

TEMPORARY ROAD CLOSURE ORDER – REQUEST FORM

PLEASE NOTE: This form must be completed and submitted at least **4 weeks** prior to the event taking place in order to allow the Council sufficient time to consult with interested parties and to prepare the formal Road Closure Order. If sufficient notice is not given then the Council will be unable to process your application.

Name of person/organiser:

Paul Atkins. Consultant -- Project Manager

Name of organisation (if applicable):

Cannock Chase District Council

Contact address (including postcode):

Civic Offices
Beecroft Road
Cannock
Staffs
WS11 1BG

Daytime telephone number(s):

(07595) 636744

E-mail address (if any):

paulatkins@cannockchasedc.gov.uk

Name of road(s) to be closed:

Market Street, Hednesford
Rugeley Road, Hednesford
Victoria Street, Hednesford

(See attached maps)

Date and time of road closure:

Saturday July 23rd 2022

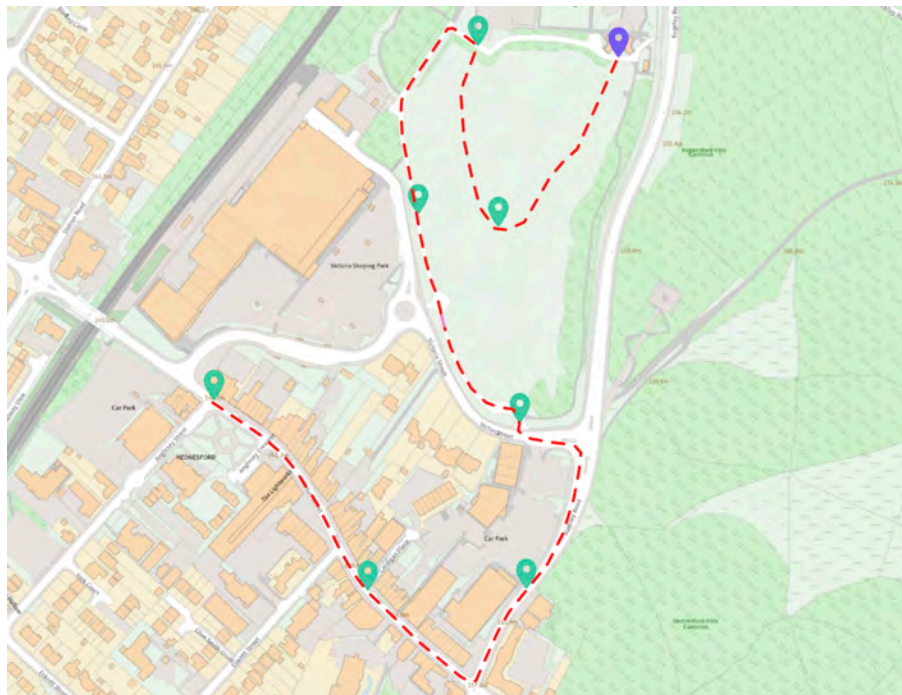
From: **3:45pm to 4:15pm**

Market Street, Rugeley Road and Victoria Steet shall only be closed for the duration of the Queen's Baton Relay on each of the roads. Suspension of on-street parking on Market Street and Anglesey Place are subject of a separate TTRO with Staffordshire County Council Highways.

NOTE: the timings of the QBR are approximate and on the day of the event the Baton may arrive in Hednesford anytime in the window **3:15pm to 5:45pm**

When the Baton arrives Market Street will be closed for a maximum duration of ten minutes as the convoy proceeds down Market Street

Rugeley Road will be closed for a maximum duration of five minutes whilst the convoy in Baton Bearer mode completes the stage and Victoria Street will be closed for a maximum duration of five minutes.



Purpose of road closure:
(e.g. street party, procession, royal celebration, etc.)

Procession and Royal Celebration.

If you intend to close only a section of the road(s), where will the closure begin and end?

Market Street closed from the Junction with Anglesey Street to the Junction with the A460 Rugeley Road.

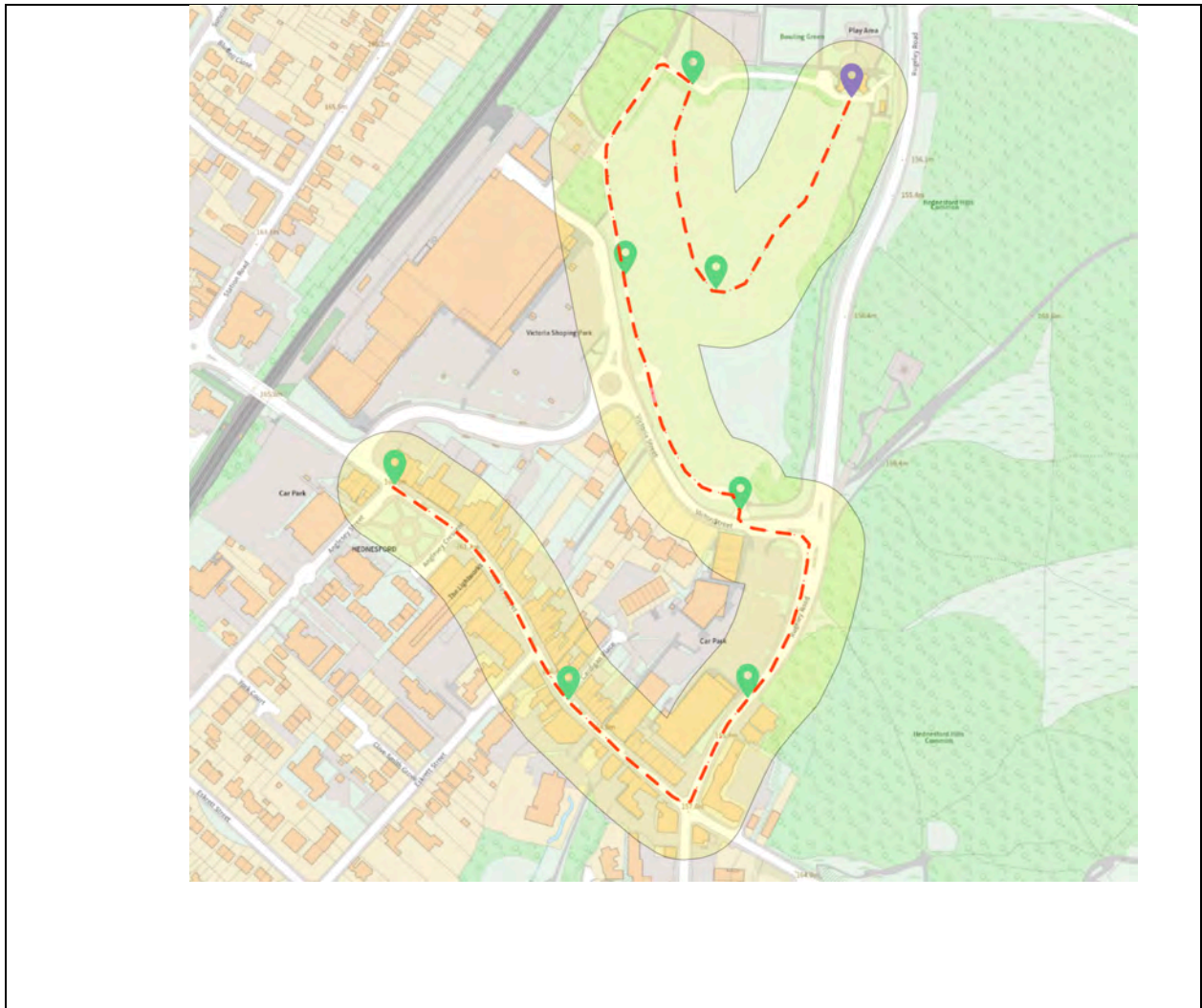
Rugeley Road closed from the Junction with Market Street to the Junction with Victoria Street.

Victoria Street closed from the Junction with Rugeley Road A460 and the entrance to Hednesford Park.

#	Type	StartTime	Address	Coordinates	Length of Slot/Route	Distance where begins current Slot/Turn	Total Distance Travelled	Description
	Directions			Lat:52.7096995 Lng:-2.000148	0.31	0	150.45	Head southeast on Market St toward Anglesey Cres (0.3 km)
041	Slot	15:59		Lat:52.7097 Lng:-2.00015	0.2	0	150.65	
	Directions			Lat:52.7076927 Lng:-1.9971231	0.01	0.31	150.76	Head southeast on Market St toward Rugeley Rd/A460 (6 m)
	Directions			Lat:52.7076566 Lng:-1.9970497	0.13	0.32	150.77	Turn left onto Rugeley Rd/A460 (0.1 km)
042	Slot	16:01		Lat:52.708323776336 Lng:-1.9983256645047	0.2	0.2	150.85	
	Directions			Lat:52.7086402 Lng:-1.9960547	0.09	0.45	150.9	Head northeast on Rugeley Rd/-A460 toward Victoria St (90 m)
	Directions			Lat:52.7094065 Lng:-1.9956684	0.06	0.54	150.99	Turn left onto Victoria St (59 m)

Please give details of those properties affected. This means any property, residential or commercial, which is located on or accessed only by the road(s) you wish to close (e.g. Nos. 1-10 and Nos. 25-35 High Street)

All of the properties in the area highlighted in yellow on the map below will be contacted with a standard letter (appended to this Road Closure Notice). This includes all residences and all Commercial Premises on Market Street, Rugeley Road and Victoria Street. A list of properties, residences and commercial is provided with this Road Closure notice. This letter will be printed and delivered by hand to all addresses w/c June 27th 2022



Are any of the roads to be closed used by through traffic?

YES

(If yes, you will need to provide a suggested alternative route(s) for traffic in the box below)

Traffic Management Plans for the temporary closure of all necessary roads are provided along with this Road Closure Notice at Annex A.

Does the road(s) to be closed form part of a bus route?

YES

(If yes, you will need to consult with the local bus company)

Have you already consulted with, and obtained the approval of, Staffordshire County Council, Staffordshire Police and the residents/businesses affected by the road closure? (Please note it will save time if you have obtained the agreement of these prior to submitting this application).

YES

If “yes”, when did you undertake the consultation?

Staffordshire County Council Highways: On-going consultation from February 2022 through to date. Specific meetings to discuss details were held on Monday 6th June 2022, Wednesday May 18th 2022 and Monday 25th April 2022

Staffordshire Police and West Midlands Police. West Midlands Police actively engaged as responsible force for the Baton Protection Team. Staffordshire Police engaged at Bronze, Silver and Local Level (Rugeley Police Station). The Route in Rugeley has been walked and assessed by Staffordshire Police, West Midlands Police and Counter Terrorism Units.

Public Consultation. Route announcement timings and road closure intentions published on Cannock Chase DC Social Media Sites (May – June 2022). Engagement and meetings with Rugeley Town Council, Hednesford Town Council and Cannock Town Partnership (May – June 2022). Additional letter drop to **ALL** residents and businesses to commence w/c June 27th 2022

Did anyone who you consulted raise any objections to the proposed road closure?

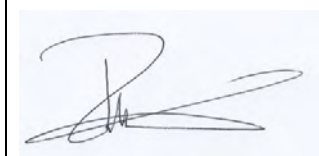
NO

(If “yes”, please give details of the nature of the objection(s) below and state whether they have been resolved)

Fees:

There may be a fee payable and further details will be provided upon request. Please contact the Council directly for more information.

Please sign and date the form here:



June 21st 2022

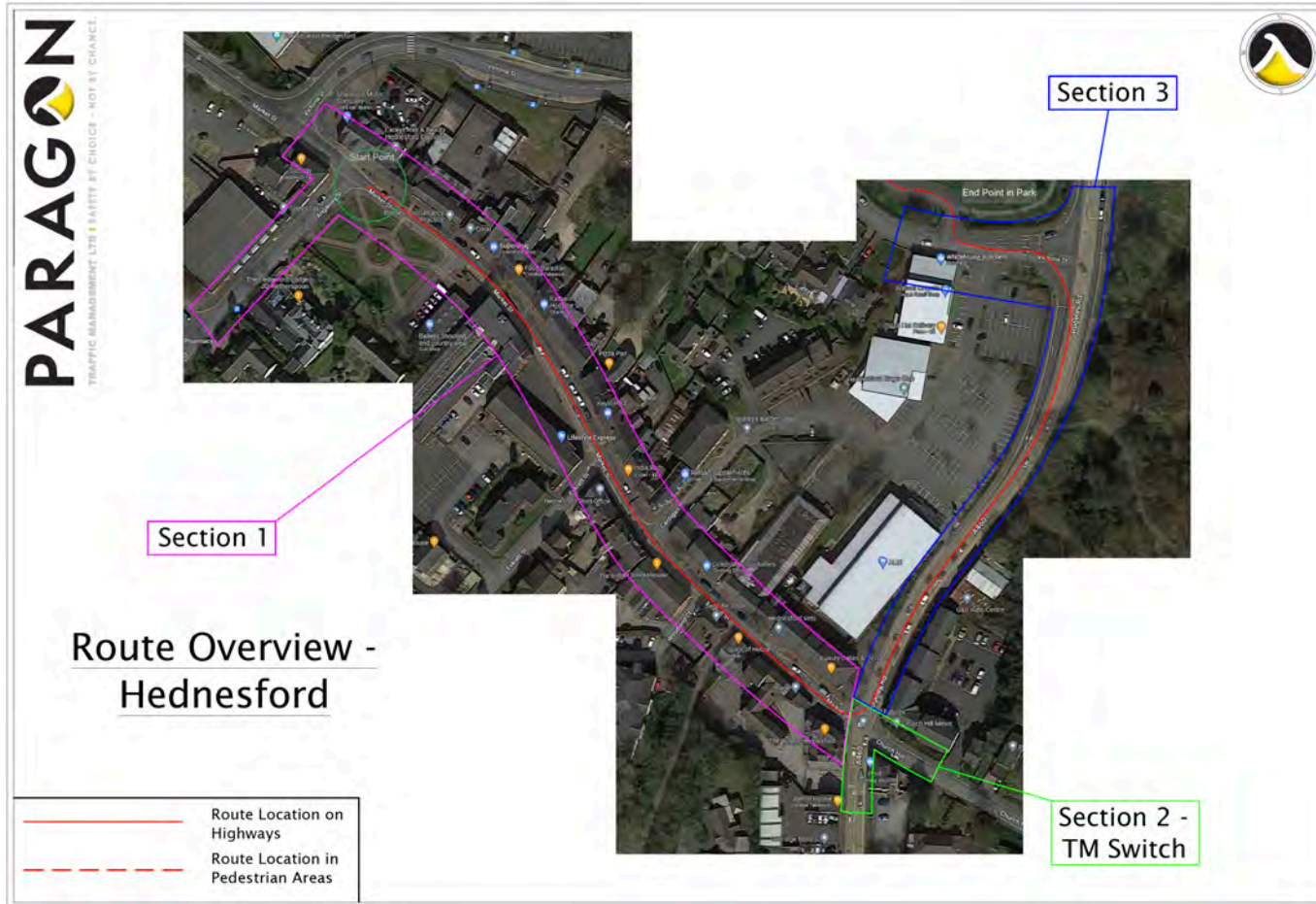
Once you have completed this form please e-mail it to: legalservices@staffordbc.gov.uk or post it to:-

**Stafford Borough Council
Law and Administration
Civic Centre
Riverside
Stafford
ST16 3AQ**

If you have any queries regarding your application please telephone Stafford Borough Council's Legal Section on 01785 619233 or you can use the above e-mail address. Please note that under a shared services agreement Stafford Borough Council (SBC) deals with requests for road closures for the Cannock Chase District on behalf of Cannock Chase District Council (CCDC).

Please note: You or the organiser of the event will be required to place a copy of the Order at each end of the road(s), or section of road(s), to be closed, by affixing the Order in a prominent position (such as lamppost, road sign, pillar, etc.). This is very important as the general public need to be made aware of the road closure, even though they may not be directly affected by it.

Annex A. Traffic Management Plans







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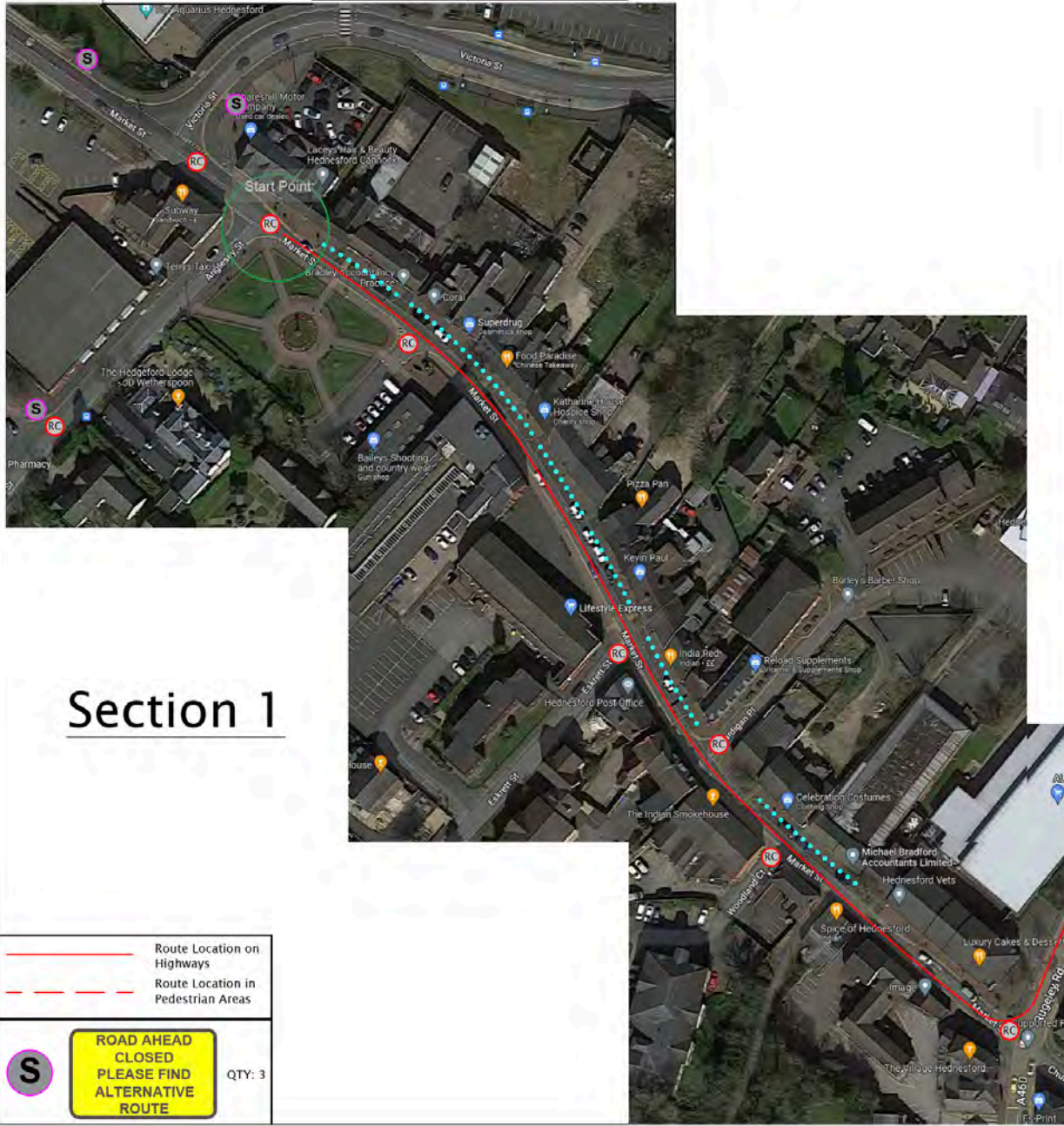
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 • Event Management
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 W: www.paragontm.com

Client







Drawing No:	DM00016	Approved By:	DM
Speed Of Carriageway: 30mph (Single Carriageway)			
Site Measurements:			
(T) Taper Length:	N/A		
(L) Longways Clearance:	0.5m		
(S) Sideways Safety Zone:	0.5m		
(D)	20m - 45m		
Minimum & Normal Maximum siting distance of first sign in advance of lead-in taper (metres)			
Traffic Management Scheme: Event Management - Road Closures			
Bill Of Quantities For Signs:			
		QTY:	8
General Key:			
	Sign Face		
	Traffic Signal Head		
	Traffic Cones		

Site Address	
Road Name:	Market Street
City/ Town:	Hednesford
County:	
Postcode:	WS12 1AG
Site ID:	Section 1
Date:	16.06.22
Issue:	1
 No Parking Cones To Be Installed Morning of Event	
 Longways safety zone to be installed on site with a panel of barrier or a 7105 block board	
Accreditation	
 national highway sector schemes	
	



Section 1

	Route Location on Highways
	Route Location in Pedestrian Areas
	 QTY: 3

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Client



Drawing No. DM00016 Approved By: DM

Speed Of Carriageway:
30mph (Single Carriageway)

Site Measurements:
 (T) Taper Length: N/A
 (L) Longways Clearance: 0.5m
 (S) Sideways Safety Zone: 0.5m
 (D) Minimum & Normal Maximum siting distance of first sign in advance of lead-in taper (metres): 20m - 45m

Traffic Management Scheme:
 Event Management - Road Closures

Bill Of Quantities For Signs:

RC ROAD CLOSED QTY: 3

General Key:

Sign Face
 Traffic Signal Head
 Traffic Cones

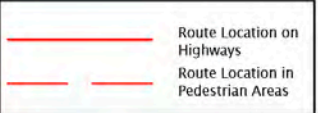
Site Address
 Road Name: Market Street/ Wolsley Road
 City/ Town: Hednesford
 County:
 Postcode: WS12 1AF
 Site ID: Section 2 - SWITCH
 Date: 16.06.22 Issue: 1

No Parking Cones To Be Installed Morning of Event

Longways safety zone to be installed on site with a panel of barrier or a 7105 block board



S1	TEMPORARY OBSTRUCTION 15 MINUTES DELAY	QTY: 2
S	ROAD AHEAD CLOSED PLEASE FIND ALTERNATIVE ROUTE	QTY: 2



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 T: 0800 6980267
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Client







Drawing No: DM00016	Approved By: DM
Speed Of Carriageway: 30mph (Single Carriageway)	
Site Measurements:	
(T) Taper Length:	N/A
(L) Longways Clearance:	0.5m
(S) Sideways Safety Zone:	0.5m
(D) Minimum & Normal Maximum siting distance of first sign in advance of lead-in taper (metres)	20m - 45m
Traffic Management Scheme: Event Management - Road Closures	
Bill Of Quantities For Stems:	
  QTY: 5	
General Key:	
 Sign Face	
 Traffic Signal Head	
	Traffic Cones

Site Address	
Road Name:	Rugeley Road
City/ Town:	Hednesford
County:	
Postcode:	WS12 1BT
Site ID:	Section 3
Date:	16.06.22
Issue:	1
 No Parking Cones To Be Installed Morning of Event	
 Longways safety zone to be installed on site with a panel of barrier or a 710S block board	
Accreditation	
 national highway sector schemes	
	



Section 3

	Route Location on Highways
	Route Location in Pedestrian Areas
	 QTY: 5

Annex B.

Consultation letter to all businesses, residences and households

(Appended: QBR-Hednesford-Letter-DRAFT-01.docx)

Annex C.

(Appended: Hednesford-QBR-Premises.xlsx)