



MINUTES RECORD

FOR MEETINGS OF
CABINET, COMMITTEES,
SUB-COMMITTEES AND
PANELS HELD BETWEEN:

24 MAY AND 19 JUNE, 2017

This Record contains the minutes of meetings of Cabinet, Committees, Sub-Committees and Panels held between 24 May and 19 June, 2017.

Any minutes contained within this Record which have not yet been approved as a correct Record by the relevant body are clearly marked as DRAFT (once approved, any such minutes shall not be included in a future edition of the Record, but will be published on the Council's website).

Any Member who wishes to ask a question or make a comment on any item in the Record at the Council meeting must give written notice to the Managing Director at least 48 hours before the start of the meeting, giving the minute number of the item and setting out clearly the question to be asked or comment to be made. Questions may be asked of the Leader, Cabinet member who holds the relevant portfolio, or the Chairman of the relevant meeting.

The person chairing the Council meeting will call each of the Members who have given notice in the order in which the items referred to appear in the Record, and:

- (a) Comments and questions shall be confined to the subject matter of the item;
- (b) The Leader, the relevant Cabinet member or the Chairman of the relevant meeting may respond to a comment or question but there shall be no further discussion;
- (c) The person to whom a question is addressed may answer the question orally, may offer a written reply, or decline to answer;
- (d) Following an answer to a notified question, any Member may put a supplementary question arising out of the answer, but following the answer to the supplementary questions there shall be no further discussion. Supplementary questions must only relate to the original question asked. After 10 minutes from the end of the answer to the notified question no further supplementary questions will be taken.

Any recommendations of the Cabinet, Committees, Sub-Committees, or Panels which requires a decision by Council shall be considered as a separate agenda item on the Council agenda. Any questions or comments in relation to such an item will be taken with that item.

CONTENTS

PART ONE MINUTES:

Meeting	Date	Minute Numbers	Page Numbers	Status (Final or Draft)
Planning Control Committee	Wednesday 31 May, 2017	1 – 15	1 – 5	Final
Appeals and Complaints Panel	Monday 12 June, 2017	1 – 4	1	Final
Cabinet	Thursday 15 June, 2017	1 – 16	1 – 10	Draft

PART TWO MINUTES:

Meeting	Date	Minute Numbers	Page Numbers	Status (Final or Draft)
Appeals and Complaints Panel	Monday 12 June, 2017	5	2 – 3	Final

PART 1

MINUTES

CANNOCK CHASE COUNCIL

**MINUTES OF THE MEETING OF THE
PLANNING CONTROL COMMITTEE**

WEDNESDAY 31 MAY, 2017 AT 3.00 P.M.

IN THE CIVIC CENTRE, BEECROFT ROAD, CANNOCK

PART 1

PRESENT:
Councillors

Cartwright, Mrs. S.M. (Chairman)
Pearson, A.R. (Vice-Chairman)

Allen, F.W.C.	Kraujalis, J.T.
Burnett, G.	Lea, C.I.
Cooper, Miss J.	Snape, D.J.
Dudson, A.	Snape, P.A. (Substitute)
Grice, Mrs. D.	Todd, Mrs. D.M.
Hoare, M.W.A.	

1. Apologies

Apologies for absence were received from Councillors A. Dean, M.R. Grocott and M. Sutherland.

Councillor P.A. Snape was in attendance as substitute for Councillor M. Sutherland.

2. Declarations of Interests of Members in Contracts and Other Matters and Restriction on Voting by Members

None.

3. Disclosure of lobbying of Members

Councillors J.T. Kraujalis and P.A. Snape declared that they had been lobbied in respect of Application CH/15/0303 Installation of new paint spray booth and external chimney stack (retrospective) – Gerard's Car Valeting and Body Repair, 1 East Street, Cannock, WS11 0BU.

4. Minutes

RESOLVED:

That the Minutes of the meeting held on 10 May, 2017 be approved as a correct record and signed.

5. Members' Requests for Site Visits

None.

6. Application CH/15/0303, Installation of new paint spray booth and external chimney stack (retrospective) – Gerard's Car Valeting & Body Repair, 1 East Street, Cannock, WS11 0BU

Following a site visit consideration was given to the report of the Development Control Manager (Item 6.1 – 6.10 of the Official Minutes of the Council).

Prior to consideration of the application, representation was made by Mr. Reynolds, the applicant's representative speaking in favour of the application.

RESOLVED:

That the application be approved subject to the condition contained in the report for the reason stated therein.

7. Application CH/17/070, Residential Development:- Erection of 10 no. dwellings (outline with access, layout and scale) – Land at 61 & 65 Wimblebury Road, Heath Hayes, Cannock, WS12 2EE

Following a site visit consideration was given to the report of the Development Control Manager (Item 6.11 – 6.38 of the Official Minutes of the Council).

Prior to consideration of the application, representation was made by Mr. Birch, objecting to the application.

RESOLVED:

That the application be approved subject to the conditions contained in the report for the reasons stated therein.

8. Application CH/17/099, Residential Development:- Erection of 3 no. two-storey dwellings – Former garage block, Hillary Crescent, Rugeley, WS15 1NE.

Following a site visit consideration was given to the report of the Development Control Manager (Item 6.39 – 6.59 of the Official Minutes of the Council).

The Development Control Manager read out a statement on behalf of Councillor Mrs. C. Martin who was objecting to the application.

Prior to consideration of the application, representation was made by Mr. Heminsley, the applicant's representative speaking in favour of the application.

RESOLVED:

That the application be approved subject to the conditions contained in the report for the reasons stated therein and to the following additional condition:-

The dwellings hereby approved shall not be occupied until a scheme for the provision of swift nesting boxes has been submitted to and approved in writing by the Local Planning Authority and the works comprising the approved scheme have been implemented. The swift boxes shall thereafter be retained for the lifetime of the development.

Reason:

To compensate for the loss of habitat and to ensure that there is no net decrease in biodiversity as a result of the development in accordance with Policy CP12 of the Cannock Chase Local Plan (Part 1).

9. Application CH/17/037, Erection of new primary school and associated works (reserved matters application for CH/11/0395) – Land west of Pye Green Road, Hednesford, WS11 5RZ.

Consideration was given to the report of the Development Control Manager (Item 6.60 – 6.78 of the Official Minutes of the Council).

After a discussion on the application, Councillor P.A. Snape moved that the application be approved and this was seconded by Councillor M.W.A. Hoare. Following a vote, the motion fell.

Members discussed the application further and Councillor A. Pearson moved that the application be deferred subject to the Development Control Manager liaising with the Applicant concerning parking issues. This was seconded by Councillor Ms. J. Cooper. Following a vote the motion was carried.

RESOLVED:

That the application be deferred to enable the Development Control Manager to liaise with the applicant regarding the provision of parking and/or drop off points.

10. Application CH/17/132, Residential Development:- Demolition of garage court and erection of 2 no. two-bed bungalows – Garage site at Petersfield, Cannock, WS11 5HE.

Consideration was given to the report of the Development Control Manager (Item 6.79 – 6.98 of the Official Minutes of the Council).

RESOLVED:

That the application be approved subject to the conditions contained in the report for the reasons stated therein.

11. Application CH/17/133, Residential Development:- Demolition of garage court and erection of 3 no. two-storey houses – Garage court at Cornhill, Cannock, WS11 4NS

Consideration was given to the report of the Development Control Manager (Item 6.99 – 6.120 of the Official Minutes of the Council).

RESOLVED:

That the application be approved subject to the conditions contained in the report for the reasons stated therein.

12. Application CH/17/134, Residential Development;- Demolition of garage court and erection of 2 no. two-bed houses – Garage court at Wood View, Rugeley, WS15 1AT

Consideration was given to the report of the Development Control Manager (Item 6.121 – 6.143 of the Official Minutes of the Council).

Prior to consideration of the application, representation was made by Mr. Gilby, objecting to the application.

RESOLVED:

That the application be approved subject to the conditions contained in the report for the reasons stated therein.

13. Application CH/17/135, Residential Development:- Demolition of garage court and erection of 2 no. two-bed houses – Garage court at George Brearley Close, Rugeley, WS15 1DD

Consideration was given to the report of the Development Control Manager (Item 6.144 – 6.163 of the Official Minutes of the Council).

RESOLVED:

That the application be approved subject to the conditions contained in the report for the reasons stated therein.

14. Application CH/17/136, Residential Development:- Demolition of garage court and erection of 3 no. two-bed houses – Garage court at Cannock Wood Street, Cannock, WS12 0PW

Consideration was given to the report of the Development Control Manager (Item 6.164 – 6.184 of the Official Minutes of the Council).

RESOLVED:

That the application be approved subject to the conditions contained in the report for the reasons stated therein.

15. Application CH/17/137, Residential Development:- Demolition of garage court and erection of 2 no. two-bed bungalows – Garage court at Speedy Close, Cannock, WS11 4NT

Consideration was given to the report of the Development Control Manager (Item 6.185 – 6.205 of the Official Minutes of the Council).

RESOLVED:

That the application be approved subject to the conditions contained in the report for the reasons stated therein.

The meeting closed at 4:35pm.

CHAIRMAN

CANNOCK CHASE COUNCIL

**MINUTES OF THE MEETING OF THE
APPEALS AND COMPLAINTS PANEL**

MONDAY 12 JUNE, 2017 AT 10:00 A.M.

HELD AT THE LEA HALL SOCIAL CLUB, LEA HALL, SANDY LANE, RUGELEY

PART 1

PRESENT: Councillors

Cartwright, Mrs. S.M. Grice, Mrs. D.
Freeman, Miss. M.A. Hoare, M.W.A.

1. Appointment of Chairman

Councillor Miss. M.A. Freeman was appointed Chairman for the meeting.

2. Apologies

None.

3. Declarations of Interests of Members in Contracts and Other Matters and Restriction on Voting by Members

No declarations of interest were made.

4. Exclusion of the Public

RESOLVED:

That the public be excluded from the remainder of the meeting because of the likely disclosure of exempt information as defined in Paragraphs 1 and 2, Part 1, Schedule 12A, Local Government Act 1972 (as amended).

CANNOCK CHASE COUNCIL
MINUTES OF THE MEETING OF THE
CABINET

HELD ON THURSDAY 15 JUNE 2017 AT 4:00 P.M.
IN THE CIVIC CENTRE, BEECROFT ROAD, CANNOCK

PART 1

PRESENT: Councillors:

Alcott, G.	Deputy Leader of the Council and Economic Development and Planning Portfolio Leader
Kraujalis, J.T.	Corporate Improvement Portfolio Leader
Bennett, C.	Crime and Partnerships Portfolio Leader
Preece, J.P.T.L.	Environment Portfolio Leader
Davis, Mrs. M.A.	Health and Wellbeing Portfolio Leader
Allen, F.W.C.	Housing Portfolio Leader
Todd, Mrs. D.M.	Town Centre Regeneration Portfolio Leader

1. Apologies

Apologies for absence were submitted for Councillors G. Adamson, Leader of the Council, and Mrs. C. Mitchell, Culture and Sport Portfolio Leader. In the Leader's absence the meeting was chaired by the Deputy Leader.

2. Declarations of Interests of Members in Contracts and Other Matters and Restriction on Voting by Members

No other Declarations of Interest were made in addition to those already confirmed by Members in the Register of Members' Interests.

3. Updates from Portfolio Leaders

Crime and Partnerships

Briefing on the Manchester and London Terror Attacks

The Portfolio Leader reported that he had been invited by the Staffordshire Police & Crime Commissioner to attend a briefing on 21 June concerning the recent terror attacks in Manchester and London.

Economic Development and Planning

The Portfolio Leader invited the Head of Economic Development to provide updates on the following matters which had occurred during the week:

Mill Green Designer Outlet Village (MGDOV)

A presentation on the MGDOV had been delivered to local businesses at a Chase Chamber of Commerce breakfast event and was well received by those present. In respect of the development more generally, the site operator was in the advanced stages of finalising contracts and progressing towards starting work on-site. At this stage, it was still unclear as to whether phase 1 would be ready for opening in summer or autumn, 2019. With regards to phase 2, the operators were envisaging that it could open in early 2021. Phase 2 would be formed of additional retail units and a multi-storey car park. A great level of interest had been received from retailers looking to join the site in phase 1 compared with similar development schemes.

M6 Toll Road

It had been announced earlier that day that the M6 Toll Road had been sold to a new owner. Arising from the change in ownership the operators of MGDOV would look to hold discussions with the new owners on the feasibility of providing reduced levels of toll charges for visitors to MGDOV.

Chase Line Redevelopment

Amazon UK had formally adopted Rugeley Town train station which meant that staff from the Rugeley distribution centre would be involved in helping to maintain the appearance and aesthetics of the station. The MGDOV operators were currently considering whether to adopt Cannock train station for the same purpose. Discussions were also underway with West Midlands Rail, London Midland and Network Rail about the possibility of forming a Community Rail Partnership for the Chase Line stations situated within the District in order to try and secure the necessary improvement funding for those stations.

4. Minutes of Cabinet Meeting of 13 April, 2017

RESOLVED:

That the Minutes of the meeting held on 13 April, 2017, be approved as a correct record and signed.

5. Forward Plan

The Forward Plan of Decisions for the period June to August, 2017 (Item 5.1 – 5.2 of the Official Minutes of the Council) was considered.

RESOLVED:

That the Forward Plan of Decisions for the period June to August, 2017 be noted.

6. Recommendations of Scrutiny Committees

None received.

7. End of Year Performance Report 2016/17

Consideration was given to the Report of the Head of Governance and Corporate Services (Item 7.1 – 7.48 of the Official Minutes of the Council).

RESOLVED:

That

- (A) The performance information related to the Priority Delivery Plans as detailed in appendices 1 to 6 of the report be noted.
- (B) The actions which had been flagged as requiring amendment to the timescale, scope or timeline be agreed.

Reason for Decisions

Information for performance actions and indicators for 2016/17 was included for relevant items in appendices 1 to 6 of the report. The overall rankings for each Portfolio area were detailed in section 5 of the report, indicating that 66.2% of actions/projects had been achieved or were on target to be achieved. 4.8% were aborted or closed. 29% were flagged as requiring amendment to the timescale, scope or timeline.

8. District Needs Analysis and Ward Profiles 2017

Consideration was given to the Report of the Head of Governance and Corporate Services (Item 8.1 – 8.60 of the Official Minutes of the Council).

RESOLVED:

That

- (A) The report and appendices which form the evidence base be noted.
- (B) Internal and external publication of the District Needs Analysis and Ward Profiles be approved.

Reason for Decisions

The key issues of the report and appendices were the range of statistical and perceptions data available to the Council to assist with and inform the priority setting and decision making processes. The information provided in the appendices to the report was intended to highlight and illustrate key areas of significance in the District; however, it should be noted that due to the frequently changing nature of statistical information, these documents were not intended to serve as a definitive position statement for the District.

9. Strategic Risk Register

Consideration was given to the Report of the Head of Governance and Corporate Service (Item 9.1 – 9.19 of the Official Minutes of the Council).

RESOLVED:

That the Strategic Risk Register be approved, and progress made in the identification and management of the strategic risks be noted.

Reason for Decision

All strategic risks and associated action plans had been reviewed and the Council’s risk profile was summarised as follows:

<u>Risk Colour</u>	<u>Number of Risks at 1 Oct 2016</u>	<u>Number of Risks at 1 April 2017</u>
Red	2	1
Amber	3	5
Green	2	0
TOTAL	7	6

10. Annual Performance Review of Wigan and Leisure Culture Trust 2016-17

Consideration was given to the Report of the Head of Environment and Healthy Lifestyles (Item 10.1 – 10.65 of the Official Minutes of the Council).

RESOLVED:

That the Wigan and Leisure Culture Trust (WLCT) performance in delivering the Culture and Leisure Services for the period 1 April, 2016 to 31 March, 2017, be noted.

Reasons for Decisions

The annual performance review was an integral part of the Council’s contract monitoring arrangements with WLCT, enabling the Council to review the Trust’s performance and commitments as set out in the contract and method statements.

Appendix 1 to the report provided a detailed breakdown of WLCT’s performance against performance targets for the 1 April, 2016 to 31 March, 2017.

This was the fifth year of the ten year contract and a strong relationship had been formed between the Council and WLCT, with both partners adopting a cooperative approach to performance monitoring and a mutual commitment to meeting challenges (known and evolving), business requirements and adapting to changing circumstances.

The total number of visits, health and fitness usage and junior visits at both leisure centres was generally reducing and it was still proving difficult for WLCT to increase junior participation on the golf course. Satisfaction rates were all mixed across the facilities.

However, generally, the performance achieved during the fifth year of the contract was good, particularly in respect of overall attendances increasing across the facilities. Performance was strong at the Prince of Wales Theatre, Arts and Sports and had improved significantly at the Museum of Cannock Chase this year.

11. Review of Leisure Concessions to Serving Members of the Armed Forces 2017-18

Consideration was given to the Report of the Head of Environment and Healthy Lifestyles (Item 11.1 – 11.6 of the Official Minutes of the Council).

RESOLVED:

That:

- (A) The report be noted.
- (B) The leisure concessions scheme for serving members of the Armed Forces resident in the District for the financial year 2017-18 be continued with in accordance with the proposals set out in the report.

Reasons for Decisions

Cabinet on 21 June, 2012 resolved that leisure concessions be introduced for serving members of the armed forces who were resident in the District from 30 June, 2012 for an initial one-year period (Minute No. 8 2012/13 applies).

Following subsequent annual reviews by Inspiring Healthy Lifestyles ('the Trust') of operation of the scheme, the scheme has continued each year.

Having assessed the impact of the operation of the scheme during 2016-17, the Trust have agreed to continue with the scheme for the financial year 2017-18, subject to there not being a negative financial impact upon the contract in the future.

Inspiring Healthy Lifestyles will continue to monitor and assess the scheme to determine the costs and benefits associated with making such a concession.

Cabinet was recommended to continue with the offer for 2017-18 in recognition of the commitment made by armed forces men and women to this country in their service throughout the world.

12. Proposed Improvements to Ravenhill Park

Consideration was given to the Report of the Head of Environment and Healthy Lifestyles (Item 12.1 – 12.6 of the Official Minutes of the Council).

RESOLVED:

That approval to proceed with the improvements proposed for Ravenhill Park as set out in the report and the Indicative Ravenhill Park Masterplan attached at appendix 1 to the report be granted, subject to the detail for each phase being agreed between the Parks and Open Spaces Manager and the Brereton Million Partnership, in consultation with the Portfolio Leader for Culture and Sport.

Reasons for Decision

Brereton Million Partnership had identified £200,000 for improvements in Ravenhill Park and following considerable consultation with local residents and young people, the partnership commissioned the development of an Indicative Ravenhill Park Masterplan to outline the proposals and the possible phased approach for their delivery.

Councils had a major role in the provision of good quality parks and open spaces that were sustainable and met the needs of the community. Although Ravenhill

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Park was a Green Flag Park the children's play area was last refurbished in 2007 and would benefit from the proposed capital investment as outlined in phase 1.

Similarly, the pathway network in the Park did not provide easy access to the entire park, so any proposals to improve the woodland walk would prove beneficial to the users and local residents, as was proposed in phase 2.

Brereton Million Partnership was keen to progress the development of the play area in phase 1, starting on site in autumn 2017. In order to achieve this deadline they will need to finalise and agree the layout and content of the play area with the Parks and Open Spaces Manager in consultation with the Portfolio Leader for Culture and Sport and appoint a suitable contractor to undertake the works, after which they would be responsible for managing and funding the project from start through to completion in consultation with the Parks and Open Spaces Manager, where appropriate.

At this stage it was envisaged that any ongoing revenue costs associated with the upgrading of play equipment would be able to be met from within existing budgets. Should this position change as the details of the scheme were clarified then further reports to Cabinet may be necessary.

13. Public Spaces Protection Order (Dog Control) Consultation

Consideration was given to the Report of the Head of Environment and Healthy Lifestyles (Item 13.1 – 13.17 of the Official Minutes of the Council).

The Environment Portfolio Leader advised of the following amendments required to the list shown in appendix 3 of the report:

- *Barnard Way was not in Rugeley, but in Cannock;*
- *Fortesque Road should be Fortesque Lane.*

RESOLVED:

That commencement of necessary consultation in accordance with section 72 of the Anti-social Behaviour, Crime and Policing Act 2014 on the draft Public Spaces Protection Order, be authorised, with consultation to run between 1 July, 2017 and 31 August, 2017.

Reasons for Decision

The Anti-social Behaviour, Crime and Policing Act 2014 (the Act) provided that existing Dog Control Orders made under the Clean Neighbourhoods and Environment Act 2005 would expire in three years from the date the Act came into force, namely 21 October, 2017. The power to make new Dog Control Orders was also repealed by the Act with effect from 20 October, 2014.

Section 59 of the Act provided local authorities with powers to make Public Spaces Protection Orders (PSPOs). These orders were intended to address activities carried out in public spaces which were considered to be of an anti-social nature. They may be used by councils to maintain and/or extend the requirements of Orders scheduled to expire.

The PSPO would identify a particular public place and either prohibit specified activities/behaviours or require specified actions/steps to be taken. The measures would impose similar restrictions and requirements to those which could be created under Dog Control Orders and were designed to make public

spaces more welcoming to the majority.

A local authority could make a PSPO if it was reasonably satisfied that a number of conditions were met, namely that:

- the activities carried out in a public place within the authority's area have had a detrimental impact on the quality of life of those in the locality or that it was likely that activities carried out would have such an effect.
- the effect or likely effect of the activities was, or was likely to be of a persistent or continuing nature.
- the activities were or were likely to be unreasonable, and
- the impact of the activity justified the restrictions imposed by the order.

By virtue of section 72 of the Act, before introducing a PSPO the Council was obliged to carry out consultation with the chief officer of police, the local policing body, community representatives and owners/occupiers of land covered within the order. The consultation would be publicised widely through the Council's website, Twitter, Facebook, via press releases to local media, e-mailing Parish/Town Councils and community groups and leaving copies for public perusal in libraries and Council offices. In addition, the Council would publish a notice of its intention to make a PSPO in a local newspaper which covered the whole district.

It was intended the consultation would be open for approximately 9 weeks (1 July to 31 August, 2017) and once responses to the consultation had been collated, the Order may be amended and the final proposals put before Cabinet for approval.

14. Former Rugeley 'B' Power Station: Proposed Supplementary Planning Document (SPD)

Consideration was given to the Report of the Head of Economic Development (Item 14.1 – 14.43 of the Official Minutes of the Council).

RESOLVED:

That

- (A) Approval be given to the preparation of a Supplementary Planning Document (SPD) to guide future development of the former Rugeley "B" Power Station site, jointly with Lichfield District Council.
- (B) Appendix 1 of the report should be utilised for the purposes of consultation to be undertaken jointly with Lichfield District Council.
- (C) Delegated authority be given to the Head of Economic Development to make non-substantive changes to the documentation prior to the formal consultation stage to incorporate further information relating to the former Rugeley "B" Power Station site.
- (D) The Head of Economic Development, in consultation with the Portfolio Leader for Planning and Economic Development, be authorised to agree the details of the joint consultation with Lichfield District Council.

Reasons for Decisions

Rugeley “B” Power Station stopped generating electricity in June 2016 and was currently being decommissioned by its owners, Engie. The site extended to a total 139ha of which 84ha lied within Lichfield District and 55ha in Cannock Chase District.

Given the significance of the site in terms of the local economy but also its future redevelopment potential the Rugeley Power Station Task Force agreed in March 2016 that the production of a development brief should be undertaken to support the regeneration ambitions of the key agencies involved.

In response, officers from Cannock Chase, Lichfield District and Staffordshire County Councils had met with Engie and their advisers, Savills, on a regular basis since then to progress the work necessary to support the production of the development brief. As a result, a draft Development Brief was produced (see appendix 1 of the report) which was anticipated would form the basis of the consultations. However further minor amendments may be required in response to additional information which Engie and Savills were expected to make available over the next few weeks.

In order to facilitate the joint consultation it had been recommended that delegated authority should be given to the Head of Economic Development to agree the final form of the documentation and the details of the consultation in collaboration with colleagues at Lichfield District Council and the Portfolio Leader for Economic Development and Planning.

15. Civic Centre Roof Aerial – Cannock Chase Radio

Consideration was given to the Report of the Head of Economic Development (Item 15.1 – 15.5 of the Official Minutes of the Council)

RESOLVED:

That

- (A) A request from Cannock Chase Radio to grant the station a lease be agreed to, thereby enabling the radio station to situate a transmission aerial on the roof of the Civic Centre, Cannock, with an electrical transmitter box inside the Civic Centre building.
- (B) A rent at a subsidised non-commercial rate be approved, on the basis that Cannock Chase Radio was a community based venture set up to serve the residents of the Cannock Chase District.
- (C) Subject to the outcome of (A) and (B) above, the Head of Economic Development be authorised to enter into a lease at a subsidised non-commercial rate and otherwise on terms and conditions to be agreed in consultation with the Managing Director and the Leader of the Council.

Reasons for Decisions

Cannock Chase Radio (previously Cannock Radio) began broadcasting in Cannock in November 2014 as a community based radio station. Initially broadcasting online only the station was now seeking an FM broadcast licence via the OFCOM process.

Having started in Cannock the radio station had plans to expand to provide District wide coverage across the three key towns; Cannock Hednesford and Rugeley, hence a requirement to site two transmission aerials within the District. Privately owned property at Brewery Street Arcade, Rugeley, had been identified as the site for one of the aerials and the radio station was seeking a lease from the Council to site the second aerial on the roof of the Civic Centre, Cannock, along with an electrical transmitter box inside the Civic Centre building.

Cannock Chase Radio was founded by, and currently funded by, Mr Rob Hughes and Mrs Jane Hughes. The station did not receive any funds from party political entities. The founders had confirmed that the station was politically neutral and this was also a requirement of OFCOM. Whilst it would interview politicians and cover political issues, it did not promote and would not be promoting the views of any political party or political view.

Although it was currently a non-profit making organisation, Cannock Chase Radio's legal status was that of a limited company. The radio station was not a charity or a community interest company.

The station was asking the Council for a subsidised non-commercial rent to site the aerial on the Civic Centre on the basis that the Council should support a community based venture of this type.

The station had confirmed that the costs associated with installation of an aerial and transmitter box at the Civic Centre amounted to around £15,000. These costs would be borne in full by Cannock Chase Radio. In addition, the radio station would also be required to bear the Council's legal cost in the preparation of the lease.

A lease to Cannock Chase Radio at a subsidised rent would be subject to review of the subsidy linked to the commercial success of the radio station. In addition, the lease would contain a rolling break clause reserving to the Council the right to terminate the lease with a maximum of 4 weeks notice if:

- (i) in the Council's opinion, there was clear evidence that the station had developed party political links or had engaged in the overt promotion of political parties which was over and above routine coverage of political issues and politicians of all parties.
- (ii) the Council decided to dispose of or redevelop the Civic Centre.

16. Representatives on Outside Bodies 2017/18

Consideration was given to the Report of the Managing Director (Item 16.1 – 16.5 of the Official Minutes of the Council).

RESOLVED:

That:

- (A) The appointments of representatives to outside bodies for 2017-18 as detailed on the schedule attached at appendix 1 to the report be approved.
- (B) The Managing Director, in consultation with the Leader of the Council, be authorised to make appointments to any additional outside bodies, as necessary, throughout the municipal year that would otherwise be determined by Cabinet.

Reasons for Decisions

Each year Cabinet was required to appoint representatives to a number of outside bodies as detailed in the schedule at appendix 1 to the report. This was normally done at the first Cabinet meeting following the Annual Council meeting.

For practical purposes, Cabinet was also requested to confirm the Managing Director's authority, in consultation with the Leader of the Council, to make appointments to any additional outside bodies, as necessary, throughout the municipal year.

The meeting closed at 4:28 p.m.

LEADER

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PART 2 MINUTES

CANNOCK CHASE COUNCIL

MINUTES OF THE MEETING OF THE

APPEALS AND COMPLAINTS PANEL

MONDAY 12 JUNE, 2017 AT 10:00 A.M.

HELD AT THE LEA HALL SOCIAL CLUB, LEA HALL, SANDY LANE, RUGELEY

PART 2

5. Complaint

Consideration was given to the Not for Publication Report of the Head of Housing and Partnerships (Item 5.1 – 5.6 of the Official Minutes of the Council).

The Chairman invited all those present to introduce themselves and confirm their understanding of the procedure for the Hearing.

The Officer representing the Council presented the Council's case by taking the Panel through the report. The Complainant and Members of the Panel were afforded the opportunity to ask questions of the Officer representing the Council. Both the Complainant and Members of the Panel asked questions.

The Complainant then presented his case to the Panel. The Officer representing the Council and Members of the Panel were then afforded the opportunity to ask questions of the Complainant. Members of the Panel asked questions.

The Officer representing the Council and the Complainant were then given the opportunity to sum up their respective cases to the Panel.

The Panel then deliberated in private, accompanied by the Council's Legal Advisor and Secretary to the Panel.

At the conclusion of the deliberations the Complainant and Officer representing the Council returned to the meeting and the Chairman outlined the decision of the Panel as follows:-

RESOLVED:

That, having considered the report and appendices and the representations of both the Complainant and Officer representing the Council, the Panel decided that the complaint not be upheld.

Reasons for Decision

1. The Civil Enforcement Officer acted within the provisions of the Parking Order relating to the Market Hall Rooftop Car Park, and he followed the correct procedures.

2. By allowing the complainant free car parking would potentially create a precedent which would also be very difficult for the Council to manage.

The Chairman advised that should the Complainant be dissatisfied with the decision taken, the next and final step would be to make a complaint to the Local Government Ombudsman.

The meeting closed at 11:30am

CHAIRMAN