

BUDGET

2015/16



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Cannock Chase District Council

BUDGET 2015/2016

Introduction

This booklet contains details of the Council's approved revenue and capital spending plans for the General Fund in 2015/2016.

The Council's Budget and Council Tax for 2015/2016 were set at the full meeting of the Council on 11 and 25 February 2015.

The following paragraphs give a brief overview of the Council's spending plans for 2015/2016 and how the spending is financed.

Revenue and Capital

In accordance with standard accounting practice, income and expenditure is separated between revenue and capital.

The Revenue Accounts reflect the day to day running costs of the Council such as salaries and wages, costs of running buildings and vehicles, equipment and office expenses etc.

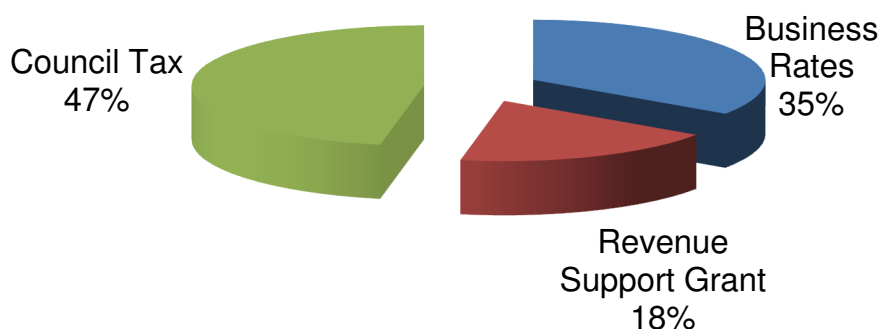
The Capital Accounts relate to major investment on the long term assets of the Council.

General Fund Revenue Budget

The following table summarises the Council's General Fund Revenue Budget for 2015/2016.

2014/15 BUDGET £'000	PORTFOLIO	2015/16 BUDGET £'000
3,738	Corporate Improvement	3,097
166	Crime & Partnerships	174
3,098	Culture & Sport	3,017
598	Economic Development & Planning	596
2,382	Environment	2,545
383	Health & Wellbeing	502
665	Housing General Fund	609
1,148	Leader of the Council	1,422
11	Town Centre Regeneration	(16)
12,189	CONTROLLABLE BUDGET	11,946
903	Financing/Technical Adjustments	756
19	Transfer to Working balances	149
(1,219)	Government Grants	(1,347)
11,892	NET REVENUE BUDGET	11,504
	Financed by:-	
3,035	Revenue Support Grant	2,128
3,550	Business Rates	3,970
5,307	Council Tax	5,406
11,892		11,504

Where the money comes from



The detailed General Fund Revenue Budget is set out by portfolio on pages CP01 to TC09.

Council Tax

The bill for a band D property is calculated by dividing the Council Tax Requirement by the number of Equivalent Band D Properties (Council Tax Base)

The respective amounts for this Council amount to £5,406,130 (Council Tax Requirement) and 26,902.88 Band D properties

Council Tax for a band D property for 2015/16 will be £200.95 which remains unchanged from the previous financial year

The Council is responsible for the billing and collection of the Council Tax for its own services as well as Staffordshire County Council, Office of the Police & Crime Commissioner Staffordshire, Stoke-on-Trent and Staffordshire Fire Authority and Parish Councils within the Borough.

2014/2015 BAND D	AUTHORITY	2015/16 BAND D	INCREASE	%
£200.95	Cannock Chase District Council	£200.95	0.00	0.0
£1,027.25	Staffordshire County Council	£1,047.28	20.03	1.95
£67.64	Stoke-on-Trent and Staffordshire			
	Fire Authority	£68.96	1.32	1.95
£177.61	Office of the Police & Crime	£177.61	0.00	0.0
	Commissioner Staffordshire			
£1,473.45	TOTAL	£1,494.80	£ 21.35	1.5

In addition to the above, parish charges are added, where appropriate.

National Non-Domestic Rates (NNDR)

Businesses are required to pay property tax based on their rateable values at a national rate levy, which has been fixed by the government for 2015/2016 at 49.3 in the pound. (The Small Business Rates levy for 2015/2016 is 48.0 pence in the pound.)

Non Domestic Rates or Business Rates now forms part of the funding of local authorities whereby the income is shared between the Government/County Council /Fire Authority and the District Council. Cannock Chase Council have been set a predetermined overall level of Business Rates income and retains 40% of that figure; any growth above that level is then subject to a 50% levy that is paid to the Greater Birmingham & Solihull Business Rates Pool.

In 2015-16 the Council is anticipated to receive the following Business Rates Income

Business Rates Income	2015-16 £'000
Core funding	2,764
Growth – Net Business Rates Income	632
Growth – New Burdens Funding	278
CCDC share of GB & S BRP	296
Total Business Rates Income	3,970

Capital Expenditure

In 2015/2016 the Council will be spending approximately £4.5M on capital investment.

Areas of investment include additional cemetery provision, improvements to Hednesford Park (part Lottery funded), development of the stadium site to provide additional sporting facilities and the development of pedestrian and cycle links between the Tesco store and the town centre in Rugeley (s106 funded) as well as continued spend on disabled facilities grants.

The detailed Capital Programme is set out at the end of the book on page CAP1.

Fees and Charges 2015/2016

The Council's Fees and Charges are available electronically via the Council's website.

Further Information

For further information please contact the following:

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Corporate Improvement Portfolio Summary

	Page No	Indicative		
		Original 2015-2016 £	Original 2016-2017 £	Original 2017-2018 £
Public Buildings	CP 02 - CP 03	655,260	638,220	653,810
Legal Services	CP 04 - CP 05	82,070	87,940	89,870
Technology	CP 06 - CP 07	677,040	696,580	703,990
Finance	CP 08 - CP 09	252,220	259,130	265,280
Governance	CP 10 - CP 11	105,950	94,900	97,000
Human Resources	CP 12 - CP 13	79,100	90,160	92,110
Corporate Management	CP 14 - CP 15	58,190	58,190	58,090
Non-Distributed Costs	CP 16 - CP 17	345,710	331,200	337,820
Customer Services	CP 18 - CP 19	186,700	190,680	194,340
Corporate Services	CP 20 - CP 21	150,140	153,440	155,860
Excluded Items	CP 22 - CP 23	(700,090)	(722,740)	(624,700)
Communications	CP 24 - CP 25	257,840	267,820	274,280
Policy & Performance	CP 26 - CP 27	223,670	234,090	240,670
Local Taxation	CP 28 - CP 29	415,390	489,530	517,620
Vehicles	CP 30 - CP 31	(39,760)	(41,410)	(44,810)
Land Charges	CP 32 - CP 33	(24,880)	(26,330)	(28,050)
Audit	CP 34 - CP 35	188,410	197,170	202,150
Risk and Resilience	CP 36 - CP 37	184,450	178,640	172,660
Controllable Expenditure		3,097,410	3,177,210	3,357,990
Public Buildings	CP 02 - CP 03	(440,150)	(454,200)	(467,790)
Legal Services	CP 04 - CP 05	(82,070)	(87,940)	(89,870)
Technology	CP 06 - CP 07	(677,040)	(696,580)	(703,990)
Finance	CP 08 - CP 09	(252,220)	(259,130)	(265,280)
Governance	CP 10 - CP 11	(105,950)	(94,900)	(97,000)
Human Resources	CP 12 - CP 13	(79,100)	(90,160)	(92,110)
Corporate Management	CP 14 - CP 15	62,350	64,050	65,290
Non-Distributed Costs	CP 16 - CP 17	62,080	63,740	64,970
Customer Services	CP 18 - CP 19	(186,700)	(190,680)	(194,340)
Corporate Services	CP 20 - CP 21	(150,140)	(153,440)	(155,860)
Excluded Items	CP 22 - CP 23	346,640	356,490	365,450
Communications	CP 24 - CP 25	(257,840)	(267,820)	(274,280)
Policy & Performance	CP 26 - CP 27	343,180	313,780	319,690
Local Taxation	CP 28 - CP 29	625,930	641,650	649,120
Vehicles	CP 30 - CP 31	47,650	47,810	47,940
Land Charges	CP 32 - CP 33	50,730	52,230	53,350
Audit	CP 34 - CP 35	(188,410)	(197,170)	(202,150)
Risk and Resilience	CP 36 - CP 37	(184,450)	(178,640)	(172,660)
Non-Controllable Expenditure		(1,065,510)	(1,130,910)	(1,149,520)
		2,031,900	2,046,300	2,208,470

Corporate Improvement Portfolio

Public Buildings

Michael Tichford

DESCRIPTION

This budget includes all expenditure in relation to the operational costs for construction, repairs and maintenance within the portfolio of public buildings.

It is there to ensure that the building fabric, electrical and mechanical structure is maintained effectively and efficiently ensuring all appropriate statutory compliance is achieved relating to asbestos, legionella etc.

EMPLOYEES (FTE = Full Time Equivalents)

FTE Description

4.9 Civic Centre
7.3 Public Buildings Team
1.1 Hawks Green Offices
0.8 Anson Street - Public Offices Holding

COST CENTRES INCLUDED IN THIS BUDGET PAGE

0000 Civic Centre
0066 Public Buildings
0113 Landlord Repairs Account
0402 Hawks Green Offices
0745 Vending - Civic Catering
0746 Former Canteen Area
0961 29-31 Park Road
0963 Miscellaneous - Property Costs
0964 91 - 93 High Green
0965 Anson Street - Public Offices Holding
0966 Aquarius - Hednesford Community Centre
0967 Rugeley Community Centre
0969 Aquarius - Support

Corporate Improvement Portfolio

Public Buildings

Michael Tichford

	Original 2015-2016 £	Original 2016-2017 £	Original 2017-2018 £
Controllable Expenditure			
Employee Expenses	353,120	365,280	376,150
Premises Related Expenditure			
Repairs & Mainenance - Buildings	184,170	186,020	187,880
Repairs & Mainenance - Grounds	10,910	11,010	11,240
Energy Costs	132,310	134,820	137,630
Rates	205,020	209,120	213,300
Water Services	13,510	13,880	14,160
Cleaning & Domestic Supplies	11,600	11,720	11,840
Premises Insurance	4,900	4,950	5,000
Transport Related Expenditure	5,750	5,860	5,940
Supplies & Services			
Equipment, Furniture & Materials	15,220	15,360	15,500
Clothes, Uniforms & Laundry	370	370	370
Communications & Computing	500	500	500
Printing, Stationery & General Expenses	1,950	1,970	1,990
Licenses	1,370	1,380	1,390
Professional Fees	7,380	7,450	7,530
Refuse Disposal/Collection	12,660	12,790	12,920
Security Services	5,230	5,280	5,330
Training Expenses	560	570	580
Third Party Payments	15,610	15,770	15,930
Total Expenditure	982,140	1,004,100	1,025,180
Total Income	(326,880)	(365,880)	(371,370)
Controllable Expenditure	655,260	638,220	653,810
Non-Controllable Expenditure			
Employee Expenses	5,170	4,940	4,660
Premises Related Expenditure			
Premises Insurance	1,510	1,440	1,360
Supplies & Services			
Communications & Computing	46,770	48,140	48,720
Support Services			
Property Management	239,250	243,090	249,140
Strategic Management	19,630	20,230	20,660
Support Services	67,530	70,760	72,260
Central Expenses	5,430	5,200	5,240
Departmental	32,450	27,800	28,440
Depreciation & Impairment Losses	210,750	210,750	210,750
Total Expenditure	628,490	632,350	641,230
Total Income	(1,068,640)	(1,086,550)	(1,109,020)
Non-Controllable Expenditure	(440,150)	(454,200)	(467,790)
Public Buildings Net Expenditure	215,110	184,020	186,020

Corporate Improvement Portfolio

Legal Services

Judith Aupers

DESCRIPTION

Legal is a shared service led by Stafford Borough Council and the costs attributable are shown under the third Party Payment line.

EMPLOYEES (FTE = Full Time Equivalents)

Not applicable

COST CENTRES INCLUDED IN THIS BUDGET PAGE

0006 Legal Client

Corporate Improvement Portfolio

Legal Services

Judith Aupers

	Original 2015-2016 £	Original 2016-2017 £	Original 2017-2018 £
Controllable Expenditure			
Third Party Payments	222,800	233,450	239,750
Total Expenditure	<u>222,800</u>	<u>233,450</u>	<u>239,750</u>
Total Income	<u>(140,730)</u>	<u>(145,510)</u>	<u>(149,880)</u>
Controllable Expenditure	<u>82,070</u>	<u>87,940</u>	<u>89,870</u>
Non-Controllable Expenditure			
Supplies & Services			
Communications & Computing	9,190	9,450	9,560
Support Services			
Property Management	17,510	17,800	18,130
Support Services	6,270	6,610	6,760
Total Expenditure	<u>32,970</u>	<u>33,860</u>	<u>34,450</u>
Total Income	<u>(115,040)</u>	<u>(121,800)</u>	<u>(124,320)</u>
Non-Controllable Expenditure	<u>(82,070)</u>	<u>(87,940)</u>	<u>(89,870)</u>
Legal Services Net Expenditure	<u>-</u>	<u>-</u>	<u>-</u>

Corporate Improvement Portfolio

Technology

Judith Aupers

DESCRIPTION

This budget provides for the Technology service (and includes reprographics) which is led by Stafford Borough Council and the costs attributable are shown under the Third Party Payment line.

The other budget lines relate to the infrastructure elements of the technology budget which have remained as direct payments from Cannock Chase District Council to external providers.

EMPLOYEES (FTE = Full Time Equivalents)

Not Applicable

COST CENTRES INCLUDED IN THIS BUDGET PAGE

0009 ICT Communications
0031 Reprographics Client
0032 Technology Client

Corporate Improvement Portfolio

Technology

Judith Aupers

	Original 2015-2016 £	Original 2016-2017 £	Original 2017-2018 £
Controllable Expenditure			
Supplies & Services			
Equipment, Furniture & Materials	14,030	14,170	14,320
Communications & Computing	44,390	44,830	45,280
Contributions to Provisions	69,840	69,840	69,840
Other Fees	(20,000)	(20,000)	(20,000)
Professional Fees	20,000	20,400	20,810
Third Party Payments	726,590	751,200	763,120
Total Expenditure	854,850	880,440	893,370
Total Income	(177,810)	(183,860)	(189,380)
Controllable Expenditure	677,040	696,580	703,990
Non-Controllable Expenditure			
Premises Related Expenditure			
Premises Insurance	30	30	30
Supplies & Services			
Communications & Computing	48,430	49,930	50,700
Insurances	660	500	530
Support Services			
Property Management	53,540	54,400	55,350
Strategic Management	8,950	9,220	9,410
Support Services	18,730	19,650	20,060
Depreciation & Impairment Losses	5,130	5,130	5,130
Total Expenditure	135,470	138,860	141,210
Total Income	(812,510)	(835,440)	(845,200)
Non-Controllable Expenditure	(677,040)	(696,580)	(703,990)
Technology Net Expenditure	-	-	-

Corporate Improvement Portfolio

Finance

Bob Kean

DESCRIPTION

The Finance function is managed by Cannock Chase District Council (CCDC) as lead authority under a shared service arrangement between CCDC and Stafford Borough Council.

The principal functions comprise corporate accountancy, financial planning, treasury management and financial systems.

Key responsibilities include:

- The preparation of long, medium and operational budgets resulting in the setting of the Council tax for each year
- The preparation of Annual Accounts
- Government and other returns
- The payment of invoices to creditors
- The billing, collection and recovery of sundry income due to the Council.

The service is also responsible for the day to day management of cash balances, its investment and management of its borrowing requirement.

EMPLOYEES (FTE = Full Time Equivalents)

FTE Description

23.6 Corporate Finance

1.1 Head of Finance

COST CENTRES INCLUDED IN THIS BUDGET PAGE

0014 Corporate Finance

0022 Head of Finance

Corporate Improvement Portfolio

Finance

Bob Kean

	Original 2015-2016 £	Original 2016-2017 £	Original 2017-2018 £
Controllable Expenditure			
Employee Expenses	889,880	931,280	956,560
Transport Related Expenditure	24,050	21,430	21,640
Supplies & Services			
Equipment, Furniture & Materials	21,190	21,510	21,730
Communications & Computing	37,710	38,180	38,570
Expenses	2,370	2,390	2,410
Grants & Subscriptions	11,370	11,530	11,640
Printing, Stationery & General Expenses	18,150	18,330	18,510
Advertising/Promotions/Marketing	210	210	210
Hospitality	370	370	370
Professional Fees	22,780	23,150	23,380
Miscellaneous Expenses	1,390	1,400	1,410
Total Expenditure	1,029,470	1,069,780	1,096,430
Total Income	(777,250)	(810,650)	(831,150)
Controllable Expenditure	252,220	259,130	265,280
Non-Controllable Expenditure			
Employee Expenses	8,920	8,540	8,050
Supplies & Services			
Communications & Computing	87,450	89,790	90,790
Support Services			
Property Management	42,000	42,690	43,520
Strategic Management	13,040	13,450	13,740
Support Services	62,420	65,150	66,640
Total Expenditure	213,830	219,620	222,740
Total Income	(466,050)	(478,750)	(488,020)
Non-Controllable Expenditure	(252,220)	(259,130)	(265,280)
Finance Net Expenditure	-	-	-

Corporate Improvement Portfolio

Governance

Judith Aupers

DESCRIPTION

This budget provides for the management of the governance function. It also includes the delivery of the shared procurement service which is now part of a collaborative arrangement with Staffordshire County Council.

Key governance responsibilities include:

- Democratic and Electoral Services
- Audit
- Risk and Resilience
- Land Charges
- Procurement

EMPLOYEES (FTE = Full Time Equivalents)

FTE Description

1.0 Head of Governance

COST CENTRES INCLUDED IN THIS BUDGET PAGE

0107 Corporate Procurement

0120 Head of Governance

Corporate Improvement Portfolio

Governance

Judith Aupers

	Original 2015-2016 £	Original 2016-2017 £	Original 2017-2018 £
Controllable Expenditure			
Employee Expenses	89,580	92,990	95,220
Transport Related Expenditure	1,000	1,020	1,030
Supplies & Services			
Equipment, Furniture & Materials	400	400	400
Communications & Computing	130	130	130
Printing, Stationery & General Expenses	110	110	110
Professional Fees	30,000	15,960	16,120
Total Expenditure	121,220	110,610	113,010
Total Income	(15,270)	(15,710)	(16,010)
Controllable Expenditure	105,950	94,900	97,000
Non-Controllable Expenditure			
Employee Expenses	810	780	730
Supplies & Services			
Communications & Computing	1,620	1,660	1,680
Support Services			
Property Management	7,210	7,330	7,460
Strategic Management	1,090	1,120	1,140
Support Services	50,430	52,610	53,800
Total Expenditure	61,160	63,500	64,810
Total Income	(167,110)	(158,400)	(161,810)
Non-Controllable Expenditure	(105,950)	(94,900)	(97,000)
Governance Net Expenditure	-	-	-

Corporate Improvement Portfolio

Human Resources

Judith Aupers

DESCRIPTION

Human Resources is a shared service which is led by Stafford Borough Council and the costs attributable are shown under the Third Party Line. Its functions comprise of personnel, payroll and training.

EMPLOYEES (FTE = Full Time Equivalents)

Not Applicable

COST CENTRES INCLUDED IN THIS BUDGET PAGE

0026 Personnel Client

Corporate Improvement Portfolio

Human Resources

Judith Aupers

	Original 2015-2016 £	Original 2016-2017 £	Original 2017-2018 £
Controllable Expenditure			
Third Party Payments	198,540	213,660	219,320
Total Expenditure	<u>198,540</u>	<u>213,660</u>	<u>219,320</u>
Total Income	<u>(119,440)</u>	<u>(123,500)</u>	<u>(127,210)</u>
Controllable Expenditure	<u>79,100</u>	<u>90,160</u>	<u>92,110</u>
Non-Controllable Expenditure			
Supplies & Services			
Communications & Computing	6,680	6,840	6,910
Support Services			
Property Management	22,220	22,590	23,000
Support Services	20,860	21,700	22,200
Total Expenditure	<u>49,760</u>	<u>51,130</u>	<u>52,110</u>
Total Income	<u>(128,860)</u>	<u>(141,290)</u>	<u>(144,220)</u>
Non-Controllable Expenditure	<u>(79,100)</u>	<u>(90,160)</u>	<u>(92,110)</u>
Human Resources Net Expenditure	<u><u>-</u></u>	<u><u>-</u></u>	<u><u>-</u></u>

Corporate Improvement Portfolio

Corporate Management

Bob Kean

DESCRIPTION

The Corporate Management budget primarily comprises of costs in respect of statutory internal audit and corporate bank charges.

EMPLOYEES (FTE = Full Time Equivalents)

Not applicable

COST CENTRES INCLUDED IN THIS BUDGET PAGE

0044 Corporate Management

Corporate Improvement Portfolio

Corporate Management

Bob Kean

	Original 2015-2016 £	Original 2016-2017 £	Original 2017-2018 £
Controllable Expenditure			
Supplies & Services			
Equipment, Furniture & Materials	1,100	1,110	1,120
Audit Fees	52,110	52,830	53,360
Bank Charges	30,100	30,400	30,700
Professional Fees	7,610	7,690	7,770
Total Expenditure	<u>90,920</u>	<u>92,030</u>	<u>92,950</u>
Total Income	<u>(32,730)</u>	<u>(33,840)</u>	<u>(34,860)</u>
Controllable Expenditure	<u>58,190</u>	<u>58,190</u>	<u>58,090</u>
Non-Controllable Expenditure			
Support Services			
Support Services	62,350	64,050	65,290
Total Expenditure	<u>62,350</u>	<u>64,050</u>	<u>65,290</u>
Non-Controllable Expenditure	<u>62,350</u>	<u>64,050</u>	<u>65,290</u>
Corporate Management Net Expenditure	<u><u>120,540</u></u>	<u><u>122,240</u></u>	<u><u>123,380</u></u>

Corporate Improvement Portfolio

Non-Distributed Costs

Bob Kean

DESCRIPTION

This budget provides for those costs which cannot be attributed to a particular service, specifically past service costs for retired employees.

EMPLOYEES (FTE = Full Time Equivalents)

Not applicable

COST CENTRES INCLUDED IN THIS BUDGET PAGE

0049 Non-Distributed Costs

Corporate Improvement Portfolio

Non-Distributed Costs

Bob Kean

	Original 2015-2016 £	Original 2016-2017 £	Original 2017-2018 £
Controllable Expenditure			
Employee Expenses	345,710	331,200	337,820
Total Expenditure	<u>345,710</u>	<u>331,200</u>	<u>337,820</u>
Controllable Expenditure	<u>345,710</u>	<u>331,200</u>	<u>337,820</u>
Non-Controllable Expenditure			
Support Services			
Support Services	62,080	63,740	64,970
Total Expenditure	<u>62,080</u>	<u>63,740</u>	<u>64,970</u>
Non-Controllable Expenditure	<u>62,080</u>	<u>63,740</u>	<u>64,970</u>
Non-Distributed Costs Net Expenditure	<u><u>407,790</u></u>	<u><u>394,940</u></u>	<u><u>402,790</u></u>

Corporate Improvement Portfolio

Customer Services

Mike Edmonds

DESCRIPTION

This budget provides for Customer Services of the Council which encompasses Reception, Customer Contact Centre, CRM and the whole of the Customer Services Framework.

EMPLOYEES (FTE = Full Time Equivalents)

FTE Description

8.5 Customer Services

COST CENTRES INCLUDED IN THIS BUDGET PAGE

0064 Customer Services

Corporate Improvement Portfolio

Customer Services

Mike Edmonds

	Original 2015-2016 £	Original 2016-2017 £	Original 2017-2018 £
Controllable Expenditure			
Employee Expenses	196,090	201,930	207,280
Premises Related Expenditure			
Repairs & Maintenance - Buildings	1,590	1,610	1,630
Supplies & Services			
Equipment, Furniture & Materials	57,830	58,470	59,060
Clothes, Uniforms & Laundry	780	790	800
Communications & Computing	2,360	2,380	2,400
Grants & Subscriptions	840	850	860
Printing, Stationery & General Expenses	2,050	2,070	2,090
Bank Charges	450	470	480
Security Services	960	970	980
Sub-Contractors	310	310	310
Miscellaneous Expenses	60	60	60
Total Expenditure	263,320	269,910	275,950
Total Income	(76,620)	(79,230)	(81,610)
Controllable Expenditure	186,700	190,680	194,340
Non-Controllable Expenditure			
Employee Expenses	3,230	3,090	2,920
Supplies & Services			
Communications & Computing	11,130	11,450	11,580
Support Services			
Property Management	15,160	15,410	15,690
Strategic Management	320	330	340
Support Services	12,860	13,520	13,790
Total Expenditure	42,700	43,800	44,320
Total Income	(229,400)	(234,480)	(238,660)
Non-Controllable Expenditure	(186,700)	(190,680)	(194,340)
Customer Services Net Expenditure	-	-	-

Corporate Improvement Portfolio

Corporate Services

Michael Tichford

DESCRIPTION

The Corporate Support Team provide wide ranging administrative support to all Council departments - including mail and regulatory services such as street naming and numbering and processes payments received by the Council (e.g. cash, cheques, Postal Orders and BACS payments), daily banking reconciliation, booking Council rooms and civic facilities and corporate archiving.

EMPLOYEES (FTE = Full Time Equivalents)

FTE Description

4.2 Corporate Support

COST CENTRES INCLUDED IN THIS BUDGET PAGE

0087 Corporate Support

0112 Post & Postages Holding A/c

Corporate Improvement Portfolio

Corporate Services

Michael Tichford

	Original 2015-2016 £	Original 2016-2017 £	Original 2017-2018 £
Controllable Expenditure			
Employee Expenses	97,080	100,640	103,240
Supplies & Services			
Equipment, Furniture & Materials	11,710	11,830	11,950
Communications & Computing	63,260	63,900	64,540
Printing, Stationery & General Expenses	8,180	8,240	8,290
Miscellaneous Expenses	2,280	2,300	2,320
Total Expenditure	<u>182,510</u>	<u>186,910</u>	<u>190,340</u>
Total Income	<u>(32,370)</u>	<u>(33,470)</u>	<u>(34,480)</u>
Controllable Expenditure	<u>150,140</u>	<u>153,440</u>	<u>155,860</u>
Non-Controllable Expenditure			
Employee Expenses	1,470	1,410	1,330
Supplies & Services			
Communications & Computing	8,110	8,310	8,410
Support Services			
Property Management	14,680	14,920	15,190
Strategic Management	19,950	20,570	21,000
Support Services	16,540	17,310	17,690
Total Expenditure	<u>60,750</u>	<u>62,520</u>	<u>63,620</u>
Total Income	<u>(210,890)</u>	<u>(215,960)</u>	<u>(219,480)</u>
Non-Controllable Expenditure	<u>(150,140)</u>	<u>(153,440)</u>	<u>(155,860)</u>
Corporate Services Net Expenditure	<u>-</u>	<u>-</u>	<u>-</u>

Corporate Improvement Portfolio

Excluded Items

Bob Kean

DESCRIPTION

This budget covers miscellaneous costs which are not attributable to a particular service.

EMPLOYEES (FTE = Full Time Equivalents)

FTE Description

Not applicable

COST CENTRES INCLUDED IN THIS BUDGET PAGE

0097 Union Executive Duties
0098 Bad Debt Provision
0110 DC Recharge to Housing
0111 Income – To CDC (Used for HRA Income)
0119 Internal Leasing
0151 Budget Balances

Corporate Improvement Portfolio

Excluded Items

Bob Kean

	Original 2015-2016 £	Original 2016-2017 £	Original 2017-2018 £
Controllable Expenditure			
Employee Expenses	23,000	23,000	23,230
Supplies & Services			
Contributions to Provisions	95,480	95,480	95,480
Miscellaneous Expenses	0	0	120,000
Total Expenditure	118,480	118,480	238,710
Total Income	(818,570)	(841,220)	(863,410)
Controllable Expenditure	(700,090)	(722,740)	(624,700)
Non-Controllable Expenditure			
Supplies & Services			
Communications & Computing	21,850	22,490	22,760
Support Services			
Property Management	2,620	2,660	2,710
Support Services	8,290	8,520	8,690
Central Expenses	653,910	648,050	660,000
Depreciation & Impairment Losses	56,980	56,980	56,980
Total Expenditure	743,650	738,700	751,140
Total Income	(397,010)	(382,210)	(385,690)
Non-Controllable Expenditure	346,640	356,490	365,450
Excluded Items Net Expenditure	(353,450)	(366,250)	(259,250)

Corporate Improvement Portfolio

Communications

Steve Shilvock

DESCRIPTION

PR and Marketing is primarily concerned with Communications both internally amongst Council staff and externally with its customers.

It also promotes the Council and its good practices with the outside world.

Services include updating the Council's own Intranet and its external Internet site, managing Freedom of Information request from external sources and ensuring that the Council complies with the Data Protection Act legislation.

EMPLOYEES (FTE = Full Time Equivalents)

FTE Description

5.2 PR & Marketing

COST CENTRES INCLUDED IN THIS BUDGET PAGE

0012 Data Protection Act
0108 Corporate Publicity
0130 Internet System
0903 PR & Marketing

Corporate Improvement Portfolio

Communications

Steve Shilvock

	Original 2015-2016 £	Original 2016-2017 £	Original 2017-2018 £
Controllable Expenditure			
Employee Expenses	228,330	237,900	244,110
Transport Related Expenditure	3,600	3,820	3,870
Supplies & Services			
Equipment, Furniture & Materials	12,180	12,300	12,420
Clothes, Uniforms & Laundry	270	270	270
Communications & Computing	3,230	3,270	3,310
Expenses	1,510	1,530	1,550
Grants & Subscriptions	490	500	510
Printing, Stationery & General Expenses	1,750	1,760	1,770
Advertising/Promotions/Marketing	4,400	4,450	4,500
Hospitality	290	290	290
Professional Fees	3,970	4,010	4,050
Sub-Contractors	740	750	760
Miscellaneous Expenses	310	310	310
Total Expenditure	261,070	271,160	277,720
Total Income	(3,230)	(3,340)	(3,440)
Controllable Expenditure	257,840	267,820	274,280
Non-Controllable Expenditure			
Employee Expenses	1,930	1,850	1,740
Supplies & Services			
Communications & Computing	11,890	12,220	12,360
Support Services			
Property Management	9,220	9,370	9,540
Strategic Management	620	640	650
Support Services	120,270	125,070	127,910
Departmental	2,150	2,260	2,300
Total Expenditure	146,080	151,410	154,500
Total Income	(403,920)	(419,230)	(428,780)
Non-Controllable Expenditure	(257,840)	(267,820)	(274,280)
Communications Net Expenditure	-	-	-

Corporate Improvement Portfolio

Policy & Performance

Judith Aupers

DESCRIPTION

The Policy budget includes the Strategic Development of policy across the District in line with national and local priorities.

The Performance management function ensures that the targets and priorities contained in the Corporate Plan and other strategic policies are monitored and achieved.

Corporate Consultation budget is concerned with involving the Community with the work of the Council, gathering their opinions and involving them with the running and development of the District.

EMPLOYEES (FTE = Full Time Equivalents)

FTE Description

5.0 Performance Management

COST CENTRES INCLUDED IN THIS BUDGET PAGE

0004 Performance Management

0118 Corporate Consultation

0132 Corporate Policy Planning & Review

Corporate Improvement Portfolio

Policy & Performance

Judith Aupers

	Original 2015-2016 £	Original 2016-2017 £	Original 2017-2018 £
Controllable Expenditure			
Employee Expenses	194,380	204,500	210,790
Transport Related Expenditure	1,220	1,240	1,250
Supplies & Services			
Equipment, Furniture & Materials	1,890	1,910	1,930
Printing, Stationery & General Expenses	3,350	3,380	3,410
Advertising/Promotions/Marketing	12,140	12,260	12,380
Miscellaneous Expenses	10,690	10,800	10,910
Total Expenditure	223,670	234,090	240,670
Controllable Expenditure	223,670	234,090	240,670
Non-Controllable Expenditure			
Employee Expenses	1,760	1,680	1,580
Supplies & Services			
Communications & Computing	15,790	16,220	16,400
Support Services			
Property Management	7,350	7,470	7,610
Strategic Management	203,230	172,800	176,690
Support Services	272,070	280,860	288,190
Departmental	84,720	83,750	85,180
Total Expenditure	584,920	562,780	575,650
Total Income	(241,740)	(249,000)	(255,960)
Non-Controllable Expenditure	343,180	313,780	319,690
Policy & Performance Net Expenditure	566,850	547,870	560,360

Corporate Improvement Portfolio

Local Taxation

Bob Kean

DESCRIPTION

These services form part of the Revenues and Benefits shared service led by Cannock Chase Council.

The Local Taxation & Benefits Manager has overall responsibility for the principal functions and day to day operations of the shared service.

Key responsibilities include:

- Billing
- Monitoring of the tax and property base to identify chargeable property and thereby maximise income
- Discounts, reliefs, exemptions and reductions
- Reminders and other payment warning methods
- Negotiation of repayment plans for arrears
- Recovery and enforcement actions
- Advice and guidance to customers on all of the above

EMPLOYEES (FTE = Full Time Equivalents)

FTE Description

23.9 Council Tax/Business rates Admin
9.9 Revenues Misc Admin
1.0 Local Taxation Manager
49.9 Housing Benefits
7.1 Welfare Benefits/Fairer Charging

COST CENTRES INCLUDED IN THIS BUDGET PAGE

0037 Housing Benefits
0038 Benefit Fraud
0121 Equality and Diversity PAT
0134 Council Tax Administration
0136 Revenues Misc Admin
0137 Local Taxation and Benefits Manager
0159 Welfare Benefits/Fairer Charging

Corporate Improvement Portfolio

Local Taxation

Bob Kean

	Original 2015-2016 £	Original 2016-2017 £	Original 2017-2018 £
Controllable Expenditure			
Employee Expenses	2,350,180	2,389,310	2,456,780
Transport Related Expenditure	34,270	34,960	35,300
Supplies & Services			
Equipment, Furniture & Materials	69,390	70,080	70,780
Clothes, Uniforms & Laundry	2,030	2,050	2,070
Communications & Computing	86,640	87,500	88,380
Expenses	6,620	6,690	6,760
Grants & Subscriptions	12,160	12,290	12,420
Printing, Stationery & General Expenses	60,160	60,760	61,360
Advertising/Promotions/Marketing	6,500	6,570	6,640
Audit Fees	23,040	23,270	23,500
Bank Charges	1,590	1,610	1,630
Hospitality	30	30	30
Legal Costs	14,110	14,250	14,390
Other Fees	(46,980)	(299,230)	(357,020)
Professional Fees	63,090	63,720	64,360
Security Services	12,560	12,690	12,820
Sub-Contractors	67,500	68,170	68,860
Training Expenses	3,250	3,290	3,330
Miscellaneous Expenses	18,590	18,780	18,980
Capital Financing Costs	6,580	6,580	6,580
	6,580	6,580	6,580
Total Expenditure	2,791,310	2,583,370	2,597,950
Total Income	(2,360,920)	(2,078,840)	(2,065,330)
Controllable Expenditure	430,390	504,530	532,620
Non-Controllable Expenditure			
Employee Expenses	29,350	28,080	26,510
Supplies & Services			
Communications & Computing	370,010	379,810	384,000
Support Services			
Property Management	62,600	63,650	64,840
Strategic Management	44,300	45,680	46,650
Support Services	105,580	110,660	113,080
Central Expenses	7,350	7,060	7,120
Departmental	436,000	433,580	444,510
Total Expenditure	1,055,190	1,068,520	1,086,710
Total Income	(429,260)	(426,870)	(437,590)
Non-Controllable Expenditure	625,930	641,650	649,120
Local Taxation Net Expenditure	1,056,320	1,146,180	1,181,740

Corporate Improvement Portfolio

Vehicles

Ian Tennant

DESCRIPTION

Management of Vehicle Workshop and Provision of Fleet Management

EMPLOYEES (FTE = Full Time Equivalents)

FTE Description

3.2 Vehicle Workshop

COST CENTRES INCLUDED IN THIS BUDGET PAGE

0403 Vehicle Workshop

0404 Fleet Management

Corporate Improvement Portfolio

Vehicles

Ian Tennant

	Original 2015-2016 £	Original 2016-2017 £	Original 2017-2018 £
Controllable Expenditure			
Employee Expenses	115,620	120,250	123,360
Premises Related Expenditure			
Repairs & Maintenance - Buildings	4,450	4,500	4,550
Cleaning & Domestic Supplies	630	640	650
Transport Related Expenditure	16,320	16,450	16,590
Supplies & Services			
Equipment, Furniture & Materials	26,890	27,160	27,430
Clothes, Uniforms & Laundry	90	90	90
Communications & Computing	180	180	180
Printing, Stationery & General Expenses	630	630	630
Training Expenses	38,520	39,010	39,400
Miscellaneous Expenses	1,590	1,610	1,630
Third Party Payments	550	560	570
Total Expenditure	205,470	211,080	215,080
Total Income	(245,230)	(252,490)	(259,890)
Controllable Expenditure	(39,760)	(41,410)	(44,810)
Non-Controllable Expenditure			
Employee Expenses	1,120	1,080	1,010
Supplies & Services			
Communications & Computing	960	980	990
Support Services			
Property Management	23,910	23,800	23,640
Support Services	3,420	3,610	3,680
Central Expenses	8,900	8,550	8,630
Departmental	9,340	9,790	9,990
Total Expenditure	47,650	47,810	47,940
Non-Controllable Expenditure	47,650	47,810	47,940
Vehicles Net Expenditure	7,890	6,400	3,130

Corporate Improvement Portfolio

Land Charges

Michael Tichford

DESCRIPTION

This budget provides for the operation of the land charges service and includes all income and expenditure arising.

EMPLOYEES (FTE = Full Time Equivalents)

FTE Description

1.1 Land Charges

COST CENTRES INCLUDED IN THIS BUDGET PAGE

0932 Land Charges - Local Searches

Corporate Improvement Portfolio

Land Charges

Michael Tichford

	Original 2015-2016 £	Original 2016-2017 £	Original 2017-2018 £
Controllable Expenditure			
Employee Expenses	25,330	26,170	26,810
Supplies & Services			
Equipment, Furniture & Materials	7,790	7,870	7,950
Printing, Stationery & General Expenses	2,810	2,840	2,880
Advertising/Promotions/Marketing	570	580	590
Other Fees	27,550	27,830	28,110
Professional Fees	1,070	1,080	1,090
Total Expenditure	65,120	66,370	67,430
Total Income	(90,000)	(92,700)	(95,480)
Controllable Expenditure	(24,880)	(26,330)	(28,050)
Non-Controllable Expenditure			
Employee Expenses	350	340	320
Supplies & Services			
Communications & Computing	2,360	2,400	2,430
Support Services			
Property Management	1,890	1,920	1,950
Strategic Management	2,350	2,420	2,470
Support Services	31,180	32,540	33,260
Central Expenses	2,710	2,600	2,620
Departmental	9,890	10,010	10,300
Total Expenditure	50,730	52,230	53,350
Non-Controllable Expenditure	50,730	52,230	53,350
Land Charges Net Expenditure	25,850	25,900	25,300

Corporate Improvement Portfolio

Audit

Judith Aupers

DESCRIPTION

This budget encompasses the cost to the authority of the Internal Audit function.

The objective of the Internal Audit function is to give assurance to the Council on the adequacy of its governance arrangements. Internal Audit conducts an independent appraisal of all the Council's activities, financial and otherwise. It provides a service to the whole of the Council and all levels of management. The Internal Audit function operates in accordance with the Public Sector Internal Audit Standards. The function is managed by Cannock Chase District Council as lead authority under a shared service arrangement with Stafford Borough Council. The expenditure includes the total operational costs of the service, with Stafford Borough Council's contribution shown under income.

EMPLOYEES (FTE = Full Time Equivalents)

FTE Description

6.8 Internal Audit

COST CENTRES INCLUDED IN THIS BUDGET PAGE

0020 Audit

Corporate Improvement Portfolio

Audit

Judith Aupers

	Original 2015-2016 £	Original 2016-2017 £	Original 2017-2018 £
Controllable Expenditure			
Employee Expenses	275,030	287,890	295,110
Transport Related Expenditure	7,520	7,660	7,730
Supplies & Services			
Equipment, Furniture & Materials	1,860	1,880	1,900
Communications & Computing Expenses	180	180	180
Grants & Subscriptions	40	40	40
Printing, Stationery & General Expenses	2,740	2,780	2,810
Professional Fees	2,320	2,340	2,370
	23,150	23,380	23,610
Total Expenditure	312,840	326,150	333,750
Total Income	(124,430)	(128,980)	(131,600)
Controllable Expenditure	188,410	197,170	202,150
Non-Controllable Expenditure			
Employee Expenses	2,390	2,280	2,160
Supplies & Services			
Communications & Computing	2,450	2,510	2,540
Support Services			
Property Management	7,350	7,470	7,610
Support Services	26,780	27,790	28,390
Total Expenditure	38,970	40,050	40,700
Total Income	(227,380)	(237,220)	(242,850)
Non-Controllable Expenditure	(188,410)	(197,170)	(202,150)
Audit Net Expenditure	-	-	-

Corporate Improvement Portfolio

Risk and Resilience

Judith Aupers

DESCRIPTION

This budget encompasses the cost to the authority of the risk and resilience function.

The function is managed by Cannock Chase District Council (CCDC) as lead authority under a shared service arrangement between CCDC and Stafford Borough Council. The expenditure includes the total operational costs of the service, with Stafford Borough Council's contribution between shown under income.

The principal functions covered are:

- Insurance
- Payment of insurance premium
- Risk management
- Civil contingencies
- Corporate health & safety (CCDC only)

EMPLOYEES (FTE = Full Time Equivalents)

FTE Description

- 0.5 Civil Contingencies
- 1.4 Insurance / Risk Management
- 1.0 Corporate Health & Safety
- 2.0 Risk and Resilience Management

COST CENTRES INCLUDED IN THIS BUDGET PAGE

- 0016 Insurance
- 0057 Civil Contingencies
- 0065 Corporate Health & Safety
- 0138 Risk & Resilience Management
- 9501 Insurance Premiums

Corporate Improvement Portfolio

Risk and Resilience

Judith Aupers

	Original 2015-2016 £	Original 2016-2017 £	Original 2017-2018 £
Controllable Expenditure			
Employee Expenses	179,880	188,280	193,460
Premises Related Expenditure			
Repairs & Maintenance - Buildings	140	140	140
Transport Related Expenditure	5,020	3,060	3,090
Supplies & Services			
Equipment, Furniture & Materials	5,110	6,370	5,220
Clothes, Uniforms & Laundry	120	120	120
Communications & Computing	3,830	3,890	3,930
Expenses	130	130	130
Contributions to Provisions	50,000	50,000	50,000
Printing, Stationery & General Expenses	2,160	2,160	2,180
Advertising/Promotions/Marketing	2,460	2,300	2,320
Insurances	624,310	631,660	637,980
Professional Fees	52,180	52,800	53,330
Miscellaneous Expenses	5,410	5,460	5,510
Total Expenditure	930,750	946,370	957,410
Total Income	(746,900)	(768,330)	(785,360)
Controllable Expenditure	183,850	178,040	172,050
Non-Controllable Expenditure			
Employee Expenses	1,540	1,490	1,400
Supplies & Services			
Communications & Computing	3,190	3,270	3,300
Support Services			
Property Management	9,720	9,840	9,960
Strategic Management	300	300	300
Support Services	78,770	81,410	83,820
Total Expenditure	93,520	96,310	98,780
Total Income	(277,970)	(274,950)	(271,440)
Non-Controllable Expenditure	(184,450)	(178,640)	(172,660)
Risk and Resilience Net Expenditure	(600)	(600)	(610)

Crime & Partnerships Portfolio Summary

	Page No	Indicative		
		Original 2015-2016 £	Original 2016-2017 £	Original 2017-2018 £
Partnerships	CR 02 - CR 03	174,090	182,100	188,430
Controllable Expenditure		174,090	182,100	188,430
Partnerships	CR 02 - CR 03	124,870	124,030	126,590
Non-Controllable Expenditure		124,870	124,030	126,590
		298,960	306,130	315,020

Crime & Partnerships Portfolio

Partnerships

Steve Shilvock

DESCRIPTION

The Partnerships Team has developed a Community Safety Plan to address the safety needs and priorities of the District. The services below are used to implement the Plan the main aims of which are as follows:

"Lead the delivery of the Community Safety Outcomes" firstly by increasing assurances within the community, secondly by improving the living environment and thirdly by reducing offending.

"Work with Partners" to improve health and increase economic opportunity across the District.

The Health and Wellbeing and Economic Development and Planning portfolio delivery plans include the Councils planned contributions to the LSP's Health and Wellbeing and Economic Opportunity priorities.

EMPLOYEES (FTE = Full Time Equivalents)

FTE Description

- 3.0 Partnership Development Unit
- 1.0 LSP Manager
- 1.0 Crime Preventing
- 0.2 Domestic Violence Co-Located Team

COST CENTRES INCLUDED IN THIS BUDGET PAGE

- 0124 Partnership Development Unit
- 0126 LSP Manager
- 0149 Crime Prevention
- 1351 Safer Communities
- 1356 Domestic Violence - Co-Located Team

Crime & Partnerships Portfolio

Partnerships

Steve Shilvock

	Original 2015-2016 £	Original 2016-2017 £	Original 2017-2018 £
Controllable Expenditure			
Employee Expenses	177,510	185,180	190,960
Premises Related Expenditure			
Energy Costs	7,060	7,220	7,360
Rents	13,000	13,000	13,260
Rates	960	980	1,000
Water Services	270	280	290
Cleaning & Domestic Supplies	900	910	920
Transport Related Expenditure	2,260	2,310	2,330
Supplies & Services			
Equipment, Furniture & Materials	2,220	2,240	2,260
Communications & Computing	2,030	2,050	2,070
Hospitality	500	510	520
Security Services	600	610	620
Miscellaneous Expenses	3,450	3,480	3,510
Total Expenditure	210,760	218,770	225,100
Total Income	(36,670)	(36,670)	(36,670)
Controllable Expenditure	174,090	182,100	188,430
Non-Controllable Expenditure			
Employee Expenses	1,470	1,420	1,330
Supplies & Services			
Communications & Computing	5,060	5,180	5,240
Support Services			
Property Management	14,410	14,650	14,920
Strategic Management	19,210	15,710	16,070
Support Services	138,940	144,300	147,680
Central Expenses	6,580	6,310	6,370
Total Expenditure	185,670	187,570	191,610
Total Income	(60,800)	(63,540)	(65,020)
Non-Controllable Expenditure	124,870	124,030	126,590
Partnerships Net Expenditure	298,960	306,130	315,020

Culture and Sport Portfolio Summary

	Page No	Indicative		
		Original 2015-2016 £	Original 2016-2017 £	Original 2017-2018 £
Parks & Open Spaces	LR 02 - LR 03	1,163,610	1,170,430	1,196,320
Stadium	LR 04 - LR 05	68,340	68,340	68,340
Cemeteries	LR 06 - LR 07	6,340	6,070	5,100
Contract Monitoring	LR 08 - LR 09	142,300	148,730	151,990
Leisure Management Contract	LR 10 - LR 11	1,552,420	1,728,530	1,758,740
Leisure, Planning & Marketing	LR 12 - LR 13	96,260	99,780	102,120
Civic Ballroom	LR 14 - LR 15	(12,870)	(12,990)	(13,110)
Controllable Expenditure		3,016,400	3,208,890	3,269,500
Parks & Open Spaces	LR 02 - LR 03	189,480	194,400	197,550
Cemeteries	LR 06 - LR 07	118,740	122,630	125,010
Contract Monitoring	LR 08 - LR 09	(142,300)	(148,730)	(151,990)
Leisure Management Contract	LR 10 - LR 11	795,300	798,590	801,210
Leisure, Planning & Marketing	LR 12 - LR 13	(89,510)	(92,810)	(95,020)
Civic Ballroom	LR 14 - LR 15	69,610	70,710	72,000
Non-Controllable Expenditure		941,320	944,790	948,760
		3,957,720	4,153,680	4,218,260

Culture and Sport Portfolio

Parks & Open Spaces

Mike Edmonds

DESCRIPTION

Provision and Management of Parks and Open Spaces within the District

EMPLOYEES (FTE = Full Time Equivalents)

FTE Description

2.8 Public Open Spaces Admin

2.3 HLF Stage 2

1.0 Public and Open Spaces Manager

COST CENTRES INCLUDED IN THIS BUDGET PAGE

0391 Public Opens Spaces Admin

0420 Public and Open Spaces Manager

0628 Parks and Open Spaces

0732 Cannock Parks

0733 Hednesford Parks

0734 Rugeley Parks

0740 Shoal Hill Common

0751 Norton Canes Community Centre

0754 Land Restoration Trust - Keys Park

0763 HLF Stage 2 - Hednesford Park

0771 Tree Maintenance

Culture and Sport Portfolio

Parks & Open Spaces

Mike Edmonds

	Original 2015-2016 £	Original 2016-2017 £	Original 2017-2018 £
Controllable Expenditure			
Employee Expenses	209,730	211,410	217,840
Premises Related Expenditure			
Repairs & Maintenance - Buildings	11,750	11,870	11,990
Repairs & Maintenance - Grounds	737,990	749,100	764,580
Energy Costs	9,370	9,580	9,770
Rents	2,570	2,620	2,670
Rates	7,760	7,770	7,930
Water Services	5,090	5,190	5,290
Cleaning & Domestic Supplies	340	350	350
Transport Related Expenditure	1,490	1,520	1,540
Supplies & Services			
Equipment, Furniture & Materials	15,880	16,030	15,800
Clothes, Uniforms & Laundry	930	930	930
Communications & Computing	3,850	3,870	3,900
Grants & Subscriptions	2,050	2,070	2,090
Miscellaneous Expenses	2,440	2,440	2,440
Contributions to Provisions	33,200	29,720	29,720
Printing, Stationery & General Expenses	2,620	2,650	2,660
Advertising/Promotions/Marketing	6,650	6,650	7,900
Floral Work	15,130	15,180	15,330
Hospitality	920	930	940
Licenses	210	210	210
Other Fees	6,740	6,810	6,880
Professional Fees	54,390	38,390	39,160
Refuse Disposal/Collection	8,720	8,810	8,900
Third Party Payments	156,400	159,290	162,850
Total Expenditure	1,296,220	1,293,390	1,321,670
Total Income	(129,060)	(119,410)	(121,800)
Controllable Expenditure	1,167,160	1,173,980	1,199,870
Non-Controllable Expenditure			
Employee Expenses	1,330	1,280	1,210
Premises Related Expenditure			
Premises Insurance	160	150	140
Supplies & Services			
Communications & Computing	7,470	7,630	7,710
Support Services			
Property Management	19,710	20,010	20,440
Strategic Management	470	480	490
Support Services	20,560	21,430	21,870
Central Expenses	22,050	21,190	21,380
Departmental	285,250	297,430	303,960
Depreciation & Impairment Losses	21,700	21,700	21,700
Total Expenditure	378,700	391,300	398,900
Total Income	(189,220)	(196,900)	(201,350)
Non-Controllable Expenditure	189,480	194,400	197,550
Parks & Open Spaces Net Expenditure	1,356,640	1,368,380	1,397,420

Culture and Sport Portfolio

Stadium

Mike Edmonds

DESCRIPTION

This budget is to maintain the former Stadium site.

EMPLOYEES (FTE = Full Time Equivalents)

FTE Description

Not Applicable

COST CENTRES INCLUDED IN THIS BUDGET PAGE

0762 Stadium

Culture and Sport Portfolio

Stadium

Mike Edmonds

	Original 2015-2016 £	Original 2016-2017 £	Original 2017-2018 £
Controllable Expenditure			
Premises Related Expenditure			
Repairs & Mainenance - Grounds	30,000	30,000	30,000
Total Expenditure	30,000	30,000	30,000
Controllable Expenditure	30,000	30,000	30,000
Stadium Net Expenditure	30,000	30,000	30,000

Culture and Sport Portfolio

Cemeteries

Mike Edmonds

DESCRIPTION

Provision, Maintenance and Management of Cemeteries and Closed Church Yards and also covers the provision of Bereavement Services

EMPLOYEES (FTE = Full Time Equivalents)

FTE Description

4.3 Cemeteries

COST CENTRES INCLUDED IN THIS BUDGET PAGE

0406 Cemeteries

0407 Closed Cemeteries

0422 Provision for a New Cemetery

Culture and Sport Portfolio

Cemeteries

Mike Edmonds

	Original 2015-2016 £	Original 2016-2017 £	Original 2017-2018 £
Controllable Expenditure			
Employee Expenses	90,580	94,030	96,630
Premises Related Expenditure			
Repairs & Maintenance - Buildings	9,320	9,410	9,500
Repairs & Maintenance - Grounds	14,980	15,180	15,500
Energy Costs	3,500	3,570	3,640
Rates	8,380	8,550	8,720
Water Services	2,060	2,120	2,160
Cleaning & Domestic Supplies	690	700	710
Transport Related Expenditure	5,160	5,260	5,370
Supplies & Services			
Equipment, Furniture & Materials	9,150	9,240	9,330
Clothes, Uniforms & Laundry	600	610	620
Communications & Computing	880	890	900
Printing, Stationery & General Expenses	550	560	570
Refuse Disposal/Collection	8,870	8,960	9,050
Training Expenses	100	100	100
Total Expenditure	154,820	159,180	162,800
Total Income	(148,480)	(153,110)	(157,700)
Controllable Expenditure	6,340	6,070	5,100
Non-Controllable Expenditure			
Employee Expenses	1,470	1,410	1,330
Premises Related Expenditure			
Premises Insurance	60	60	60
Supplies & Services			
Communications & Computing	1,480	1,520	1,540
Support Services			
Property Management	1,160	1,180	1,220
Support Services	16,180	16,880	17,250
Central Expenses	6,970	6,690	6,750
Departmental	86,080	89,550	91,520
Depreciation & Impairment Losses	5,340	5,340	5,340
Total Expenditure	118,740	122,630	125,010
Non-Controllable Expenditure	118,740	122,630	125,010
Cemeteries Net Expenditure	125,080	128,700	130,110

Culture and Sport Portfolio

Contract Monitoring

Mike Edmonds

DESCRIPTION

Provision of Contract Management of Parks and Open Spaces

EMPLOYEES (FTE = Full Time Equivalents)

FTE Description

4.0 Contract Monitoring

COST CENTRES INCLUDED IN THIS BUDGET PAGE

0418 Contract Monitoring

Culture and Sport Portfolio

Contract Monitoring

Mike Edmonds

	Original 2015-2016 £	Original 2016-2017 £	Original 2017-2018 £
Controllable Expenditure			
Employee Expenses	155,050	162,410	166,530
Premises Related Expenditure			
Repairs & Mainenance - Grounds	10,370	10,470	10,580
Transport Related Expenditure	12,470	12,730	12,930
Supplies & Services			
Equipment, Furniture & Materials	2,780	2,810	2,840
Clothes, Uniforms & Laundry	190	190	190
Communications & Computing	90	90	90
Printing, Stationery & General Expenses	20	20	20
Advertising/Promotions/Marketing	120	120	120
Total Expenditure	181,090	188,840	193,300
Total Income	(38,790)	(40,110)	(41,310)
Controllable Expenditure	142,300	148,730	151,990
Non-Controllable Expenditure			
Employee Expenses	2,110	2,020	1,900
Supplies & Services			
Communications & Computing	2,450	2,510	2,540
Support Services			
Property Management	4,040	4,110	4,190
Support Services	2,350	2,520	2,560
Departmental	28,820	30,020	30,690
Total Expenditure	39,770	41,180	41,880
Total Income	(182,070)	(189,910)	(193,870)
Non-Controllable Expenditure	(142,300)	(148,730)	(151,990)
Contract Monitoring Net Expenditure	-	-	-

Culture and Sport Portfolio
Leisure Management Contract
Mike Edmonds

DESCRIPTION

These budgets pay for the contractual payments associated with the contract to run leisure services.

EMPLOYEES (FTE = Full Time Equivalents)

Not Applicable

COST CENTRES INCLUDED IN THIS BUDGET PAGE

0601 Sports Development
0636 Prince of Wales Theatre
0731 Leisure Planning & Marketing
0736 Arts and Creative Industries
0738 Cannock Golf Course
0739 Museum of Cannock Chase
0741 Chase Leisure Centre
0747 Rugeley Leisure Centre

Culture and Sport Portfolio

Leisure Management Contract

Mike Edmonds

	Original 2015-2016 £	Original 2016-2017 £	Original 2017-2018 £
Controllable Expenditure			
Premises Related Expenditure			
Repairs & Maintenance - Grounds	160,040	161,650	164,840
Supplies & Services			
Professional Fees	1,552,420	1,728,530	1,757,170
Total Expenditure	<u>1,712,460</u>	<u>1,890,180</u>	<u>1,922,010</u>
Total Income	<u>(160,040)</u>	<u>(161,650)</u>	<u>(163,270)</u>
Controllable Expenditure	<u>1,552,420</u>	<u>1,728,530</u>	<u>1,758,740</u>
Non-Controllable Expenditure			
Premises Related Expenditure			
Premises Insurance	2,080	2,000	1,890
Support Services			
Central Expenses	14,700	14,130	14,250
Departmental	110,310	114,250	116,860
Depreciation & Impairment Losses	<u>668,210</u>	<u>668,210</u>	<u>668,210</u>
Total Expenditure	<u>795,300</u>	<u>798,590</u>	<u>801,210</u>
Non-Controllable Expenditure	<u>795,300</u>	<u>798,590</u>	<u>801,210</u>
Leisure Management Contract Net Expenditure	<u>2,347,720</u>	<u>2,527,120</u>	<u>2,559,950</u>

Culture and Sport Portfolio
Leisure, Planning & Marketing
Mike Edmonds

DESCRIPTION

The Head of Commissioning oversees the delivery of the Leisure and Culture Contract on behalf of the Council, manages other leisure related capital schemes and projects and is the designated lead for safeguarding children.

EMPLOYEES (FTE = Full Time Equivalents)

FTE Description

1.0 Head of Commissioning

COST CENTRES INCLUDED IN THIS BUDGET PAGE

0604 Childrens Fund

0701 Head of Commissioning

Culture and Sport Portfolio

Leisure, Planning & Marketing

Mike Edmonds

	Original 2015-2016 £	Original 2016-2017 £	Original 2017-2018 £
Controllable Expenditure			
Employee Expenses	87,850	91,240	93,450
Transport Related Expenditure	1,070	1,090	1,100
Supplies & Services			
Equipment, Furniture & Materials	770	780	790
Communications & Computing	140	140	140
Printing, Stationery & General Expenses	580	590	600
Professional Fees	3,720	3,790	3,870
Miscellaneous Expenses	2,130	2,150	2,170
Total Expenditure	96,260	99,780	102,120
Controllable Expenditure	96,260	99,780	102,120
Non-Controllable Expenditure			
Employee Expenses	350	340	320
Supplies & Services			
Communications & Computing	2,490	2,550	2,580
Support Services			
Property Management	3,560	3,620	3,690
Strategic Management	21,260	21,970	22,460
Support Services	5,400	5,660	5,780
Total Expenditure	33,060	34,140	34,830
Total Income	(122,570)	(126,950)	(129,850)
Non-Controllable Expenditure	(89,510)	(92,810)	(95,020)
Leisure, Planning & Marketing Net Expenditure	6,750	6,970	7,100

Culture and Sport Portfolio

Civic Ballroom

Michael Tichford

DESCRIPTION

The use of the Civic Ballroom is under review as part of the overall review of the use of accommodation at the Civic Centre to house non-Council public service providers.

EMPLOYEES (FTE = Full Time Equivalents)

Not Applicable

COST CENTRES INCLUDED IN THIS BUDGET PAGE

0737 Civic Ballroom

Culture and Sport Portfolio

Civic Ballroom

Michael Tichford

	Original 2015-2016 £	Original 2016-2017 £	Original 2017-2018 £
Controllable Expenditure			
Premises Related Expenditure			
Repairs & Mainenance - Buildings	570	580	590
Total Expenditure	<u>570</u>	<u>580</u>	<u>590</u>
Total Income	<u>(13,440)</u>	<u>(13,570)</u>	<u>(13,700)</u>
Controllable Expenditure	<u>(12,870)</u>	<u>(12,990)</u>	<u>(13,110)</u>
Non-Controllable Expenditure			
Support Services			
Property Management	68,450	69,600	70,880
Central Expenses	1,160	1,110	1,120
Total Expenditure	<u>69,610</u>	<u>70,710</u>	<u>72,000</u>
Non-Controllable Expenditure	<u>69,610</u>	<u>70,710</u>	<u>72,000</u>
Civic Ballroom Net Expenditure	<u><u>56,740</u></u>	<u><u>57,720</u></u>	<u><u>58,890</u></u>

Economic Development and Planning Portfolio Summary

	Page No	Indicative		
		Original 2015-2016 £	Original 2016-2017 £	Original 2017-2018 £
Economic Development	EC 02 - EC 03	144,630	152,340	157,400
Management & Support	EC 04 - EC 05	457,090	419,040	430,740
Development Control	EC 06 - EC 07	(40,430)	(39,230)	(89,710)
Building Control	EC 08 - EC 09	97,090	108,700	110,210
Industrial Sites	EC 10 - EC 11	(96,050)	(95,800)	(95,550)
Christmas Illuminations	EC 12 - EC 13	33,920	34,290	34,650
Controllable Expenditure		596,250	579,340	547,740
Economic Development	EC 02 - EC 03	85,710	74,040	74,910
Management & Support	EC 04 - EC 05	(456,740)	(418,700)	(430,420)
Development Control	EC 06 - EC 07	468,100	474,060	485,870
Building Control	EC 08 - EC 09	54,200	54,190	54,580
Industrial Sites	EC 10 - EC 11	49,170	50,830	51,680
Christmas Illuminations	EC 12 - EC 13	5,320	5,510	5,620
Non-Controllable Expenditure		205,760	239,930	242,240
		802,010	819,270	789,980

Economic Development and Planning Portfolio

Economic Development

Michael Tichford

DESCRIPTION

The Council's Economic Development service aims to encourage and promote business investment and employment creation within the District.

The budget head enables the Economic Development Service to co-ordinate and implement a range of initiatives which are intended to secure investment in the District, create jobs, enable businesses to expand, strengthen the District's town centres and exploit the locational advantages of the District.

Much of this agenda is now delivered through the Council's participation in the work of the Local Enterprise Partnerships which should support future investment in the District.

Tourism is involved with raising the profile of the District and promoting investment and employment in the District through encouraging both the local community and visitors to spend more leisure resources within the area.

EMPLOYEES (FTE = Full Time Equivalents)

FTE Description

3.5 Economic Development

COST CENTRES INCLUDED IN THIS BUDGET PAGE

0125 Bids Administration

0646 Tourism

0919 Economic Development

0972 Economic Development - Projects

Economic Development and Planning Portfolio

Economic Development

Michael Tichford

	Original 2015-2016 £	Original 2016-2017 £	Original 2017-2018 £
Controllable Expenditure			
Employee Expenses	122,900	130,200	135,040
Transport Related Expenditure	6,280	6,410	6,470
Supplies & Services			
Equipment, Furniture & Materials	830	840	850
Communications & Computing	50	50	50
Expenses	210	210	210
Grants & Subscriptions	2,800	2,830	2,860
Printing, Stationery & General Expenses	130	130	130
Advertising/Promotions/Marketing	1,950	1,970	1,990
Hospitality	370	370	370
Other Fees	3,690	3,730	3,770
Training Expenses	2,120	2,140	2,160
Miscellaneous Expenses	3,300	3,460	3,500
Total Expenditure	144,630	152,340	157,400
Controllable Expenditure	144,630	152,340	157,400
Non-Controllable Expenditure			
Employee Expenses	1,930	1,850	1,740
Supplies & Services			
Communications & Computing	5,850	5,980	6,030
Support Services			
Property Management	8,290	8,430	8,590
Strategic Management	4,090	4,210	4,300
Support Services	10,160	10,600	10,830
Central Expenses	14,710	14,140	14,260
Departmental	183,880	179,270	184,330
Total Expenditure	228,910	224,480	230,080
Total Income	(148,100)	(155,480)	(160,300)
Non-Controllable Expenditure	80,810	69,000	69,780
Economic Development Net Expenditure	225,440	221,340	227,180

Economic Development and Planning Portfolio

Management & Support

Michael Tichford

DESCRIPTION

The Process Team is heavily involved in the production of the Cannock Chase Local Plan which will help shape the physical, economic, social and environmental characteristics of the District for the period 2006 to 2028.

The Head of Economic Development provides managerial support to the Planning, Building Control, Economic Development and Property Services teams.

The remaining Planning Delivery Grant funding is currently used to support the preparation costs of the Local Plan, a proportion of New Homes Bonus funding will also be used in the future.

Additionally, the service and its management are involved in the preparatory work for the introduction of the "Community Infrastructure Levy" in the District.

EMPLOYEES (FTE = Full Time Equivalents)

FTE Description

4.7 Process Team

0.6 Head of Planning & Regeneration

1.0 DLC Manager

COST CENTRES INCLUDED IN THIS BUDGET PAGE

0900 Process Team (LPP)

0901 Planning Delivery

0902 DLC Manager

0904 LEP consultant

0974 Head of Economic Development

Economic Development and Planning Portfolio

Management & Support

Michael Tichford

	Original 2015-2016 £	Original 2016-2017 £	Original 2017-2018 £
Controllable Expenditure			
Employee Expenses	294,330	254,520	263,410
Transport Related Expenditure	9,870	6,210	6,270
Supplies & Services			
Equipment, Furniture & Materials	5,330	5,340	5,400
Clothes, Uniforms & Laundry	200	200	200
Communications & Computing	420	90	90
Printing, Stationery & General Expenses	6,150	6,170	6,230
Hospitality	950	970	990
Other Fees	8,550	8,640	8,730
Professional Fees	127,770	117,800	118,080
Training Expenses	1,780	1,800	1,820
Transfer Payments			
Other Transfer Payments	9,750	9,750	9,750
Total Expenditure	465,100	411,490	420,970
Total Income	(100,000)	(90,000)	(90,000)
Controllable Expenditure	365,100	321,490	330,970
Non-Controllable Expenditure			
Employee Expenses	2,630	2,530	2,390
Supplies & Services			
Communications & Computing	6,310	6,470	6,540
Support Services			
Property Management	17,770	18,060	18,390
Strategic Management	24,400	25,200	25,760
Support Services	6,030	6,360	6,490
Departmental	108,980	101,770	104,260
Total Expenditure	166,120	160,390	163,830
Total Income	(530,870)	(481,540)	(494,480)
Non-Controllable Expenditure	(364,750)	(321,150)	(330,650)
Management & Support Net Expenditure	350	340	320

Economic Development and Planning Portfolio

Development Control

Michael Tichford

DESCRIPTION

This service and its management is responsible for providing advice on planning proposals, and the processing of planning applications and other related matters.

It is also responsible for the investigation of complaints regarding breaches of planning control and where necessary the taking of enforcement action on planning matters.

Additionally, the service and its management are involved in the preparatory work for the introduction of the "Community Infrastructure Levy" in the District.

EMPLOYEES (FTE = Full Time Equivalents)

FTE Description

7.5 Development Control

COST CENTRES INCLUDED IN THIS BUDGET PAGE

0909 Development Control

Economic Development and Planning Portfolio

Development Control

Michael Tichford

	Original 2015-2016 £	Original 2016-2017 £	Original 2017-2018 £
Controllable Expenditure			
Employee Expenses	238,450	250,210	159,170
Transport Related Expenditure	5,540	5,650	5,710
Supplies & Services			
Equipment, Furniture & Materials	14,290	14,430	14,570
Communications & Computing	550	560	570
Printing, Stationery & General Expenses	6,030	6,100	6,170
Advertising/Promotions/Marketing	4,080	4,120	4,160
Professional Fees	7,830	7,910	7,990
Total Expenditure	276,770	288,980	198,340
Total Income	(317,200)	(328,210)	(288,050)
Controllable Expenditure	(40,430)	(39,230)	(89,710)
Non-Controllable Expenditure			
Employee Expenses	2,980	3,010	3,020
Supplies & Services			
Communications & Computing	44,660	46,060	46,590
Support Services			
Property Management	20,260	20,590	21,020
Strategic Management	3,060	3,150	3,200
Support Services	35,610	37,370	38,520
Central Expenses	17,380	16,840	16,930
Departmental	344,150	347,040	356,590
Total Expenditure	468,100	474,060	485,870
Non-Controllable Expenditure	468,100	474,060	485,870
Development Control Net Expenditure	427,670	434,830	396,160

Economic Development and Planning Portfolio

Building Control

Michael Tichford

DESCRIPTION

This Building Control service is now managed by Cannock Chase District Council (CCDC), as lead authority under a shared service arrangement between CCDC and Stafford Borough Council.

The Building Control Unit is responsible for the enforcement of Building Regulations through a process of plan checking and site inspection. The unit is also responsible for addressing dangerous structures and control of demolition work.

EMPLOYEES (FTE = Full Time Equivalents)

FTE Description

12.9 Building Control

COST CENTRES INCLUDED IN THIS BUDGET PAGE

0907 Building Control

Economic Development and Planning Portfolio

Building Control

Michael Tichford

	Original 2015-2016 £	Original 2016-2017 £	Original 2017-2018 £
Controllable Expenditure			
Employee Expenses	467,400	487,990	501,740
Transport Related Expenditure	44,250	44,970	45,420
Supplies & Services			
Equipment, Furniture & Materials	5,410	5,470	5,530
Clothes, Uniforms & Laundry	670	680	690
Communications & Computing	11,580	11,690	11,800
Grants & Subscriptions	5,850	5,910	5,970
Contributions to Provisions	30,540	30,540	30,540
Printing, Stationery & General Expenses	5,050	5,100	5,150
Advertising/Promotions/Marketing	2,000	2,020	2,040
Professional Fees	28,000	28,280	28,560
Training Expenses	1,290	1,300	1,310
Total Expenditure	602,040	623,950	638,750
Total Income	(504,950)	(515,250)	(528,540)
Controllable Expenditure	97,090	108,700	110,210
Non-Controllable Expenditure			
Employee Expenses	5,270	5,040	4,750
Supplies & Services			
Communications & Computing	7,580	7,750	7,830
Support Services			
Strategic Management	3,300	3,400	3,470
Support Services	17,920	18,650	19,010
Central Expenses	20,130	19,350	19,520
Total Expenditure	54,200	54,190	54,580
Non-Controllable Expenditure	54,200	54,190	54,580
Building Control Net Expenditure	151,290	162,890	164,790

Economic Development and Planning Portfolio

Industrial Sites

Michael Tichford

DESCRIPTION

This budget provides for the management and costs of administering the various Industrial Units in the ownership of the Council.

It also includes joint ownership schemes with the County Council where a Management Fee is charged (i.e. Delta Way Business Centre).

EMPLOYEES (FTE = Full Time Equivalents)

Not Applicable

COST CENTRES INCLUDED IN THIS BUDGET PAGE

0947 Industrial Sites

Economic Development and Planning Portfolio

Industrial Sites

Michael Tichford

	Original 2015-2016 £	Original 2016-2017 £	Original 2017-2018 £
Controllable Expenditure			
Premises Related Expenditure			
Repairs & Maintenance - Buildings	1,410	1,420	1,430
Repairs & Maintenance - Grounds	1,660	1,690	1,730
Energy Costs	520	540	550
Rates	1,320	1,470	1,620
Supplies & Services			
Miscellaneous Expenses	4,030	4,070	4,110
Capital Financing Costs	1,610	1,610	1,610
Interest	1,610	1,610	1,610
Total Expenditure	10,550	10,800	11,050
Total Income	(106,600)	(106,600)	(106,600)
Controllable Expenditure	(96,050)	(95,800)	(95,550)
Non-Controllable Expenditure			
Support Services			
Property Management	5,510	5,590	5,740
Support Services	31,370	33,060	33,740
Central Expenses	2,710	2,600	2,620
Depreciation & Impairment Losses	9,580	9,580	9,580
Total Expenditure	49,170	50,830	51,680
Non-Controllable Expenditure	49,170	50,830	51,680
Industrial Sites Net Expenditure	(46,880)	(44,970)	(43,870)

Economic Development and Planning Portfolio

Christmas Illuminations

Ian Tennant

DESCRIPTION

Provision of Christmas Illuminations in line with Council Agreed Policy

EMPLOYEES (FTE = Full Time Equivalents)

Not Applicable

COST CENTRES INCLUDED IN THIS BUDGET PAGE

4629 Christmas Illuminations

Economic Development and Planning Portfolio

Christmas Illuminations

Ian Tennant

	Original 2015-2016 £	Original 2016-2017 £	Original 2017-2018 £
Controllable Expenditure			
Premises Related Expenditure			
Energy Costs	1,650	1,700	1,730
Supplies & Services			
Equipment, Furniture & Materials	32,270	32,590	32,920
Total Expenditure	<u>33,920</u>	<u>34,290</u>	<u>34,650</u>
Controllable Expenditure	<u>33,920</u>	<u>34,290</u>	<u>34,650</u>
Non-Controllable Expenditure			
Support Services			
Support Services	250	260	270
Central Expenses	770	740	750
Departmental	4,300	4,510	4,600
Total Expenditure	<u>5,320</u>	<u>5,510</u>	<u>5,620</u>
Non-Controllable Expenditure	<u>5,320</u>	<u>5,510</u>	<u>5,620</u>
Christmas Illuminations Net Expenditure	<u><u>39,240</u></u>	<u><u>39,800</u></u>	<u><u>40,270</u></u>

Environment Portfolio Summary

	Page No	Indicative		
		Original 2015-2016 £	Original 2016-2017 £	Original 2017-2018 £
Waste & Recycling	EN 02 - EN 03	1,773,270	1,836,000	1,903,380
Regulatory Services	EN 04 - EN 05	562,040	586,640	600,070
Cleansing Services	EN 06 - EN 07	372,800	379,700	388,010
Drainage Services	EN 08 - EN 09	10,310	10,480	10,590
Street Cleansing	EN 10 - EN 11	490	580	580
Countryside Management	EN 14 - EN 15	163,580	171,820	178,310
Allotments	EN 16 - EN 17	(2,020)	(1,990)	(1,950)
Grounds Maintenance	EN 34 - EN 35	2,950	3,510	3,510
Conservation Areas	EN 18 - EN 19	137,200	143,480	146,990
Public Clocks	EN 20 - EN 21	4,790	4,810	4,900
Off Street Parking	EN 22 - EN 23	(377,040)	(371,940)	(366,600)
Hawks Green Depot	EN 24 - EN 25	3,440	1,710	240
Licensing	EN 26 - EN 27	(106,630)	(108,360)	(113,100)
Controllable Expenditure		2,545,180	2,656,440	2,754,930
Waste & Recycling	EN 02 - EN 03	438,110	428,790	427,610
Regulatory Services	EN 04 - EN 05	240	(1,430)	(2,050)
Cleansing Services	EN 06 - EN 07	60,970	63,260	64,480
Drainage Services	EN 08 - EN 09	20,880	21,820	22,250
Street Cleansing	EN 10 - EN 11	18,380	18,660	18,640
Countryside Management	EN 14 - EN 15	62,780	64,900	66,070
Allotments	EN 16 - EN 17	2,250	2,340	2,390
Grounds Maintenance	EN 34 - EN 35	29,680	29,270	28,750
Conservation Areas	EN 18 - EN 19	(137,200)	(143,480)	(146,990)
Public Clocks	EN 20 - EN 21	11,860	12,150	12,370
Off Street Parking	EN 22 - EN 23	113,780	116,620	118,650
Hawks Green Depot	EN 24 - EN 25	(3,440)	(1,710)	(240)
Licensing	EN 26 - EN 27	86,190	88,780	90,400
Non-Controllable Expenditure		704,480	699,970	702,330
		3,249,660	3,356,410	3,457,260

Environment Portfolio

Waste & Recycling

Ian Tennant

DESCRIPTION

Provision of Waste management to the District

EMPLOYEES (FTE = Full Time Equivalents)

5.9 Waste Management
26.7 Refuse Collection

COST CENTRES INCLUDED IN THIS BUDGET PAGE

0305 Waste Management
0331 Garden Waste and Waste Recycling
0334 Refuse Collection - General
0416 Refuse Collection - Trading Account
0417 Bulky Refuse
0426 District Roads

Environment Portfolio

Waste & Recycling

Ian Tennant

	Original 2015-2016 £	Original 2016-2017 £	Original 2017-2018 £
Controllable Expenditure			
Employee Expenses	943,300	989,830	1,009,500
Premises Related Expenditure			
Repairs & Maintenance - Buildings	560	570	580
Transport Related Expenditure	596,710	582,800	590,980
Supplies & Services			
Equipment, Furniture & Materials	153,090	154,630	156,180
Clothes, Uniforms & Laundry	2,240	2,260	2,280
Communications & Computing	3,770	3,810	3,850
Printing, Stationery & General Expenses	2,210	2,230	2,250
Advertising/Promotions/Marketing	9,020	9,110	9,200
Professional Fees	2,628,730	2,749,130	2,818,140
Refuse Disposal/Collection	35,960	36,320	36,680
Miscellaneous Expenses	260	3,060	290
Third Party Payments	433,390	445,880	452,610
Total Expenditure	<u>4,809,240</u>	<u>4,979,630</u>	<u>5,082,540</u>
Total Income	<u>(3,075,970)</u>	<u>(3,203,630)</u>	<u>(3,259,160)</u>
Controllable Expenditure	<u>1,733,270</u>	<u>1,776,000</u>	<u>1,823,380</u>
Non-Controllable Expenditure			
Employee Expenses	11,390	10,890	10,250
Supplies & Services			
Communications & Computing	13,030	13,410	13,550
Support Services			
Property Management	31,560	31,440	31,190
Strategic Management	18,040	18,580	18,950
Support Services	49,830	52,490	53,670
Central Expenses	128,500	123,500	124,590
Departmental	93,710	98,040	100,040
Depreciation & Impairment Losses	331,560	331,560	331,560
Total Expenditure	<u>677,620</u>	<u>679,910</u>	<u>683,800</u>
Total Income	<u>(239,510)</u>	<u>(251,120)</u>	<u>(256,190)</u>
Non-Controllable Expenditure	<u>438,110</u>	<u>428,790</u>	<u>427,610</u>
Waste & Recycling Net Expenditure	<u>2,171,380</u>	<u>2,204,790</u>	<u>2,250,990</u>

Environment Portfolio

Regulatory Services

Steve Shilvock

DESCRIPTION

The Head of Environmental Health (H of EH) is responsible for the Food & Safety, Licensing, Environmental Protection and Private Sector Housing services.

The H of EH also contains the training and IT equipment budgets for all of the Environmental Health Service.

The dog warden service provides for the collection, kennelling and, if appropriate, destruction of stray dogs, investigation and enforcement of dog fouling and organisation of dog related education initiatives.

Environmental Protection Service is responsible for the investigation and enforcement action in relation to statutory nuisance, the regulation of certain permitted industrial processes, the management of local air quality and the investigation and remediation of contaminated land.

The provision of advice in relation to pollution related issues including pest and dog control issues.

The Environmental Protection Manager is responsible for the staff, budget, resources and equipment within the Environmental Protection, Dog Warden and Pest Control Services.

EMPLOYEES (FTE = Full Time Equivalents)

FTE Description

9.0 Environmental Protection

1.0 Head of Environmental Health

1.0 Environmental Protection Manager

COST CENTRES INCLUDED IN THIS BUDGET PAGE

0307 Dog Warden Service

0309 Environmental Protection/Pollution Control

0312 Pest Control

0399 National Assistance Act Burials

0400 Head of Environmental Health

0408 Environmental Protection Manager

Environment Portfolio

Regulatory Services

Steve Shilvock

	Original 2015-2016 £	Original 2016-2017 £	Original 2017-2018 £
Controllable Expenditure			
Employee Expenses	474,940	498,380	511,320
Premises Related Expenditure			
Repairs & Maintenance - Buildings	28,240	28,400	28,680
Transport Related Expenditure	17,690	18,580	18,780
Supplies & Services			
Equipment, Furniture & Materials	14,390	14,590	14,740
Clothes, Uniforms & Laundry	110	110	110
Communications & Computing	2,470	2,490	2,510
Expenses	1,180	1,190	1,200
Printing, Stationery & General Expenses	4,900	4,980	5,030
Advertising/Promotions/Marketing	850	860	870
Bank Charges	10	10	10
Hospitality	370	370	370
Legal Costs	60	60	60
Professional Fees	34,520	34,870	35,220
Miscellaneous Expenses	1,370	1,380	1,390
Total Expenditure	581,100	606,270	620,290
Total Income	(19,060)	(19,630)	(20,220)
Controllable Expenditure	562,040	586,640	600,070
Non-Controllable Expenditure			
Employee Expenses	4,560	4,380	4,130
Supplies & Services			
Communications & Computing	37,320	38,290	38,720
Support Services			
Property Management	13,940	14,170	14,430
Strategic Management	21,260	21,970	22,460
Support Services	43,740	45,670	46,670
Central Expenses	10,440	10,030	10,130
Departmental	113,320	117,410	119,940
Total Expenditure	244,580	251,920	256,480
Total Income	(244,340)	(253,350)	(258,530)
Non-Controllable Expenditure	240	(1,430)	(2,050)
Regulatory Services Net Expenditure	562,280	585,210	598,020

Environment Portfolio

Cleansing Services

Mike Edmonds

DESCRIPTION

The Authority has a duty to ensure that relevant land and highways are, so far as is practicable, kept clear of litter and refuse.

EMPLOYEES (FTE = Full Time Equivalents)

Not Applicable

COST CENTRES INCLUDED IN THIS BUDGET PAGE

0321 Street Cleansing

Environment Portfolio

Cleansing Services

Mike Edmonds

	Original 2015-2016 £	Original 2016-2017 £	Original 2017-2018 £
Controllable Expenditure			
Premises Related Expenditure			
Repairs & Mainenance - Buildings	5,510	5,570	5,630
Supplies & Services			
Equipment, Furniture & Materials	60	120	120
Miscellaneous Expenses	340	340	350
Third Party Payments	362,060	368,800	377,040
Total Expenditure	367,970	374,830	383,140
Controllable Expenditure	367,970	374,830	383,140
Non-Controllable Expenditure			
Support Services			
Strategic Management	320	330	340
Support Services	3,540	3,630	3,700
Central Expenses	6,580	6,320	6,380
Departmental	50,530	52,980	54,060
Total Expenditure	60,970	63,260	64,480
Non-Controllable Expenditure	60,970	63,260	64,480
Cleansing Services Net Expenditure	428,940	438,090	447,620

Environment Portfolio

Drainage Services

Ian Tennant

DESCRIPTION

Provision of Land Drainage to the District as the Land Drainage Authority Regulations.

EMPLOYEES (FTE = Full Time Equivalents)

Not Applicable

COST CENTRES INCLUDED IN THIS BUDGET PAGE

0328 Land Drainage (Flood Defence and Watercourses)

Environment Portfolio

Drainage Services

Ian Tennant

	Original 2015-2016 £	Original 2016-2017 £	Original 2017-2018 £
Controllable Expenditure			
Premises Related Expenditure			
Repairs & Maintenance - Buildings	10,280	10,450	10,560
Supplies & Services			
Professional Fees	30	30	30
Total Expenditure	10,310	10,480	10,590
Controllable Expenditure	10,310	10,480	10,590
Non-Controllable Expenditure			
Support Services			
Central Expenses	770	740	750
Departmental	20,110	21,080	21,500
Total Expenditure	20,880	21,820	22,250
Non-Controllable Expenditure	20,880	21,820	22,250
Drainage Services Net Expenditure	31,190	32,300	32,840

Environment Portfolio

Street Cleansing

Ian Tennant

DESCRIPTION

Trading account provision of Streetcleansing.

EMPLOYEES (FTE = Full Time Equivalents)

FTE Description

17.3 Streetcleansing

COST CENTRES INCLUDED IN THIS BUDGET PAGE

0365 Streetscene

0425 Streetcleansing (TA)

Environment Portfolio

Street Cleansing

Ian Tennant

	Original 2015-2016 £	Original 2016-2017 £	Original 2017-2018 £
Controllable Expenditure			
Employee Expenses	378,740	386,800	397,280
Transport Related Expenditure	146,800	149,140	151,350
Supplies & Services			
Equipment, Furniture & Materials	20,560	20,720	20,880
Clothes, Uniforms & Laundry	2,940	2,970	3,000
Communications & Computing	1,390	1,400	1,410
Total Expenditure	550,430	561,030	573,920
Total Income	(566,200)	(576,710)	(589,600)
Controllable Expenditure	(15,770)	(15,680)	(15,680)
Non-Controllable Expenditure			
Employee Expenses	6,070	5,810	5,480
Support Services			
Support Services	12,310	12,850	13,160
Total Expenditure	18,380	18,660	18,640
Non-Controllable Expenditure	18,380	18,660	18,640
Street Cleansing Net Expenditure	2,610	2,980	2,960

Environment Portfolio
Countryside Management
Mike Edmonds

DESCRIPTION

Provision of Countryside Management and Landscapes Services

EMPLOYEES (FTE = Full Time Equivalents)

FTE Description

5.0 Countryside Management Services

COST CENTRES INCLUDED IN THIS BUDGET PAGE

0419 Countryside Management - Services

Environment Portfolio

Countryside Management

Mike Edmonds

	Original 2015-2016 £	Original 2016-2017 £	Original 2017-2018 £
Controllable Expenditure			
Employee Expenses	139,100	146,730	152,650
Premises Related Expenditure			
Repairs & Maintenance - Buildings	1,760	1,780	1,800
Energy Costs	1,860	1,900	1,940
Rates	3,260	3,330	3,400
Water Services	540	550	560
Cleaning & Domestic Supplies	100	100	100
Premises Insurance	220	230	230
Transport Related Expenditure	12,060	12,300	12,540
Supplies & Services			
Equipment, Furniture & Materials	470	490	500
Clothes, Uniforms & Laundry	230	230	230
Communications & Computing	700	730	740
Printing, Stationery & General Expenses	1,940	1,960	1,980
Refuse Disposal/Collection	1,110	1,120	1,130
Miscellaneous Expenses	54,410	54,950	55,500
Total Expenditure	217,760	226,400	233,300
Total Income	(54,180)	(54,580)	(54,990)
Controllable Expenditure	163,580	171,820	178,310
Non-Controllable Expenditure			
Employee Expenses	1,470	1,410	1,330
Premises Related Expenditure			
Premises Insurance	30	30	30
Supplies & Services			
Communications & Computing	2,230	2,290	2,320
Support Services			
Property Management	290	300	310
Strategic Management	150	150	150
Support Services	5,230	5,650	5,760
Central Expenses	5,030	4,830	4,870
Departmental	42,570	44,460	45,520
Depreciation & Impairment Losses	5,780	5,780	5,780
Total Expenditure	62,780	64,900	66,070
Non-Controllable Expenditure	62,780	64,900	66,070
Countryside Management Net Expenditure	226,360	236,720	244,380

Environment Portfolio

Allotments

Mike Edmonds

DESCRIPTION

Provision of Allotments within the District

EMPLOYEES (FTE = Full Time Equivalents)

Not Applicable

COST CENTRES INCLUDED IN THIS BUDGET PAGE

0634 Allotments

Environment Portfolio

Allotments

Mike Edmonds

	Original 2015-2016 £	Original 2016-2017 £	Original 2017-2018 £
Controllable Expenditure			
Premises Related Expenditure			
Repairs & Mainenance - Buildings	630	640	650
Repairs & Mainenance - Grounds	240	230	230
Rents	590	600	610
Water Services	1,020	1,040	1,060
Total Expenditure	2,480	2,510	2,550
Total Income	(4,500)	(4,500)	(4,500)
Controllable Expenditure	(2,020)	(1,990)	(1,950)
Non-Controllable Expenditure			
Support Services			
Property Management	290	300	310
Support Services	760	790	810
Departmental	1,200	1,250	1,270
Total Expenditure	2,250	2,340	2,390
Non-Controllable Expenditure	2,250	2,340	2,390
Allotments Net Expenditure	230	350	440

Environment Portfolio

Grounds Maintenance

Mike Edmonds

DESCRIPTION

Trading account provision of Grounds Maintenance.

EMPLOYEES (FTE = Full Time Equivalents)

FTE Description

25.9 Grounds Maintenance

COST CENTRES INCLUDED IN THIS BUDGET PAGE

0424 CSD Grounds Maintenance (TA)

Environment Portfolio

Grounds Maintenance

Mike Edmonds

	Original 2015-2016 £	Original 2016-2017 £	Original 2017-2018 £
Controllable Expenditure			
Employee Expenses	566,790	576,080	591,720
Premises Related Expenditure			
Repairs & Maintenance - Buildings	2,830	2,860	2,890
Rents	12,040	12,280	12,530
Rates	3,030	3,090	3,150
Transport Related Expenditure	55,670	57,580	58,520
Supplies & Services			
Equipment, Furniture & Materials	45,950	46,100	46,560
Clothes, Uniforms & Laundry	10,090	10,100	10,200
Communications & Computing	1,210	1,220	1,230
Printing, Stationery & General Expenses	550	560	570
Refuse Disposal/Collection	6,060	6,120	6,180
Sub-Contractors	71,140	71,780	72,500
Miscellaneous Expenses	65,890	68,030	69,410
Total Expenditure	841,250	855,800	875,460
Total Income	(951,260)	(965,250)	(984,910)
Controllable Expenditure	(110,010)	(109,450)	(109,450)
Non-Controllable Expenditure			
Employee Expenses	9,420	9,000	8,470
Support Services			
Support Services	20	30	40
Depreciation & Impairment Losses	20,240	20,240	20,240
Total Expenditure	29,680	29,270	28,750
Non-Controllable Expenditure	29,680	29,270	28,750
Grounds Maintenance Net Expenditure	(80,330)	(80,180)	(80,700)

Environment Portfolio

Conservation Areas

Mike Edmonds

DESCRIPTION

Provision of Conservation Areas within the District

EMPLOYEES (FTE = Full Time Equivalents)

FTE Description

3.0 Conservation & Tree Preservation

COST CENTRES INCLUDED IN THIS BUDGET PAGE

0916 Conservation Areas & Tree Pres Orders

0975 Cannock Chase SAC

Environment Portfolio

Conservation Areas

Mike Edmonds

	Original 2015-2016 £	Original 2016-2017 £	Original 2017-2018 £
Controllable Expenditure			
Employee Expenses	129,700	135,850	139,280
Transport Related Expenditure	5,480	5,590	5,650
Supplies & Services			
Equipment, Furniture & Materials	1,790	1,810	1,830
Clothes, Uniforms & Laundry	230	230	230
Total Expenditure	137,200	143,480	146,990
Controllable Expenditure	137,200	143,480	146,990
Non-Controllable Expenditure			
Supplies & Services			
Communications & Computing	1,380	1,410	1,420
Support Services			
Property Management	4,330	4,410	4,500
Strategic Management	1,090	1,120	1,140
Support Services	8,430	8,870	9,050
Departmental	17,850	18,580	19,000
Total Expenditure	33,080	34,390	35,110
Total Income	(170,280)	(177,870)	(182,100)
Non-Controllable Expenditure	(137,200)	(143,480)	(146,990)
Conservation Areas Net Expenditure	-	-	-

Environment Portfolio

Public Clocks

Ian Tennant

DESCRIPTION

Maintenance of Public Clocks

EMPLOYEES (FTE = Full Time Equivalents)

Not Applicable

COST CENTRES INCLUDED IN THIS BUDGET PAGE

0917 Public Clocks

Environment Portfolio

Public Clocks

Ian Tennant

	Original 2015-2016 £	Original 2016-2017 £	Original 2017-2018 £
Controllable Expenditure			
Premises Related Expenditure			
Repairs & Mainenance - Buildings	1,220	1,230	1,240
Repairs & Mainenance - Grounds	3,100	3,100	3,170
Energy Costs	470	480	490
Total Expenditure	4,790	4,810	4,900
Controllable Expenditure	4,790	4,810	4,900
Non-Controllable Expenditure			
Support Services			
Support Services	11,470	11,780	12,000
Central Expenses	390	370	370
Total Expenditure	11,860	12,150	12,370
Non-Controllable Expenditure	11,860	12,150	12,370
Public Clocks Net Expenditure	16,650	16,960	17,270

Environment Portfolio

Off Street Parking

Ian Tennant

DESCRIPTION

Provision of Enforcement of Pay and Display Car Parks, Equipment provision for all Pay and Display Car Parks and Maintenance and Energy costs of all Council owned Car Parks

EMPLOYEES (FTE = Full Time Equivalents)

Not Applicable

COST CENTRES INCLUDED IN THIS BUDGET PAGE

0933 Off Street Parking Services

Environment Portfolio

Off Street Parking

Ian Tennant

	Original 2015-2016 £	Original 2016-2017 £	Original 2017-2018 £
Controllable Expenditure			
Premises Related Expenditure			
Repairs & Maintenance - Buildings	21,560	21,770	21,980
Repairs & Maintenance - Grounds	38,400	38,830	39,330
Energy Costs	18,000	18,360	18,730
Rents	15,010	15,310	15,620
Rates	163,030	166,290	169,620
Water Services	2,720	2,750	2,780
Transport Related Expenditure	360	360	370
Supplies & Services			
Equipment, Furniture & Materials	5,830	5,890	5,950
Printing, Stationery & General Expenses	2,830	2,860	2,890
Professional Fees	64,200	64,840	65,490
Third Party Payments	16,660	16,970	17,350
Total Expenditure	348,600	354,230	360,110
Total Income	(725,640)	(726,170)	(726,710)
Controllable Expenditure	(377,040)	(371,940)	(366,600)
Non-Controllable Expenditure			
Support Services			
Property Management	590	600	610
Support Services	13,640	14,090	14,370
Central Expenses	25,160	24,180	24,400
Departmental	71,600	74,960	76,480
Depreciation & Impairment Losses	2,790	2,790	2,790
Total Expenditure	113,780	116,620	118,650
Non-Controllable Expenditure	113,780	116,620	118,650
Off Street Parking Net Expenditure	(263,260)	(255,320)	(247,950)

Environment Portfolio

Hawks Green Depot

Ian Tennant

DESCRIPTION

Covers Tenancy of the Depot i.e. Security, Energy costs and Health and Safety

EMPLOYEES (FTE = Full Time Equivalents)

Not Applicable

COST CENTRES INCLUDED IN THIS BUDGET PAGE

0401 Hawks Green Depot

Environment Portfolio

Hawks Green Depot

Ian Tennant

	Original 2015-2016 £	Original 2016-2017 £	Original 2017-2018 £
Controllable Expenditure			
Employee Expenses	5,700	5,810	5,930
Premises Related Expenditure			
Repairs & Maintenance - Buildings	10,360	10,470	10,580
Energy Costs	37,770	38,530	39,300
Rates	43,610	44,480	45,370
Water Services	13,390	13,800	14,080
Cleaning & Domestic Supplies	160	160	160
Premises Insurance	660	670	680
Supplies & Services			
Equipment, Furniture & Materials	590	600	610
Communications & Computing	5,050	5,100	5,150
Professional Fees	1,930	1,970	2,010
Refuse Disposal/Collection	950	960	970
Security Services	6,810	6,880	6,950
Total Expenditure	126,980	129,430	131,790
Total Income	(123,540)	(127,720)	(131,550)
Controllable Expenditure	3,440	1,710	240
Non-Controllable Expenditure			
Premises Related Expenditure			
Premises Insurance	220	210	200
Supplies & Services			
Communications & Computing	4,450	4,580	4,640
Support Services			
Property Management	49,310	50,510	51,310
Support Services	3,060	3,140	3,200
Departmental	710	740	750
Depreciation & Impairment Losses	8,710	8,710	8,710
Total Expenditure	66,460	67,890	68,810
Total Income	(69,900)	(69,600)	(69,050)
Non-Controllable Expenditure	(3,440)	(1,710)	(240)
Hawks Green Depot Net Expenditure	-	-	-

Environment Portfolio

Licensing

Steve Shilvock

DESCRIPTION

The Licensing unit carries out all administrative, compliance and enforcement in relation to the licensing and registration functions of the Council.

This includes taxis and minicabs, alcohol and regulated entertainment, street trading, gambling, sex establishments, pet shops and other animal licensing.

The unit also register tattooists, body piercing and hairdressers

EMPLOYEES (FTE = Full Time Equivalents)

FTE Description

4.4 Licensing

COST CENTRES INCLUDED IN THIS BUDGET PAGE

0313 Licensing

Environment Portfolio

Licensing

Steve Shilvock

	Original 2015-2016 £	Original 2016-2017 £	Original 2017-2018 £
Controllable Expenditure			
Employee Expenses	148,720	155,150	158,890
Transport Related Expenditure	4,350	4,440	4,480
Supplies & Services			
Equipment, Furniture & Materials	4,990	5,040	5,090
Communications & Computing	520	530	540
Grants & Subscriptions	740	750	760
Printing, Stationery & General Expenses	2,200	2,220	2,240
Advertising/Promotions/Marketing	780	790	800
Bank Charges	590	600	610
Professional Fees	13,630	13,770	13,910
Total Expenditure	<u>176,520</u>	<u>183,290</u>	<u>187,320</u>
Total Income	<u>(283,150)</u>	<u>(291,650)</u>	<u>(300,420)</u>
Controllable Expenditure	<u>(106,630)</u>	<u>(108,360)</u>	<u>(113,100)</u>
Non-Controllable Expenditure			
Employee Expenses	1,610	1,550	1,460
Supplies & Services			
Communications & Computing	3,190	3,260	3,290
Support Services			
Property Management	5,930	6,030	6,140
Support Services	15,710	16,530	16,890
Central Expenses	8,130	7,810	7,880
Departmental	51,620	53,600	54,740
Total Expenditure	<u>86,190</u>	<u>88,780</u>	<u>90,400</u>
Non-Controllable Expenditure	<u>86,190</u>	<u>88,780</u>	<u>90,400</u>
Licensing Net Expenditure	<u>(20,440)</u>	<u>(19,580)</u>	<u>(22,700)</u>

Health and Wellbeing Portfolio Summary

	Page No	Indicative		
		Original 2015-2016 £	Original 2016-2017 £	Original 2017-2018 £
Benefits Payments	HW 02 - HW 03	(103,050)	(92,180)	(81,320)
Food Safety	HW 04 - HW 05	320,150	334,240	342,140
Management & Administration	HW 06 - HW 07	47,670	48,580	49,700
Mortuary	HW 08 - HW 09	(20,010)	(18,160)	(16,890)
CCTV	HW 10 - HW 11	263,960	270,050	275,510
Social Alarms	HW 12 - HW 13	(56,900)	(57,480)	(60,630)
Locality Commissioning Partnership	HW 14 - HW 15	50,000	-	-
Controllable Expenditure		501,820	485,050	508,510
Food Safety	HW 04 - HW 05	93,400	95,040	96,530
Management & Administration	HW 06 - HW 07	(47,670)	(48,580)	(49,700)
Mortuary	HW 08 - HW 09	32,800	33,420	33,840
CCTV	HW 10 - HW 11	59,050	60,550	61,370
Social Alarms	HW 12 - HW 13	22,940	22,890	23,030
Non-Controllable Expenditure		160,520	163,320	165,070
		662,340	648,370	673,580

Health and Wellbeing Portfolio

Benefits Payments

Bob Kean

DESCRIPTION

These services form part of the Revenues and Benefits shared service led by Cannock Chase Council. All parts of the service are working towards achieving their "transformation" plans which will deliver leaner and more cost effective processes.

This includes the Benefits function which administers the Housing and Council Tax benefits services and the Fraud section which is responsible for the investigation, detection and prosecution of fraud and irregularities. The Counter Services team are responsible for all Revenues and Benefits front line customer enquiries. The service also administer Rent Rebates and Discretionary Housing Payments on behalf of the Council.

Housing Benefit Payments are currently reimbursed to the Council by the Department for Work and Pensions. War pensioners benefits and discretionary rate relief costs are met by the Council. The Welfare Reform Act 2012 aims to reform the benefit system - "Universal Credit" is a major feature of the Welfare reform Act. Universal credit is an integrated working-age credit that will provide a basic allowance with additional elements for children, disability, housing and caring. It will support people both in and out of work, replacing Working Tax Credit, Child Tax Credit, Housing Benefit, Income Support, income based jobseekers allowance and income related Employment and Support Allowance. The Government is planning a phased approach to the introduction of the Welfare Reform with under occupation in social rented properties, benefit cap and universal credits being introduced in 2013/14.

Council tax benefits will be replaced by Local Council Tax Support wef 1/4/13. The budget at this stage, pending the determination of the impact of changes to welfare reforms on the facing page reflects the continuation of the current arrangements other than the abolition of Council Tax Benefits.

EMPLOYEES (FTE = Full Time Equivalents)

Not applicable

COST CENTRES INCLUDED IN THIS BUDGET PAGE

0041 Housing Benefit Payments
0131 Rent Rebates

Health and Wellbeing Portfolio

Benefits Payments

Bob Kean

	Original 2015-2016 £	Original 2016-2017 £	Original 2017-2018 £
Controllable Expenditure			
Transfer Payments			
Housing Benefits	27,512,940	22,709,080	17,702,050
Total Expenditure	<u>27,512,940</u>	<u>22,709,080</u>	<u>17,702,050</u>
Total Income	<u>(27,615,990)</u>	<u>(22,801,260)</u>	<u>(17,783,370)</u>
Controllable Expenditure	<u>(103,050)</u>	<u>(92,180)</u>	<u>(81,320)</u>
Benefits Payments Net Expenditure	<u>(103,050)</u>	<u>(92,180)</u>	<u>(81,320)</u>

Health and Wellbeing Portfolio

Food Safety

Steve Shilvock

DESCRIPTION

This section undertakes inspections, investigations and project work associated with food hygiene and health and safety.

In addition, officers undertake business support, advice and visits.

Officers deal with welfare funerals, public health, nuisances, food premises and enforcement of smoke free legislation.

EMPLOYEES (FTE = Full Time Equivalents)

FTE Description

5.5 Food & safety

1.0 Food & Safety Manager

COST CENTRES INCLUDED IN THIS BUDGET PAGE

0302 Food and Safety

0421 Food and Safety Manager

Health and Wellbeing Portfolio

Food Safety

Steve Shilvock

	Original 2015-2016 £	Original 2016-2017 £	Original 2017-2018 £
Controllable Expenditure			
Employee Expenses	285,530	299,160	306,690
Transport Related Expenditure	9,450	9,640	9,740
Supplies & Services			
Equipment, Furniture & Materials	17,330	17,510	17,690
Clothes, Uniforms & Laundry	510	520	530
Communications & Computing	820	830	840
Grants & Subscriptions	120	120	120
Printing, Stationery & General Expenses	1,620	1,640	1,660
Bank Charges	10	10	10
Professional Fees	4,760	4,810	4,860
Total Expenditure	320,150	334,240	342,140
Controllable Expenditure	320,150	334,240	342,140
Non-Controllable Expenditure			
Employee Expenses	2,460	2,360	2,220
Supplies & Services			
Communications & Computing	4,600	4,670	4,700
Support Services			
Property Management	12,530	12,740	12,960
Strategic Management	150	150	150
Support Services	18,230	19,090	19,530
Central Expenses	7,350	7,060	7,120
Departmental	113,720	117,490	119,950
Total Expenditure	159,040	163,560	166,630
Total Income	(65,640)	(68,520)	(70,100)
Non-Controllable Expenditure	93,400	95,040	96,530
Food Safety Net Expenditure	413,550	429,280	438,670

Health and Wellbeing Portfolio

Management & Administration

Steve Shilvock

DESCRIPTION

This section provides administrative support for all of the Environmental Health Service, with the exception of the licensing unit.

The section also includes the systems administrator for the Environmental Health Software system.

EMPLOYEES (FTE = Full Time Equivalents)

FTE Description

2.6 Management & Admin

COST CENTRES INCLUDED IN THIS BUDGET PAGE

0304 Management and Administration

Health and Wellbeing Portfolio

Management & Administration

Steve Shilvock

	Original 2015-2016 £	Original 2016-2017 £	Original 2017-2018 £
Controllable Expenditure			
Employee Expenses	45,720	46,600	47,700
Transport Related Expenditure	1,140	1,160	1,170
Supplies & Services			
Clothes, Uniforms & Laundry	150	150	150
Grants & Subscriptions	660	670	680
Total Expenditure	<u>47,670</u>	<u>48,580</u>	<u>49,700</u>
Controllable Expenditure	<u>47,670</u>	<u>48,580</u>	<u>49,700</u>
Non-Controllable Expenditure			
Employee Expenses	980	940	890
Supplies & Services			
Communications & Computing	1,090	1,110	1,120
Support Services			
Property Management	7,810	7,940	8,090
Support Services	1,170	1,270	1,300
Total Expenditure	<u>11,050</u>	<u>11,260</u>	<u>11,400</u>
Total Income	<u>(58,720)</u>	<u>(59,840)</u>	<u>(61,100)</u>
Non-Controllable Expenditure	<u>(47,670)</u>	<u>(48,580)</u>	<u>(49,700)</u>
Management & Administration Net Expenditure	<u><u>-</u></u>	<u><u>-</u></u>	<u><u>-</u></u>

Health and Wellbeing Portfolio

Mortuary

Steve Shilvock

DESCRIPTION

The Public Mortuary and Coroners Court facilities are provided to the Coroner.

The service consists of a Mortuary Technician and the management and maintenance of buildings, equipment, refuse collection etc.

EMPLOYEES (FTE = Full Time Equivalents)

FTE Description

1.0 Mortuary

COST CENTRES INCLUDED IN THIS BUDGET PAGE

0405 Mortuary

Health and Wellbeing Portfolio

Mortuary

Steve Shilvock

	Original 2015-2016 £	Original 2016-2017 £	Original 2017-2018 £
Controllable Expenditure			
Employee Expenses	33,180	34,630	35,470
Premises Related Expenditure			
Repairs & Mainenance - Buildings	4,120	4,160	4,200
Repairs & Mainenance - Grounds	1,130	1,130	1,150
Energy Costs	2,570	2,620	2,670
Rates	6,680	6,810	6,950
Water Services	1,010	1,030	1,050
Cleaning & Domestic Supplies	360	360	360
Supplies & Services			
Equipment, Furniture & Materials	3,170	3,200	3,230
Clothes, Uniforms & Laundry	500	510	520
Communications & Computing	1,220	1,230	1,240
Contributions to Provisions	2,600	2,600	2,600
Hospitality	160	160	160
Professional Fees	9,970	10,070	10,170
Refuse Disposal/Collection	990	1,000	1,010
Total Expenditure	67,660	69,510	70,780
Total Income	(87,670)	(87,670)	(87,670)
Controllable Expenditure	(20,010)	(18,160)	(16,890)
Non-Controllable Expenditure			
Employee Expenses	350	340	320
Premises Related Expenditure			
Premises Insurance	70	60	60
Supplies & Services			
Communications & Computing	740	760	770
Support Services			
Property Management	590	600	610
Support Services	8,230	8,580	8,780
Central Expenses	2,710	2,600	2,620
Departmental	8,870	9,240	9,440
Depreciation & Impairment Losses	11,240	11,240	11,240
Total Expenditure	32,800	33,420	33,840
Non-Controllable Expenditure	32,800	33,420	33,840
Mortuary Net Expenditure	12,790	15,260	16,950

Health and Wellbeing Portfolio

CCTV

Mike Edmonds

DESCRIPTION

Provision of CCTV Monitoring and Maintenance of Equipment

EMPLOYEES (FTE = Full Time Equivalents)

FTE Description

4.7 CCTV

1.0 Central Control Administrator

COST CENTRES INCLUDED IN THIS BUDGET PAGE

0937 CCTV

0973 Central Control Administration

Health and Wellbeing Portfolio

CCTV

Mike Edmonds

	Original 2015-2016 £	Original 2016-2017 £	Original 2017-2018 £
Controllable Expenditure			
Employee Expenses	153,070	157,820	161,840
Premises Related Expenditure			
Repairs & Mainenance - Buildings	2,560	2,590	2,620
Energy Costs	12,240	12,490	12,740
Rents	20,560	20,560	20,560
Rates	6,010	6,130	6,250
Water Services	120	130	140
Transport Related Expenditure	1,000	1,020	1,030
Supplies & Services			
Equipment, Furniture & Materials	10,530	10,740	10,960
Communications & Computing	27,170	27,710	28,260
Contributions to Provisions	10,000	10,000	10,000
Printing, Stationery & General Expenses	720	730	740
Miscellaneous Expenses	46,920	47,860	48,820
Total Expenditure	290,900	297,780	303,960
Total Income	(27,550)	(28,350)	(29,080)
Controllable Expenditure	263,350	269,430	274,880
Non-Controllable Expenditure			
Employee Expenses	2,350	2,250	2,130
Premises Related Expenditure			
Premises Insurance	40	40	40
Supplies & Services			
Communications & Computing	16,460	16,910	17,100
Support Services			
Property Management	970	1,000	1,010
Support Services	32,260	33,650	34,330
Central Expenses	6,970	6,700	6,760
Total Expenditure	59,050	60,550	61,370
Non-Controllable Expenditure	59,050	60,550	61,370
CCTV Net Expenditure	322,400	329,980	336,250

Health and Wellbeing Portfolio

Social Alarms

Mike Edmonds

DESCRIPTION

Provision of Social Alarms Monitoring and Maintenance.

Provision of Out of Hours Service for Cannock Chase District Council, Lichfield District Council, Stafford Borough Council and Newcastle Borough Council.

EMPLOYEES (FTE = Full Time Equivalents)

FTE Description

7.8 Social Alarms

COST CENTRES INCLUDED IN THIS BUDGET PAGE

0960 Social Alarms

Health and Wellbeing Portfolio

Social Alarms

Mike Edmonds

	Original 2015-2016 £	Original 2016-2017 £	Original 2017-2018 £
Controllable Expenditure			
Employee Expenses	176,440	182,310	186,630
Transport Related Expenditure	2,430	2,480	2,510
Supplies & Services			
Equipment, Furniture & Materials	32,930	32,930	31,530
Communications & Computing	500	510	520
Expenses	60	60	60
Printing, Stationery & General Expenses	920	920	920
Professional Fees	1,110	1,110	1,110
Total Expenditure	<u>214,390</u>	<u>220,320</u>	<u>223,280</u>
Total Income	<u>(298,240)</u>	<u>(304,750)</u>	<u>(310,860)</u>
Controllable Expenditure	<u>(83,850)</u>	<u>(84,430)</u>	<u>(87,580)</u>
Non-Controllable Expenditure			
Employee Expenses	2,630	2,520	2,380
Premises Related Expenditure			
Premises Insurance	100	90	90
Supplies & Services			
Communications & Computing	2,960	3,050	3,080
Support Services			
Support Services	7,190	7,560	7,720
Central Expenses	10,060	9,670	9,760
Total Expenditure	<u>22,940</u>	<u>22,890</u>	<u>23,030</u>
Non-Controllable Expenditure	<u>22,940</u>	<u>22,890</u>	<u>23,030</u>
Social Alarms Net Expenditure	<u>(60,910)</u>	<u>(61,540)</u>	<u>(64,550)</u>

Housing General Fund Portfolio Summary

	Page No	Indicative		
		Original 2015-2016 £	Original 2016-2017 £	Original 2017-2018 £
Private Sector Housing	HG 02 - HG 03	249,370	261,370	267,790
Circular 8/95	HG 04 - HG 05	37,030	37,520	37,900
Housing Services	HG 06 - HG 07	322,480	323,770	330,640
Controllable Expenditure		608,880	622,660	636,330
Private Sector Housing	HG 02 - HG 03	49,160	50,280	50,990
Circular 8/95	HG 04 - HG 05	1,550	1,490	1,500
Housing Services	HG 06 - HG 07	64,410	58,260	59,330
Non-Controllable Expenditure		115,120	110,030	111,820
		724,000	732,690	748,150

Housing General Fund Portfolio

Private Sector Housing

Steve Shilvock

DESCRIPTION

This budget enables work to be undertaken across the District to ensure standards are met and maintained in Private Sector Housing.

Environmental Enforcement budget enables quick and effective action to remedy urgent and / or long term problems associated with private sector housing across the District.

EMPLOYEES (FTE = Full Time Equivalents)

FTE Description

4.5 Private Sector Housing

COST CENTRES INCLUDED IN THIS BUDGET PAGE

0303 Private Sector Housing

0393 Environmental Enforcement

Housing General Fund Portfolio

Private Sector Housing

Steve Shilvock

	Original 2015-2016 £	Original 2016-2017 £	Original 2017-2018 £
Controllable Expenditure			
Employee Expenses	222,510	234,010	240,020
Transport Related Expenditure	9,010	9,190	9,280
Supplies & Services			
Equipment, Furniture & Materials	1,590	1,610	1,630
Clothes, Uniforms & Laundry	460	470	480
Communications & Computing	320	320	320
Printing, Stationery & General Expenses	260	260	260
Audit Fees	1,220	1,230	1,240
Hospitality	160	160	160
Professional Fees	13,840	14,120	14,400
Total Expenditure	249,370	261,370	267,790
Controllable Expenditure	249,370	261,370	267,790
Non-Controllable Expenditure			
Employee Expenses	1,930	1,850	1,740
Supplies & Services			
Communications & Computing	4,690	4,800	4,840
Support Services			
Property Management	9,500	9,660	9,840
Strategic Management	150	150	150
Support Services	4,740	5,040	5,130
Central Expenses	4,650	4,460	4,500
Departmental	23,500	24,320	24,790
Total Expenditure	49,160	50,280	50,990
Non-Controllable Expenditure	49,160	50,280	50,990
Private Sector Housing Net Expenditure	298,530	311,650	318,780

Housing General Fund Portfolio

Circular 8/95

Ian Tennant

DESCRIPTION

This budget is for the contribution to the Housing Revenue Account for the enabling role and community development and also a contribution for the alarms service.

EMPLOYEES (FTE = Full Time Equivalents)

Not Applicable

COST CENTRES INCLUDED IN THIS BUDGET PAGE

1201 Housing GF - Circ' 8/95 Contribution To HRA

Housing General Fund Portfolio

Circular 8/95

Ian Tennant

	Original 2015-2016 £	Original 2016-2017 £	Original 2017-2018 £
Controllable Expenditure			
Supplies & Services			
Miscellaneous Expenses	37,030	37,520	37,900
Total Expenditure	37,030	37,520	37,900
Controllable Expenditure	37,030	37,520	37,900
Non-Controllable Expenditure			
Support Services			
Central Expenses	1,550	1,490	1,500
Total Expenditure	1,550	1,490	1,500
Non-Controllable Expenditure	1,550	1,490	1,500
Circular 8/95 Net Expenditure	38,580	39,010	39,400

Housing General Fund Portfolio

Housing Services

Ian Tennant

DESCRIPTION

The Homelessness and Housing Advice Service considers application from homeless households and implements actions to prevent and reduce levels of homelessness in the District.

Housing Strategy develops and monitors the Council's housing strategy and facilitates the Council's affordable housing function.

The Head of Housing manages the Council's Housing functions both General Fund and Housing revenue Account.

EMPLOYEES (FTE = Full Time Equivalents)

FTE Description

5.8 Homelessness & Housing Advice

1.6 Housing Strategy

1.0 Head of Housing services

COST CENTRES INCLUDED IN THIS BUDGET PAGE

1313 Homelessness and Housing Advice

1315 Housing Strategy

2101 Head of Housing Services

2121 Housing Enabling Role

Housing General Fund Portfolio

Housing Services

Ian Tennant

	Original 2015-2016 £	Original 2016-2017 £	Original 2017-2018 £
Controllable Expenditure			
Employee Expenses	323,830	327,330	336,250
Transport Related Expenditure	3,580	3,660	3,690
Supplies & Services			
Equipment, Furniture & Materials	1,740	1,750	1,760
Communications & Computing	1,360	1,400	1,410
Grants & Subscriptions	51,100	51,610	52,130
Printing, Stationery & General Expenses	2,320	2,350	2,370
Audit Fees	4,060	4,130	4,170
Professional Fees	5,990	6,050	6,110
Miscellaneous Expenses	37,110	37,440	37,810
Total Expenditure	431,090	435,720	445,700
Total Income	(108,610)	(111,950)	(115,060)
Controllable Expenditure	322,480	323,770	330,640
Non-Controllable Expenditure			
Employee Expenses	3,050	2,920	2,760
Supplies & Services			
Communications & Computing	11,260	11,460	11,540
Support Services			
Property Management	26,820	27,040	27,250
Strategic Management	21,580	22,300	22,800
Support Services	13,320	14,090	14,390
Central Expenses	6,970	6,700	6,760
Departmental	187,950	178,290	181,130
Total Expenditure	270,950	262,800	266,630
Total Income	(206,540)	(204,540)	(207,300)
Non-Controllable Expenditure	64,410	58,260	59,330
Housing Services Net Expenditure	386,890	382,030	389,970

Leader of the Council Portfolio Summary

	Page No	Indicative		
		Original 2015-2016 £	Original 2016-2017 £	Original 2017-2018 £
Democratic Services	LE 02 - LE 03	587,080	595,950	604,140
Elections	LE 04 - LE 05	249,590	255,930	153,510
Executive Management & Support	LE 08 - LE 09	393,700	351,050	358,490
e-Government	LE 10 - LE 11	19,340	19,710	19,910
Grants & Contributions	LE 12 - LE 13	172,310	174,230	175,970
Controllable Expenditure		1,422,020	1,396,870	1,312,020
Democratic Services	LE 02 - LE 03	395,380	391,400	399,900
Elections	LE 04 - LE 05	940	(50)	(380)
Asset Management	LE 06 - LE 07	-	-	-
Executive Management & Support	LE 08 - LE 09	(352,090)	(308,830)	(315,750)
e-Government	LE 10 - LE 11	(19,340)	(19,710)	(19,910)
Grants & Contributions	LE 12 - LE 13	3,100	2,980	3,010
Non-Controllable Expenditure		27,990	65,790	66,870
		1,450,010	1,462,660	1,378,890

Leader of the Council Portfolio

Democratic Services

Judith Aupers

DESCRIPTION

This budget provides for the democratic services costs of the authority.

This covers the committee administration function and also payments of expenses to the elected Members of the Council under a scheme of payments and allowances approved annually by the Council.

EMPLOYEES (FTE = Full Time Equivalents)

FTE Description

3.4 Committee Administration

COST CENTRES INCLUDED IN THIS BUDGET PAGE

0005 Committee Administration

0133 Members

0045 Democratic Representation & Management

Leader of the Council Portfolio

Democratic Services

Judith Aupers

	Original 2015-2016 £	Original 2016-2017 £	Original 2017-2018 £
Controllable Expenditure			
Employee Expenses	175,430	180,030	184,060
Transport Related Expenditure	3,720	3,790	3,830
Supplies & Services			
Equipment, Furniture & Materials	33,620	33,960	34,300
Communications & Computing	1,860	1,950	1,970
Expenses	367,230	370,940	374,650
Printing, Stationery & General Expenses	2,300	2,320	2,340
Advertising/Promotions/Marketing	1,080	1,090	1,100
Hospitality	10	20	20
Professional Fees	810	830	840
Miscellaneous Expenses	1,020	1,020	1,030
Total Expenditure	587,080	595,950	604,140
Controllable Expenditure	587,080	595,950	604,140
Non-Controllable Expenditure			
Employee Expenses	1,370	1,310	1,240
Supplies & Services			
Communications & Computing	37,400	38,480	38,940
Support Services			
Property Management	93,150	94,690	96,470
Strategic Management	124,260	115,660	118,330
Support Services	278,270	287,830	294,710
Departmental	41,280	39,520	40,650
Total Expenditure	575,730	577,490	590,340
Total Income	(180,350)	(186,090)	(190,440)
Non-Controllable Expenditure	395,380	391,400	399,900
Democratic Services Net Expenditure	982,460	987,350	1,004,040

Leader of the Council Portfolio

Elections

Judith Aupers

DESCRIPTION

This budget relates to electoral services.

This includes the elections unit, electoral registration and cost of holding the elections.

The council is reimbursed for all the cost of running elections except the district council elections which are a cost to the authority.

EMPLOYEES (FTE = Full Time Equivalents)

FTE Description

2.7 Elections Unit

0.7 Electoral Registration

COST CENTRES INCLUDED IN THIS BUDGET PAGE

0011 Elections Unit

0051 Electoral Registration

0078 Elections – District

0154 Individual Electoral Registration

Leader of the Council Portfolio

Elections

Judith Aupers

	Original 2015-2016 £	Original 2016-2017 £	Original 2017-2018 £
Controllable Expenditure			
Employee Expenses	129,710	134,600	101,770
Premises Related Expenditure			
Rents	10,150	10,350	0
Transport Related Expenditure	3,680	3,750	210
Supplies & Services			
Equipment, Furniture & Materials	3,890	3,980	2,160
Communications & Computing	46,820	47,330	29,770
Printing, Stationery & General Expenses	18,750	18,940	6,290
Advertising/Promotions/Marketing	540	540	320
Hospitality	200	200	0
Miscellaneous Expenses	36,890	37,310	14,090
Total Expenditure	250,630	257,000	154,610
Total Income	(1,040)	(1,070)	(1,100)
Controllable Expenditure	249,590	255,930	153,510
Non-Controllable Expenditure			
Employee Expenses	1,230	1,180	1,110
Supplies & Services			
Communications & Computing	5,420	5,470	5,500
Support Services			
Property Management	11,110	11,290	11,490
Strategic Management	5,230	5,340	5,470
Support Services	95,610	99,480	101,740
Central Expenses	5,800	5,570	5,620
Departmental	320	320	330
Total Expenditure	124,720	128,650	131,260
Total Income	(123,780)	(128,700)	(131,640)
Non-Controllable Expenditure	940	(50)	(380)
Elections Net Expenditure	250,530	255,880	153,130

Leader of the Council Portfolio

Asset Management

Michael Tichford

DESCRIPTION

This budget recharges time spent on professional valuations on property and also includes the annual asset valuation for accounting purposes.

EMPLOYEES (FTE = Full Time Equivalents)

Not Applicable

COST CENTRES INCLUDED IN THIS BUDGET PAGE

0047 Asset Management

Leader of the Council Portfolio

Asset Management

Michael Tichford

	Original 2015-2016 £	Original 2016-2017 £	Original 2017-2018 £
Non-Controllable Expenditure			
Support Services			
Property Management	47,330	48,080	49,390
Strategic Management	5,970	6,150	6,280
Support Services	610	640	650
Departmental	17,100	14,060	14,400
Total Expenditure	71,010	68,930	70,720
Total Income	(71,010)	(68,930)	(70,720)
Non-Controllable Expenditure	-	-	-
Asset Management Net Expenditure	-	-	-

Leader of the Council Portfolio
Executive Management & Support
Tony McGovern

DESCRIPTION

The Executive Management and Support budgets reflects the salary and sundry costs associated with the Managing Director and Support team together with the Civic budgets

EMPLOYEES (FTE = Full Time Equivalents)

FTE Description

3.3 Executive Management & Support

COST CENTRES INCLUDED IN THIS BUDGET PAGE

0122 Corporate Initiatives
0123 Managing Director
0129 Subscriptions to LA Association
0099 Civic Regalia
0100 Remembrance Activities
0101 Chairman - Hospitality
0102 Vice-Chairman - Hospitality
0103 Leader - Hospitality
0105 Official Car
0106 Executive and Civic Support

Leader of the Council Portfolio

Executive Management & Support

Tony McGovern

	Original 2015-2016 £	Original 2016-2017 £	Original 2017-2018 £
Controllable Expenditure			
Employee Expenses	304,350	260,790	267,420
Transport Related Expenditure	2,550	2,600	2,620
Supplies & Services			
Equipment, Furniture & Materials	40,650	41,080	41,490
Communications & Computing	910	910	910
Expenses	1,610	1,630	1,650
Grants & Subscriptions	15,900	16,060	16,220
Printing, Stationery & General Expenses	3,490	3,490	3,510
Civic Expenses	840	850	860
Hospitality	6,010	6,070	6,120
Professional Fees	11,840	11,960	12,080
Miscellaneous Expenses	420	420	420
Total Expenditure	388,570	345,860	353,300
Controllable Expenditure	388,570	345,860	353,300
Non-Controllable Expenditure			
Employee Expenses	2,870	2,770	2,600
Supplies & Services			
Communications & Computing	5,280	5,380	5,430
Support Services			
Property Management	28,620	29,090	29,620
Strategic Management	138,300	141,850	145,210
Support Services	97,120	100,690	102,770
Total Expenditure	272,190	279,780	285,630
Total Income	(636,590)	(601,420)	(614,530)
Non-Controllable Expenditure	(364,400)	(321,640)	(328,900)
Executive Management & Support Net Expenditure	24,170	24,220	24,400

Leader of the Council Portfolio

e-Government

Judith Aupers

DESCRIPTION

E Government is the use of information and communications technologies to improve the activities of the Council.

EMPLOYEES (FTE = Full Time Equivalents)

Not Applicable

COST CENTRES INCLUDED IN THIS BUDGET PAGE

0114 e Government

Leader of the Council Portfolio

e-Government

Judith Aupers

	Original 2015-2016 £	Original 2016-2017 £	Original 2017-2018 £
Controllable Expenditure			
Supplies & Services			
Other Fees	19,340	19,710	19,910
Total Expenditure	<u>19,340</u>	<u>19,710</u>	<u>19,910</u>
Controllable Expenditure	<u>19,340</u>	<u>19,710</u>	<u>19,910</u>
Non-Controllable Expenditure			
Support Services			
Support Services	6,600	6,780	6,910
Departmental	1,540	1,590	1,620
Total Expenditure	<u>8,140</u>	<u>8,370</u>	<u>8,530</u>
Total Income	<u>(27,480)</u>	<u>(28,080)</u>	<u>(28,440)</u>
Non-Controllable Expenditure	<u>(19,340)</u>	<u>(19,710)</u>	<u>(19,910)</u>
e-Government Net Expenditure	<u>-</u>	<u>-</u>	<u>-</u>

Leader of the Council Portfolio

Grants & Contributions

Bob Kean

DESCRIPTION

This area aims to provide the support needed by local voluntary and community sector organisations to enable them to flourish and continue to meet the needs of the community.

Examples of bodies supported include the Citizens Advice Bureau, Chase Council for Voluntary Services, St Giles Hospice, Chase Advice Centre, Cannock Chase Sports and Cannock Chase Arts Council etc.

EMPLOYEES (FTE = Full Time Equivalents)

Not Applicable

COST CENTRES INCLUDED IN THIS BUDGET PAGE

1320 Grants & Contributions

Leader of the Council Portfolio

Grants & Contributions

Bob Kean

	Original 2015-2016 £	Original 2016-2017 £	Original 2017-2018 £
Controllable Expenditure			
Supplies & Services			
Grants & Subscriptions	172,230	174,150	175,890
Advertising/Promotions/Marketing	80	80	80
Total Expenditure	<u>172,310</u>	<u>174,230</u>	<u>175,970</u>
Controllable Expenditure	<u>172,310</u>	<u>174,230</u>	<u>175,970</u>
Non-Controllable Expenditure			
Support Services			
Central Expenses	3,100	2,980	3,010
Total Expenditure	<u>3,100</u>	<u>2,980</u>	<u>3,010</u>
Non-Controllable Expenditure	<u>3,100</u>	<u>2,980</u>	<u>3,010</u>
Grants & Contributions Net Expenditure	<u><u>175,410</u></u>	<u><u>177,210</u></u>	<u><u>178,980</u></u>

Town Centre Regeneration Portfolio Summary

	Page No	Indicative		
		Original 2015-2016 £	Original 2016-2017 £	Original 2017-2018 £
Markets	TC 02 - TC 03	(66,300)	(83,440)	(78,260)
Town Centre Management	TC 04 - TC 05	71,670	71,730	76,200
Bus Shelters	TC 06 - TC 07	(12,010)	(12,630)	(13,280)
Miscellaneous Properties	TC 08 - TC 09	(9,330)	(9,080)	(9,500)
Controllable Expenditure		(15,970)	(33,420)	(24,840)
Markets	TC 02 - TC 03	126,950	123,670	124,550
Town Centre Management	TC 04 - TC 05	76,860	77,280	78,720
Bus Shelters	TC 06 - TC 07	9,720	10,040	10,230
Miscellaneous Properties	TC 08 - TC 09	10,390	10,530	10,810
Non-Controllable Expenditure		223,920	221,520	224,310
		207,950	188,100	199,470

Town Centre Regeneration Portfolio

Markets

Michael Tichford

DESCRIPTION

The Council operates markets in both Cannock and Rugeley.

An indoor market is operational on Tuesday, Friday and Saturday in Cannock and Tuesday, Thursday, Friday and Saturday in Rugeley.

The Market Shops are open all week and a licensed privately operated market is open 3 days a week in the centre of Rugeley.

EMPLOYEES (FTE = Full Time Equivalents)

FTE Description

5.6 Property Services - Markets

COST CENTRES INCLUDED IN THIS BUDGET PAGE

0409 Property Services - Markets
0410 Market Hall Cannock
0411 P.O.W. Market
0412 Rugeley Outside Market
0413 Rugeley Market Hall
0414 Rugeley Market Shops
0415 Cannock Markets Shops

Town Centre Regeneration Portfolio

Markets

Michael Tichford

	Original 2015-2016 £	Original 2016-2017 £	Original 2017-2018 £
Controllable Expenditure			
Employee Expenses	110,970	115,030	119,300
Premises Related Expenditure			
Repairs & Maintenance - Buildings	19,470	19,660	19,850
Energy Costs	51,930	52,970	54,020
Rates	67,440	44,770	45,670
Water Services	7,310	7,420	7,570
Cleaning & Domestic Supplies	1,040	1,050	1,060
Premises Insurance	1,200	1,220	1,240
Transport Related Expenditure	2,770	2,830	2,860
Supplies & Services			
Equipment, Furniture & Materials	5,340	5,400	5,460
Clothes, Uniforms & Laundry	200	200	200
Communications & Computing	1,600	1,610	1,620
Printing, Stationery & General Expenses	810	820	830
Advertising/Promotions/Marketing	3,860	3,900	3,940
Refuse Disposal/Collection	39,320	39,660	40,060
Security Services	18,780	18,960	19,140
Total Expenditure	332,040	315,500	322,820
Total Income	(398,340)	(398,940)	(401,080)
Controllable Expenditure	(66,300)	(83,440)	(78,260)
Non-Controllable Expenditure			
Employee Expenses	2,110	2,020	1,900
Premises Related Expenditure			
Premises Insurance	380	350	320
Supplies & Services			
Communications & Computing	2,230	2,290	2,320
Support Services			
Property Management	18,000	18,280	18,790
Strategic Management	1,880	1,940	1,980
Support Services	1,750	1,870	1,910
Central Expenses	11,600	11,140	11,250
Departmental	175,760	173,860	179,240
Depreciation & Impairment Losses	72,500	72,500	72,500
Total Expenditure	286,210	284,250	290,210
Total Income	(159,260)	(160,580)	(165,660)
Non-Controllable Expenditure	126,950	123,670	124,550
Markets Net Expenditure	60,650	40,230	46,290

Town Centre Regeneration Portfolio

Town Centre Management

Michael Tichford

DESCRIPTION

This budget includes the management and maintenance of the Council's properties in the Town Centres of Cannock, Rugeley and Hednesford.

It also includes an income share of 26% of the rentals of some of the Shops in Market Hall Street, Cannock.

EMPLOYEES (FTE = Full Time Equivalents)

Not Applicable

COST CENTRES INCLUDED IN THIS BUDGET PAGE

0920 Town Centre Management

Town Centre Regeneration Portfolio

Town Centre Management

Michael Tichford

	Original 2015-2016 £	Original 2016-2017 £	Original 2017-2018 £
Controllable Expenditure			
Premises Related Expenditure			
Repairs & Maintenance - Buildings	16,120	16,280	16,440
Energy Costs	3,560	3,630	3,700
Rents	221,000	221,000	225,420
Cleaning & Domestic Supplies	3,390	3,460	3,530
Premises Insurance	790	800	810
Supplies & Services			
Contributions to Provisions	15,000	15,000	15,000
Licenses	210	210	210
Total Expenditure	260,070	260,380	265,110
Total Income	(188,400)	(188,650)	(188,910)
Controllable Expenditure	71,670	71,730	76,200
Non-Controllable Expenditure			
Support Services			
Property Management	10,610	10,770	11,050
Support Services	38,100	39,140	39,890
Central Expenses	8,130	7,810	7,880
Departmental	12,060	11,600	11,940
Depreciation & Impairment Losses	7,960	7,960	7,960
Total Expenditure	76,860	77,280	78,720
Non-Controllable Expenditure	76,860	77,280	78,720
Town Centre Management Net Expenditure	148,530	149,010	154,920

Town Centre Regeneration Portfolio

Bus Shelters

Ian Tennant

DESCRIPTION

Repairs to Bus Shelters

EMPLOYEES (FTE = Full Time Equivalents)

Not Applicable

COST CENTRES INCLUDED IN THIS BUDGET PAGE

0939 Bus Shelters

Town Centre Regeneration Portfolio

Bus Shelters

Ian Tennant

	Original 2015-2016 £	Original 2016-2017 £	Original 2017-2018 £
Controllable Expenditure			
Premises Related Expenditure			
Repairs & Maintenance - Buildings	2,610	2,640	2,670
Energy Costs	3,160	3,220	3,280
Rates	21,880	22,360	22,850
Total Expenditure	27,650	28,220	28,800
Total Income	(39,660)	(40,850)	(42,080)
Controllable Expenditure	(12,010)	(12,630)	(13,280)
Non-Controllable Expenditure			
Premises Related Expenditure			
Premises Insurance	10	10	10
Support Services			
Strategic Management	470	480	490
Support Services	1,860	1,920	1,960
Central Expenses	1,160	1,110	1,120
Departmental	6,220	6,520	6,650
Total Expenditure	9,720	10,040	10,230
Non-Controllable Expenditure	9,720	10,040	10,230
Bus Shelters Net Expenditure	(2,290)	(2,590)	(3,050)

Town Centre Regeneration Portfolio

Miscellaneous Properties

Michael Tichford

DESCRIPTION

These are numerous former Leisure properties that are no longer part of Leisure's portfolio, this budget is for their maintenance and running costs.

Where possible some of these properties are let out by Property Services.

EMPLOYEES (FTE = Full Time Equivalents)

Not Applicable

COST CENTRES INCLUDED IN THIS BUDGET PAGE

0735 Bandstand
0962 Miscellaneous Amenity Premises
0968 Rugeley Squash and Fitness Centre
0970 Leisure Entertainment Properties

Town Centre Regeneration Portfolio

Miscellaneous Properties

Michael Tichford

	Original 2015-2016 £	Original 2016-2017 £	Original 2017-2018 £
Controllable Expenditure			
Premises Related Expenditure			
Repairs & Mainenance - Buildings	2,240	2,270	2,300
Repairs & Mainenance - Grounds	90	110	110
Energy Costs	1,170	1,200	1,220
Rates	8,630	8,800	8,980
Water Services	100	100	100
Supplies & Services			
Security Services	460	470	480
Miscellaneous Expenses	0	20	20
Total Expenditure	<u>12,690</u>	<u>12,970</u>	<u>13,210</u>
Total Income	<u>(22,020)</u>	<u>(22,050)</u>	<u>(22,710)</u>
Controllable Expenditure	<u>(9,330)</u>	<u>(9,080)</u>	<u>(9,500)</u>
Non-Controllable Expenditure			
Premises Related Expenditure			
Premises Insurance	10	10	10
Support Services			
Property Management	9,570	9,720	9,990
Support Services	420	430	440
Central Expenses	390	370	370
Total Expenditure	<u>10,390</u>	<u>10,530</u>	<u>10,810</u>
Non-Controllable Expenditure	<u>10,390</u>	<u>10,530</u>	<u>10,810</u>
Miscellaneous Properties Net Expenditure	<u>1,060</u>	<u>1,450</u>	<u>1,310</u>

GENERAL FUND AND SECTION 106 CAPITAL BUDGETS

	2014/15	2015/16	2016/17	2017/18
	£000	£000	Indicative £000	£000
ENVIRONMENT				
Additional Cemetery Provision	500	1,000	-	-
Stile Cop Cemetery Phase 2	286	-	-	-
Home Security	50	46	36	36
Contaminated Land	25			
Wolseley Road POS Improvements (s106)	-	20	-	-
Street Cleansing Service Vehicles	83	-	-	-
Total	944	1,066	36	36
HOUSING				
Disabled Facilities Grants	732	414	328	328
Private Sector Decent Homes	-	134	-	-
Total	732	548	328	328
CULTURE AND SPORT				
Chase Leisure Centre	-	-	-	-
Hednesford Park Improvements (part s106 funding)	1,130	1,104	-	-
Hednesford Signal Box	-	6	-	-
Relocation Arthur Street Play Area (s106)	-	3	-	-
Artificial Pitch Cardinal Griffin (part s106 funding)	11	-	-	-
Multi Use Games Area, Laburnum Avenue (s106)	-	121	-	-
Refurbishment Heath Hayes Park/Pitch	-	34	81	-
Hednesford ATP	120	-	-	-
Stadium Development	172	1,210	-	-
Grounds Maintenance Specialist Machinery	170	59	-	-
Grounds Maintenance Service Vehicles	190	-	-	-
Museum - Mining Memories Project	49			
Play Area - Refurbishment				
Total	1,842	2,537	81	-
CORPORATE IMPROVEMENT				
Civic Centre Accommodation Sharing	58	160	-	-
Total	58	160	-	-
TOWN CENTRE REGENERATION				
Town Centre Improvement	166	44	-	-
Rugeley Town Centre Conservation Year 1	44	-	-	-
Rugeley Town Centre Conservation Year 3	220	-	-	-
Rugeley Pedestrian/Cycle Linkage (s106)	262	132	-	-
Total	692	176	-	-
TOTAL CAPITAL PROGRAMME	4,268	4,487	445	364

Corporate Improvement Portfolio

Variation Statement 2015/2016 to 2017/2018

	2015/16 Indicative	Real Terms / Efficiency Variations	2015/16 Budget	2016/17 Indicative	Real Terms / Efficiency Variations	2016/17 Budget	Inflation	Real Terms / Efficiency Variations	2017/2018 Budget
	£000's	£000's	£000's	£000's	£000's	£000's	£000's	£000's	£000's
Employee Costs	5,733	100	5,833	5,941	- 10	5,931	60	96	6,087
Premises Related Costs	599	- 30	569	608	- 30	578	10	-	588
Transport Related Costs	105	5	110	104	3	107	1	-	108
Supplies and Services	2,162	- 59	2,103	2,069	- 224	1,845	19	61	1,925
Third Party Payments	1,179	- 15	1,164	1,236	- 21	1,215	15	9	1,239
Capital Financing	6	-	6	6	-	6		-	6
Total Expenditure	9,784	1	9,785	9,964	- 282	9,682	105	166	9,953
Income	- 6,100	- 295	- 6,395	- 6,124	- 132	- 6,256	- 58	- 28	- 6,342
Net Expenditure	3,684	- 294	3,390	3,840	- 414	3,426	47	138	3,611
 Exec Mgmt trsf to Leader of the Council			-293			-249			-253
Portfolio Total			3,097			3,177			3,358

Corporate Improvement Portfolio

Proposed Real Terms / Efficiency Variations

2015/16 Change

	£'000	£'000
<u>Real Term Variations</u>		
Senior management restructure		-93
Deletion of Head of Policy post		-88
Reduction in Utilities		-22
Additional internal leasing		
Expenditure	95	
Income	-95	0
Reduction in audit fee		-20
Welfare benefits new service trsf from SCC		
Expenditure	292	
Income	-308	-16
Budget savings		
Finance	-61	
Audit	-6	
Insurance/ risk management	-4	
Civil contingencies	-9	
PR & Marketing	-8	
Technology	-28	
Customer services	-7	
Human Resources	-6	
Legal	-9	-138
Shared services share of budget savings		39
Living wage increase		12
Reduced income from vacation of Anson Street		32
minor variations		0
		<u>-294</u>

2016/17 Change

	£'000	£'000
<u>Real Term Variations</u>		
Senior management restructure		-152
Deletion of Head of Policy post		-92
Reflection of 1% pay award		-53
Reduction in Utilities		-24
Reduced Housing Benefit Administration Grant		
Expenditure	-199	
Income	192	-7
Additional internal leasing		
Expenditure	95	
Income	-95	0
Reduction in audit fee		-20
Welfare benefits new service trsf from SCC		
Expenditure	285	
Income	-299	-14
Budget savings		
Finance	-61	
Audit	-6	
Insurance/ risk management	-4	
Civil contingencies	-9	
PR & Marketing	-8	
Technology	-28	
Customer services	-7	
Human Resources	-8	
Legal	-9	-140
Shared services share of budget savings		39
Living wage increase		12
Reduced recharge from HRA		19
Reduction in court costs income		16
minor variations		2
		<u>-414</u>

2016/17 to 2017/18 Change

	£'000	£'000
<u>Real Term Variations</u>		
Staffing variations and Increments		15
Increase in Superannuation		79
Reduced Housing Benefit Administration Grant		
Expenditure	-58	
Income	45	-13
Additional growth		120
Increased recharge to HRA		-39
Shared services increased contributions		9
Shared services additional income		-34
minor variations		1
		<u>138</u>

Crime & Partnerships Portfolio

Variation Statement 2015/2016 to 2017/2018

	2015/16 Indicative	Real Terms / Efficiency Variations	2015/16 Budget	2016/17 Indicative	Real Terms / Efficiency Variations	2016/17 Budget	Inflation	Real Terms / Efficiency Variations	2017/2018 Budget
	£000's	£000's	£000's	£000's	£000's	£000's	£000's	£000's	£000's
Employee Costs	176	2	178	186	- 1	185	2	4	191
Premises Related Costs	20	2	22	20	3	23	-	-	23
Transport Related Costs	2	-	2	2	-	2	-	-	2
Supplies and Services	9	-	9	9	-	9	-	-	9
Third Party Payments	-	-	-	-	-	-	-	-	-
Capital Financing	-	-	-	-	-	-	-	-	-
Total Expenditure	207	4	211	217	2	219	2	4	225
Income	- 37	-	- 37	- 37	-	- 37	-	-	- 37
Net Expenditure	170	4	174	180	2	182	2	4	188

Crime & Partnerships Portfolio

Proposed Real Terms / Efficiency Variations

2015/16 Change

	£'000	£'000
<u>Real Term Variations</u>		
Staffing variations		1
Additional gas costs		2
minor variations		1
		<u>4</u>

2016/17 Change

	£'000	£'000
<u>Real Term Variations</u>		
Staffing variations		1
Additional gas costs		2
Reflection of 1% pay award		-2
minor variations		1
		<u>2</u>

2016/17 to 2017/18 Change

	£'000	£'000
<u>Real Term Variations</u>		
Increase in Superannuation		3
minor variations		1
		<u>4</u>

Culture & Sport Portfolio

Variation Statement 2015/2016 to 2017/2018

	2015/16 Indicative	Real Terms / Efficiency Variations	2015/16 Budget	2016/17 Indicative	Real Terms / Efficiency Variations	2016/17 Budget	Inflation	Real Terms / Efficiency Variations	2017/2018 Budget
	£000's	£000's	£000's	£000's	£000's	£000's	£000's	£000's	£000's
Employee Costs	515	28	543	542	17	559	6	9	574
Premises Related Costs	1,127	- 112	1,015	1,149	- 121	1,028	20	1	1,049
Transport Related Costs	20	-	20	20	1	21	-	-	21
Supplies and Services	1,807	- 32	1,775	1,968	- 35	1,933	36	- 5	1,964
Third Party Payments	155	1	156	159	-	159	2	2	163
Capital Financing	-	-	-	-	-	-	-	-	-
Total Expenditure	3,624	- 115	3,509	3,838	- 138	3,700	64	7	3,771
Income	- 562	69	- 493	- 562	71	- 491	- 10	-	- 501
Net Expenditure	3,062	- 46	3,016	3,276	- 67	3,209	54	7	3,270

Culture & Sport Portfolio

Proposed Real Terms / Efficiency Variations

2015/16 Change

	£'000	£'000
<u>Real Term Variations</u>		
HLF Hednesford Park		
Expenditure		28
Reduced internal grounds maintenance recharge		-121
Increased Leisure Management Contract Costs		3
Floral displays		17
Stadium		38
Reduced Cemeteries Income		6
Savings from in house tree maintenance provision		-21
minor variations		4
		<u>-46</u>

2016/17 Change

	£'000	£'000
<u>Real Term Variations</u>		
HLF Hednesford Park		
Expenditure		23
Reflection of 1% pay award		-5
Reduced internal grounds maintenance recharge		-129
Increased Leisure Management Contract Costs		3
Floral displays		17
Stadium		38
Reduced Cemeteries Income		6
Savings from in house tree maintenance provision		-24
minor variations		4
		<u>-67</u>

2016/17 to 2017/18 Change

	£'000	£'000
<u>Real Term Variations</u>		
Increase in Superannuation		8
Year 6 Leisure Management contract fee per agreement		-5
minor variations		4
		<u>7</u>

Economic Development Portfolio

Variation Statement 2015/2016 to 2017/2018

	2015/16 Indicative	Real Terms / Efficiency Variations	2015/16 Budget	2016/17 Indicative	Real Terms / Efficiency Variations	2016/17 Budget	Inflation	Real Terms / Efficiency Variations	2017/2018 Budget
	£000's	£000's	£000's	£000's	£000's	£000's	£000's	£000's	£000's
Employee Costs	1,171	41	1,212	1,231	- 14	1,217	12	- 73	1,156
Premises Related Costs	13	- 6	7	13	- 6	7	-	-	7
Transport Related Costs	65	4	69	67	- 1	66	1	-	67
Supplies and Services	226	100	326	228	90	318	2	-	320
Third Party Payments	10	-	10	10	-	10	-	-	10
Capital Financing	1	-	1	1	-	1	-	-	1
Total Expenditure	1,486	139	1,625	1,550	69	1,619	15	- 73	1,561
Income	- 991	- 38	- 1,029	- 1,015	- 25	- 1,040	- 23	50	- 1,013
Net Expenditure	495	101	596	535	44	579	- 8	- 23	548

Economic Development Portfolio

Proposed Real Terms / Efficiency Variations

2015/16 Change

	£'000	£'000
<u>Real Term Variations</u>		
Staffing variations- Senior Management LEP HOS		45
Local plan part 2 funding		
Expenditure	100	
Income	-100	
Reduced planning fee income		50
Reduced building control income (net of SBC contribution)		9
minor variations		-3
		<u>101</u>

2016/17 Change

	£'000	£'000
<u>Real Term Variations</u>		
Reflection of 1% pay award		-12
Local plan part 2 funding		
Expenditure	90	
Income	-90	
Reduced planning fee income		50
Reduced building control income (net of SBC contribution)		11
minor variations		-5
		<u>44</u>

2016/17 to 2017/18 Change

	£'000	£'000
<u>Real Term Variations</u>		
Staffing variations (including increments)		7
Increase in Superannuation		18
Development Control		
Expenditure	-100	
Income	50	-50
minor variations		2
		<u>-23</u>

Environment Portfolio

Variation Statement 2015/2016 to 2017/2018

	2015/16 Indicative	Real Terms / Efficiency Variations	2015/16 Budget	2016/17 Indicative	Real Terms / Efficiency Variations	2016/17 Budget	Inflation	Real Terms / Efficiency Variations	2017/2018 Budget
	£000's	£000's	£000's	£000's	£000's	£000's	£000's	£000's	£000's
Employee Costs	2,835	- 48	2,787	2,973	- 79	2,894	29	43	2,966
Premises Related Costs	449	- 7	442	456	- 6	450	8	-	458
Transport Related Costs	986	- 18	968	978	- 18	960	12	-	972
Supplies and Services	3,900	- 561	3,339	4,169	- 679	3,490	42	52	3,584
Third Party Payments	727	85	812	747	85	832	8	7	847
Capital Financing	-	-	-	-	-	-	-	-	-
Total Expenditure	8,897	- 549	8,348	9,323	- 697	8,626	99	102	8,827
Income	- 6,472	669	- 5,803	- 6,725	755	- 5,970	- 48	- 54	- 6,072
Net Expenditure	2,425	120	2,545	2,598	58	2,656	51	48	2,755

Environment Portfolio

Proposed Real Terms / Efficiency Variations

2015/16 Change

	£'000	£'000
<u>Real Term Variations</u>		
Staffing variations		-25
CPE function being transferred back to SCC		
Expenditure	-571	
Income	571	0
Budget savings		
Waste management	-3	
Environmental Protection	-5	
Countryside management	-4	
Land drainage	-7	-19
Waste		
Fuel and Tyre costs	-14	
Additional properties	40	
Increased gate fees	10	
Annual MRF costs	71	
Increased trade waste income	-10	
Additional recycling credits	-34	63
Reduction off street parking income		20
Additional parking rates		11
Grounds		
Reduced internal fee income	88	
Reduced contingency (transfers)	-20	68
Living wage		3
minor variations		-1
		<u>120</u>

2016/17 Change

	£'000	£'000
<u>Real Term Variations</u>		
Staffing variations		-25
Reflection of 1% pay award		-28
CPE function being transferred back to SCC		
Expenditure	-584	
Income	584	0
Budget savings		
Waste management	-3	
Environmental Protection	-5	
Countryside management	-4	
Land drainage	-7	-19
Waste		
Fuel and Tyre costs	-14	
Additional properties	60	
Increased gate fees	13	
Reduce contingency	-69	
Annual MRF costs	71	
Increased trade waste income	-10	
Additional recycling credits	-34	17
Reduction off street parking income		20
Additional parking rates		11
Grounds		
Reduced internal fee income	96	
Reduced contingency (transfers)	-20	76
Living wage		4
minor variations		2
		<u>58</u>

2016/17 to 2017/18 Change

	£'000	£'000
<u>Real Term Variations</u>		
Increase in Superannuation		40
Increased HRA recharge		-6
Waste additional properties		20
minor variations		-6
		<u>48</u>

Health & Wellbeing Portfolio

Variation Statement 2015/2016 to 2017/2018

	2015/16 Indicative	Real Terms / Efficiency Variations	2015/16 Budget	2016/17 Indicative	Real Terms / Efficiency Variations	2016/17 Budget	Inflation	Real Terms / Efficiency Variations	2017/2018 Budget
	£000's	£000's	£000's	£000's	£000's	£000's	£000's	£000's	£000's
Employee Costs	689	5	694	725	- 5	720	7	11	738
Premises Related Costs	59	- 1	58	60	- 1	59	1	-	60
Transport Related Costs	14	-	14	14	-	14	-	1	15
Supplies and Services	208	44	252	210	- 5	205	2	- 2	205
Transfer Payments	29,580	- 2,067	27,513	30,172	- 7,463	22,709	561	- 5,568	17,702
Capital Financing	-	-	-	-	-	-	-	-	-
Total Expenditure	30,550	- 2,019	28,531	31,181	- 7,474	23,707	571	- 5,558	18,720
Income	- 30,157	2,128	- 28,029	- 30,761	7,539	- 23,222	- 565	5,576	- 18,211
Net Expenditure	393	109	502	420	65	485	6	18	509

Health & Wellbeing Portfolio

Proposed Real Terms / Efficiency Variations

2015/16 Change

	£'000	£'000
<u>Real Term Variations</u>		
Staffing variations		8
Living wage		2
Locality Commissioning Partnership		
Re- allocation of 2014-15 LSP monies		50
Change in benefit payments		
Expenditure	-2067	
Income	2067	0
Social Alarms		
Expenditure	-11	
Reduced recharge to HRA (Supporting People)	64	53
minor variations		-4
		<u>109</u>

2016/17 Change

	£'000	£'000
<u>Real Term Variations</u>		
Staffing variations		8
Living wage		2
Reflection of 1% pay award		-7
Change in benefit payments		
Expenditure	-7463	
Income	7473	10
Social alarms		
Expenditure	-11	
Reduced recharge to HRA (Supporting People)	68	57
minor variations		-5
		<u>65</u>

2016/17 to 2017/18 Change

	£'000	£'000
<u>Real Term Variations</u>		
Increase in Superannuation		10
Change in benefit payments		
Expenditure	-5568	
Income	5578	10
Increased recharge to HRA		-3
minor variations		1
		<u>18</u>

Housing General Fund Portfolio

Variation Statement 2015/2016 to 2017/2018

	2015/16 Indicative	Real Terms / Efficiency Variations	2015/16 Budget	2016/17 Indicative	Real Terms / Efficiency Variations	2016/17 Budget	Inflation	Real Terms / Efficiency Variations	2017/2018 Budget
	£000's	£000's	£000's	£000's	£000's	£000's	£000's	£000's	£000's
Employee Costs	548	- 2	546	578	- 16	562	7	7	576
Premises Related Costs	-	-	-	-	-	-	-	-	-
Transport Related Costs	12	1	13	13	-	13	-	-	13
Supplies and Services	674	- 515	159	680	- 520	160	2	-	162
Third Party Payments	-	-	-	-	-	-	-	-	-
Capital Financing	-	-	-	-	-	-	-	-	-
Total Expenditure	1,234	- 516	718	1,271	- 536	735	9	7	751
Income	- 558	449	- 109	- 566	454	- 112	- 1	- 2	- 115
Net Expenditure	676	- 67	609	705	- 82	623	8	5	636

Housing General Fund Portfolio

Proposed Real Terms / Efficiency Variations

2015/16 Change

	£'000	£'000
<u>Real Term Variations</u>		
Circular 8/95 saving		
Internal recharge for CCTV / Social Alarms	-50	
Recharge from HRA	-12	-62
Supporting People no longer funded by SCC		
Expenditure	-450	
Income	450	0
Reduced audit fees		-3
minor variations		-2
		<u>-67</u>

2016/17 Change

	£'000	£'000
<u>Real Term Variations</u>		
Circular 8/95 saving		
Internal recharge for CCTV / Social Alarms	-50	
Recharge from HRA	-12	-62
Supporting People no longer funded by SCC		
Expenditure	-454	
Income	454	0
Reduced audit fees		-3
Reflection of 1% pay award		-6
Staffing variations		-13
minor variations		2
		<u>-82</u>

2016/17 to 2017/18 Change

	£'000	£'000
<u>Real Term Variations</u>		
Increase in Superannuation		8
Increase in HRA recharge		-2
minor variations		-1
		<u>5</u>

Leader of the Council Portfolio

Variation Statement 2015/2016 to 2017/2018

	2015/16 Indicative	Real Terms / Efficiency Variations	2015/16 Budget	2016/17 Indicative	Real Terms / Efficiency Variations	2016/17 Budget	Inflation	Real Terms / Efficiency Variations	2017/2018 Budget
	£000's	£000's	£000's	£000's	£000's	£000's	£000's	£000's	£000's
Employee Costs	387	-	387	403	- 5	398	4	- 30	372
Premises Related Costs	10	-	10	10	-	10	-	- 10	-
Transport Related Costs	9	-	9	9	-	9	-	- 4	5
Supplies and Services	745	- 21	724	753	- 21	732	7	- 56	683
Third Party Payments	-	-	-	-	-	-	-	-	-
Capital Financing	-	-	-	-	-	-	-	-	-
Total Expenditure	1,151	- 21	1,130	1,175	- 26	1,149	11	- 100	1,060
Income	- 1	-	- 1	- 1	-	- 1	-	-	- 1
Net Expenditure	1,150	- 21	1,129	1,174	- 26	1,148	11	- 100	1,059
Exec Mgmt trsf from Corporate Improvement			293			249			253
Portfolio Total			1,422			1,397			1,312

Leader of the Council Portfolio

Proposed Real Terms / Efficiency Variations

2015/16 Change

	£'000	£'000
<u>Real Term Variations</u>		
Budget savings		
Members	-12	
Electoral Registration	-8	-20
minor variations		-1
		<u>-21</u>

2016/17 Change

	£'000	£'000
<u>Real Term Variations</u>		
Budget savings		
Members	-12	
Electoral Registration	-8	-20
Reflection of 1% pay award		-4
minor variations		-2
		<u>-26</u>

2016/17 to 2017/18 Change

	£'000	£'000
<u>Real Term Variations</u>		
Increase in Superannuation		6
No district elections held this year		-107
minor variations		1
		<u>-100</u>

Town Centre Regeneration Portfolio

Variation Statement 2014/2015 to 2016/2017

	2015/16 Indicative	Real Terms / Efficiency Variations	2015/16 Budget	2016/17 Indicative	Real Terms / Efficiency Variations	2016/17 Budget	Inflation	Real Terms / Efficiency Variations	2017/2018 Budget
	£000's	£000's	£000's	£000's	£000's	£000's	£000's	£000's	£000's
Employee Costs	105	6	111	110	5	115	1	3	119
Premises Related Costs	409	24	433	413	-	413	8	-	421
Transport Related Costs	3	-	3	3	-	3	-	-	3
Supplies and Services	102	- 17	85	103	- 17	86	1	-	87
Third Party Payments	-	-	-	-	-	-	-	-	-
Capital Financing	-	-	-	-	-	-	-	-	-
Total Expenditure	619	13	632	629	- 12	617	10	3	630
Income	- 679	31	- 648	- 681	31	- 650	- 4	- 1	- 655
Net Expenditure	- 60	44	- 16	- 52	19	- 33	6	2	- 25

Town Centre Regeneration Portfolio

Proposed Real Terms / Efficiency Variations

2015/16 Change

	£'000	£'000
<u>Real Term Variations</u>		
Cannock markets shops rates payable on empty premises		24
Living wage		6
Markets additional refuse costs		5
Reduced markets income - vacant units		10
Consolid. of Town Centre Scheme within Business Rates Retention		-20
Reduced rental income Town Centre management		20
minor variations		-1
		<u>44</u>

2016/17 Change

	£'000	£'000
<u>Real Term Variations</u>		
Reflection of 1% pay award		-1
Living wage		6
Markets additional refuse costs		5
Reduced markets income - vacant units		10
Consolid. of Town Centre Scheme within Business Rates Retention		-20
Reduced rental income Town Centre management		20
minor variations		-1
		<u>19</u>

2016/17 to 2017/18 Change

	£'000	£'000
<u>Real Term Variations</u>		
Increase in Superannuation		2
minor variations		0
		<u>2</u>

OTHER GENERAL FUND EARMARKED RESERVES							
	1/04/15		1/04/16		1/04/17		1/04/18
	£'000		£'000		£'000		£'000
Building Maintenance	319		319		319		319
Landlord's contingency and refurbishment reserve utilisation to be reviewed as part of the comprehensive Asset Management Review							
Internal Leasing Reserve/ IT	327		327		397		467
Fund to enable procurement of new Information Technology hardware, and internal leasing requirements of the Council, to be reimbursed by annual charge to revenue							
Actuarial Valuation	140		140		140		0
Reserve to mitigate impact of next Actuarial Valuation							
Budget Support	198		198		97		0
General Reserve earmarked for additional Local Plan expenditure							
Insurance Liabilities	190		190		190		190
Estimated amount of further claims to be received re earlier years to be funded by CCDC as part of excess policy							
Corporate Initiatives	152		152		152		152
Fund to meet the costs and assessments / feasibility work for corporate/ legislative initiatives							
Communications	124		124		124		124
Reserve to assist with the replacement and development of all communication systems							
Discretionary Rate Relief	120		120		120		120
Reserve to meet the costs to CCDC arising from reliefs granted under the Localism Act							
Central Training	36		20		20		20
Fund to meet non recurring corporate training initiatives							
Hednesford Regeneration	38		20				
Balance of contribution received in relation to additional works required as part of regeneration scheme.							
CCTV Replacement	100		40		40		40
Reserve to assist with the replacement and re-location of CCTV							
Economic Development LEP	42		42		42		42
Balance of monies relating to support provided to GB&S LEP							
Refuse Service	100		100				
Reserve re additional costs of new Waste Contract/provision of additional round							

OTHER GENERAL FUND EARMARKED RESERVES							
	1/04/15		1/04/16		1/04/17		1/04/18
	£'000		£'000		£'000		£'000
Rail Revenue	24		24		24		24
Reserve to meet the potential one off additional contributions in relation to the incremental rail services							
Benefits- New Burdens	148		16				
Balance of monies provided to support the additional costs to the Revenue and Benefits Service arising from changes in Welfare Benefits & LCTS							
Homelessness	60		20		20		20
Balances carried forward to fund additional homelessness prevention measures							
Civic Duties and Hospitality	17		17		17		17
Reserve to meet additional one off costs relating to civic Duties							
Other	167		94		75		75
Total	2,302		1,963		1,777		1,610

GENERAL FUND AND SECTION 106 CAPITAL RESOURCES TO 2017-18						
		2014-15	2015-16	2016-17		2017-18
		£'000	£'000	£'000		£'000
Resources B/fwd.						
	General Fund	(1,897)	(1,304)	(733)		(785)
	Section 106	(1,228)	(597)	(459)		(378)
	Total	(3,125)	(1,901)	(1,192)		(1,163)
Capital Receipts						
	Bungalows	(73)	-	-		-
	Right to Buy	(338)	(89)	(88)		(88)
	Red Lion Lane, Norton Canes	(1,250)		-		-
	Other	(16)		-		-
	Total	(1,677)	(89)	(88)		(88)
Capital Contributions						
	SCC – Joint investment Fund	(172)	(866)	-	*	(1941)
	English Heritage	(135)	-	-		-
	Environment Agency	(26)	-	-		-
	WLCT – Museum	(48)				
	Other	(1)	-	-		-
	Total	(382)	(866)	-		(1,941)
Revenue Contribution to Capital Outlay						
		(627)	(1,246)	-		-
Capital Grants						
	Disabled Facilities Grants	(338)	(414)	(328)		(328)
	Heritage Lottery	(726)	(1,104)			-
	Section 106	(6)				-
	Total	(1,070)	(1,518)	(328)		(328)

GENERAL FUND AND SECTION 106 CAPITAL RESOURCES TO 2017-18						
		2014-15	2015-16	2016-17		2017-18
		£'000	£'000	£'000		£'000
Reserves						
	Internal Leasing	(442)	(59)	-	*	(70)
	Total	(442)	(59)	-		(70)
TOTAL IN YEAR RESOURCES						
		(4,198)	(3,778)	(416)		(2,427)
Less Expenditure						
	Capital Budget	4,268	4,487	445		364
	Capital Programme	1,154				2,011
		5,422	4,487	445		2,375
Resources C/Fwd.						
	General Fund	(1,304)	(733)	(785)		(837)
	Section 106	(597)	(459)	(378)		(378)
	Total	(1,901)	(1,192)	(1,163)		(1,215)
*	Year of application to be determined					

Business Rates Retention - Retained Income

	2015-16 £	2016-17 £	2017-18 £
<u>A.Business Rates Collection Fund</u>			
Gross Rates	-42,220,656	-43,487,090	-44,346,940
Less <u>Reliefs etc.</u>			
Mandatory Relief	3,279,300	2,141,290	2,184,120
Discretionary relief	238,680	59,850	61,050
Exemptions	894,540	912,430	930,680
Cost Of Collection	141,780	144,620	147,510
Losses on collection	1,264,487	1,289,780	1,315,570
Business Rates Collectable	-36,401,869	-38,939,120	-39,708,010
Less <u>amount due to</u>			
Government	18,200,935	19,469,560	19,854,010
County	3,276,168	3,504,520	3,573,720
Fire	364,019	389,390	397,080
Net Business attributable to CCDC	<u>-14,560,748</u>	<u>-15,575,650</u>	<u>-15,883,200</u>
<u>B. General Fund determination of retained Business Rates</u>			
Net Business Rates attributable to CCDC	-14,560,748	-15,575,650	-15,883,200
less Tariff	10,532,110	10,732,750	10,946,410
Core Funding	2,764,220	2,829,500	2,887,090
Growth	-1,264,418	-2,013,400	-2,049,700
Plus New Burdens funding subject to Levy			
Small Business Rates Relief	-481,440		
Retail relief	-73,440		
Amount subject to levy	-1,819,298		
Levy	909,649	1,006,700	1,024,850
Business Rates Growth	<u>-909,649</u>	<u>-1,006,700</u>	<u>-1,024,850</u>
GB&S Redistribution of Levy	<u>-295,636</u>	<u>-327,180</u>	<u>-333,080</u>
Retained Business Rates			
Core Funding	-2,764,220	-2,829,500	-2,887,090
Growth	-909,649	-1,006,700	-1,024,850
GB&S Redistribution of Levy	-295,636	-327,180	-333,080
	<u>-3,969,505</u>	<u>-4,163,380</u>	<u>-4,245,020</u>