



Cannock Chase Council

Extraordinary Council Meeting

Wednesday 25 May 2022 at 5:00pm

Meeting to be held in the Council Chamber, Civic Centre, Cannock

Part 1

Notice is hereby given of the above-mentioned meeting of the Council, which you are summoned to attend for the purpose of transacting the business set out below:

- 1. Apologies**
- 2. Declarations of Interests of Members in Contracts and Other Matters and Restriction on Voting by Members**

To declare any interests in accordance with the Code of Conduct.
Members should refer to the guidance included as part of this agenda.
- 3. Honorary Aldermen / Alderwomen**

Report of the Chief Executive (Item 3.1 – 3.4).



**T. Clegg
Chief Executive**

17 May 2022

Guidance on Declaring Personal, Pecuniary, and Disclosable Pecuniary Interests at Meetings

Definition of what is a Personal, Pecuniary and Disclosable Pecuniary Interest

A Personal Interest is one where your well-being or financial position, or those of a member of your family or any person with whom you have a close association would be affected to a greater extent than the majority of Council Tax payers, ratepayers, or inhabitants of the electoral ward(s) affected by the decision. You automatically have a personal interest if you have given notice in the Register of Members' Interests, e.g. if you are appointed to an outside body by the Council.

A Pecuniary Interest is a personal interest where the matter

- a) affects your financial position or that of a member of your family or any person with whom you have a close association or a body in which you have registered in the Register of Members Interests or
- b) relates to the determining of any consent, licence, permission or registration in relation to you or any person with whom you have a close association or a body in which you have registered in the Register of Members Interests

and, in either case, where a member of the public knowing the facts would reasonably regard the interest as so significant it is likely to affect your judgement of the public interest

A Disclosable Pecuniary Interest is an interest of yourself or your partner (which means spouse or civil partner, a person with whom you are living as husband or wife, or a person with whom you are living as if you are civil partners) in respect of employment, office, trade, profession or vocation carried out for profit or gain; sponsorship; contracts; land; licences; corporate tenancies; or securities, as defined with the Localism Act, 2011.

Please make it clear whether it is a Personal, Pecuniary or Disclosable Pecuniary Interest

It would be helpful if, prior to the commencement of the meeting, Members informed the Monitoring Officer of any declarations of interest, of which you are aware. This will help in the recording of the declarations in the Minutes of the meeting.

Declaring Interests at Full Council

The Code of Conduct requires that personal interests where you have a personal interest in any business of the Council, and where you are aware or ought reasonably to be aware of the existence of the personal interest, and you attend a meeting of the Council at which the business is considered, you must disclose to that meeting the existence and nature of that interest at the commencement of that consideration, or when the interest becomes apparent.

Some items will be mentioned in the papers for full Council but are not actually being considered by Full Council. In such circumstances the Monitoring Officer's advice to Members is that there is no need to declare an interest unless the particular matter is mentioned or discussed. As a general rule, Members only need to declare an interest at full Council in the following circumstances:

- Where a matter is before the Council for a decision and/or
- Where the matter in which the Member has an interest is specifically mentioned or discussed at the Council meeting.

Report of:	Chief Executive
Contact Officer:	Louise Griffiths
Telephone No:	01543 464 553
Portfolio Leader:	Leader of the Council
Report Track:	Extraordinary Council: 25/05/22

Extraordinary Council
25 May 2022
Honorary Aldermen / Alderwomen

1 Purpose of Report

- 1.1 To consider conferring the title of Honorary Alderman/Alderwoman on former Councillors George Adamson, Frank Allen, Muriel Davis, Christine Martin and Hyra Sutton.

2 Recommendation(s)

- 2.1 That Council confers the title of Honorary Alderman/Alderwoman on those former Councillors nominated for the title, in recognition of their eminent service to the Council.
- 2.2 That each Honorary Alderman/Alderwoman be presented with a certificate of recognition at the next meeting of full Council on Wednesday 20th July 2022.

3 Key Issues and Reasons for Recommendations

- 3.1 Section 249 of the Local Government Act 1972 permits a principal Council by resolution passed by not less than two thirds of the members voting at a meeting specially convened for that purpose, to confer the title of Honorary Alderman or Alderwoman on persons who have, rendered eminent services to the Council as past Members of that Council, but who are not then members of the Council.
- 3.2 All of the above-named former Councillors meet the required criteria to be considered for the title of Honorary Alderman/Alderwoman (Appendix 1).

4 Relationship to Corporate Priorities

- 4.1 Not applicable.

5 Report Detail

- 5.1 Section 249 of the Local Government Act 1972 states that a principal Council may, by resolution passed by not less than two-thirds of the members voting thereon at a meeting of the Council specially convened for the purpose with notice of the object, confer the title of Honorary Alderman or Honorary Alderwoman on persons who have, in the opinion of the Council, rendered eminent service to the Council as past Members of that Council, but who are not then members of the Council.
- 5.2 An Honorary Alderman or Honorary Alderwoman of a principal Council may attend and take part in such Civic Ceremonies as the Council may from time to time decide, but shall not, as such have the right:
- a) to attend meetings of the Council or a Committee of the Council,
 - b) to receive any such allowances or other payments under section 173 to 176 of the Local Government Act 1972, or
 - c) whilst serving as a Councillor, be entitled to be addressed as Alderman/Alderwoman or to attend or take part in any civic ceremonies of the Council as an Alderman/Alderwoman.
- 5.3 The service of each of the named former Councillors is set out below:

Mr. George Adamson

- Served on Cannock Chase District Council from 1980 - 1993 and 2010 - 2022 (25 years).
- Held office of Leader of the Council for 15 years over two periods and more recently Leader of the Opposition.

Mr. Frank Allen

- Served on Cannock Chase District Council from 1976 - 1994 and 1995 - 2022 (45 years).
- Member of the Cabinet and more recently, Shadow Cabinet, Deputy Leader of the Council. Twice served as Vice-Chairman and Chairman of the Council.

Mrs. Muriel Davis

- Served on Cannock Chase District Council from 1998 - 2022 (24 years).
- Member of the Cabinet and Shadow Cabinet.

Mrs. Christine Martin

- Served on Cannock Chase District Council from 1988 to 2000 and from 2016 to 2021 (17 years).
- Member of the Cabinet and Deputy Leader of the Council.

Mrs. Hyra Sutton

- Served on Cannock Chase District Council from 2009 to 2022 (13 years and 3 months).
- Member of the Shadow Cabinet.

6 Implications

6.1 Financial

All costs associated with awarding this honour can be met from existing Civic budgets.

6.2 Legal

As set out in report sections 3 and 5.

6.3 Human Resources

None.

6.4 Risk Management

None.

6.5 Equality & Diversity

None.

6.6 Climate Change

None.

7 Appendices to the Report

Appendix 1: Criteria and protocol for appointing Honorary Aldermen and Honorary Alderwomen of Cannock Chase

**Criteria and Protocol for Appointing
Honorary Aldermen and Honorary Alderwomen of Cannock Chase**

Criteria for Conferment

- 1.1 The title of Honorary Alderman / Alderwoman is to only be awarded following retirement of a Councillor, either by choice or at the will of the electorate.
- 1.2 To be considered for the title of Honorary Alderman / Alderwoman, a retired Councillor must have served at least twelve years (three terms in office) on Cannock Chase District Council (though the terms do not need to be consecutive) and be considered to have rendered eminent services to the District.

Process for Conferment

- 1.3 Nominations for this award must be made in writing to the Managing Director and should be received no later than two weeks prior to the Council's Annual General Meeting (AGM) in May.
- 1.4 Consideration to confer the title of Honorary Alderman / Alderwoman on retired Councillors will only be determined once per year, at a special meeting of the Council to be convened on the day of the Council's AGM in May (where necessary).
- 1.5 Nominations must be made by a serving Councillor on Cannock Chase District Council.
- 1.6 Following approval to confer the title, an address confirming the title of Honorary Alderman / Alderwoman will be presented by the Chairman of the Council at a subsequent meeting of the Council.
- 1.7 Names of Honorary Aldermen / Alderwomen will be inscribed on an Honours Board located in the Civic Suite.