

8 August, 2006

Dear Councillor,

PARISH COUNCIL'S STANDARDS SUB-COMMITTEE

4.00 P.M., WEDNESDAY, 16 AUGUST, 2006

ESPERANCE ROOM, CIVIC CENTRE, CANNOCK

I am writing to invite you to attend this meeting for consideration of the matters itemised in the following Agenda.

Yours sincerely,

S. G. Brown Chief Executive

To:

Councillors

Bennett, Mrs. D.J.

Toth, J.

Whitehouse, Mrs. G.M.

Parish/Town Councillors

Adams, P. – Brindley Heath Parish Council

Clark, D. – Norton Canes Parish Council

Stokes, T. – Brereton and Ravenhill Parish Council

Smith, E. – Bridgtown Parish Council

Todd, R.J. – Heath Hayes & Wimblebury Parish Council

Tonks, J. – Cannock Wood Parish Council

Whysall, Mrs. C. – Hednesford Town Council

Williams, Mrs. P. – Rugeley Town Council

Independent Members

Mrs. S. Williams

Mr. M. King

Mr. M. Elliot

Mr. M. Beeso

All Members of the Council for information

PART 1

1. **Apologies**
2. **Declarations of Interests of Members in Contracts and Other Matters and Restriction on Voting by Members**
To declare any personal or prejudicial interests in accordance with the Code of Conduct and any possible contraventions under Section 106 of the Local Government Finance Act 1992.
3. **Minutes**
To approve the Minutes of the meeting held on 16 May, 2006 (enclosed)
4. **Draft Guidance on Members' Code of Conduct**
Report of the Monitoring Officer (Enclosure 4.1 – 4.7)
5. **Updates from the Monitoring Officer**
Report of the Monitoring Officer (5.1 – 5.2)
6. **Work Programme**
Work programme for 2006-07:-
 - To consider any further training requirements for Members of the Sub-Committee.
 - To consider any further training requirements, either general or on specific topics, for all Parish/Town Council Members.
 - Developing local protocols for Parish/Town Councils to consider.
 - Other matters which representatives may have been asked to raise by their Council's.