

# Request Permission to Install a Driveway & Drop Kerb



**When applying to request permission to install a driveway and drop kerb, permission will usually be granted subject to the following conditions:**

## **Materials**

- The hard standing must be constructed of either block paving, tarmac, concrete or flagstone (specifications for the construction of the hard standing will be sent with the application form). **Gravel is not permitted for a driveway.**

## **Compliance**

- Prior to any works starting you will need to obtain an approval notice from Staffordshire County Council for permission to install a vehicle access crossing (dropped kerb).
- A vehicle access crossing can only be installed by an approved contractor who is on the Staffordshire County Council approval list.
- All work to be undertaken by a qualified person to an acceptable standard.

## **Yours Responsibilities**

- It is your responsibility to check, obtain and comply with Planning Permission and Building Regulations together with any other relevant legal requirements.
- Care must be taken to avoid damage to the structure of the property, and any damage resulting from the work will be the responsibility of the tenant to make good.
- All work will be carried out at your own expense.

**No work should be undertaken until you have received written permission from us.**