

**Please ask for:** Mrs. W. Rowe

**Your Ref:**

**Extension No:** 4584

**My Ref:** WR

**E-Mail:** wendyrowe@cannockchasedc.gov.uk

11 December 2007

Dear Councillor,

**RATE RELIEF COMMITTEE  
2.00 PM THURSDAY 20 DECEMBER 2007  
ESPERANCE ROOM, CIVIC CENTRE, CANNOCK**

You are invited to attend this meeting for consideration of the matters itemised in the following Agenda.

Yours sincerely,

**S.G. Brown  
Chief Executive**

To: Councillors

Burnett, J. (Chairman)  
Mawle, D.L. (Vice-Chairman)

Alcott, G.                      Martin, G.R.  
Davis, Mrs. M.A.              Williams, B.  
Kraujalis, J.T.

All Other Members of the Council for Information

# **A G E N D A**

## **PART 1**

- 1. Apologies**
- 2. Declarations of Interests of Members in Contracts and Other Matters and Restriction on Voting by Members**

To declare any personal or prejudicial interests in accordance with the Code of Conduct and any possible contraventions under Section 106 of the Local Government Finance Act 1992.

Under the Code of Conduct, if you declare a personal interest, you may remain in the meeting, take part in the debate and vote. If you declare a personal and prejudicial interest, you must withdraw from the meeting and not take any part in the debate.

- 3. Minutes**

To approve the Minutes of the meeting held on 20 August 2007

- 4. National Non-Domestic Rates – Charitable Relief**

Report of Head of Commercial Operations (Enclosure 4.1 – 4.18)