality in the area?

The Environmental Protection Manager replied that air quality had been improving, which was mainly down to provision of cleaner fuels and more efficient vehicle engines, however alongside this the Council was working with the Highways Agency to determine how road layouts in the area could be improved to further reduce impacts on air quality.

RESOLVED:

That the information provided by Biffa Waste Services Ltd and that in relation to the Poplars Landfill Liaison Group be noted.

28. Review of Work Programme – 2013-14 Municipal Year

Consideration was given to the Environment PDC Work Programme 2013/14 (Item 9.1 of the Official Minutes of the Council).

RESOLVED:

That the updated Environment PDC Work Programme for 2013/14 be approved.

The meeting closed at 5:05pm

CHAIRMAN

Report of:	Head of Environmental Health
Contact Officer:	Mike Walker
Telephone No:	01543-464480
Portfolio Leader:	Cllr C Bennett
Key Decision:	No
Report Track:	EPDC 13/3/2014

ENVIRONMENT POLICY DEVELOPMENT COMMITTEE
13th MARCH 2014
ENVIRONMENTAL ENFORCEMENT ACTION PLAN 2014-15

1 Purpose of Report

- 1.1 To inform members of the Objectives, Actions and Targets to be included in the annual Environmental Action Plan to address current and upcoming issues of environmental crime.

2 Recommendations

- 2.1 That members note and endorse the proposals detailed in the Action Plan.

3 Key Issues and Reasons for Recommendation

- 3.1 The Plan is prepared annually and seeks to identify current and upcoming issues related to environmental crime that falls within the Council's remit.
- 3.2 The Council's resources are limited and in view of the current and anticipated budget and staffing constraints imposed on local authorities generally, it is considered imperative that the resources are targeted to achieve maximum benefit.
- 3.3 The Plan details the measures to be adopted and actions to be taken both in preventing incidents and pursuing those responsible for environmental crime.

4 Relationship to Corporate Priorities

- 4.1 This report supports the Council's Corporate Priorities as follows:
- (i) The Environmental Enforcement Action Plan details the work programme designed to achieve the "PLACE – Improved Living Environment" Corporate Priority.

5 Report Detail**Background**

- 5.1 The initiative has been in use for a number of years and provides an effective means of determining the work programme for officers of the Council's Environmental Protection Team against which performance can be reported.

Current situation

- 5.2 The Plan for 2014-15 details the measures to be adopted in preventing incidents and actions to be taken in the pursuit those responsible for environmental crime which have been grouped into the following broad Objectives :-
- Determine Duty of Care arrangements of small and medium enterprises (SMEs)
 - Work with partners to ensure vehicles capable of carrying waste/scrap metal are assessed and paperwork in order as necessary
 - Raise awareness of Duty of Care and Fly tipping
 - Reduce incidence of fly tipping
 - Reduce littering
 - Reduce Dog Fouling and promote responsible dog ownership
- 5.3 Members have the opportunity to comment on the draft Plan and other Partner Agencies, such as the Police, who work in conjunction with the Council to tackle the environmental crime element of Anti Social Behaviour Agenda have been also been consulted through the Joint Operations Group (Crime and Disorder Reduction Partnership).
- 5.4 A review of the outcomes implementation of the annual Plan for 2013-14 will be presented to the Committee following the end of the current financial year.

6 Implications**6.1 Financial**

None

6.2 Legal

The Council has a legal obligation to investigate complaints made to it about statutory nuisance and remove litter and dog fouling. The Council must comply with the legal requirements regarding the use of surveillance techniques when investigating environmental crime.

6.3 Human Resources

None

6.4 Section 17 (Crime Prevention)

The proactive measures including education are intended to reduce the incidence of environmental crime and the enforcement actions are designed to have a deterrent effect.

6.5 Human Rights Act

The use of covert surveillance techniques will be subject to the provisions of the Human Rights Act and the specific requirements of the Regulation of Investigatory Powers Act (RIPA).

6.6 Data Protection

None

6.7 Risk Management

None

6.8 Equality & Diversity

None

6.9 Best Value

The Plan provides for the targeted use of the limited resources available to areas and issues that are of highest priority thereby seeking to achieve best value.

7 Appendices to the Report

Appendix 1

Draft Environmental Enforcement Action Plan
2014-15

Previous Consideration

Not Applicable

Background Papers

None

APPENDIX 1

ENVIRONMENTAL ENFORCEMENT ACTION PLAN 2014/15

<u>Objective</u>	<u>Action</u>	<u>Timescale</u>	<u>Lead</u>	<u>Outcome</u>	<u>Comments/Areas for Improvement</u>
1. Determine Duty of Care arrangements of small and medium enterprises (SMEs)	i) Review databases to determine companies offering electrical, plumbing & building services. Engage with businesses to ensure compliance	Oct 14 – Feb 15	Senior EHO in conjunction with Environmental Enforcement Assistants		
	ii) Survey all food businesses in the workplace inspected during the year to determine compliance.	April 14 – March 15	Environmental Health Officers/Food and Safety Officers (F&S)		
	iii) Survey industrial estates to determine any installations that require permitting under IPC/ LAPC	April 14 – March 15	Scientific Officer		
2. Work with partners to ensure vehicles capable of carrying waste/scrap metal are assessed and paperwork in order as necessary	i) Undertake 2 Stop and Search exercises with Staffordshire Police, targeting waste vehicles & scrap metal collectors	To be arranged with Police agreement	Pollution Control Officer		
	ii) Targetted inspections of licensed scrap metal sites	April 14 – March 15	Scientific Officer / Licensing Enforcement Officer		

<u>Objective</u>	<u>Action</u>	<u>Timescale</u>	<u>Lead</u>	<u>Outcome</u>	<u>Comments/Areas for Improvement</u>
3. Raise awareness of Duty of Care and Flytipping	i) Include information about Duty of Care and flytipping with literature on waste/recycling given or sent to residents.	Ongoing	EP Manager/Waste and Engineering Manager / Finance		Consideration of inclusion of information in waste/recycling schedules
	ii) Work with Housing both Council and Private Sector Housing, through the Landlords' Forum to provide literature to all tenants who have given/been given Notice to Quit, new tenants and mutual exchange tenants.	Oct 14 onwards	Environmental Protection Manager		
	iii) Promote £100 reward for information leading to the successful prosecution of flytippers.	ongoing	EP Manager / PR & Marketing		Link with successful enforcement action/initiatives

<u>Objective</u>	<u>Action</u>	<u>Timescale</u>	<u>Lead</u>	<u>Outcome</u>	<u>Comments/Areas for Improvement</u>
4. Reduce incidence of flytipping	i) Maintain signage in hotspot areas.	Ongoing	Environmental Enforcement Assistants		
	ii) Liaise with businesses to display signage & share CCTV images.	Ongoing	Pollution Control Officer / Environmental Enforcement Assistants		
	iii) Deploy covert CCTV wherever considered appropriate and proportionate.	Ongoing	As above		
	iv) Undertake covert surveillance whenever considered appropriate and proportionate.	Ongoing	As Above		

<u>Objective</u>	<u>Action</u>	<u>Timescale</u>	<u>Lead</u>	<u>Outcome</u>	<u>Comments/Areas for Improvement</u>
5. Reduce littering	i) Display signage and posters/banners at hotspots, particularly in town centres.	Subject to resources	Environmental Enforcement Assistants		
	ii) Patrol hotspot areas.	Ongoing	Environmental Enforcement Assistants in conjunction with Staffs Police		
	iii) Maintain engagement with Schools in respect of Juveniles who litter.	Sept 2014	Environmental Enforcement Assistants		
	iv) develop multi-agency presentations for primary schools highlighting ASB including littering and dog fouling	Sept 2014	EP Manager and Environmental Enforcement assistants in conjunction with Community Safety Partnership		
	iv) Undertake covert litter patrols at fast food outlets.	Ongoing	Environmental Enforcement Assistants.		
	v) Issue Press Releases whenever successful prosecutions take place and at least twice in year to raise awareness of number of FPNs issued.	Ongoing	EP Manager in conjunction with PR & Marketing		

<u>Objective</u>	<u>Action</u>	<u>Timescale</u>	<u>Lead</u>	<u>Outcome</u>	<u>Comments/Areas for Improvement</u>
6. Reduce Dog Fouling and promote responsible dog ownership	i) Patrol hotspot areas for dog fouling.	Ongoing	Environmental Enforcement Assistants		
	ii) Stencil and maintain footpaths and cycleways across district.	Ongoing	Environmental Enforcement Assistants		
	ii) Display signage wherever practicable to inform of responsibilities.	Ongoing	Environmental Enforcement Assistants		
	iv) Deliver awareness raising sessions on responsible dog ownership to primary Schools	April- June 2014 Sept 2014-Mar 2015	Environmental Protection Manager in conjunction with Noah's Ark		
	v) Promote micro-chipping of dogs initiatives to reduce strays requiring kennelling	Ongoing	Environmental Protection Manager in conjunction with Dog's Trust		
	vi) Work with voluntary and community groups to promote initiatives encompassing responsible dog ownership	Ongoing	EP Manager in conjunction with JOG		Provision of supplies of promotional materials eg dog poo bags and staff resources where appropriate

Briefing Note of:	Head of Housing and Waste Management
Contact Officer:	Ian Tennant
Telephone No:	01543 464210

ENVIRONMENT POLICY DEVELOPMENT COMMITTEE
13 MARCH 2014
ENERGY RECOVERY FACILITY UPDATE

1 Purpose of Briefing Note

- 1.1 To provide an update on the commissioning of the Energy Recovery Facility at Four Ashes, South Staffordshire.

2 Recommendation

- 2.1 That the current position regarding the disposal of waste collected by the Council at the Four Ashes Energy Recovery Facility is noted.
- 2.2 That arrangements are made for the Environment Policy Development Committee to visit the Four Ashes Energy Recovery Facility during the 2014-15 Municipal Year.

3 Key Issues

- 3.1 The Four Ashes Energy Recovery Facility became fully operational on 31 January 2014 and the Council now dispose of all residual household and trade collection waste at the site.
- 3.2 The Recovery Facility contractors, Veolia, will be establishing a programme of visits during the summer and it is proposed that arrangements are made for the Environment Policy Development Committee to visit the facility during the new Municipal Year.

4 Relationship to Corporate Priorities

- 4.1 The provision of waste collection services which encourage recycling is a service aim within the Environment Portfolio Section of the agreed 2014-15 "Place" Priority Delivery Plan.

5 Detail

- 5.1 The Environment Policy Development Committee on 22 August 2013, 24 October 2013 and 22 January 2014 received updates on the Energy Recovery Facility which was (then) being built at the Four Ashes Industrial Estate in South Staffordshire.
- 5.2 The facility became fully operational on 31 January 2014 and the Council now dispose of all residual household and trade collection waste at the Four Ashes site.
- 5.3 Whilst some issues have arisen regarding vehicle delays prior to waste unloading, action is being undertaken to “streamline” the disposal process, with a view to reducing the occasional problems which have been experienced.
- 5.4 The contractors of the Energy Recovery Facility, Veolia, will be establishing a programme of visits to the Four Ashes site during the summer. It is therefore proposed that arrangements are made for the Environment Policy Development Committee to visit the facility during the new municipal year.

Background Papers

Report of:	Head of Housing and Waste Management
Contact Officer:	Ian Tennant
Telephone No:	01543 464210
Portfolio Leader:	Environment
Key Decision:	Yes
Report Track:	EPDC 13/3/2014 Cabinet 17/4/2014

ENVIRONMENT POLICY DEVELOPMENT COMMITTEE**13 MARCH 2014****PROVISION OF ADDITIONAL “ON STREET” LITTER BINS****1 Purpose of Report**

- 1.1 To consider the introduction of “trial litter bins” prior to the permanent installation of additional “on street” litter bins.

2 Recommendations

2.1 That Cabinet are recommended that:-

- (i) The installation of additional “on street” litter bins are preceded by the provision of a “trial litter bin” for a six month period.
- (ii) Where weekly usage of the trial litter bin during the six month period:-
 - Exceeds 25% of the bin capacity, a permanent on street bin is subsequently provided.
 - Is below 25% of the bin capacity, the trial litter bin is removed and no permanent replacement bin is provided.
- (iii) Where the usage of existing “on-street” litter bins falls below 25%, the litter bin is removed or re-sited, following consultation with Ward Members.

2.2 That adhesive signage is provided to all “older type on-street” litter bins to show that dog waste can be disposed of in the bin.

3 Key Issues and Reasons for Recommendation

- 3.1 The number of requests for additional “on-street” litter bins exceeds the number which can be provided (following the provision of replacement bins) from the agreed £3,000 annual budget.
- 3.2 It is therefore proposed that before an additional bin is installed on a permanent basis that it should be preceded by the provision of a “trial bin” for the period of six months. Where weekly usage exceeds 25% of bin capacity, a permanent litter bin would be provided but in cases where weekly usage was below this threshold the trial bin would be removed and no permanent bin provided.
- 3.3 Whilst the majority of the existing litter bins are well used, the usage of a small number may also fall below a 25% weekly capacity. In these circumstances it is proposed that following consultation with Ward Members, the litter bin is removed or re-sited.
- 3.4 Whilst the Council’s “new” standard litter bins include signage that dog waste can be disposed of in the bin, this is not incorporated on older bins. It is therefore suggested that adhesive signage is provided to all older type litter bins.

4 Relationship to Corporate Priorities

- 4.1 The provision of “on-street” litter bins contributes to the provision of street cleansing services. This is an agreed service aim within the Environment Portfolio section of the agreed 2014-15 “Place” Priority Delivery Plan.

5 Report Detail

- 5.1 The Council provides 540 “on street” litter bins throughout the District. 107 of these are located in the three town centres at Cannock, Hednesford and Rugeley. The remainder situated at smaller shopping centres, outside local shops, at play areas and other areas of open space, at bus stops and on well used footpaths. Further litter bins are provided in the Council’s formal parks, which are additional to the 540 “on-street” bins.
- 5.2 With the exception of the three town centres (where the bins are emptied daily), “on-street” litter bins are generally emptied twice a week. It is considered that existing employee resources have the capacity to service a maximum of 575 bins, 35 above the current provision. Any provision above the 575 would necessitate the redirection of employee resources from other street cleaning activities such as “litter picking”.
- 5.3 The cost of providing or replacing a litter bin (following vehicle collision, fire or vandalism) is £375 and the agreed £3,000 annual budget enables 8 litter bins to be replaced or newly provided each year. However, the 107 litter bins located in the three town centres and at District shopping centres have also been replaced as part of the programme of town centre improvements over the last two years.

- 5.4 Details of the standard litter bin which is provided by the Council is attached as Appendix 1. The litter bin has a cigarette stub plate within the closed roof and includes signage that “dog waste” can be disposed of in the bin.
- 5.5 Requests for additional litter bins are considered following a request from a Ward Member or three or more residents. The number of requests for additional bins exceed the number which can be provided (following the provision of replacement bins) from the agreed £3,000 annual budget.
- 5.6 It is therefore considered that before an additional bin is installed on a permanent basis, it is preceded by the provision of a “trial bin”, the usage of which would be monitored for a period of six months.
- 5.7 The Council has a number of the older “plastic” type bins which are considered suitable for the proposed “trial bins”. These would not be bolted to a concrete pad (as with the permanent standard litter bins) but would be temporarily situated on the pavement, “weighted down” with concrete blocks.
- 5.8 In cases where weekly usage (during the six month trial) exceeds 25% of the bin capacity, a permanent litter bin (as set out in Appendix 1) would be installed. However, where weekly usage is below 25% of the bin capacity, the trial bin would be removed after the 6 month trial period and no permanent litter bin would be provided.
- 5.9 The vast majority of the Council’s existing litter bins are well used. However, shop closures, the re-siting of bus stops and new footpath links can reduce the usage of a small number of existing litter bins. In cases where this results in weekly usage falling below 25% of bin capacity, it is proposed that following consultation with Ward Members, the litter bin is removed or re-sited.
- 5.10 Dog fouling is an issue within the district which attracts significant numbers of complaints. Whilst the Council’s “new” standard litter bins includes signage that dog waste can be disposed of within the bin, this is not incorporated on the older bins. It is therefore suggested that adhesive signage is provided to all older type litter bins, the cost of which can be met from existing budgets.
- 5.11 The provision of signage along with suitable publicity will improve awareness within the dog owning community that dog waste can be disposed of in “general” litter bins as well as those specifically marked for dog waste only.

6 Implications

6.1 Financial

There is currently £3,000 budget allocated to the provision of litter bins. This budget provides sufficient funding for the replacement of 8 litter bins per annum.

6.2 Legal

None

6.3 Human Resources

None

6.4 Section 17 (Crime Prevention)

None

6.5 Human Rights Act

None

6.6 Data Protection

None

6.7 Risk Management

None

6.8 Equality & Diversity

None

6.9 Best Value

None

7 Appendices to the Report

Appendix 1: Cannock Chase Council Standard "on-Street" Litter Bin

Previous Consideration

None

Background Papers

CANNOCK CHASE COUNCIL STANDARD "ON-STREET" LITTER BIN



PLEASE SIGN AND FAX BACK TO: 0871 236 8526

CLIENT:	Cannock Chase Council
QUOTE NO:	340728
ORDER NO:	
DATE:	
COLOURS:	
SPECIAL INSTRUCTIONS:	
STUDIO USE ONLY	
Date:	4th March 2013
Created by:	Dom Hill (for Laura Platt)
Visual No:	3

This visual is to be used as an indication of style and look only, the finished product may differ slightly.

VISUAL CONFIRMATION SHEET

I am happy with the above visual representation and colour refs please proceed!

PLEASE USE APPROPRIATE FAX

Signed: Date:

I require another visual with amendments stated/discussed:

Signed: Date:

Please proceed after amending with changes shown:
0800 123 2444444

Signed: Date:

broxap⁺
Litter bins & recycling units
 Rowland Industrial Estate, Chesterton,
 Newcastle-under-Lyme, Staffordshire ST9 8ND.
 Telephone: 02782 871888
 Fax: 02782 880007
 Email: sales@broxap.com
 Web: www.broxap.com

Briefing Note of:	Head of Housing and Waste Management and the Head of Commissioning
Contact Officers:	Ian Tennant Tom Walsh
Telephone Nos:	01543 464210 01543 464482

ENVIRONMENT POLICY DEVELOPMENT COMMITTEE
13 MARCH 2014
MAINTENANCE OF PUBLIC OPEN SPACE AND WALKWAYS

1 Purpose of Briefing Note

- 1.1 To provide information on the maintenance of areas of public open space and walkways which are in the ownership of the Council.

2 Recommendations

- 2.1 That the Environment Policy Development Committee consider the service standard for the maintenance of Council owned public open space and walkways and:-
- (i) Identify any issues and potential improvements in relation to street cleaning activities and walkways.
 - (ii) Refer any issues in relation to grounds maintenance to the Culture and Sport Policy Development Committee.

3 Key Issues

- 3.1 The maintenance of Council owned public open space and walkways is to be considered as part of the Environment Policy Development Committee's work programme for the current municipal year.
- 3.2 Details of the service standard are attached as Appendix 1 and the Committee are requested to consider this and identify any issues and potential improvements.

4 Relationship to Corporate Priorities

- 4.1 The maintenance of Council owned public open space and walkways contributes to a number of the service aims within the Environment Portfolio section of the agreed 2014-15 "Place" Priority Delivery Plan.

5 Detail

- 5.1 The Environment Policy Development Committee on 22 August 2013 agreed to consider the maintenance of Council owned public open space and walkways as part of its work programme for the 2013-14 municipal year.
- 5.2 Programmed works are undertaken to such areas in accordance with a defined service standard, a copy of which is attached as Appendix 1. A separate service standard provides for the maintenance of the Council's formal parks.
- 5.3 Whilst street cleaning activities and walkways is within the remit of the Environment Policy Development Committee, grounds maintenance is within the remit of the Culture and Sport Policy Development Committee.
- 5.4 The Environment Policy Development Committee are requested to consider the service standard and:-
- (i) Identify any issues and potential improvements in relation to street cleaning activities and walkways.
 - (ii) Refer any issues in relation to grounds maintenance to the Culture and Sport Policy Development Committee.

PUBLIC SERVICE STANDARDS

Litter Picking / Mechanical Cleansing	Frequency	
Litter pick Footpaths in Public Open Space (Maintained Areas)	52 occasions	Weekly
Litter pick Footpaths in Public Open Space (Non - Maintained Areas)	13 occasions	Four Weekly
Housing Services Open Spaces Std 1	13 occasions	Four Weekly
Housing Services Open Spaces Std 2	52 occasions	Weekly
Housing Services Open Spaces Std 3	26 occasions	Fortnightly
Housing Services Open Spaces Std 4	13 occasions	Four Weekly
Footways, Alleyways, Cycleways cleansing – as above dependent on Location.	4,26 or 52 times a year	
Empty Litterbins POS, Car Parks, Highways etc	52 occasions	Weekly
Mechanised Sweeping - Parks and Open Space Footways	13 occasions	Four Weekly
Mechanised Sweeping – Alleyways, Walkways, Cycleways and Footways	4 occasions	Quarterly

Grass Cutting & Maintenance	Frequency	When
Tree Plantations, reduce herbage	2 cuts	July & September
Cut Amenity Grass on large open spaces around flats & houses	14 cuts	March to October
Cut Amenity Areas with Rotary Box.	16 cuts	March to October
Formal Cylinder Grass Cutting	16 cuts	March to October
Mowing of Grass Banks	9 cuts	March to October
Yearly cut of No Ball Games Areas	1 cut	September
Half Mooning grass edging	1 cut	October to December
Leaf Clearing on Amenity & Formal Grass Areas	3 occasions	October, November & December
Reduce Herbage to the base of Walls & Fences	1 occasion	February
Chemical Control to the base of Walls, Fences & Obstructions	2 applications	February & July

Annual Bedding – Planting & Maintenance	Frequency	
Plant Spring Bedding	1 occasion	Dependent up on when planted
Cultivate Spring Bedding Areas	1 occasion	Dependent up on when planted
Supply & apply water storing granules	1 occasion	Dependent up on when planted
Plant Summer Bedding	1 occasion	Dependent up on when planted
Cultivate Summer Bedding Areas	1 occasion	Dependent up on when planted
Remove Bedding Plants	2 occasions	Dependent up on when planted
Hoe and Weed Seasonal Bedding Areas	15 occasions	Fortnightly
Maintenance of Rose Beds	Frequency	When
Cultivate Rose Beds	2 occasions	November & March
Prune Rose Bushes	2 occasions	Autumn & Spring
Hoe & Weed Rose Beds	15 occasions	January to December
Remove dead flowers heads on Rose Bushes	1 occasion	June - July
Edge Grass Edges to Rose Beds with Long Handled Shears	15 occasions	January to December
Half Moon Grass Edges to Rose Beds	1 occasion	November
Maintenance of Shrub Beds	Frequency	When
Cultivate established Shrub Beds	1 occasion	November to December
Prune established Shrubs	1 occasion	October to March
Prune native shelterbelts	1 occasion	November to march
Weed control of Shrub Beds	3 occasion	May,July,October
Half Moon Grass Edges to Shrub Beds	1 occasion	October to December
Cut grass edges to Shrub Beds with Long Handled Shears	15 occasions	January to December
Cutting of Hedges & Maintenance of Hedge Bases	Frequency	When
Prune Hedges - Holly, Beech etc	1 occasion	August

Prune Hedges – Laurel	1 occasion	August
Prune Hedges – Privet	1 occasion	July
Cut Ornamental Hedges – Summer	1 occasion	July
Cut Field & Rural Hedges – Winter	1 occasion	December
Clear the bases of Field & Rural Hedges	1 occasion	December
Herbage control to the base of Hedges	2 occasions	April & September
Maintenance of Tree Bases	Frequency	
Strim off tree bases in Formal Grass Areas	7 occasions	March to October
Tree bases in other Grass Areas	2 occasions	April & September
Weed Control around Tree bases in Hard Surfaces	2 occasions	June & September
Weed Control in Tree Plantations	2 occasions	June & September
Hard Surface Maintenance	Frequency	
Weed Control on Hard Surfaces	2 occasions	April & September
Moss control on hard surfaces	2 occasions	April & September

CANNOCK CHASE COUNCIL

ENVIRONMENT POLICY DEVELOPMENT COMMITTEE

13 MARCH 2014

REVIEW OF WORK PROGRAMME: 2013-14 MUNICIPAL YEAR

1. Meeting 22 August 2013

- Environment Priority Delivery Plan (2013-14) – Agreed Plan
- Recycling of Waste Electrical and Electronic Equipment
- Urban Forestry Strategy 2013-2018
- Energy Recovery Facility Update
- Environmental Enforcement Action Plan
- “Love Your Street”
- Proposed Work Programme (2013-14 Municipal Year)

2. Meeting 24 October 2013

- Priority Delivery Plan (2013-14) First Quarter Performance
- Joint Municipal Waste Management Strategy Update
- Energy Recovery Facility Update
- Redbrook Lane Issues Update
- Review of Work Programme (2013-14 Municipal Year)

3. Meeting 22 January 2014

- Priority Delivery Plan (2013-14) Second Quarter Performance
- Love Your Street Update
- Refresh of the Joint Municipal Waste Management Strategy
- Energy Recovery Facility Update
- Poplars Landfill Site, Cannock
- Review of Work Programme (2013-14 Municipal Year)

4. Meeting 13 March 2014

- Environmental Enforcement Action Plan
- Energy Recovery Facility Update
- Maintenance of Public Open Space and Walkways
- Provision of Additional “On-Street” Litter Bins
- Review of Work Programme (2013-14 Municipal Year)