

CANNOCK CHASE COUNCIL
MINUTES OF THE MEETING OF THE
HOUSING TRANSFER COMMITTEE
MONDAY, 23 MAY 2005 AT 4.00 P.M.

IN THE COUNCIL CHAMBER, CIVIC CENTRE, BEECROFT ROAD, CANNOCK

PART 1

PRESENT: Councillors

Williams, B. (Chairman)
Stanley, N.K. (Vice-Chairman)

Allen, F.W.C.	Meaden, R.G.
Bennett, K.L.	Mitchell, C.
Freeman, M.P.	Toth, J.

Cannock Chase Council Tenant Representatives:

Mrs. J. Myatt	Mr. G. Waddell
Mrs. D. Hicks	Mrs. P. Ames
Mr. A. Derry	Mrs. A. Calladine
Mrs. V. Lloyd	Mrs. J. Stevenson

Also present:

Ms. J. Grannell – Indigo Training and Consultancy
Mr. J. Hemans – PricewaterhouseCoopers
Mrs. M. Nelson – PricewaterhouseCoopers
Ms. N. Winn – The Bridge Group
Mr. P. Hubbard – Anthony Collins Solicitors
Miss A. Walker – Anthony Collins Solicitors

29. **Minutes**

The Minutes of the meeting held on 11 March 2005 were approved as a correct record.

30. **Highlight Report**

Consideration was given to the Report of the Housing Transfer Project Leader (Enclosure

4.1 – 4.4 of the Official Minutes of the Council).

RESOLVED:

That the highlight report be noted.

31. **Landlord Choice**

Consideration was given to the Report of the Housing Transfer Project Leader (Enclosure 5.1 – 5.11 of the Official Minutes of the Council).

RESOLVED:

That Council be recommended to transfer to a newly formed subsidiary of an existing Registered Social Landlord in the event of a positive ballot.

32. **Recruitment of Shadow Board Members**

Consideration was given to the Report of the Housing Transfer Project Leader (Enclosure 6.1 – 6.5 of the Official Minutes of the Council).

RESOLVED:

- (A) That the Shadow Board comprise of five Council nominees, five tenant members and five independent members.
- (B) That Council be recommended to determine the five Council nominees.
- (C) That the five tenant Board members be selected through a process overseen by the independent Tenants Adviser.
- (D) That Independent Members be selected in accordance with the process set out in recommendations 1-4 of the Lead Adviser's report, attached as Annex 1 to the report.

33. **Potential Conflicts of Interests**

Consideration was given to the Report of the Housing Transfer Project Leader (Enclosure 7.1 – 7.6 of the Official Minutes of the Council).

Consideration was also given to a presentation by Mr. Peter Hubbard of Anthony Collins Solicitors, regarding potential conflicts of interests.

RESOLVED:

That the Conflicts of Interest protocol as contained in the appendix of the report of the Council's housing transfer Legal Consultants (attached as Annex 1) be adopted.

34. **Website Strategy**

Consideration was given to the Report of the Housing Transfer Project Leader (Enclosure 8.1 – 8.2 of the Official Minutes of the Council).

RESOLVED:

That in accordance with the Council's policy, information regarding the proposed transfer be provided through the Council's own website together with the establishment of a mini standalone site following the establishment of the Shadow Board.

35. **Proposed Schedule of Dates of Future Meetings**

Consideration was given to a schedule of dates of future meetings of the Housing Transfer Committee (Enclosure 9.1 – 9.2 of the Official Minutes of the Council).

RESOLVED:

That the dates of future meetings of the Housing Transfer Committee be agreed as follows:-

4.00 p.m. on Tuesday, 21 June 2005
4.00 p.m. on Monday, 8 August 2005
4.00 p.m. on Monday, 19 September 2005 (previously 21 September 2005)
4.00 p.m. on Tuesday, 18 October 2005
4.00 p.m. on Tuesday, 29 November 2005
4.00 p.m. on Monday, 12 December 2005
4.00 p.m. on Monday, 16 January 2006
2.00 p.m. on Wednesday, 22 February 2006 (previously 28 February 2006)
4.00 p.m. on Wednesday, 22 March 2006
4.00 p.m. on Monday, 3 April 2006.

CHAIRMAN