

Please ask for: Matt Berry

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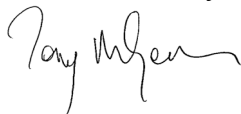
13 March, 2018

Dear Councillor,

**HOUSING, CRIME AND PARTNERSHIPS SCRUTINY COMMITTEE
3:00 PM ON WEDNESDAY 21 MARCH, 2018
ESPERANCE ROOM, CIVIC CENTRE, CANNOCK**

You are invited to attend this meeting for consideration of the matters itemised in the following Agenda.

Yours sincerely,



**T. McGovern,
Managing Director**

To: Councillors:

Pearson, A.R. (Chairman)
Grice, Mrs. D. (Vice-Chairman)

Allt, Mrs. A.	Lea, C.I.
Buttery, M.S.	Molineux, G.N.
Cartwright, Mrs. S.M.	Snape, D.J.
Crabtree, S.K.	Stretton, Mrs. P.Z.
Dean, A.	Witton, P.T.
Johnson, T.B.	

A G E N D A

PART 1

1. Apologies

2. Declarations of Interests of Members in Contracts and Other Matters and Restriction on Voting by Members

(i) To declare any personal, pecuniary or disclosable pecuniary interests in accordance with the Code of Conduct and any possible contraventions under Section 106 of the Local Government Finance Act 1992.

(ii) To receive any Party Whip declarations.

3. Minutes

To approve the Minutes of the Meeting held on 23 November, 2017 (enclosed)

4. Cannock Local Policing Team Update

Chief Inspector Sarah Wainwright, Cannock Local Policing Team, will be attendance for this item.

5. Corporate Anti-Social Behaviour Policy

Verbal update of the Head of Housing and Partnerships.

6. Quarter 3 2017/18 Housing, Crime and Partnerships Priority Delivery Plan Performance Update

To receive the latest performance information (Item 6.1 – 6.9).

7. Re-thinking Social Housing Workshop

CANNOCK CHASE COUNCIL
MINUTES OF THE MEETING OF THE
HOUSING, CRIME AND PARTNERSHIPS SCRUTINY COMMITTEE
HELD ON THURSDAY 23 NOVEMBER 2017 AT 4:00 P.M.
IN THE CIVIC CENTRE, BEECROFT ROAD, CANNOCK

PART 1

PRESENT:

Councillors

Pearson, A.R. (Chairman)
Grice, Mrs. D. (Vice-Chairman)

Buttery, M.S.	Lea, C.I.
Cartwright, Mrs. S.M.	Molineux, G.N.
Crabtree, S.K.	Snape, D.J.
Hoare, M.W.A. (substitute)	Witton, P.T.
Johnson, T.B.	

Also in attendance: Chief Inspector Sarah Wainwright, Cannock Local Policing Team.

Prior to the start of the formal business of the meeting Members were introduced to Chief Inspector Sarah Wainwright, Cannock Local Policing Team (LPT), who had taken up the post on 1 July, 2017 following the retirement of Geoff Knight.

11. Apologies

Apologies for absence were submitted for Councillors Mrs. A. Allt and A. Dean.

Councillor M.W.A. Hoare was in attendance as substitute for Councillor Mrs. Allt.

12. Declarations of Interests of Members in Contracts and Other Matters and Restrictions on Voting by Members and Party Whip Declarations

No declarations of interests or party whip declarations were received.

13. Minutes

RESOLVED:

That the Minutes of the meeting held on 19 July, 2017, be approved as a correct record and signed.

14. Anti-Social Behaviour Policy

The Partnerships, Community Safety and CCTV Manager delivered a presentation on the development of an Anti-Social Behaviour Policy (ASB) for the Council, which covered the following:

- What is ASB?
 - Conduct that has caused, or is likely to cause, harassment, alarm or distress to any person;
 - Conduct capable of causing nuisance or annoyance to a person in relation to that persons occupation of residential premises;
 - Conduct capable of causing housing-related nuisance or annoyance to any person.

- Three types of ASB:
 - *Personal* – an individual or family repeatedly having their windows broken, car vandalised, graffiti daubed on their property or being taunted or harassed by the same group of individuals on a regular basis;
 - *Nuisance* – neighbours causing distress by being noisy, rowdy, loud and inconsiderate. Inconsiderate use of vehicles, off-road bikes, quad bikes or groups of individuals hanging around in areas which are not suitable, e.g. outside shops, off-licences or drinking in public places and behaving in a rowdy manner;
 - *Environmental* – littering, fly-tipping, dog fouling and graffiti.

- Not every allegation reported to the Council will be accepted as being ASB (all cases were risked assessed and those not determined to be an ASB issue were dealt with separately)..

- Policy Principles:
 - No one should have to suffer from ASB;
 - Reports of ASB will be treated seriously and dealt with professionally;
 - ASB will be addressed firmly, fairly, and proportionately;
 - We will actively seek to prevent ASB;
 - We will work with partners in order to deliver and effective, value for money ASB service across our communities;
 - We will deliver high quality customer service.

- Action we can take:
 - *Early and Informal Interventions* – no action; verbal warnings/written warnings; mediation; good neighbour agreement; acceptable behaviour agreement/parenting contracts; surveillance/CCTV; community protection warnings; support and counselling; community resolution; Fixed Penalty Notices (FPNs).
 - *Legal Actions* – Community Protection Notices (CPN); Public Space Protection Orders (PSPO); Civil Injunction; Closure Notices and Orders; Prosecution; Criminal Behaviour Orders (CBO); Notice of Intention to Seek Possession; Possession Proceedings; Demotion Orders.

- Vulnerability:
 - *Hate Incidents and Hate Crime* – disability; gender; race; religion and belief; sexual orientation; transgender;
 - *Domestic Abuse* – controlling and coercive behaviour; physical abuse; sexual abuse; emotional abuse; honour based crimes; Female Genital Mutilation (FGM).

- Community Trigger – the local threshold for activating a trigger will be:
 - Three separate incidents have been reported in the last 6 months to the Police, Council or social landlord;
 - The last report was within one month of the day of the trigger application.

- Next Steps:
 - *Consultation* – Housing, Environmental Health, Legal Services and Police – November/December 2017;
 - *Report to Operational Leadership Team* – February 2018;
 - *Housing, Crime and Partnerships Scrutiny Committee* – 22 March 2018;
 - *Joint Cabinet/DMT* – 5 April 2018;
 - *Cabinet* – 19 April 2018.

The Partnerships, Community Safety and CCTV Manager advised that the ASB Policy Working Group had met on 9 October and provided on a number of views and thoughts on what they considered ASB meant, which had helped to feed into the development of the draft policy.

Members were in agreement with the approach being used to develop the Policy and request a progress update be given at the next meeting of the Committee in March 2018.

15. Cannock Local Policing Team Update

Chief Inspector Wainwright updated Members on key activity undertaken over the past few months, forthcoming plans for the remainder of the year and the key crime statistics for the District.

Recent activities had included: supporting the recent Remembrance Day parades; ‘Pumpkin Patrol’ during the October half-term week; and dealing with ASB incidents in parks in Hednesford and Rugeley. Drugs warrants had also been issued across Cannock and Rugeley which had resulted in a firearm and £40,000 worth of drugs being seized and instances of modern day slavery being identified and dealt with. Work was also ongoing to target, disrupt and dismantle known crime groups across the District. Special Constables had been utilised to provide support to the LPT on a number of projects, including visits to licenced premises to deal with drug related issues and other matters. A recent problem involving a large group of young people which had the potential to disrupt the Cannock Town Centre Christmas lights switch on had been dealt with effectively by making contact with known individuals and making arrests where necessary.

In the run up to Christmas it was a common to see an increase shoppers having purses stolen, so offenders would be dealt with however possible, including putting them before the courts. Support was also being provide to Amazon in Rugeley on how to alleviate safety concerns of residents and improved vetting processes owing to their increased staffing numbers at this time year

The LPT had a positive working relationship with the Council’s Partnerships, Community Safety and CCTV teams which meant intelligence and data could be shared to help identify which was the appropriate body to deal with problems and concerns reported.

For the current 12 months reporting period crime had increased by 9% across the District and 10% across the entire Staffordshire Police area.

In respect of licensed premises, Members raised concerns about venues not using plastic glasses, licence holders not being willing to report incidents to the police and over-zealous door staff. Chief Inspector Wainwright replied that a dedicated Sergeant had been appointed to support Pubwatch, therefore such issues could be better dealt with than previously. The Partnerships, Community Safety and CCTV Manager further replied that she had attended meetings of Cannock Pubwatch and undertaken joint working with the Council's Licensing Unit and the Security Industry Association (SIA) to deal with problem door staff by working with staff and Designated Premises Supervisors to education and train staff on their duties and what is expected of them. Pubwatch also had a link into the CCTV team to help deal with any identified issues.

Members thanked the Chief Inspector for the update as presented and agreed that future updates should be delivered in the same style.

16. Quarters 1 and 2 2017/18 Housing, Crime and Partnerships Priority Delivery Plan Performance Update

Members considered and noted the latest performance information for the Housing, Crime and Partnerships Priority Delivery Plan (PDP) 2017/18 (Item 6.1 – 6.9 of the Official Minutes of the Council).

The Head of Housing and Partnerships provided the following specific updates:

- The delivery affordable housing/dwellings for the District was still on target to meet the year end total, however achievement of the target was reliant on social housing providers S106 agreements being agreed and delivered;
- Redevelopment of the Moss Road estate and former garage sites was on track and progressing well;
- Individual programmes of improvement works to Council-owned homes were all expected to complete their annual targets by the end of 2017/18;
- Crime and ASB data was presented for information only and so therefore did not having any progress ratings attributed to them;
- The Financial Recovery Plan (FRP) options related to the CCTV Service had been delayed due to the planned relocation of the team, however they were still expected to be completed by the end of the reporting year;
- The "Lets Work Together" project, development of the corporate ASB Policy and Community Trigger awareness work were all progressing well.

In respect of the stated Hate Crime figures on page 5 of the update, a Member queried if the reporting system was considered to be working as it should. Chief Inspector Wainwright replied that from looking at the Staffordshire wide figures incidents were being reported which was seen as a positive step. The Partnerships, Community Safety and CCTV Manager further replied that her team was also involved in providing awareness raising for hate crime report to support those persons who did not feel comfortable reporting incidents to the Police.

17. Work Programme Review

The Head of Housing and Partnerships provided the following updates in respect of the Committee's 2017/18 work programme for Members to consider:

- Due to reduced resource and capacity within the Partnerships & Community Safety Team and the Police, production of the corporate ASB Policy had been focussed on as this piece of work was already underway;
- The Locality Policing review be removed from the work programme as Members did not have the power to direct the work of the Police and there was also a lack of clarity about what the review wanted to achieve;
- The Prevent Action Plan be removed from the work programme as its progress was monitored as part of the Housing, Crime and Partnerships Priority Delivery Plan;
- The Housing Voids Action Plan be removed from the work programme as work was underway to complete the Plan. Members could instead use the Plan to monitor progress of achieving the identified actions;
- Due to their be only further meeting of the Committee scheduled for 2017/18, Members be asked to start thinking about proposed topics for the 2018/19 work programme to discuss at the next meeting in March 2018.

In respect of Locality Policing, Members discussed with the Chief Inspector concerns regarding staffing numbers, morale, budget reductions and the differing roles of Special Constables and PCSOs.

Members discussed the proposed amendments to the work programme and agreed the following:

- (A) The Locality Policing review, Prevent Action Plan and Housing Voids Action Plan be removed from the 2017/18 work programme for the reasons stated above.
- (B) Members consider potential items for the 2018/19 work programme ready for discussion at the March 2018 meeting of the Committee.



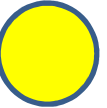
The meeting closed at 5:07 p.m.

CHAIRMAN

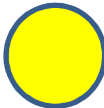

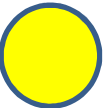
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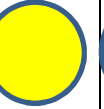


Housing, Crime and Partnerships PDP 2017-18 Q3 Performance Update

	Quarter 1	Quarter 2	Quarter 3	Quarter 4	Annual Total	Annual Target	Target Achieved / Trend
More and better housing: Increasing the supply of affordable housing							
Additional affordable housing	76	33	27			160	
More and better housing: Planning for the housing needs of the District							
Number of affordable dwellings secured through S106 agreements	0	0	0			45	

Strategic Objective						
Increasing the supply of affordable housing						
Action & Progress Update	Outcomes	Q1 Rating	Q2 Rating	Q3 Rating	Q4 Rating	
<p>Progress the redevelopment of the Reema flats on the Moss Road Estate, Chadsmoor</p> <p>Scheme has progressed well and is currently ahead of programme. During Q2 there were 10 completions, with only a further 4 properties left to complete from the total of 65 properties for affordable rent by the Council.</p> <p>All 65 properties have now been handed over and let. The last 4 were completed in Q3.</p> <p>The full scheme is still expected to complete at the end of Q4, with works to the small Play Area and Public Open Space, and environmental improvements to existing flats to be finished.</p>	<ul style="list-style-type: none"> Meet the need for additional affordable housing Increase the Council's housing stock Complete the implementation of the Moss Road Estate Regeneration Strategy. Enhance the appearance of the Moss Road Estate Provide local employment and training opportunities 					

ITEM NO. 6.2

Action & Progress Update	Outcomes	Q1 Rating	Q2 Rating	Q3 Rating	Q4 Rating
<p>Progress the redevelopment of 25 properties on former garage sites and other areas of Council owned land.</p> <p>Scheme is currently on programme, with four sites started on site.</p> <p>At the end of 2016/17 Cabinet gave approval for the scheme to be extended to 39 properties on 11 sites, with the use of GBSLEP Unlocking Housing Sites Fund. Planning permission was granted for a further six sites during Q1. Construction was ongoing in Q2 and 3.</p> <p>23 properties are expected to be completed (on six sites) by the end of 2017/18.</p>	<ul style="list-style-type: none"> • Meet the need for additional affordable housing • Increase the council's housing stock • Enhance the appearance of the Council's housing estates 				

Strategic Objective																										
Improving the Council's social housing stock and raising standards in the private rented sector																										
Action & Progress Update	Outcomes	Q1 Rating	Q2 Rating	Q3 Rating	Q4 Rating																					
<p>Implement a range of improvements works as provided for in the 2017-18 HRA Capital Programme.</p> <p>Programmes are either on target or just slightly behind the profiled targets, with the exception of double glazing which is due to finish in 2017/18, but it is envisaged each programme will be achieved.</p> <table border="1" data-bbox="147 1002 1200 1321"> <thead> <tr> <th data-bbox="147 1002 913 1075">Programme</th> <th data-bbox="913 1002 1055 1075">Annual Target</th> <th data-bbox="1055 1002 1200 1075">Total at Q3</th> </tr> </thead> <tbody> <tr> <td data-bbox="147 1075 913 1118">No. of properties having gas heating replaced</td> <td data-bbox="913 1075 1055 1118" style="text-align: center;">275</td> <td data-bbox="1055 1075 1200 1118" style="text-align: center;">223</td> </tr> <tr> <td data-bbox="147 1118 913 1161">No. of properties benefitting from external envelope work</td> <td data-bbox="913 1118 1055 1161" style="text-align: center;">635</td> <td data-bbox="1055 1118 1200 1161" style="text-align: center;">429</td> </tr> <tr> <td data-bbox="147 1161 913 1204">No. of properties benefitting from electrical upgrading works</td> <td data-bbox="913 1161 1055 1204" style="text-align: center;">600</td> <td data-bbox="1055 1161 1200 1204" style="text-align: center;">438</td> </tr> <tr> <td data-bbox="147 1204 913 1248">No. of properties benefitting from kitchen replacement</td> <td data-bbox="913 1204 1055 1248" style="text-align: center;">60</td> <td data-bbox="1055 1204 1200 1248" style="text-align: center;">47</td> </tr> <tr> <td data-bbox="147 1248 913 1291">No. of properties benefitting from bathroom upgrade</td> <td data-bbox="913 1248 1055 1291" style="text-align: center;">260</td> <td data-bbox="1055 1248 1200 1291" style="text-align: center;">179</td> </tr> <tr> <td data-bbox="147 1291 913 1329">No. of properties benefitting from double glazing works</td> <td data-bbox="913 1291 1055 1329" style="text-align: center;">525</td> <td data-bbox="1055 1291 1200 1329" style="text-align: center;">556</td> </tr> </tbody> </table>	Programme	Annual Target	Total at Q3	No. of properties having gas heating replaced	275	223	No. of properties benefitting from external envelope work	635	429	No. of properties benefitting from electrical upgrading works	600	438	No. of properties benefitting from kitchen replacement	60	47	No. of properties benefitting from bathroom upgrade	260	179	No. of properties benefitting from double glazing works	525	556	<ul style="list-style-type: none"> • Meet the needs and aspirations of the Council's tenants. • Maintain the Council's housing stock to the Decent Homes standard. • Reduce the need for responsive repairs • Improve the energy efficiency of the Council's housing stock • Enhance the appearance of the Council's housing estates. 				
Programme	Annual Target	Total at Q3																								
No. of properties having gas heating replaced	275	223																								
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ITEM NO. 6.3


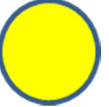




	Quarter 1	Quarter 2	Quarter 3	Quarter 4	Annual Total	Annual Target	Target Achieved / Trend
Cleaner and safer environments: Working with partners to foster safer and stronger communities							
Satisfaction with local area (Feeling the Difference Survey)							
Committed Crime Over Time (Variation) All crime groupings – Acquisitive crime, Violence against the person, Sexual Offences, Police generated crime and oth	Q1 (24.07.17) Previous 12 months = 5,673 Last 12 months = 6,506 Change Over 12 Months = 15% increase (833) For information only, data provided by Staffs Police.	Q2 (10.10.17) Previous 12 months = 5,828 Last 12 months = 6,730 Change Over 12 Months = 15% increase (902) For information only, data provided by Staffs Police.	Q3 (19.01.18) Previous 12 months = 5,967 Last 12 months = 6,782 Change Over 12 Months = 14% increase (815) For information only, data provided by Staffs Police.				These are all measures only and will be reported quarterly.
ASB Incidents Over Time (Variation) – Police data	Q1 (24.07.17) Previous 12 months = 3,235 Last 12 months = 2,914 Change over 12 Months = -10% reduction (-321)	Q2 (10.10.17) Previous 12 months = 3,108 Last 12 months = 3,062 Change over 12 Months = -1% reduction (-46)	Q3 (19.01.18) Previous 12 months = 2,957 Last 12 months = 3,179 Change over 12 Months = 8% (222)				




ITEM NO. 6.4

<p>ASB – Number of referrals to ASB Champion – Victim Support data</p>	<p>Q1 - 15 on going cases, 6 closed cases 2 x Council referrals 4 x Police referrals 6 x Self referrals 3 x Other agencies 19 victims and vulnerabilities identified 1 x case declined due to out of area</p>	<p>Q2 – 13 on going cases, 13 closed cases 6 x Council referrals 1 x Police referrals 5 x Self referrals 0 x Other agencies 19 victims and vulnerabilities identified 2 x case declined due to out of area</p>	<p>Q3 – on going cases 4, 18 closed cases 5 x Council Referrals 0 x Police referrals 3 x Self Referrals 1 x Other 13 victims and vulnerabilities identified 1 x case declined</p>				
<p>Hate Crime Incidents Over Time (Variation) – Police data</p>	<p>Q1 (24.07.17) Previous 12 months = 89 Last 12 months = 100 Change over 12 Months = 12% Increase (11)</p>	<p>Q2 (10.10.17) Previous 12 months = 88 Last 12 months = 116 Change over 12 Months = 32% Increase (28)</p>	<p>Q3 (19.01.18) Previous 12 months = 90 Last 12 months = 123 Change over 12 Months = 33% Increase (33)</p>				





<p>Hate Crime – Number of self referrals to CACH – CACH data agreements</p>	<p>Q1 24 Individuals from Cannock Chase District reported approx. 120 incidents, The motivation behind these incidents were thought to be: 1 Religion 2 Sexual Orientation 2 Disability – Physical 3 Disability – Learning 17 Race (1 individual thought they were targeted for reasons of race and religion)</p>	<p>Q2 33 Individuals from Cannock Chase District reported approx. 150 incidents, The motivation behind these incidents were thought to be: 3 Religion 2 Sexual Orientation 2 Disability – Physical 1 Disability – Learning 24 Race 3 Gender Identity 1 Mental Health (2 individuals felt that they were targeted for more than 1 reason).</p>	<p>Q3 29 Individuals from Cannock Chase District reported approx. 110 incidents, The motivation behind these incidents were thought to be: Race 20 Sexual Orientation 4 Disability Learning 2 Disability Physical 2 Religion 1 Gender ID 1 (1 person felt they were targeted for reasons on their sexual orientation and race)</p>				
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Strategic Objective					
Working with partners to foster safer and stronger communities					
Action & Progress Update	Outcomes	Q1 Rating	Q2 Rating	Q3 Rating	Q4 Rating
<p>Explore the feasibility of introducing charges for CCTV evidence requested by Staffordshire Police and insurance companies</p> <p>Q1 – This action has not been progressed due to focusing on the procurement of the new CCTV Control Room. During Q2 the level of information requested from the police will be collated to enable us to calculate the cost to inform discussions regarding the feasibility of charges.</p> <p>Q2 - The level of information requested from the police has been collated, work is underway to calculate the cost to inform discussions regarding the feasibility of charges. There has been a delay due to capacity. A meeting with Staffs Police (Digital Services Manager) scheduled to discuss Technology, Systems and Partnerships 20.10.17</p> <p>Q3 - CCTV Police Reviews data is being collected July 2017 – 32 October 2017 – 34 August 2017 – 39 November 2017 – 37 September 2017 – 38 December 2017 – 27 Due to the relocation of the CCTV Control Room progress on identifying the cost of these reviews has been delayed.</p>	FRP option				
<p>Explore offer from West Midlands CA (Transport for WM) re CCTV provision</p> <p>Q1 – This action is on hold until the procurement of the new CCTV Control Room has been completed.</p> <p>Q2 - This action is on hold until the procurement of the new CCTV Control Room has been completed.</p> <p>Q2 - This action is on hold until the procurement of the new CCTV Control Room has been completed.</p>	FRP option				

Action & Progress Update	Outcomes	Q1 Rating	Q2 Rating	Q3 Rating	Q4 Rating
<p>Lead and roll-out the “Let’s Work Together” project across the District</p> <p>Q1 - A Let’s Work Together Event took place on Monday 3rd July 2017 in the Ballroom at Cannock Chase Council. The theme of the event was children and young people, highlighting one of the priorities of the Chase Community Partnership.</p> <p>38 partners attended the event, many of which promoted their organisations in the marketplace.</p> <p>Q2 – A review of the resources used in Let’s Work Together to ensure the services and agencies signposted to are still in existence, as there has been many commissioning changes across the county.</p> <p>The plan moving forward is to look at common trends emerging from the Community Safety Hub to ensure we are focusing on the local need and challenges that are posed in our District.</p> <p>Q3 - Let’s Work Together resources have been reviewed and updated.</p> <p>Reviewed information will be circulated to all partners which include warning signs and contact / signposting information.</p>	<p>The programme will be designed to deliver against the Cannock Chase LSP priorities.</p>				
<p>Develop a District Wide Anti Social Behaviour & Hate Crime Policy</p> <p>Q1 – It was agreed at the Housing, Crime and Partnerships Scrutiny Committee that an ASB Working Group would be set up to progress the development of a corporate ASB Policy.</p> <p>Nominated elected members are: Cllr Paul Snape, Cllr Mike Hoare, Cllr Zaphne Stretton, Cllr Alan Pearson and Cllr Alan Dean.</p> <p>Partners will also be invited to be part of this sub group.</p>	<ul style="list-style-type: none"> • Consistent approach to handling reports of anti social behaviour • Managing Partner expectations • Number of ASB Victims and witnesses supported • Increased reassurance • Number of referrals and from where 				

<p>Q2 - The first meeting of the ASB sub group met Monday 9th October from 16.00.</p> <p>The Partnership Team are currently looking at both Tamworth and Lichfield’s policy which are held up as best practice across Staffordshire for the corporate ASB policy.</p> <p>One of the elements of the policy will include collective serving of Community Protection Notice Warning (CPNW) Letters & Community Protection Notices (CPNs) on partnership headed paper. The notice or letter will be deemed to be served by all partners and it is their collective responsibility to collect any evidence of breach. The onus on serving the paperwork would still sit with Police, Housing, Env Health but the response to issues being addressed under the Community Safety Hubs authority.</p> <p>The corporate policy will demonstrate good partnership working and multi-agency opinions would hopefully ensure that the terms of any notices were proportionate and practical. Additionally, it would solve our ongoing issues re: accurate monitoring of who has received such notices, whilst also raising greater awareness amongst partners to assist with evidencing breaches.</p> <p>Q3 – A draft ASB Policy has been circulated to key partners both internally and externally. We are awaiting feedback, comments and amends from all parties.</p>					
<p>Action & Progress Update</p>	<p>Outcomes</p>	<p>Q1 Rating</p>	<p>Q2 Rating</p>	<p>Q3 Rating</p>	<p>Q4 Rating</p>
<p>Raise awareness of the Community Trigger by providing workshops for staff, members and partners.</p> <p>Q1 – Identified training provider, training to be schedule Q3. Q2 - Identified training provider, training to be schedule Q3. Q3 - There has been a delay due to capacity</p>	<p>Increased awareness and use of the Community Trigger.</p>				

Summary of Progress in Delivering Projects/Actions:

				No Rating
Project completed	Project on target	Project Timeline/scope/target date requires attention. Alterations considered by leadership team	Project aborted/ closed	
0 0%	7 87.5%	1 12.5%	0 0%	0 0%