



Cannock Chase Council

Extraordinary Council Meeting

Wednesday 24 May 2023 at 5:30pm

Meeting to be held in the Council Chamber, Civic Centre, Cannock

Part 1

Notice is hereby given of the above-mentioned meeting of the Council, which you are summoned to attend for the purpose of transacting the business set out below:

- 1. Apologies**
- 2. Declarations of Interests of Members in Contracts and Other Matters and Restriction on Voting by Members**

To declare any interests in accordance with the Code of Conduct.
Members should refer to the guidance included as part of this agenda.
- 3. Honorary Alderman Nomination**

Report of the Chief Executive (Item 3.1 – 3.4).



**T. Clegg
Chief Executive**

16 May 2023

Guidance on Declaring Interests at Meetings

Declaring Interests at Full Council

The Code of Conduct requires that where you have an interest in any business of the Council, and where you are aware or ought reasonably to be aware of the existence of the interest, and you attend a meeting of the Council at which the business is considered, you must disclose to that meeting the existence and nature of that interest at the commencement of that consideration, or when the interest becomes apparent.

The following interests must be disclosed where they may be affected by any matter arising at the meeting:

- (a) A **Disclosable Pecuniary Interest** is an interest of yourself or your partner (which means spouse or civil partner, a person with whom you are living as husband or wife, or a person with whom you are living as if you are civil partners) in respect of employment, office, trade, profession or vocation carried out for profit or gain; sponsorship; contracts; land; licences; corporate tenancies; or securities, as defined with the Localism Act, 2011.
- (b) A **Registerable Interest** includes any unpaid directorships or any body of which you are a member, or are in a position of general control, and (i) to which you are appointed by the Council, or (ii) which exercises functions of a public nature, or (iii) which is directed to charitable purposes, or (iv) one of whose principal purposes includes the influence of public opinion or policy.
- (c) A **Non-Registerable Interest** is any other matter affecting your financial interest or well-being, or a financial interest or well-being of a relative or close associate.

Where the matter **directly relates** to the interest, you must not take part in any discussion or vote on the matter and must not remain in the room unless you have been granted a dispensation.

Where the matter **affects** the interest, but does not **directly relate** to it, you can remain in the meeting and take part **unless** the matter affects the financial interest or well-being to a greater extent than it affects the financial interests of the majority of inhabitants of the ward affected by the decision, and a reasonable member of the public knowing all the facts would believe that it would affect your view of the wider public interest.

Please make the nature of the interest clear to the meeting

It would be helpful if, prior to the commencement of the meeting, Members informed the Monitoring Officer of any declarations of interest, of which you are aware. This will help in the recording of the declarations in the Minutes of the meeting.

Some items will be mentioned in the papers for full Council but are not actually being considered by Full Council. In such circumstances the Monitoring Officer's advice to Members is that there is no need to declare an interest unless the particular matter is mentioned or discussed. As a general rule, Members only need to declare an interest at full Council in the following circumstances:

- Where a matter is before the Council for a decision and/or
- Where the matter in which the Member has an interest is specifically mentioned or discussed at the Council meeting.

Report of:	Chief Executive
Contact Officer:	Louise Griffiths
Telephone No:	01543 464 553
Portfolio Leader:	Leader of the Council
Report Track:	Extraordinary Council: 24/05/23

**Extraordinary Council
24 May 2023
Honorary Alderman Nomination**

1 Purpose of Report

- 1.1 To consider conferring the title of Honorary Alderman on former Councillor Gerald Molineux.

2 Recommendations

- 2.1 That Council confers the title of Honorary Alderman on the former Councillor nominated for the title, in recognition of their eminent service to the Council.
- 2.2 That subject to the award being granted, the Honorary Alderman be presented with a certificate of recognition at the next meeting of full Council on Wednesday 12th July 2023.

3 Key Issues and Reasons for Recommendations

Key Issues

- 3.1 Section 249 of the Local Government Act 1972 permits a principal Council by resolution passed by not less than two thirds of the members voting at a meeting specially convened for that purpose, to confer the title of Honorary Alderman or Alderwoman on persons who have, rendered eminent services to the Council as past Members of that Council, but who are not then members of the Council.

Reason for Recommendations

- 3.2 The above-named former Councillor meets the required criteria to be considered for the title of Honorary Alderman (Appendix 1).

4 Relationship to Corporate Priorities

4.1 Not applicable.

5 Report Detail

5.1 Section 249 of the Local Government Act 1972 states that a principal Council may, by resolution passed by not less than two-thirds of the members voting thereon at a meeting of the Council specially convened for the purpose with notice of the object, confer the title of Honorary Alderman or Honorary Alderwoman on persons who have, in the opinion of the Council, rendered eminent service to the Council as past Members of that Council, but who are not then members of the Council.

5.2 An Honorary Alderman or Honorary Alderwoman of a principal Council may attend and take part in such Civic Ceremonies as the Council may from time to time decide, but shall not, as such have the right:

- a) to attend meetings of the Council or a Committee of the Council,
- b) to receive any such allowances or other payments under section 173 to 176 of the Local Government Act 1972, or
- c) whilst serving as a Councillor, be entitled to be addressed as Alderman/Alderwoman or to attend or take part in any civic ceremonies of the Council as an Alderman/Alderwoman.

5.3 The service of the named former Councillor is set out below:

Mr. Gerald Molineux

- Served on Cannock Chase District Council from 2002 - 2018 and 2019 - 2023 (20 years).
- Served on most of the Council's Committees.

6 Implications

6.1 Financial

All costs associated with awarding this honour can be met from existing Civic budgets.

6.2 Legal

As set out in report sections 3 and 5.

6.3 Human Resources

None.

6.4 Risk Management

None.

6.5 **Equality & Diversity**

None.

6.6 **Climate Change**

None.

7 Appendices to the Report

Appendix 1: Criteria and protocol for appointing Honorary Aldermen and Honorary Alderwomen of Cannock Chase

**Criteria and Protocol for Appointing
Honorary Aldermen and Honorary Alderwomen of Cannock Chase**

Criteria for Conferment

- 1.1 The title of Honorary Alderman / Alderwoman is to only be awarded following retirement of a Councillor, either by choice or at the will of the electorate.
- 1.2 To be considered for the title of Honorary Alderman / Alderwoman, a retired Councillor must have served at least twelve years (three terms in office) on Cannock Chase District Council (though the terms do not need to be consecutive) and be considered to have rendered eminent services to the District.

Process for Conferment

- 1.3 Nominations for this award must be made in writing to the Chief Executive and should be received no later than two weeks prior to the Council's Annual General Meeting (AGM) in May.
- 1.4 Consideration to confer the title of Honorary Alderman / Alderwoman on retired Councillors will only be determined once per year, at a special meeting of the Council to be convened on the day of the Council's AGM in May (where necessary).
- 1.5 Nominations must be made by a serving Councillor on Cannock Chase District Council.
- 1.6 Following approval to confer the title, an address confirming the title of Honorary Alderman / Alderwoman will be presented by the Chairman of the Council at a subsequent meeting of the Council.
- 1.7 Names of Honorary Aldermen / Alderwomen will be inscribed on an Honours Board located in the Civic Suite.