

CANNOCK CHASE COUNCIL

MINUTES OF THE MEETING OF THE COUNCIL

HELD IN THE CIVIC CENTRE, BEECROFT ROAD, CANNOCK

AT 4.00 P.M., WEDNESDAY, 29 JUNE 2005

PART 1

PRESENT: Councillors

Meaden, R.G. (Chairman)
Bennett, K.L. (Vice-Chairman)

Alcott, G.	Grocott, M.R.
Allen, F.W.C.	Hodges, E.J.
Ansell, Mrs. P.A.	Jones, Mrs. A.E.
Ball, G.D.	Jones, R.
Beddows, J.	Kraujalis, J.T.
Bennett, Mrs. D.J.	Mitchell, C.
Bernard, Mrs. A.F.	Molineux, G.N.
Burnett, J.	Morgan, C.W.J.
Butler, R.D.	Stanley, N.K.
Carr, I.R.	Stretton, M.C.
Collis, C.	Stretton, Mrs. P.Z.
Daly, K.	Thomas, D.
Davies, D.N.	Toth, J.
Davis, Mrs. M.A.	Turville, R.C.
Dixon, D.I.	Whitehouse, Mrs. G.M.
Easton, R.	Williams, A.
Freeman, M.P.	Williams, B.
Grice, Mrs. D.	

(Apologies for absence were received from Councillors L.W. Bullock and G.R. Martin)

10. **Declarations of Interests of Members in Contracts and Other Matters**

<u>Member</u>	<u>Nature of Interest</u>	<u>Type</u>
Alcott, G.	Not for Publication Report of the Chief Executive – Senior Management Restructure – Member of Unison	Personal
Stretton, Mrs. P.Z.	Grant Applications and Rate Relief Committee, 29 March 2005 – Member of Cannock Ex-Servicemen's Club	Personal

<u>Member</u>	<u>Nature of Interest</u>	<u>Type</u>
Stretton, Mrs. P.Z.	Grant Applications and Rate Relief Committee, 29 March 2005 – Member of Prospect Village Hall	Personal
Stretton, Mrs. P.Z.	Grant Applications and Rate Relief Committee, 29 March 2005 – Member of Cannock Royal British Legion	Personal
Stretton, M.C.	Grant Applications and Rate Relief Committee, 29 March 2005 – Member of Cannock Ex-Servicemen's Club	Personal
Stretton, M.C.	Grant Applications and Rate Relief Committee, 29 March 2005 – Member of Prospect Village Hall	Personal
Stretton, M.C.	Grant Applications and Rate Relief Committee, 29 March 2005 – Member of Cannock Royal British Legion	Personal
Morgan, C.W.J.	Council Tenant	Personal
Dixon, D.I.	Council Tenant	Personal
Mitchell, C.	Grant Applications and Rate Relief Committee, 29 March 2005 – Member of the Birth Defects Foundation	Personal
Toth, J.	Member of Staffordshire County Council	Personal

Toth, J.	Member of Heath Hayes and Wimblebury Parish Council	Personal
Toth, J.	Partner works in the Council's CCTV/Social Alarms Section	Personal
Grice, Mrs. D.	Grant Applications and Rate Relief Committee, 29 March, 2005 - Member of Citizens' Advice Bureau, Cannock	Personal
Grice, Mrs. D.	Grant Applications and Rate Relief Committee, 29 March 2005 – Member of Hednesford Ex-Servicemen's Club	Personal
Jones, R.	Grant Applications and Rate Relief Committee, 29 March, 2005 - Member of Citizens' Advice Bureau, Rugeley	Personal
<u>Member</u>	<u>Nature of Interest</u>	<u>Type</u>
Ansell, Mrs. P.A.	Grant Applications and Rate Relief Committee, 29 March 2005 – Member of Beaudesert Sports Field and Recreational Ground Trust	Personal
Williams, A.	Grant Applications and Rate Relief Committee, 29 March 2005 – Member of Lea Hall Miners' Welfare Centre	Personal
Bennett, K.L.	Member of Heath Hayes and Wimblebury Parish Council	Personal
Bernard, Mrs. A.F.	Member of Norton Canes Community Partnership	Personal
Bernard, Mrs. A.F.	Member of Unison	Personal
Bernard, Mrs. A.F.	Member of Heath Hayes and Wimblebury Parish Council	Personal
Beddows, J.	Member of Norton Canes Community Partnership	Personal
Beddows, J.	Member of Norton Canes Community Centre	Personal
Kraujalis, J.T.	Minute No. 31 of the Housing Transfer Committee, 23 May 2005 – Employee of a Housing Association	Personal and Prejudicial

11. Minutes

The Minutes of the Annual meeting of the Council held on 25 May 2005 were approved as a correct record, subject to Councillor Mrs. M.A. Davis being included on the list of Members present.

12. Chairman's Announcements and Correspondence

Civic Service – Sunday, 12 June 2005

The Chairman thanked those Members who attended the Civic Service on Sunday, 12 June 2005.

Petition for a Playground (Park) in Prospect Village, Rawnsley

Councillor M.C. Stretton presented a petition in relation to a playground (Park) in Prospect Village, Rawnsley. Having received the petition, the Chairman agreed that the Leisure Leader would deal with it in the usual way.

13. Questions in Accordance with Rule 8

It was reported by the Chairman that no questions had been received in accordance with Rule 8.

14. Reports of Cabinet, Committees, Select Committees and Panels

RESOLVED:

That the Part 1 Minutes of the following Cabinet, Committees, Select Committees and Panels be adopted and any recommendations be approved and decisions implemented following the expiry of any call-in period:-

- (a) Appeals and Complaints Panel – 22 March 2005
- (b) Cabinet – 24 March, 31 March, 7 April, 14 April, 21 April, 28 April and 19 May 2005.

The following recommendations of Cabinet were approved:-

31 March 2005

Recommendation (A) contained within Minute 151 relating to 'Spend to Save Policy 2005-06'.

Recommendations contained within Minute 153 relating to 'The Council's Vision and Objectives'.

7 April 2005

Recommendation (A) contained within Minute 161 relating to 'Homelessness Allocation 2005-06'.

19 May 2005

Recommendation contained within Minute 181 relating to 'Neighbourhood Worker for the Bevan Lee Estate'.

(c) Grant Applications and Rate Relief Committee – 29 March 2005

With regard to Minute No. 17 and in particular the reference to the resolution to reserve the right to consider entitlement to small business rate relief when determining applications for Mandatory and Discretionary Rate Relief from 1 April 2006, that the Policy and Resources Leader refer this matter to Cabinet.

(d) Planning Control Committee – 30 March, 20 April, 11 May and 1 June 2005

(e) Licensing/Public Protection Committee – 6 April, 19 April, 29 April and 18 May 2005

(f) Scrutiny Committee – 11 April, 27 April and 16 May 2005

(g) Standards Committee – 18 May 2005

The following recommendations were approved:-

(i) Recommendations (A) and (B) contained within Minute 2 relating to 'Discussion on the Chairman of Standards Committee'.

(ii) Recommendation contained within Minute 3 relating to 'Terms of Reference for the Standards Committee'.

(iii) Recommendation contained within Minute 4 relating to 'Terms of Reference for Parish Councils' Standards Sub-Committee'.

(h) Housing Transfer Committee – 23 May 2005

The following recommendations were approved:-

(i) Recommendation contained within Minute 31 relating to 'Landlord Choice', that the Council's Housing Stock be transferred to a newly formed subsidiary of an existing Registered Social Landlord in the event of a positive ballot.

(ii) With regard to the recommendation contained in Minute 32 relating to "Recruitment of Shadow Board Members", the appointment of five Council nominees being

Liberal Democrat – 2 nominations

Labour – 2 nominations

Conservative – 1 nomination

be approved. Group Leaders were requested to supply the names of their nominees to the Chief Executive for confirmation of a future meeting of the Council.

(Having declared a personal and prejudicial interest, Councillor J.T. Kraujalis withdrew from the meeting during consideration of this matter.)

- (i) Health Select Committee – 26 April, 24 May and 13 June 2005

(Councillor Mrs. A.F. Bernard requested that it be noted that she had attended the meeting of the Health Select Committee on 13 June 2005. Councillor A. Williams requested that it be noted that he had submitted his apologies for the meeting of the Health Select Committee on 13 June 2005.)

- (j) Environment Select Committee – 7 June 2005

- (k) Housing Transfer Committee – 21 June 2005

The recommendation of the Housing Transfer Committee held on 21 June 2005 relating to 'Show Homes' (Minute 5 refers) was, with the agreement of the Chairman, considered as a matter of urgency in order that the recommendation could be implemented prior to the next Council meeting.

RESOLVED:

That the budget for void properties (Decent Homes) within 2005-06 HRA Capital Programme be increased by £16,000 from uncommitted housing capital resources.

15. Corporate and Performance Plan 2005-08

Consideration was given to the Report of the Chief Executive (Enclosure 7 of the Official Minutes of the Council).

RESOLVED:

That the publication of the Corporate and Performance Plan for 2005-08 be approved and that the Chief Executive be authorised, in consultation with the Leader of the Council, to make any necessary additions or alterations prior to the printing of the document.

16. Approval of Statement of Accounts 2004-05

Consideration was given to the Report of the Director of Resources (Enclosure 8.1 – 8.6 of the Official Minutes of the Council).

RESOLVED:

- (A) That the Statement of Accounts for the financial year 2004-05 be approved.
- (B) That the Statement of Internal Control for the financial year 2004-05 be approved.
- (C) That, after taking account of the terms of the legislation and the various options available to the Council, the following determinations be made:

In respect of 10.2 (a) £3.462 million
In respect of 10.2 (b) £0.661 million
In respect of 10.2 (c) £5.604 million
In respect of 10.2 (d) £0.185 million

(The Chairman then signed the Statement of Accounts to confirm that the Council had received the Statement for the year ended 31 March 2005.)

17. General Fund Capital Programme Outturn 2004-05

Consideration was given to the Report of the Director of Resources (Enclosure 9.1 – 9.3 of the Official Minutes of the Council).

RESOLVED:

- (A) That the scheme outturn on the Capital Programme be noted.
- (B) That scheme variations and the reasons therefore be approved.
- (C) That the additional resources be spent as outlined in paragraph 3.2 of the report.
- (D) That the slippage of schemes as outlined in Annex 2 of the report from 2004-05 to 2005-06 General Fund Capital Programme be approved.
- (E) That the revised uncommitted resources available and the 2005-06 to 2006-07 General Fund Capital Programme Commitments (Annex 3 of the report) be noted.

18. Housing Revenue Account Capital Programmes 2004-05 and 2005-06 to 2007-08

Consideration was given to the Joint Report of the Head of Housing and Director of Resources (Enclosure 10.1 – 10.20 of the Official Minutes of the Council).

RESOLVED:

- (A) That the position with regard to actual expenditure in respect of the 2004-05 HRA Capital programme be noted and approval be given to incur £47,981 of additional expenditure on the following schemes:-

(a) Disabled Facilities Works (Council Dwellings)	£5,578
(b) Replacement of Kitchens (2003-04 Programme)	£5,295
(c) Replacement of Partial Heating Systems (2003-04) Programme)	£272
(d) Void Properties (Decent Homes)	£36,767
(e) Upgrading of Electrical Systems (2003-04 Programme)	£2
(f) External Envelope Works (2002-03 Programme)	£4,067

- (B) That the expenditure transferred from the agreed 2004-05 HRA revenue budget to the 2004-05 HRA Capital Programme be noted and approval be given to the transfer of £324,690 of expenditure in respect of the following schemes:-

(a) Replacement of kitchens and bathrooms (2004-05 to 2007-08)	£33,670
(b) Replacement of central heating systems (2004-05 to 2007-08)	£21,510

- | | |
|--|----------|
| (c) Void properties (Decent Homes) | £163,670 |
| (d) Upgrading of electrical systems (2004-05 to 2007-08) | £22,830 |
| (e) External envelope works (2004-05 to 2007-08) | £83,010 |
- (C) That the expenditure brought forward from the 2005-06 HRA Capital programme to the 2004-05 HRA Capital programme be noted and approval be given to the transfer of expenditure to the 2004-05 HRA Capital Programme in respect of the following schemes:-
- | | |
|--|----------|
| (a) PRC Redevelopment (Bevan Lee Estate) | £1,260 |
| (b) Replacement of Kitchens and Bathrooms (2004-05 to 2007-08) | £35,850 |
| (c) Replacement of Central Heating (2004-05 to 2007-08) | £42,976 |
| (d) Replacement of Electrical Systems (2004-05) | £62,478 |
| (e) External Envelope Works (2004-05 to 2007-08) | £117,313 |
- (D) That the slippage of expenditure from the 2004-05 HRA Capital Programme to the 2005-06 HRA Capital Programme amounting to £121,080 be noted and approval be given to transfer expenditure to the 2005-06 HRA Capital Programme in respect of the following schemes:-
- | | |
|--|---------|
| (a) Coulthwaite Way (Phase I) | £42,000 |
| (b) Jerome Road | £42,000 |
| (c) Conversion of Existing Heating Systems | £11,733 |
| (d) Estate Security | £25,350 |
- (E) That the availability and use of capital resources in financing the 2004-05 HRA Capital Programme be noted and approval be given to increase the Revenue Contribution to Capital Outlay by £669,690 to meet the cost of the additional expenditure transferred from the HRA and restore the 2004-05 Revenue Contribution to Capital Outlay to the level agreed by Council on 26 January 2005.
- (F) That the current position with regard to estimated resources and expenditure in respect of the HRA Capital Programme for the period 2005-06 to 2007-08 be noted.

19. Members' Allowances 2005-06

Consideration was given to the Report of the Independent Panel (Enclosure 11.1 – 11.8 of the Official Minutes of the Council).

Councillor N. Stanley moved the following motion which was seconded by Councillor R.D. Butler:-

"That the recommendations contained within the report of the Independent Panel regarding Members' Allowances for 2005-06 be approved."

Councillor D. Thomas moved the following amendment which was seconded by Councillor F.W.C. Allen:-

“That Members’ Allowances for 2005-06 be frozen and the recommendation contained within the Report of the Independent Panel relating to the Independent Members on the Standards Committee be accepted.”

In accordance with Council Procedure Rule 15(4) the following votes were recorded in respect of the amendment:-

<u>For</u>	<u>Against</u>	<u>Abstention</u>
Alcott, G.	Ansell, Mrs. P.A.	Bennett, Mrs. D.J.
Allen, F.W.C.	Beddows, J.	
Ball, G.D.	Bennett, K.L.	
Carr, I.R.	Bernard, Mrs. A.F.	
Daly, K.	Butler, R.D.	
Davis, Mrs. M.A.	Collis, C.	
Dixon, D.I.	Davies, D.N.	
Grice, Mrs. D.	Easton, R.	
Jones, Mrs. A.E.	Freeman, M.P.	
Kraujalis, J.T.	Grocott, M.R.	
Mitchell, C.	Hodges, E.J.	
Morgan, C.W.J.	Jones, R.	
Stretton, M.C.	Meaden, R.G.	
Stretton, Mrs. P.Z.	Molineux, G.N.	
Thomas, D.	Stanley, N.K.	
Toth, J.	Turville, R.C.	
	Whitehouse, Mrs. G.M.	
	Williams, A.	
	Williams, B.	
<u>16 Members</u>	<u>19 Members</u>	<u>1 Member</u>

In accordance with Council Procedure Rule 15(4) the following votes were recorded in respect of the substantive motion:-

<u>For</u>	<u>Against</u>	<u>Abstention</u>
Ansell, Mrs. P.A.	Alcott, G.	Bennett, Mrs. D.J.
Beddows, J.	Allen, F.W.C.	
Bennett, K.L.	Ball, G.D.	
Bernard, Mrs. A.F.	Carr, I.R.	
Butler, R.D.	Daly, K.	
Collis, C.	Davis, Mrs. M.A.	
Davies, D.N.	Dixon, D.I.	
Easton, R.	Grice, Mrs. D.	
Freeman, M.P.	Jones, Mrs. A.E.	

Grocott, M.R.	Kraujalis, J.T.
Hodges, E.J.	Mitchell, C.
Jones, R.	Morgan, C.W.J.
Meaden, R.G.	Stretton, M.C.
Molineux, G.N.	Stretton, Mrs. P.Z.
Stanley, N.K.	Thomas, D.
Turville, R.C.	Toth, J.
Whitehouse, Mrs. G.M.	
Williams, A.	
Williams, B.	

19 Members

16 Members

1 Member

(Although present at the commencement of the meeting, Councillor J. Burnett was not present during consideration of this matter.)

RESOLVED:

- (A) That the substantive motion be carried.
- (B) That a supplementary estimate of £35,000 be granted for the 2005-06 Scheme of Members' Allowances.

20. **Implementing E-Government Return 2005 Mid-Term (IEG4.5)**

Consideration was given to the Report of the Director of Resources (Enclosure 12.1 – 12.2 of the Official Minutes of the Council).

RESOLVED:

That Implementing E-Government Return 4.5 attached to the Report be approved and adopted for submission to the ODPM and that the Director of Resources, in consultation with the Leader of the Council, be authorised to make amendments prior to submission to the ODPM.

21. **Amendments to the Constitution – Terms of Reference**

Consideration was given to the Report of the Chief Executive (Enclosure 13.1 – 13.2 of the Official Minutes of the Council).

RESOLVED:

That the amendments to the Terms of Reference of the Housing Transfer Committee, shown at Annex 1 of the Report and the Community Forums, shown at Annex 2 of the Report be approved.

22. **Exclusion of Public**

That the public be excluded from the remainder of the meeting because of the likely disclosure of exempt information as defined in paragraphs 1, 3, 4, 5, 7, 8 and 9, Part I, Schedule 12A of the Local Government Act 1972.

(The meeting adjourned for 10 minutes.)

CANNOCK CHASE COUNCIL

MINUTES OF THE MEETING OF THE COUNCIL

HELD IN THE CIVIC CENTRE, BEECROFT ROAD, CANNOCK

AT 4.00 P.M., WEDNESDAY, 29 JUNE 2005

PART 2

23. Reports of Cabinet, Committees, Select Committees and Panels

RESOLVED:

That the Part 2 Minutes of the following Cabinet, Committees, Select Committees and Panels be adopted and any recommendations be approved and decisions implemented following the expiry of any call-in period:-

- (a) Appeals and Complaints Panel – 22 March 2005
- (b) Cabinet – 24 March, 31 March and 28 April 2005

With regard to the Minutes of the Cabinet held on 31 March 2005, recommendation (A) contained within Minute 157 was approved.

- (c) Licensing/Public Protection Committee – 6 April, 19 April, 29 April and 18 May 2005
- (d) Scrutiny Committee – 27 April 2005

24. Senior Management Restructure

Consideration was given to the Not for Publication Report of the Chief Executive (Enclosure 16.1 – 16.8 of the Official Minutes of the Council).

RESOLVED:

- (A) That the consolidated Senior Officer Structure as described in the report be approved and that savings be reinvested in the organisation below Head of Service level.
- (B) That the pay and grading structure for all Chief Officers as outlined in the report be adopted.
- (C) That the changes to the terms and conditions of service for Chief Officers, as set out in Annex 6 of the Report, be approved.
- (D) That Heads of Service be assimilated to their points in the new pay grades as outlined in Appendix 7 of the Report.

- (E) That progression beyond those pay points be dependent on achievement against performance targets as referred to on page 2 of Appendix 6 of the Report and be reviewed on an annual basis.
- (F) That a full system of relating pay to performance for Chief Officers be developed and a further report be brought back to Members in due course.

CHAIRMAN