

# Local Land Charges Search Request Form 2023 - 2024



This form covers **all** search requests. Please provide full details, description of the property to be searched against and a plan showing precise boundaries. In each section indicate the search type you require and show the fee required. Requests will not be processed until payment has been received and replies will be posted to customers.

**Please send completed forms with payment to:**

Local Land Charges, Cannock Chase District Council, Civic Centre, Beecroft Road, Cannock, Staffordshire WS11 1BG. Telephone: 01543 464636

Search requests can be emailed to [locallandcharges@cannockchasedc.gov.uk](mailto:locallandcharges@cannockchasedc.gov.uk)

Your Details	Name and Address		Your Reference
	Your telephone number	Email address	

Official Local Authority Search Requests			
Charges shown are inclusive of VAT – LLC1 element not vatable.			
Description of property/land to be searched against:		For identification purposes please supply a plan of the site to be searched	
<b>Other roadways, footways and footpaths in respect of which a reply at enquiries 2.1 and 3.6 is required (maximum 3 roads)</b>		1. 2. 3.	
Residential Searches		Commercial Searches	
Full Residential Search (LLC1 & CON29 Enquiries) @ <b>£107.40</b> (LLC1 £33.00 non vatable CON29 £74.40 - £62.00 plus £12.40 VAT)		Full Commercial Search (LLC1 & CON29 Enquiries) @ <b>£199.80</b> (LLC1 £51.00 non vatable CON29 £148.80 - £124.00 plus VAT £24.80)	
Residential LLC1 Search @ <b>£33.00</b> (Non vatable)		Commercial LLC1 Search @ <b>£51.00</b> (Non vatable)	
Residential CON29 Enquiries Search @ <b>£74.40</b> (£62.00 plus £12.40 VAT)		Commercial CON29 Enquiries Search @ <b>£148.80</b> (£124.00 plus £24.80 VAT)	
More than one property on Search (Parcel of Land) Residential @ <b>£38.40</b> (£32.00 plus £6.40 VAT)		More than one property on Search (Parcel of Land) Commercial @ <b>£88.20</b> (£73.50 plus £14.70 VAT)	
Fee	£		

**CON29 Optional Enquiries 2023 - 2024  
Residential and Commercial Search**

Description of property/land to be searched against	For identification purposes please supply a plan of the site to be searched
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<p>CON29 Optional Questions @ <b>£6.48 each</b> (£5.40 plus £1.08 VAT) When submitted with a Full Search. **</p>	4	Road proposals by Private Bodies
	5	Advertisements
	6	Completion Notices
	7	Parks and Countryside
	8	Pipelines
	9	Houses in Multiple Occupation
	10	Noise Abatement
	11	Urban Development Areas
	12	Enterprise Zones Local Development Orders and BIDS
	13	Inner Urban Improvement Areas
	14	Simplified Planning Zones
	15	Land Maintenance Notices
	16	Mineral Consultation Areas
	17	Hazardous Substances Consents
	18	Environmental and Pollution Notices
	19	Food Safety Notices
	20	Hedgerow Notices
	21	Flood Defence & Land Drainage Consents
	22	Common Land & Town or Village Green

**\*\* N.B. Should CON290 (Optional Enquiries) be requested separately to CON29 there will be an administration fee of £21.60 (£18.00 plus £3.60 VAT) plus the cost of each question.**

Fee	£
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**CON29 Enquiries 2023 - 2024  
Individual Requests**

Description of property/land to be searched against	For identification purposes please supply a plan of the site to be searched
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<b>Residential Requests</b>		<b>Commercial Requests</b>	
Q.1.1 (a-i) Planning Decisions @ <b>£7.20</b> (£6.00 plus £1.20 VAT)		Q.1.1 (a-i) Planning Decisions @ <b>£16.38</b> (£13.65 plus £2.73 VAT)	
Q.1.1 (j-l) Building Regulations @ <b>£2.04 each</b> (£1.70 plus £0.34 VAT)		Q.1.1 (j-l) Building Regulations @ <b>£4.44 each</b> (£3.70 plus £0.74 VAT)	
Q.1.2 Planning Designations and Proposals @ <b>£5.34</b> (£4.45 plus £0.89 VAT)		Q.1.2 Planning Designations and Proposals @ <b>£11.76</b> (£9.80 plus £1.96 VAT)	
Q.2.1(a-d) Roads Q.2.2–Q.2.5 Public Rights of Way Q.3.2 Land to be acquired for Road Works Q.3.3 (a-c) Drainage Matters Q.3.4 (a-f) Nearby Road Schemes Q.3.6 (a-l) Traffic Schemes Q.3.7 (e & g) Outstanding Notices Q.3.12 (part) Compulsory Purchase Contact Staffordshire County Council Direct: 2 Staffordshire Place, Tipping Street, Stafford ST16 2DH		Q.2.1 (a-d) Roads Q.2.2–Q.2.5 Public Rights of Way Q.3.2 Land to be acquired for Road Works Q.3.3 (a-c) Drainage Matters Q.3.4 (a-f) Nearby Road Schemes Q.3.6 (a-l) Traffic Schemes Q.3.7 (e & g) Outstanding Notices Q.3.12 (part) Compulsory Purchase Contact Staffordshire County Council Direct: 2 Staffordshire Place, Tipping Street, Stafford ST16 2DH	
Q.3.1 Land required for Public Purposes @ <b>£2.04</b> (£1.70 plus £0.34 VAT)		Q.3.1 Land required for Public Purposes @ <b>£2.04</b> (£1.70 plus £0.34 VAT)	
Q.3.3 Drainage Matters Contact Severn Trent Searches Direct		Q.3.3 Drainage Matters Contact Severn Trent Searches Direct	
Q.3.5 (a-b) Nearby Railway Schemes @ <b>£2.04</b> (£1.70 plus £0.34 VAT)		Q.3.5 (a-b) Nearby Railway Schemes @ <b>£2.04</b> (£1.70 plus £0.34 VAT)	
Q.3.7 (a-d) Outstanding Notices Q.3.7 (f) Outstanding Notices @ <b>£2.04 each</b> (£1.70 plus £0.34 VAT)		Q.3.7 (a-d) Outstanding Notices Q.3.7 (f) Outstanding Notices @ <b>£4.44 each</b> (£3.70 plus £0.74 VAT)	
Q.3.8 Contravention of Building Regulations @ <b>£2.64</b> (£2.20 plus £0.44 VAT)		Q.3.8 Contravention of Building Regulations @ <b>£6.00</b> (£5.00 plus £1.00 VAT)	
Q.3.9.(a-n) Notices, Orders, Directions and Proceedings under Planning Acts @ <b>£1.62 each</b> (£1.35 plus £0.27 VAT)		Q.3.9.(a-n) Notices, Orders, Directions and Proceedings under Planning Acts @ <b>£3.78 each</b> (£3.15 plus £0.63 VAT)	
Q.3.10 (a-h) Community Infrastructure Levy (CIL) @ <b>£2.04</b> (£1.70 plus £0.34 VAT)		Q.3.10 (a-h) Community Infrastructure Levy (CIL) @ <b>£2.04</b> (£1.70 plus £0.34 VAT)	

Q.3.11 (a-b) Conservation Area @ <b>£1.32 each</b> (£1.10 plus £0.22 VAT)		Q.3.11 (a-b) Conservation Area @ <b>£3.12 each</b> (£2.60 plus £0.52 VAT)	
Q.3.12 Compulsory Purchase @ <b>£4.92</b> (£4.10 plus £0.82 VAT)		Q.3.12 Compulsory Purchase @ <b>£11.10</b> (£9.25 plus £1.85 VAT)	
Q.3.13 (a-c) Contaminated Land @ <b>£1.32 each</b> (£1.10 plus £0.22 VAT)		Q.3.13 (a-c) Contaminated Land @ <b>£1.32 each</b> £1.10 plus £0.22 VAT)	
Q.3.14 Radon Gas @ <b>£1.32</b> (£1.10 plus £0.22 VAT)		Q.3.14 Radon Gas @ <b>£1.32</b> £1.10 plus £0.22 VAT)	
Q.3.15. Assets of Community Value (No Charge) – refer to <a href="http://www.cannockchasedc.gov.uk/council/your-community/assets-community-value">http://www.cannockchasedc.gov.uk/council/your-community/assets-community-value</a>		Q.3.15. Assets of Community Value (No Charge) – refer to <a href="http://www.cannockchasedc.gov.uk/council/your-community/assets-community-value">http://www.cannockchasedc.gov.uk/council/your-community/assets-community-value</a>	
Fee	£		