

**CANNOCK CHASE COUNCIL**  
**MINUTES OF THE MEETING OF THE**  
**CHAIRMAN OF THE COUNCIL'S CIVIC COMMITTEE**  
**MONDAY, 5 DECEMBER 2005 AT 4.00 P.M.**  
**IN THE CIVIC CENTRE, BEECROFT ROAD, CANNOCK**  
**PART 1**

PRESENT: Councillors

Meaden, R.G. (Chairman)  
Bennett, K.L. (Vice-Chairman)

Bernard, Mrs. A.F.      Kraujalis, J.T.  
Daly, K.                      Stretton, Mrs. P.Z.

(Apologies for absence were received from Councillors M.R. Grocott and G.N. Molineux).

**6. Minutes**

RESOLVED:

That the Minutes of the meeting held on 10 August 2005 be approved as a correct record.

**7. Discussion on the Role of the Chairman of The Council's Civic Committee in Assisting the Chairman in Raising Funds for His/Her Nominated Charities.**

The Committee gave consideration to the role of the Chairman of the Council's Civic Committee in raising funds for the Chairman's nominated charities.

The Head of Legal and Democratic Services explained the legalities of fundraising, both where Members acted on behalf of the 'Council' and where Members acted as individual Councillors e.g. the need to register a promoter in order to set up a raffle to raise funds if it were to be sold to the public. She also explained that there was some concern with regard to the level of officer support necessary to organise certain functions.

There was a consensus that Members of the Committee would participate in fundraising activities and provide support with the selling of tickets for events. Councillor Mrs. Stretton agreed to liaise with the Head of Commercial Operations regarding the use of Cannock Stadium for the proposed quiz night.

Members noted that the Terms of Reference of the Committee would require amendment to incorporate Members of the Committee supporting the Chairman with his/her Charities.

The Head of Legal and Democratic Services also reported that following a recent audit of the Chairman's Charity Fund it had been recognised that the Chairman's Charity Fund should be registered as a Charity. She explained that the Council would be investigating this matter and a report would be submitted to the Committee for consideration.

RESOLVED:

- (A) That a Charity Collection Box be available at each Council meeting for Members to make a small donation to support the Chairman's charities.
- (B) That Members of the Committee would participate in fundraising activities and provide support to the Chairman with the selling of tickets for events and that the Terms of Reference of the Committee would need to be varied to allow this.
- (C) That an additional meeting of the Committee be arranged in January to consider the following items:-
  - (i) Amendments to the Terms of Reference.
  - (ii) Update on Chairman's Charity Ball.
  - (iii) Schedule of future meetings of the Committee.

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CHAIRMAN