

**BEFORE COMPLETING THIS APPLICATION FORM PLEASE ENSURE YOU HAVE  
READ AND UNDERSTAND THE GUIDANCE NOTES**



FOR OFFICIAL USE ONLY
Amount Paid _____
Date Paid _____
Receipt No. _____

**CANNOCK CHASE DISTRICT COUNCIL**

**APPLICATION FOR LICENCE TO OPERATE PRIVATE HIRE VEHICLES**

TO: THE CANNOCK CHASE COUNCIL,  
CIVIC CENTRE,  
PO BOX 28,  
BEECROFT ROAD,  
CANNOCK,  
STAFFS.,  
WS11 1BG

IN ACCORDANCE WITH THE APPROPRIATE PROVISIONS OF THE LOCAL GOVERNMENT (MISCELLANEOUS PROVISIONS) ACT 1976 I HEREBY APPLY FOR A LICENCE (\* RENEWAL OF THE LICENCE) TO ACT AS THE OPERATOR OF PRIVATE HIRE VEHICLE:

**REGISTRATION NO.** \_\_\_\_\_  
(IF MORE THAN ONE VEHICLE, PLEASE ATTACH A LIST TO THE APPLICATION)

FROM THE FOLLOWING ADDRESS: \_\_\_\_\_  
\_\_\_\_\_

AND GIVE THE FOLLOWING DETAILS IN RESPECT OF THE APPLICATION:-

1. FULL NAME & ADDRESS \_\_\_\_\_  
\_\_\_\_\_

POSTCODE \_\_\_\_\_ DATE OF BIRTH \_\_\_\_\_

2. NATIONAL INSURANCE NUMBER \_\_\_\_\_

3. IF THE APPLICANT IS A COMPANY, THE NAME OF THE COMPANY SECRETARY, ADDRESS AND TEL. NUMBER:

\_\_\_\_\_  
\_\_\_\_\_

4. IF THE APPLICANT PROPOSES TO OPERATE THE VEHICLE IN PARTNERSHIP WITH ANY OTHER PERSON, THE NAME, ADDRESS AND TELEPHONE NUMBER OF PARTNER(S)

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

5. THE ADDRESS OR ADDRESSES, WHETHER WITHIN THE CANNOCK CHASE DISTRICT OR NOT, FROM WHICH THE APPLICANT INTENDS TO CARRY ON BUSINESS IN CONNECTION WITH THE PRIVATE HIRE VEHICLES

\_\_\_\_\_  
\_\_\_\_\_

6. ANY TRADE OR BUSINESS ACTIVITIES CARRIED ON BEFORE MAKING THIS APPLICATION?

\_\_\_\_\_  
\_\_\_\_\_

7. ANY PREVIOUS APPLICATION MADE FOR AN OPERATOR’S LICENCE? **YES / NO**

8. DO YOU UNDERTAKE TO OPERATE FULL-TIME OR PART-TIME \_\_\_\_\_

9. HAVE YOU BEEN GRANTED PLANNING PERMISSION FOR THE USE OF THE PREMISES FROM WHICH YOU PROPOSE TO OPERATE **YES / NO**

10. IF YES, PLEASE QUOTE THE PLANNING PERMISSION NUMBER \_\_\_\_\_

**11. IF THE APPLICANT IS NOT A LICENSED DRIVER WITH CANNOCK CHASE COUNCIL, THEN A BASIC DISCLOSURE FROM CRB SCOTLAND WILL NEED TO BE PROVIDED WITH THIS APPLICATION.**

GIVE DETAILS OF ANY CONVICTIONS RECORDED AGAINST THE APPLICANT EXCEPT SPENT CONVICTIONS. IF THE APPLICANT IS OR HAS BEEN A DIRECTOR OR SECRETARY OF A COMPANY, INFORMATION AS TO ANY CONVICTIONS RECORDED AGAINST THAT COMPANY AT ANY RELEVANT TIME:

DATE OF OFFENCE	NATURE OF OFFENCE	COURT	DATE OF CONVICTION	PENALTY

DATED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_ 201 .

SIGNED \_\_\_\_\_ BLOCK CAPS \_\_\_\_\_

**NOTE:**

1. PLANNING PERMISSION MAY BE REQUIRED FOR THE USE OF PREMISES FOR THE OPERATION OF PRIVATE HIRE VEHICLES AND IT IS IN THE APPLICANT’S INTEREST TO CLARIFY THE POSITION WITH THE HEAD OF PLANNING, CIVIC CENTRE, BEECROFT ROAD, CANNOCK TELEPHONE (01543) 462621 BEFORE PROCEEDING WITH THIS APPLICATION.
2. IF ANY PERSON KNOWINGLY OR RECKLESSLY MAKES A FALSE STATEMENT OR OMITTS ANY MATERIAL PARTICULARS IN GIVING INFORMATION HE/SHE SHALL BE GUILTY OF AN OFFENCE.

**THE FEE FOR A 5 YEAR PRIVATE HIRE OPERATOR LICENCE WILL BE –**

<b>1 to 5 VEHICLES</b>	<b>-</b>	<b>£340.00 - 0313 9221 R013</b>
<b>6 to 15 VEHICLES</b>	<b>-</b>	<b>£680.00 - 0313 9221 R014</b>
<b>16 VEHICLES &amp; OVER</b>	<b>-</b>	<b>£890.00 - 0313 9221 R021</b>