



Please ask for: Matt Berry
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24 March 2021

Dear Councillor,

Cabinet

4:00pm on Thursday 1 April 2021

Meeting to be held via Remote Access

You are invited to attend this meeting for consideration of the matters itemised in the following Agenda.

Yours sincerely,

**I. Curran,
Council Solicitor and Monitoring Officer**

To: Councillors:

Adamson, G.	Leader of the Council
Alcott, G.	Deputy Leader of the Council and Town Centre Regeneration Portfolio Leader
Preece, J.P.T.L.	Corporate Improvement Portfolio Leader
Pearson, A.R.	Community Safety and Partnerships Portfolio Leader
Mitchell, Mrs. C.	Culture and Sport Portfolio Leader
Johnson, T.B.	Economic Development and Planning Portfolio Leader
Newbury, J.A.A.	Environment and Climate Change Portfolio Leader
Martin, Mrs. C.E.	Health and Wellbeing Portfolio Leader
Kraujalis, J.T.	Housing Portfolio Leader

Agenda

Part 1

Presentation – ‘Cannock Chase Can’

Prior to the commencement of the formal business of the Cabinet meeting, Members will receive a presentation on progress with the development of the ‘Cannock Chase Can’ project.

1. Apologies

2. Declarations of Interests of Members in Contracts and Other Matters and Restriction on Voting by Members

To declare any personal, pecuniary or disclosable pecuniary interests in accordance with the Code of Conduct and any possible contraventions under Section 106 of the Local Government Finance Act 1992.

3. Updates from Portfolio Leaders

To receive and consider oral updates (if any), from the Leader of the Council, the Deputy Leader, and Portfolio Leaders.

4. Minutes

To approve the Minutes of the meeting held on 4 March 2021 (enclosed).

5. Forward Plan

Forward Plan of Decisions to be taken by the Cabinet: April to June 2021 (Item 5.1).

6. 3 Year Delivery Plans 2021-24

Report of the Head of Governance and Corporate Services (Item 6.1 – 6.21).

7. Proposed Changes to Scrutiny Committees to Align with the Corporate Plan 2021-24

Report of the Head of Governance and Corporate Services (Item 7.1 – 7.5).

8. Exclusion of the Public

The Leader to move:

That the public be excluded from the remainder of the meeting because of the likely disclosure of exempt information as defined in Paragraphs 1 and 2, Part 1, Schedule 12A of the Local Government Act 1972 (as amended).

Part 2

9. Request for Flexible Retirement

Not for Publication Report of the Head of Housing and Partnerships (Item 9.1 – 9.3).

The Report is confidential due to the inclusion of information relating to any individual and information that is likely to reveal the identity of an individual.

No Representations have been received in respect of this matter.

Cannock Chase Council

Minutes of the Meeting of the

Cabinet

Held on Thursday 4 March 2021 at 4:00 p.m.

Via Remote Access

Part 1

PRESENT: Councillors:

Adamson, G.	Leader of the Council
Alcott, G.	Deputy Leader of the Council and Town Centre Regeneration Portfolio Leader
Pearson, A.R.	Community Safety and Partnerships Portfolio Leader
Preece, J.P.T.L.	Corporate Improvement Portfolio Leader
Mitchell, Mrs. C.	Culture and Sport Portfolio Leader
Johnson, T.B.	Economic Development and Planning Portfolio Leader
Newbury, J.A.A.	Environment and Climate Change Portfolio Leader
Martin, Mrs. C.E.	Health and Wellbeing Portfolio Leader
Kraujalis, J.T.	Housing Portfolio Leader

85. Apologies

None received.

86. Declarations of Interests of Members in Contracts and Other Matters and Restriction on Voting by Members

No other Declarations of Interest were made in addition to those already confirmed by Members in the Register of Members' Interests.

87. Updates from Portfolio Leaders

Economic Development and Planning

The Portfolio Leader updated on the following matters:

- **Chancellor's Budget Announcements**

Further support would be available to non-essential retail businesses with re-start grants of up to £6,000 per premises and up to £18,000 per premises for hospitality, leisure, personal care, and gym businesses. It was also pleasing to note that further discretionary business grant funding would be allocated to all local authorities in England, and details of this Council's allocation was awaited.

Furthermore, the prospectus for the £4.8 billion 'Levelling Up Fund' was published yesterday, and it provided guidance to local areas on the process for

submitting bids and the types of projects eligible for funding. Officers would be studying the detail and identifying the potential for the Council to develop a bid.

- **Business Grant Funding**

Applications for Business Grants continued to be processed, and funds paid out to eligible businesses. In terms of the Additional Restrictions Grant Discretionary Fund the Council had now paid out over £1 million of its allocation, and of the Local Restrictions Grant over £6 million of funding had been paid out to over 3,000 businesses that were mandated to close as a result of the lockdown restrictions. Officers were working hard to get the funding to the businesses that needed it most.

- **McArthurGlen Designer Outlet**

There was positive news in terms of the Council's efforts to ensure that local people could access available jobs at the Outlet. 28 brands had so far advertised their vacancies, with over 6,000 applications having been processed via an online jobs' portal. 110 brand staff were now working in the Outlet preparing for its launch. 80% of staff lived within a 15-mile radius of the Outlet. Virtual recruitment fairs had been held in conjunction with the Department for Work & Pensions, Job Centre and the Council, with high levels of engagement. A further virtual event was scheduled for Thursday 18 March.

Environment and Climate Change

The Portfolio Leader updated on the following:

- **Fly-tipping Campaign**

A new social media campaign was planned to run for an eight-week period to raise aware locally of the damage caused by fly-tipping, both environmentally and for the impact it had on vulnerable people. It was hoped this campaign, along with CCTV checking and monitoring of hot spot areas would encourage people to report any incidents. As previously reported, £250 rewards were being offered to anyone who provided evidence that in turn led to a successful prosecution.

Health and Wellbeing

The Portfolio Leader updated on the following matters:

- **Covid-19 Case Rates**

For the seven-day period up to 27 February there were 583 open incidents in Staffordshire (excluding Stoke-on-Trent), of which, 192 were in adult social care; 218 in education; early years and children's social care; 12 in community healthcare and community settings; 153 high risk settings (including workplaces) and 8 in prisons. Of those incidents, 4 were high risk, 67 medium risk, 488 low risk, and 24 awaiting assessment.

In respect of case rates for the seven-day period up to 27 February, East Staffordshire had 155.3 per 100,000 population, Tamworth 139.5, Cannock Chase 107.2, South Staffordshire 99.6, Lichfield 96.4, Stafford 88.1, Newcastle-under-Lyme 83.4, and Staffordshire Moorlands 74.2

The Staffordshire average was now 104 cases per 100,000 population, with the West Midlands and England averages being 112.4 and 85.8, respectively. As such, Cannock Chase was now just above the Staffordshire average and

below the West Midlands average, but still well above the England average.

In respect of Cannock Chase there were 63 open incidents, none of which were high risk, 6 were medium risk, 53 low risk and 4 with no current level. Additionally, there were currently no premises of concern.

In summary, overall rates were still declining, although Tamworth had seen a recent spike, which was thought to be partly due to issues in larger workplaces. This was emerging as a common theme so there would be increased focus locally.

Education settings were preparing for pupils to return to schools from Monday 8 March and a likely rise in cases in the weeks following. Lots of work was being done by headteachers on risk assessments, implementing lateral flow tests, etc. There were concerns over the behaviour of high school pupils out of school, in shops, parks etc. once schools returned, with discussions taking place at a regional level on this.

Compliance remained high overall, but the Covid Support Team had contacted 43 restricted close-contact businesses (e.g. hairdressers and beauticians) and found 11 were prepared to offer appointments. These businesses had been dealt with informally through advice and had agreed to stop trading.

There was still some concern regarding supermarkets and lack of compliance by some customers. This was a challenging area as only the Police could enforce the wearing of face coverings, and most other measures, such as social distancing, provision of sanitiser etc, were guidance rather than legal requirements.

- **Licensing Team**

Consultation on the revised Taxi and Private Hire Policy had ended, with a revised Policy and report for Council being prepared.

Payments of Licensing Act fees were being chased up in around 50 cases not paid during lockdown, with a sympathetic approach being adopted for those businesses affected.

- **Food & Safety Team**

Work continued on the management of Covid outbreaks and supporting the Covid Support Team in their work with businesses.

Officers could now carry out essential on-site visits, where for example a business required a rating to access online delivery platforms but were encouraged to carry out remote assessments prior to arriving on site.

Guidance and a publicity campaign were being prepared for businesses as they reopened, focusing on health & safety issues, management of legionella etc. where businesses had been closed for long periods.

- **Cannock Chase Can**

Following finalisation of contracts, the app was now in development, with an intended launch date at end of June 2021. Meetings with partners were taking place and key Cabinet members would receive an update presentation on 26 March.

Town Centre Regeneration

The Portfolio Leader updated on the following matters in respect of the various markets operating in the District following the recent advice from the Government that non-essential retail could recommence with effect from Monday 12 April 2021:

- **Cannock Street Market**

Bescot Promotions intended to recommence operation of the street market with effect from Tuesday 13 April. The market would run every Tuesday and Friday thereafter.

- **Rugeley Outdoor Market**

A reduced market had been running during the lockdown for essential retail only (fruit and veg stall). Non-essential retailers would recommence trading on the market with effect from Tuesday 13 April.

- **Rugeley Indoor Market Hall**

The market hall remained open during the lockdown for essential retail only (butcher and takeaway café). Non-essential retailers would recommence trading in the market hall with effect from Tuesday 13 April.

- **Prince of Wales Market Hall**

The market hall remained closed through January but reopened at the beginning of February for essential retail only (wholesale plant sales). The sale of non-essential items (cut flowers) could recommence with effect from Monday 12 April within Cannock town centre (Littleton Square).

The above proposed timetables were dependent upon Government restrictions remaining as currently advised. Should Government advice change then the above could also change.

88. Minutes

Resolved:

That the Minutes of the meetings held on 14 and 28 January and 17 February 2021 were approved as a correct record.

89. Forward Plan

The Forward Plan of Decisions for the period March to May 2021 (Item 5.1 – 5.2 of the Official Minutes of the Council) was considered:

Resolved

That the Forward Plan of Decisions for the period March to May 2021 be noted.

90. Quarter 3 Performance Report 2020-21: Priority Delivery Plans

Consideration was given to the Report of the Head of Governance and Corporate Services (Item 6.1 – 6.26 of the Official Minutes of the Council).

Resolved:

That:

- (A) The performance information relating to the Priority Delivery Plans, as set out in report Appendices 1 to 4, be noted.

- (B) The actions flagged with a yellow circle or amber triangle at quarter 3 that require amendment to the timescale or scope, but still being delivered in the year, be noted.

Reasons for Decisions

The performance information allowed Cabinet to monitor progress in the delivery of the Council's Corporate Plan and to agree any corrective actions that were necessary.

91. Recovery Action Plans – Progress Report

Consideration was given to the Report of the Head of Governance and Corporate Services (Item 7.1 – 7.43 of the Official Minutes of the Council).

Resolved:

That the current position on the Recovery Actions Plans and dashboard of performance measures, as set out in the Appendices to the report, be noted.

Reasons for Decision

Delivery of the Recovery Action Plans was essential for maintaining the delivery of critical services, restoring services and supporting the District with recovery from the impacts of lockdown and the Covid-19 pandemic.

92. Local Development Scheme 2021-24

Consideration was given to the Report of the Head of Economic Prosperity (Item 8.1 – 8.17 of the Official Minutes of the Council).

Resolved:

That Council, at its meeting to be held on 21 April 2021, be recommended to approve the revised Local Development Scheme 2021-24, as set out Appendix 1 of the report, in order that it can be brought into effect on 21 April 2021.

Reasons for Decisions

The previous Local Development Scheme (LDS) was adopted on 6 November 2019 and approved the start of a Local Plan review upon cessation of work to progress Part 2 of the Local Plan. The revised National Planning Policy Framework (NPPF) and the Greater Birmingham & Black Country Housing Market Area (GBBCHMA) housing shortfall necessitated a review of key housing policies that were contained in Part 1 of the Cannock Chase District Local Plan. Other councils within the Housing Market Area were similarly undertaking reviews to seek to contribute towards meeting the shortfall.

A number of factors had delayed the progress of the Local Plan review as outlined in the LDS. The Planning Policy team had been restructured following the retirement of the part-time Senior and Principal Officers in 2019. The remaining Principal Officer left the Council in January 2020 and was not replaced until May 2020.

The Covid-19 pandemic delayed procurement of contractors to progress the evidence base, and the national lockdowns necessitated an immediate switch to homeworking that further impacted on internal capacity and contractors working within the Council. The Ministry of Housing, Communities and Local Government

(MHCLG) published two consultation in summer 2020 that proposed major reforms to the current planning system that required consultation and a detailed response.

The recent 'Planning for the Future' White Paper outlined the Government's ambition for a new streamlined plan-making system and a requirement for up to date Local Plans to be in place by December 2023. The Government had clarified that the current standard methodology for determining local housing requirements would be retained, which would allow progress of the Local Plan. This had been reinforced with a letter from the Housing Minister dated 19 January 2021.

93. Local Plan Preferred Option

Consideration was given to the Report of the Head of Economic Prosperity (Item 9.1 – 9.229 of the Official Minutes of the Council).

Resolved:

That:

- (A) The Cannock Chase Local Plan Preferred Option consultation document, as included at Appendix 1 of the report, be approved, and published pursuant to regulation 18 of the Town and Country Planning (Local Planning) (England) Regulations 2012 (as amended), for a six-week consultation period, the strategy for which would be carried out in line with the Council's adopted Statement of Community Involvement Addendum December 2020.
- (B) The Head of Economic Prosperity, in consultation with the Economic Development & Planning Portfolio Leader, be authorised to make any non-substantive changes considered necessary to the document prior to it being published and agree the arrangements for the consultation.
- (C) Finalisation of the accompanying documentation for the Preferred Option and an updated evidence base to include the following, be delegated to the Head of Economic Prosperity in consultation with the Economic Development & Planning Portfolio Leader:
 - Economic Development Needs Assessment Covid-19 Update December 2020,
 - Cannock Chase Heritage Impact Assessment September 2020,
 - Baseline Report Climate Change Adaptation and Mitigation March 2020,
 - Final Report Climate Change and Mitigation November 2020,
 - Cannock Chase Stage 2 Green Belt Review 2021 and Cannock Chase Retail and Town Centre Uses Study January 2021, and
 - Integrated Impact Assessment and Development Capacity Study 2021.
- (D) Finalisation of the dates for the six-week consultation period be delegated to the Head of Economic Prosperity in consultation with the Economic Development & Planning Portfolio Leader.
- (E) The removal of land at Lime Lane/Watling Street, Norton Canes, as a proposed employment land allocation within the Preferred Option, and an adjustment to the Spatial Strategy to reflect the amendment, be approved.

Reasons for Decisions

The current Local Plan (Part 1) was adopted in 2014. Work ceased on Local Plan (Part 2) following a Council resolution of 21 February 2018 to enable a full review of the Local Plan to proceed that would incorporate both Part 1 and Part 2 in a new Local Plan.

The Greater Birmingham & Black Country Housing Market Area housing shortfall had emerged during this period, requiring consideration across the entire Housing Market Area. In order to start to address the shortfall, Local Plans needed to align to a longer timeframe and test development scenarios that could potentially meet the shortfall over the plan period.

The Town and Country Planning (Local Planning) (England) Regulations 2012 (as amended) introduced a statutory requirement, under regulation 10A, that from 6 April 2018, Local Planning Authorities (LPAs) must review their Local Plan within five years of the date of adoption. The Local Plan Review commenced in 2018.

The recent 'Planning for the Future' White Paper signalled the Government's ambition for a new streamlined plan-making system and a requirement for up to date Local Plans to be in place by December 2023. This had been reinforced with a letter from the Housing Minister dated 19 January 2021.

The Local Development Scheme 2021 (see the previous minute item) set out a timetable to adopt a new Local Plan within the Government's timeline based on the current National Planning Policy Framework.

94. Additional Restrictions Grant (ARG) – Skills and Training Initiatives

Consideration was given to the Report of the Head of Economic Prosperity (Item 10.1 – 10.6 of the Official Minutes of the Council).

Resolved:

That:

- (A) The current Additional Restrictions Grant Policy be revised to allocate an element of the Additional Restrictions Grant funding, i.e. £302,000, toward skills and training related initiatives.
- (B) Authority be delegated to the Head of Economic Prosperity, in consultation with the Economic Development & Planning Portfolio Leader, to enter into any necessary formal arrangements with Staffordshire County Council to secure delivery across the District.

Reasons for Decisions

To detail how Additional Restrictions Grant monies could be spent on the Council's priorities around skills and training.

95. Permission to Spend S106 Monies – Hednesford CCTV and Cycle Stands

Consideration was given to the Report of the Head of Economic Prosperity (Item 11.1 – 11.5 of the Official Minutes of the Council).

Resolved:

That the use of £22,877 of S106 funding (linked to historic planning agreements Q241 & Q235 for Tesco and Aldi) for cycle storage and CCTV facilities in Market Street, Hednesford be approved

Reasons for Decision

Cannock Chase District Council and Hednesford Town Council had an ongoing commitment to improve and promote cycling and safety in the District. It was recommended that the project proceed to implementation with two cycle stores on Market Street, Hednesford, subject to the necessary statutory procedures.

Installing the new cycle stores would provide genuine alternatives to the private car for shoppers and visitors.

Hednesford Town Council wished to promote sustainable forms of transport and reduce reliance on the private car. This proposal had the advantage of improving the environment through reduction in carbon emissions and social health and fitness benefits. No group had been identified as being disproportionately adversely affected as a result of these proposals, and cyclists would benefit.

Informal consultation had been undertaken with town centre businesses, and they were in full support of the proposed scheme as it would make Market Street a more attractive place to visit and businesses could capitalise on the passing cyclists.

96. Exclusion of the Public**Resolved:**

That the public be excluded from the remainder of the meeting because of the likely disclosure of exempt information as defined in Paragraph 3, Part 1, Schedule 12A of the Local Government Act 1972 (as amended).

Cannock Chase Council
Minutes of the Meeting of the
Cabinet

Held on Thursday 4 March 2021 at 4:00 p.m.

Via Remote Access

Part 2

97. Dissolution of a Property Partnership

Consideration was given to the Not for Publication Report of the Head of Economic Prosperity (Item 13.1 – 13.10).

Resolved:

That:

- (A) The dissolution of the limited liability partnership (LLP) between the Council and Public Sector Plc Facilitating Limited (PSP) be agreed.
- (B) Authority be delegated to the Head of Economic Prosperity to agree the final terms of the dissolution, in consultation with the Town Centre Regeneration and Economic Development & Planning Portfolio Leader.

Reasons for Decisions

To agree to the dissolution of the limited liability partnership (LLP) between the Council and Public Sector Plc Facilitating Limited (PSP).

98. Next Steps Accommodation Programme Funding

Consideration was given to the Not for Publication Report of the Head of Housing and Partnerships (Item 14.1 – 14.5).

RESOLVED:

That:

- (A) The successful submission for Next Steps Accommodation Programme capital funding of £115,000 to enable purchase of two one-bedroom flats for the Homelessness and Rough Sleeping Pathway project be noted.
- (B) Permission to spend £115,000 of affordable housing monies to match fund the Next Steps Accommodation Programme capital funding be approved.
- (C) The Head of Housing & Partnerships be authorised to agree terms and conditions to let the additional Council flats to the Homelessness and Rough Sleeping Pathway Project Pathway Provider.
- (D) It be noted that, with the agreement of the Group Leaders and the Chairman of the Promoting Prosperity Scrutiny Committee, call-in would not apply to decisions (A) to (C), above, as any delay caused in implementing the decisions would seriously prejudice the Council's and the public's interests.

Reasons for Decisions

Cabinet was required to approve the use of Council-owned properties and the budget.

The meeting closed at 5:35 p.m.

LEADER

Forward Plan of Decisions to be taken by the Cabinet: April to June 2021

For Cannock Chase Council, a key decision is as an Executive decision that is likely to:

- Result in the Council incurring expenditure or making savings at or above a threshold of 0.5% of the gross turnover of the Council.
- Affect communities living or working in two or more Council Wards.

Further information about key decisions and the Forward Plan can be found in Sections 10 and 28 of the Council's Constitution.

Representations in respect of any of matters detailed below should be sent in writing to the contact officer indicated alongside each item c/o Democratic Services, Cannock Chase Council, PO Box 28, Beecroft Road, Cannock, WS11 1BG or via email at membersservices@cannockchasedc.gov.uk

Copies of non-confidential items will be published on the Council's website 5 clear working days prior to the relevant meeting date.

Item	Contact Officer / Cabinet Member	Date of Cabinet	Key Decision	Confidential Item	Reasons for Confidentiality	Representation Received
Three Year Delivery Plans 2021-24	Head of Governance and Corporate Services / Leader of the Council	01/04/21	No	No	-	N/A
Proposed Changes to Scrutiny Committees to Align with the Corporate Plan 2021-24	Head of Governance and Corporate Services / Leader of the Council	01/04/21	No	No	-	N/A
Request for Flexible Retirement	Head of Housing and Partnerships / Housing Portfolio Leader	01/04/21	No	Yes	Information relating to any individual and information which is likely to reveal the identity of an individual.	
End of Year Performance Report 2020/21	Head of Governance and Corporate Services / Corporate Improvement Portfolio Leader	June TBC	No	No	-	N/A
Representatives on Outside Bodies 2021/22	Managing Director / Leader of the Council	June TBC	No	No	-	N/A
Cannock Town Centre Management Partnership Update	Head of Economic Prosperity / Town Centre Regeneration Portfolio Leader	June TBC	No	Yes	TBC	

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Report of:	Head of Governance & Corporate Services
Contact Officer:	Judith Aupers
Contact Number:	01543 464 411
Portfolio Leader:	Leader of the Council
Key Decision:	No
Report Track:	Cabinet: 01/04/21

Cabinet
1 April 2021
3 Year Delivery Plans 2021-24

1 Purpose of Report

- 1.1 To obtain Members' approval of the 3 Year Delivery Plans, that detail the key projects and actions to support the delivery of the priorities and objectives set out in the Corporate Plan 2021-2024.

2 Recommendation(s)

- 2.1 Cabinet is asked to recommend to Council that the 3 Year Delivery Plans for 2021-24 be approved.

3 Key Issues and Reasons for Recommendations

Key Issues

- 3.1 The Corporate Plan 2021-24, approved by Council on 24 February 2021, sets out the priorities and strategic objectives of Cannock Chase District Council.
- 3.2 The 3 Year Delivery Plans set out how the Council will achieve progress against its priorities and strategic objectives; these plans establish the key projects and actions and timetable for delivery that will in due course inform the Council's annual delivery plans and performance reporting framework.

Reasons for Recommendations

- 3.7 Adopting a set of 3 Year Delivery Plans provides a medium-term focus on the delivery of the priorities set out in the Corporate Plan and in particular the key areas of recovery. It will allow for better management of limited resources.

4 Relationship to Corporate Priorities

- 4.1 This report supports the Council's Corporate Priorities as follows:
- (i) The Corporate Plan sets out the Council's, priorities and strategic objectives for the period 2021-24, and is therefore a central element of the corporate priority planning process. The 3 Year Delivery Plans set out how these priorities and objectives will be delivered.

5 Report Detail

Corporate Plan

- 5.1 In February 2021, Council approved the Corporate Plan 2021-24, establishing the priorities, strategic objectives and performance measures for the next three years. The Corporate Plan replaces the previous one due to run to 2023. This has been updated earlier than planned to reflect on how the pandemic has affected the District, it's residents, businesses and the Council and plan for recovery as we move forward.
- 5.2 Traditionally the Council has set out annually the key projects to be delivered in Priority Delivery Plans. For the new Corporate Plan, a slightly different approach is being adopted. In order to give a more strategic approach a set of 3 Year Delivery Plans have been produced to support each of the priorities outlined in the Corporate Plan 2021-24. These plans explain in more detail the key projects and actions that will be delivered over the course of the next 3 years. These plans build on the high-level actions set out in the Corporate Plan for each of the priorities.
- 5.3 Subject to the approval of the 3 Year Delivery Plans, annual plans will be produced to outline the key milestones and target dates for completion of the projects due to be delivered in that year. The annual delivery plans will form the basis of the performance management reports received by the Cabinet and Scrutiny Committees on a quarterly basis.
- 5.4 A number of the actions set out in the 3 Year Delivery Plans, particularly in 2021-22 refer to the development of strategies and action plans eg Climate Emergency, Poverty Strategy. Once the strategies and action plans have been developed the key projects and actions will be included in the Annual Delivery Plans for the relevant year.
- 5.5 As the pandemic is still ongoing, the full impact on the District and the Community cannot yet be assessed and fully understood. The actions outlined in the 3 Year Delivery Plans will be kept under review and adjusted as the picture becomes clearer to allow the Council to be responsive and flexible to the evolving situation.
- 5.6 The 3 Year Delivery Plans set out an ambitious range of projects for delivery. 2021/22 is going to be a particularly challenging year due to the timing of some of the key projects and capacity issues. In discussions with Members of the Recovery Overview Board, the following 8 priority projects have been identified as being essential:

- (i) Levelling Up Fund / Community Renewal Fund
- (ii) Commonwealth Games
- (iii) Local Plan
- (iv) Affordable Housing
- (v) Waste Management
- (vi) Transformation/Operational Delivery Model
- (vii) Climate Change Action Plan
- (viii) Poverty Strategy

In the event that the capacity is stretched further due to unforeseen circumstances, resources will be focussed on these 8 key projects and others planned for 2021/22 may need to be deferred. This will be kept under review; progress will be reported on quarterly and any urgent issues will be reported on by exception.

6 Implications

6.1 Financial

The Corporate Plan sets out the priorities and strategic objectives of Cannock Chase District Council for the three years 2021-24. The 3 Year Delivery Plans set out how the Council will achieve progress against its strategic objectives in accordance with the existing revenue and capital budgets already approved by Council.

6.2 Legal

None.

6.3 Human Resources

None.

6.4 Risk Management

The risks relating to the Corporate Plan are set out in the Strategic Risk Register. Risks relating to specific projects will be assessed as part of the management arrangements for that project.

6.5 Equality & Diversity

Equality Impact assessments will be completed for relevant projects and strategies as the work progresses

6.6 Climate Change

None.

7 Appendices to the Report

Appendix 1: Supporting Economic Recovery – 3 Year Delivery Plan

Appendix 2: Supporting Health & Wellbeing – 3 Year Delivery Plan

Appendix 3: Financially Resilient Council – 3 Year Delivery Plan

Previous Consideration

None.

Background Papers

None.

**Corporate Plan 2021-24 – 3 Year Delivery Plan
Priority 1 – Supporting Economic Recovery**

1.1 Supporting jobs, enterprise and skills

Projects and Actions	2021-22	2022-23	2023-24
1. Maximise the economic benefits of the opening of McArthurGlen Designer Outlet West Midlands			
Promotional leaflet production to coincide with opening	✓		
Work with McArthurGlen to develop a joint marketing plan to promote the District and encourage linked trips and dwell time in Cannock Chase.	✓		
Ongoing local recruitment and extension of Retail Skills Academy initiative		✓	
Secure Phase 2 development and expansion of the facility including additional car parking.			✓
Transformational upgrade of Cannock Railway Station <ul style="list-style-type: none"> • Business case development / design • Submit bids for funding 	✓	✓	
2. Supporting local businesses			
Provision of advice and support to local businesses to resume operations and recover from Covid restrictions.	✓		
Full allocation of Government funded Covid business support programmes i.e. Local Restrictions Support Grant, Additional Restrictions Grant focusing on businesses affected by the pandemic and lockdown restrictions	✓	✓	
Delivery of Enterprise for Success and Let's Get Started initiatives in the District to help new businesses to start up	✓	✓	

Item No. 6.6

Projects and Actions	2021-22	2022-23	2023-24
Secure resources to enable continued business support delivery in the District, working with LEPs, Staffordshire County Council & other key partners.		✓	
Expand Federation of Small Business Membership in District to help survival rates of businesses	✓		
3. Support for newly unemployed residents			
Working in partnership with LEPs, DWP, Staffordshire County Council to proactively respond to redundancy announcements	✓	✓	✓
Identify gaps in local provision and develop initiatives (if required) to further support unemployed residents.	✓		
4. Increasing skills levels and access to employment opportunities			
Roll out of Digital Skills Academy courses in District by South Staffs College		✓	
Engagement with expanding and new employers to assist with local recruitment initiatives	✓	✓	✓
By working in Partnership give people the skills they need to support the growth of the low carbon economy			✓
5. Ensure sufficient supply of employment land and workspace for small businesses			
Explore feasibility of encouraging more managed workspace in the District	✓	✓	
Employment land allocations to meet employment needs to 2038 in emerging Local Plan: Minimum 44 ha employment land requirement (EDNA refresh 2020)		✓	

1.2 Reshaping our town centres

Projects and Actions	2021-22	2022-23	2023-24
1. Identify external funding / investment opportunities			
Identify external funding opportunities	✓		
Develop a pipeline of projects to reshape our town centres and provide focus for future bidding opportunities	✓	✓	✓
2. Regeneration / reshaping of Cannock Town Centre			
Cannock Town Centre Prospectus <ul style="list-style-type: none"> Engagement with private sector securing investment for identified Cannock Prospectus sites Refresh Prospectus 	✓		✓
Land disposal at Avon Road	✓		
Business case for demolition of MSCP and Indoor Market site to Cabinet	✓		
Identify development delivery options for MSCP site		✓	
Develop a Cannock Masterplan <ul style="list-style-type: none"> Procure consultants to undertake masterplan production Present masterplan and delivery options to Cabinet 	✓	✓	
3. Reshaping Rugeley Town Centre and surrounding areas – capitalising upon the re-development of Rugeley Power Station			
Progress delivery of Aelfgar site to deliver new social housing	✓	✓	
Identify options for the Rugeley Market Hall and adjoining land	✓	✓	
Identify options for addressing vacant units in Rugeley Town Centres	✓	✓	
4. Review the Council's car parking strategy			
Undertake parking review across the District	✓		
Develop a Car Parking Strategy		✓	

1.3 Increasing affordable housing

Projects and Actions	2021-22	2022-23	2023-24
1. Investment of £12.9m to deliver in the region of 100 new Council properties for rent			
Hawks Green – complete development	✓		
Aelfgar Development Scheme:			
<ul style="list-style-type: none"> • Start on Site • Completion 	✓		✓
Chadsmoor Development –			
<ul style="list-style-type: none"> • Planning submission • Start on Site • Completion - date to be confirmed as project progresses 	✓	✓	
Continue to identify a pipeline of sites			✓
2. Ensure the Local Plan includes the necessary provisions for affordable housing contributions			
Emerging Local Plan will update affordable housing contributions with new viability evidence	✓	✓	
Undertake revision of affordable housing policies in line with Local Plan timetable	✓	✓	
3. Work with partners / Affordable Housing Registered Providers			
Set up and deliver an annual Stakeholder Event to make strategic links and build strong relationships with key registered providers	✓		

1.4 Well-designed communities

Projects and Actions	2021-22	2022-23	2023-24
1. Adoption of a new Local Plan for the District by the end of 2023			
New Local Development Scheme (LDS) 2021 to set out timetable for delivery by 2023	✓	✓	
2. Ensure our Local Plan policies achieve higher design and environmental standards with new housing developments			
Local Plan 'Greener Futures' policy in preparation that will include higher environmental and design standards applied to new housing developments.	✓		
Ensure that developments provide an increase in electric charging points / infrastructure		✓	✓
3. Support our towns and parishes to plan their neighbourhoods			
Progress current and future Neighbourhood Plans within the district.	✓	✓	✓
4. Ensure our local communities secure benefits from new developments and investment in local infrastructure			
Emerging Local Plan will prioritise new sustainable development allocations with emphasis on supporting infrastructure.	✓	✓	

1.5 Clean and green recovery

Projects and Actions	2021-22	2022-23	2023-24
1. Support our clean growth ambition by encouraging green jobs and investment			
Identify and support businesses, supply chains and investors that are seeking to create green jobs in our District.	✓	✓	✓
2. Work with public bodies and site owner to regenerate the Rugeley Power Station site and deliver 'zero carbon' ambitions			
Work with Engie and John Taylor Multi Academy Trust to progress plans for All Through School	✓	✓	
Zero Carbon Rugeley – completion of Pilot project for Smart Local Energy System and dissemination of findings	✓		

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Projects and Actions	2021-22	2022-23	2023-24
First phases of housing development – progress planning applications		✓	✓
3. Work towards developing zero carbon homes (passivhaus standard) on Council housing developments			
Aelfgar Development Scheme – undertake a design and build procurement based on passivhaus principles	✓		
Muldoon Close Scheme - undertake a design and build procurement based on passivhaus principles		✓	
4. Produce a funded retrofit (carbon zero) programme for the Council’s housing stock and commence implementation			
Stock Condition Survey – Commission survey to establish stock condition for 20% of stock and produce 5-year cyclical programme to establish and monitor 100% of stock	✓	✓	✓
EPC – Carry out programme over 5 years to establish Energy Performance for the stock	✓	✓	✓
30 Year Business Plan – Develop 30-year business plan incorporating retrofit programme		✓	
Participate in a joint bid to pilot full retrofit of properties to gain an understanding of new technologies and measures required for our stock	✓	✓	✓

Corporate Plan 2021-24 – 3 Year Delivery Plan
Priority 2 – Supporting Health & Wellbeing

2.1 Providing opportunities for healthy and active lifestyles

Projects and Actions	2021-22	2022-23	2023-24
1. Invest in our facilities, parks and play areas			
Develop a new accessible play area in Norton Canes (the Cema)	✓		
Undertake park and open space improvements at Fortescue Lane	✓		
Commence Phase 2 works at the Community Sport and Recreation Hub at The Stadium.	✓		
Deliver the third full size Artificial Grass Pitch in the District at Rugeley Leisure Centre	✓		
Undertake repairs to the 25m swimming pool and replace the boiler at Rugeley Leisure Centre	✓		
Produce an annual programme for the development of new play areas and the refurbishment of existing play areas, open spaces and leisure facilities - based on need and those local communities which are subject to poorer health outcomes, have higher levels of deprivation and higher levels of inactivity. To be funded from Section 106, CIL funding and general fund budgets	✓	✓	✓
2. Secure external funding to support investment in our leisure and culture facilities			
Work with funding partners to develop and submit funding bids (e.g. IHL, Sport England, Football Foundation, Football Association, Heritage Lottery etc) using the evidence from the Council's: (a) Indoor and Built Sports Facilities Strategy and Action Plan 2019-2036 (b) Cannock Chase Council's Playing Pitch Strategy and Action Plan 2019 -2036 (c) FA Facilities Plan (d) Open Spaces Strategy (currently being developed) (e) District Needs Analysis Evidence	✓	✓	✓

Projects and Actions	2021-22	2022-23	2023-24
3. Develop and deliver the Council's Health, Wellbeing and Physical Activity Strategy			
Work with IHL, partners and stakeholders i.e. Together Active, Sport England NGB's to develop a new Strategy based on the impact of the pandemic, Needs Analysis evidence, data new customer behaviour and trends	✓		
4. Continue to provide affordable, varied and locally accessible facilities for sport, leisure and culture			
Work to reduce the barriers taking into account the impact of Covid-19, that prevent access to our leisure facilities by reviewing and refreshing the leisure concessions scheme to target those most in need and to ensure the Council achieves the greatest impact.	✓		
5. Encourage and support people of all ages to have active and healthy lifestyles to improve and maintain their physical and mental wellbeing			
Engage with residents who are less active and deliver targeted health and physical exercise initiatives to help people lose weight, stop smoking, eat healthier and become more active	✓	✓	✓
Work with IHL and other stakeholders as to develop and deliver behavioural campaigns and to promote the benefits of being active and living healthily	✓	✓	✓
6. Work with partners to help and support our residents to adopt a healthy and active lifestyle			
Continue to develop the GP Referral and Exercise by Prescription Programme	✓	✓	✓
Participate in the County Council's Pathfinder Pilot Project to tackle obesity within the district (Whole System Approach)	✓		
Roll out of "Cannock Chase Can" Project and App and Health in All policies	✓		
7. Promote the use of green open spaces and our parks for exercise and activity			
Work with IHL to focus initiatives and programmes on using those open spaces, play areas and facilities in local communities with the highest levels of deprivation and with higher risks of inactivity and poor health outcomes.	✓	✓	✓

Projects and Actions	2021-22	2022-23	2023-24
8. Delivery of a successful Commonwealth Games 2022 Mountain Biking Event and creation of a lasting legacy			
The Council's internal CG2022 Project Team to continue with preparations and involvement with Birmingham 2022 Organising Committee, Forestry England, other key stakeholders, partners. Town and Parish Councils to:	✓	✓	✓
(a) help facilitate the delivery of a successful Commonwealth Games 2022 Mountain Bike event in our District.			
(b) maximise the one-off opportunities for showcasing the district before and during the event i.e. Queens Baton Relay; Live Sites, Cultural and Arts Programme; and			
(c) develop lasting legacy projects for the district and our residents as a result of our investment in the Commonwealth Games 2022 (i.e. Mountain Bike Trail, Bike and Play)			

2.2 Supporting vulnerable people

Projects and Actions	2021-22	2022-23	2023-24
1. Supporting vulnerable people			
Poverty Strategy and action plan to be developed.	✓		
Chair and co-ordinate the weekly local Multi Agency Risk Assessment Conference (MARAC) to support the safeguarding of high-risk Domestic Abuse victims and families	✓	✓	✓
Work with Marketing and Campaigns Officer to raise awareness of domestic abuse and support services	✓	✓	✓
Work with Marketing and Campaigns Officer to develop a local awareness campaign around the risks of harm associated with alcohol and substance misuse.	✓		✓
Engage with young people at risk of engaging in Anti-Social Behaviour	✓		

Projects and Actions	2021-22	2022-23	2023-24
Develop and deliver a comprehensive schedule of diversionary activities across the District, reflecting historic seasonal trends in ASB or in response to emerging issues identified through the Community Safety Hub.	✓		
Explore funding opportunities for the continuation of the ASB Young Peoples Key Worker post June 2021	✓		
2. Supporting older residents and those living with disabilities, to live healthier and more independent lives			
Analyse the effectiveness of the new Housing Assistance Policy since its introduction and feed findings into a full review of the policy in 2022-23.	✓		
Update the Housing Assistance Policy to take account of the review		✓	
3. Ensuring private rented accommodation is safe, secure, warm and dry			
Develop a Private Sector Housing Strategy for adoption	✓		
Implement a risk-based inspection and intervention programme for all Privately Rented Accommodation		✓	
4. Working to prevent homelessness			
Review current service provision in particular homelessness grant-funded operations and services.	✓		✓
Develop proposals to meet changing requirements	✓		✓
Next Steps Accommodation Programme and Rough Sleepers Funding Initiative – extend Homelessness and Rough Sleeping Pathway service provision by 2 additional properties and for additional 2 years	✓		
Review and re-procure Homelessness and Rough Sleeping Project at end of current contract			✓
Develop a proposal and funding bid to assist rough sleepers/homeless persons who have medium-high complex needs for any future potential funding opportunities	✓		

Projects and Actions	2021-22	2022-23	2023-24
5. Working with the Voluntary Sector			
Provide funding to voluntary organisations to provide free independent, impartial and confidential advice to our residents who are facing pressing issues in their lives, whether that be general advice or debt management	✓	✓	✓
Continue to review, monitor and develop annual Service Level Agreements with relevant organisations in order to understand and take account of the impact of the pandemic to ensure they: (a) are fit for purpose; (b) better co-ordinated; and (c) have clear objectives and outcomes	✓	✓	✓
Work with Support Staffordshire to build on community spirit & volunteering / befriending advocacy in conjunction with Staffordshire County Council	✓	✓	✓
Work with partners and internal services to establish the best means of identifying vulnerable residents and support providers (signposting vulnerable residents to access services)	✓		
Engage with partners regarding their recovery plans for their services and our communities		✓	

2.3 Creating a greener, sustainable community and environment

Projects and Actions	2021-22	2022-23	2023-24
1. Develop an Environmental Strategy and action plan to reduce our impact on climate change and work towards the Council's aim of becoming carbon neutral by 2030			
Work with Citizens Assembly to develop and complete costed Climate Change Action Plan and Environmental Strategy	✓		
Work collaboratively to find solutions to tackling the impact of climate change	✓	✓	✓
Continue to provide and undertake Carbon Literacy Training	✓		

Projects and Actions	2021-22	2022-23	2023-24
Review and monitor implementation of Climate Change Action Plan, Environmental Strategy and progress towards the Council's aim of becoming carbon neutral by 2030	✓	✓	✓
2. Maintain and improve our parks, green spaces and countryside			
Continue to maintain our parks and open spaces to ensure we retain our 6 Green Flag accreditations	✓	✓	✓
3. Work and empower local communities to support local projects and sustain local facilities			
Provide support and opportunity to community groups wishing to take on more responsibility for improving and developing open spaces and play areas	✓	✓	✓
Continue to develop Community Forum for all Parks/Friends groups	✓	✓	✓
4. Develop our Open Spaces Strategy to support the adoption of the Local Plan by the end of 2023			
Finalise and include the Opens Spaces Strategy as part of the adoption of the Local Plan	✓		
5. Protect and enhance our high quality and unique natural environment			
Review Urban Forestry Strategy			✓
Develop and undertake urban tree /woodland planting programmes	✓	✓	✓
6. Support our residents to reduce residual waste and increasing recycling			
Undertake annual promotional campaigns to continue to raise awareness of the importance of recycling	✓	✓	✓
School Awareness Campaign Waste and Recycling – Stage Production with local schools in the district	✓		
Develop Waste Management Strategy following the outcome of consultation on the Government's Resources and Waste Strategy	✓		
Appoint Waste Disposal Contractor as part of partnership procurement exercise. Contract to start from April 2022.	✓		
Review waste collection contract	✓		

Projects and Actions	2021-22	2022-23	2023-24
7. Tackle waste crime such as fly-tipping, dog fouling and, littering			
Develop annual programmes for carrying out targeted campaigns to tackle specific types of waste crime.	✓	✓	✓
Promote and raise awareness of the Council's zero-tolerance to all types environmental crime – via website, press releases, targeted campaigns and social media	✓	✓	✓
8. Meet the demand for burial space in the south of the District			
Complete works and open our new Cannock Chase Cemetery	✓		

Corporate Plan 2021-24 – 3 Year Delivery Plan
Priority 3 – Financially Resilient Council

3.1 To make the best use of limited resources – managing our people, money and assets

Projects and Actions	2021-22	2022-23	2023-24
1. COVID Recovery / Service Restoration			
Ongoing restoration of services and clearing of backlogs	✓		
Re-introduction of face-to-face customer services, where necessary and by appointment	✓		
2. Service Reviews			
Programme of services reviews to be developed, to include: <ul style="list-style-type: none"> • review of expenditure • review of existing fees & charges • identify potential new service charges • development of options for savings 	✓		
Identify services that could be shared and develop high level business case	✓		
Align funding with corporate priorities through the service reviews and development of Cabinet options	✓		
Engagement with public on savings options and present package of options to Cabinet for consideration	✓		
Council approval of budget and savings options	✓		
Delivery of savings		✓	✓
Contract Reviews - identify significant/key contracts and potential areas for rationalisation and savings	✓		
Restructure contracts		✓	
Deliver savings from contracts review			✓

Projects and Actions	2021-22	2022-23	2023-24
3. Review and Reshaping of Operational Delivery Model			
Review the changes and progress made during the pandemic and outline the options for reshaping operational delivery with regard to: <ul style="list-style-type: none"> • Customers – to include future Reception Services, the Contact Centre and making more services available on-line which will form the basis for a Customer Engagement Strategy • Employees – to include development of business case for increased use of homeworking and flexible working in the future, the infrastructure needed to support this and the implications for office space • Members – to include the ongoing use of virtual meetings in the longer term and the implications of this 	✓	✓	✓
4. Increase our use of Digital Solutions in Delivering Services			
Establish changes made to working practices brought about by the pandemic and how these can be improved or be extended further	✓		
Development of a digital strategy and action plan	✓		
Ongoing development of cyber security arrangements utilising Government funding	✓	✓	✓
Procurement and development of customer portal (replacement of current CRM system) to include e-forms package	✓	✓	
Identification of transactions that could be done on-line, development of forms and processes		✓	✓
Procurement of new website software and re-design/review of content	✓	✓	
Campaign and contact with customers to encourage move to direct debit payments	✓		

Projects and Actions	2021-22	2022-23	2023-24
5. Organisational Development			
Develop an Organisational Development Strategy and action plan to provide an effective workforce		✓	
Employee Health & Wellbeing Strategy			✓
6. Asset Management and Maintenance			
Develop new asset management and energy management strategies (aligned to the corporate priorities)	✓		
Develop a maintenance strategy and plan (aligned to the asset management and energy management strategies and corporate priorities)	✓		
Identify opportunities to enhance, redevelop and transfer the Council's assets (aligned to the asset management strategy)	✓	✓	✓
Undertake Feasibility Study for Elmore Park Rugeley and report findings to Cabinet	✓		
Undertake a review of the bridges and boardwalks across the district and report the findings to Cabinet identifying options for improvement and resource implications	✓		

3.2 Being a financially sustainable Council that lives within its means

Projects and Actions	2021-22	2022-23	2023-24
Prudent Financial Management			
Income and fees/charges will be reviewed as part of the service review process	✓		
Manage the collection of council tax and business rates collection and ensure outstanding debts are chased in accordance with Council policy	✓	✓	✓
Identify opportunities to apply for grants and submit applications as appropriate	✓	✓	✓

Item No. 6.21

Projects and Actions	2021-22	2022-23	2023-24
Set a Medium-Term Financial Strategy (MTFS) to fund Council services by a prudent mix of investment, services and tax income, while maintaining adequate reserves. MTFS to be reviewed annually as part of budget setting process	✓	✓	✓
Review of income generation opportunities	✓	✓	✓
Identify potential Invest to save initiatives	✓	✓	✓
Lobby for a fairer distribution of Government funding to sustain essential local services	✓	✓	✓

3.3 Consider the impact on the environment in managing our assets and use of resources

Projects and Actions	2021-22	2022-23	2023-24
Undertake an assessment of our current carbon footprint and develop an action plan to reduce this.	✓		
Develop a management plan to inform how our buildings may be most efficiently maintained and reduce our carbon consumption.	✓		
Identify opportunities for funding for green initiatives.	✓	✓	✓

Report of:	Head of Governance & Corporate Services
Contact Officer:	Judith Aupers
Contact Number:	01543 464 411
Portfolio Leader:	Leader of the Council
Key Decision:	No
Report Track:	Cabinet: 01/04/21

Cabinet
1 April 2021
Proposed Changes to Scrutiny Committees to Align with the
Corporate Plan 2021-24

1 Purpose of Report

- 1.1 To seek Members' approval to changes to the Scrutiny Committee structure to align it with the new Corporate Plan 2021-24.

2 Recommendation(s)

Cabinet is asked to recommend to Council:

- 2.1 The dissolving of the four existing Scrutiny Committees and establishment of three new scrutiny committees for:
- Economic Recovery
 - Health & Wellbeing
 - Financially Resilient Council

3 Key Issues and Reasons for Recommendations

Key Issues

- 3.1 The Corporate Plan 2021-24 sets out the priorities and strategic objectives for the District for the next three years.
- 3.2 The proposed amendments to the scrutiny committee framework are intended to align the committees and their work with the new Corporate Plan and the priorities and objectives as set out in it.

Reasons for Recommendations

- 3.3 Aligning the Scrutiny Committees with the Corporate Plan 2021-24 will allow for effective scrutiny of the delivery of the strategic objectives and holding the Cabinet Portfolio holders to account.

4 Relationship to Corporate Priorities

- 4.1 The Corporate Plan sets out the Council's priorities and strategic objectives for the period 2021-24.

5 Report Detail

- 5.1 The Corporate Plan 2021-24 sets out 3 priorities:
- Supporting Economic Recovery
 - Supporting Health & Wellbeing
 - Financially Resilient Council.
- 5.2 The Council's current scrutiny committee structure is aligned to the Corporate Plan for 2018-23 and comprises 4 committees:
- Promoting Prosperity
 - Wellbeing (Health, Culture and Sport)
 - Community (Environment, Partnerships and Community Safety)
 - Corporate.
- 5.3 Whilst the committees could be broadly aligned with the new corporate plan and the 3 priorities, there would need to be some adjustments to the remit of the committees.
- 5.4 However, there is an opportunity to make a more significant change and align the Scrutiny Committee structure directly with the 3 new priorities. This would reduce the number of Scrutiny Committees from 4 to 3 and would deliver a saving of £2,138 in Members allowances.
- 5.5 The proposal is to dissolve existing the Scrutiny Committees and establish three new scrutiny committees for:
- Economic Recovery
 - Health & Wellbeing, and
 - Financially Resilient Council.
- 5.6 In practical terms, the main change would be having one committee covering the full remit of Health and Wellbeing rather than splitting it as it is under the current scrutiny committee structure. The Promoting Prosperity Scrutiny Committee would become Economic Recovery and the Corporate Scrutiny Committee would become Financially Resilient Council. There would be some subtle changes to the remits of these committees to reflect the strategic objectives set out in the Corporate Plan.

5.7 The tables below illustrates the proposed new committee structure and how the committees relate to Cabinet Portfolios.

Economic Recovery Scrutiny Committee:

Terms of Reference	Lead Officers	Cabinet Portfolios
<p>Delivery Plan: Supporting Economic Recovery “Clean & Green Recovery”</p> <p>Services / Functions:</p> <ul style="list-style-type: none"> • Economic Development • Planning Policy & Development Control • Building Control • Markets • Town Centre Regeneration • Car Parking Strategy • Building of Council Housing and Retrofitting. 	<p>Head of Economic Prosperity</p> <p>Head of Housing and Partnerships</p>	<p>Economic Development & Planning</p> <p>Town Centre Regeneration</p> <p>Housing</p> <p>Environment & Climate Change</p>

Health & Wellbeing Scrutiny Committee:

Terms of Reference	Lead Officers	Cabinet Portfolios
<p>Delivery Plan: Supporting Health & Wellbeing “Greener, sustainable community and environment”</p> <p>Services / Functions: Healthy & Active Lifestyles</p> <ul style="list-style-type: none"> • Culture and Sport • Health Scrutiny Statutory Functions • Commonwealth Games. <p>Vulnerable Residents</p> <ul style="list-style-type: none"> • Housing • Homelessness • Community Safety, CCTV and Partnerships • Disabled Facilities Grants • Housing Benefits • Voluntary Organisations & Funding • Poverty Emergency. <p>Environment</p> <ul style="list-style-type: none"> • Parks and Open Spaces • Grounds Maintenance • Countryside Services, Trees, and Allotments • Environmental Health and Licensing • Environmental Protection • Private Sector Housing • Street Cleansing • Waste & Engineering Services • Bereavement Services. 	<p>Head of Environment and Healthy Lifestyles</p> <p>Head of Housing and Partnerships</p> <p>Head of Finance / Local Taxation & Benefits Manager</p>	<p>Culture & Sport</p> <p>Health & Wellbeing</p> <p>Housing</p> <p>Community Safety & Partnerships</p> <p>Environment & Climate Change</p>

Financially Resilient Council Scrutiny Committee:

Terms of Reference	Lead Officers	Cabinet Portfolios
Delivery Plan: Financially Resilient Council “Environmental impact of use of assets and resources”	Head of Governance & Corporate Services Head of Finance	Leader of the Council Corporate Improvement
Services <ul style="list-style-type: none"> • Budget Consultation • Corporate / Cross Cutting Issues • Finance • Council Tax and NNDR collection • Corporate, Support and Shared Services • Civic Support • Land and Property Holdings (excluding HRA property). 	Head of Economic Prosperity	Town Centre Regeneration Health & Wellbeing Environment & Climate Change

- 5.8 Each of the three Scrutiny Committees would have 13 Members. The Health & Wellbeing Scrutiny Committee would also have 1 Staffordshire County Council Member for Health Scrutiny.
- 5.9 In addition, to the changes to the committee structure it is proposed to increase the meetings from 3 meetings to 4 meetings per annum to accommodate the wider remit of the committees. This proposal will be reflected in the Calendar of Meetings 2021/22 report to be submitted to Council on 21 April 2021.
- 5.10 Subject to Cabinet approval, revised Terms of Reference reflecting this proposed structure will be produced and submitted to Council for approval.

6 Implications

6.1 Financial

The reduction in the number of Scrutiny Committees by one will result in a saving in Members Allowances of £2,138.

6.2 Legal

None.

6.3 Human Resources

None.

6.4 Risk Management

None.

6.5 Equality & Diversity

None.

6.6 **Climate Change**

None.

7 Appendices to the Report

None.

Previous Consideration

None.

Background Papers

None.