



## Request Permission to Erect Fencing or Gates

**When applying to request permission to erect fencing or gates permission will usually be granted subject to the following conditions:**

- a) You must identify boundary lines and responsibilities before permission can be granted.
- b) The fencing / gate materials and method of construction must be approved by the Housing Maintenance Section before undertaking any work.
- c) Fencing / gates erected at the rear of a property must not exceed 2m in height. Fencing erected at the front of a property must not exceed 1m in height.
- d) Fencing fitted adjoining all communal paths and walkways must be a minimum of 1m in height.
- e) The fencing must be kept in good order including the application of wood preserving liquid.
- f) The fencing must not infringe upon adjoining property or be a nuisance to neighbours.
- g) You must contact your neighbour to get their written consent before starting work and agree to have access to their property to undertake the work.
- h) The Housing Maintenance Section reserves the right to remove the fencing if the conditions are not complied with.
- i) You must not undertake any work until you receive our written permission and the enclosed acceptance form is signed and returned to the Quality Maintenance Officers in the Housing Maintenance Section. Ensuring that all relevant permissions, documents and / or letters are enclosed. If you fail to sign and return this form, but continue with the work, we will take advice from the Council's Solicitor in relation to proceedings being commenced to seek possession of your home.**
- j) All work will be carried out at your own expense, the Authority will not be held responsible for any debt resulting from the alterations.
- k) All work must be undertaken by suitably qualified persons and is to an acceptable standard.

- l) All work must not exceed that which has been agreed and which is contained in drawings submitted by you to the Authority. If you wish to extend the work further – permission must be sought.
- m) Care must be taken to avoid damage to the structure of the property and any damage resulting from work will be the responsibility of the tenant.
- n) The Authority shall have no responsibility for any injury incurred during the work.
- o) Once work is completed you must notify a Quality Maintenance Officer in order that a thorough inspection can be made. Any changes required following this inspection might be carried out by the Authority at the tenant's expense.
- p) You must obtain Planning Permission where required and comply with Building Regulations if appropriate. For further information contact Planning Department / Building Control Department or visit [www.planningportal.gov.uk](http://www.planningportal.gov.uk)
- q) Should you vacate the property in the future the completed works should be left in good condition or replaced with original Authority materials otherwise you will be recharged.
- r) In the event that you default in respect of these conditions then the Authority may complete the works or carry out remedial works on your behalf, the cost of which will be charged to you.

**The maintenance of improvements remain your responsibility**

**Please read the leaflet “A guide to your right to compensation for improvements” before starting work**

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Cannock Chase Council  
Civic Centre, P O Box 28, Beecroft Road, Cannock, Staffordshire, WS11 1BG  
Tel: 01543 462621 Fax: 01543 464534