

Please ask for: Mrs. W. Rowe

Your Ref:

Extension No: 4584

My Ref: WR

E-Mail: wendyrowe@cannockchasedc.gov.uk

29 June 2010

Dear Councillor,

**CULTURE AND SPORT POLICY DEVELOPMENT COMMITTEE
4.00 P.M. WEDNESDAY, 7 JULY 2010
ESPERANCE ROOM, CIVIC CENTRE, CANNOCK**

You are invited to attend this meeting for consideration of the matters itemised in the following Agenda.

Yours sincerely,



**S.G. Brown
Chief Executive**

To: Councillors

Bennett, Mrs. D. J. (Chairman)
Jones, R. (Vice-Chairman)

Allen, F.W.C.
Davis, Mrs. M.A.
Green, M.R.
Grocott, M. R.

Mitchell, C.
Sutton, Mrs. H.M.
Whitehouse, Mrs. L.

AGENDA

PART 1

1. Apologies

2. Declarations of Interests of Members in Contracts and Other Matters and Restriction on Voting by Members

To declare any personal or prejudicial interests in accordance with the Code of Conduct and any possible contraventions under Section 106 of the Local Government Finance Act 1992.

Under the Code of Conduct, if you declare a personal interest, you may remain in the meeting, take part in the debate and vote. If you declare a personal and prejudicial interest, and you have not obtained a dispensation from the Council's Standards Committee, you must withdraw from the meeting and not take any part in the debate unless the public are also allowed to attend the meeting to make representations, answer questions or give evidence relating to the business on the agenda. In such circumstance, whilst you are entitled to make representations, answer questions or give evidence, you must withdraw from the meeting and take no part in the debate or the decision making process.

3. Minutes

To approve the Minutes of the meeting of the Culture, Sport and Services for Children and Young People Policy Development Committee held on 16 March 2010 (Enclosed).

4. Role and Remit of the Culture and Sport Policy Development Committee

To receive the draft Terms of Reference of the Policy Development Committee is enclosed (Annex 1)

(Note: The Terms of Reference of the Policy Development Committees are due to be considered at the Council Meeting on 30 June 2010)

5. Culture and Sport Priority Delivery Plan