

BUDGET

2017/2018



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Cannock Chase District Council

BUDGET 2017/2018

Introduction

This booklet contains details of the Council's approved revenue and capital spending plans for the General Fund in 2017/2018.

The Council's Budget and Council Tax for 2017/2018 were set at the full meeting of the Council on 8 and 22 February 2017.

The following paragraphs give a brief overview of the Council's spending plans for 2017/2018 and how the spending is financed.

Revenue and Capital

In accordance with standard accounting practice, income and expenditure is separated between revenue and capital.

The Revenue Accounts reflect the day to day running costs of the Council such as salaries and wages, costs of running buildings and vehicles, equipment and office expenses etc.

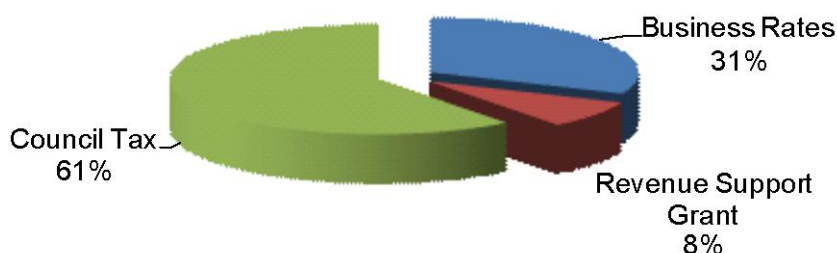
The Capital Accounts relate to major investment on the long term assets of the Council.

General Fund Revenue Budget

The following table summarises the Council's General Fund Revenue Budget for 2017/2018. The budgets for 2017/18 reflect the transfers between portfolios agreed as part of the senior management restructure.

2016/17 BUDGET £'000	PORTFOLIO	2017/18 BUDGET £'000
3,131	Corporate Improvement	1,857
179	Crime & Partnerships	445
3,194	Culture & Sport	2,912
615	Economic Development & Regulatory Services	1,143
2,558	Environment	2,403
479	Health & Wellbeing	655
568	Housing General Fund	371
1,341	Leader of the Council	1,121
(5)	Town Centre Regeneration	(28)
12,060	CONTROLLABLE BUDGET	10,879
300	Financing/Technical Adjustments	160
(531)	Transfer to / (from) Working balances	(508)
(1,444)	Government Grants	(1,014)
10,385	NET REVENUE BUDGET	9,517
	Financed by:-	
1,406	Revenue Support Grant	776
3,417	Business Rates	2,982
5,562	Council Tax	5,759
10,385		9,517

Where the money comes from



The detailed General Fund Revenue Budget is set out by portfolio on pages CP01 to TC07.

Council Tax

The bill for a Band D property is calculated by dividing the Council Tax Requirement by the number of Equivalent Band D Properties (Council Tax Base)

The respective amounts for this Council amount to £5,758,939 (Council Tax Requirement) and 27,571.88 Band D properties

Council Tax for a band D property for 2017/18 will be £208.87 which is a 1.95% increase from the previous financial year.

The Council is responsible for the billing and collection of the Council Tax for its own services as well as Staffordshire County Council, Office of the Police & Crime Commissioner Staffordshire, Stoke-on-Trent and Staffordshire Fire Authority and Parish Councils within the Borough.

2016/2017 BAND D	AUTHORITY	2017/18 BAND D	INCREASE	%
£204.87	Cannock Chase District Council	£208.87	4.00	1.95
£1,088.65	Staffordshire County Council	£1,142.54	53.89	4.95
£70.33	Stoke-on-Trent and Staffordshire	£71.56	1.23	1.75
£177.61	Fire Authority	£181.16	3.55	2.00
	Office of the Police & Crime Commissioner Staffordshire			
£1,541.46	TOTAL	£1,604.13	£ 62.67	4.07

In addition to the above, parish charges are added, where appropriate.

National Non-Domestic Rates (NNDR)

Businesses are required to pay property tax based on their rateable values at a national rate levy, which has been fixed by the government for 2017/2018 at 47.9 in the pound. (The Small Business Rates levy for 2017/2018 is 46.6 pence in the pound.)

Non Domestic Rates or Business Rates now forms part of the funding of local authorities whereby the income is shared between the Government/County Council /Fire Authority and the District Council. Cannock Chase Council have been set a predetermined overall level of Business Rates income and retains 40% of that figure; any growth above that level is then subject to a 50% levy that is paid to the Greater Birmingham & Solihull Business Rates Pool.

In 2017-18 the Council is anticipated to receive the following Business Rates Income

Business Rates Income	2017-18 £'000
Core funding	2,844
Growth – Net Business Rates Income	168
Growth – New Burdens Funding	457
CCDC share of GB & S BRP	193
Gross Business Rates Income	3,662
Tariff adjustment arising from 2017 Revaluation	(680)
Attributable Business Rates Income 2017/18	2,982

Capital Expenditure

In 2017/2018 the Council will be spending approximately £2.2M on capital investment.

Areas of investment include additional cemetery provision, development of the Stadium and the purchase of replacement wheeled bins, as well as continued spend on disabled facilities grants.

The detailed Capital Programme is set on page CAP1.

Fees and Charges 2017/2018

The Council's Fees and Charges are available electronically via the Council's website.

Further Information

For further information please contact the following:

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Corporate Improvement Portfolio

Summary

	Page No	Indicative		
		Original 2017-2018 £	Original 2018-2019 £	Original 2019-2020 £
Legal Services	CP 02 - CP 03	70,780	91,050	91,820
Technology	CP 04 - CP 05	570,310	634,310	640,360
Governance	CP 06 - CP 07	95,310	97,430	99,700
Human Resources	CP 08 - CP 09	78,120	97,840	100,430
Customer Services	CP 10 - CP 11	179,390	183,720	186,600
Corporate Services	CP 12 - CP 13	148,330	152,120	154,750
Communications	CP 14 - CP 15	189,330	194,330	199,380
Policy & Performance	CP 16 - CP 17	193,540	198,830	203,870
Land Charges	CP 18 - CP 19	20	40	(250)
Audit	CP 20 - CP 21	198,310	177,750	181,750
Risk and Resilience	CP 22 - CP 23	200,900	194,950	188,840
Social Alarms	CP 24 - CP 25	(67,520)	(67,930)	(66,680)
Controllable Expenditure		1,856,820	1,954,440	1,980,570
Legal Services	CP 02 - CP 03	(70,780)	(91,050)	(91,820)
Technology	CP 04 - CP 05	(570,310)	(634,310)	(640,360)
Governance	CP 06 - CP 07	(95,310)	(97,430)	(99,700)
Human Resources	CP 08 - CP 09	(78,120)	(97,840)	(100,430)
Customer Services	CP 10 - CP 11	(179,390)	(183,720)	(186,600)
Corporate Services	CP 12 - CP 13	(148,330)	(152,120)	(154,750)
Communications	CP 14 - CP 15	(189,330)	(194,330)	(199,380)
Policy & Performance	CP 16 - CP 17	226,070	188,710	192,350
Land Charges	CP 18 - CP 19	40,910	43,140	43,820
Audit	CP 20 - CP 21	(198,310)	(177,750)	(181,750)
Risk and Resilience	CP 22 - CP 23	(200,900)	(194,950)	(188,840)
Social Alarms	CP 24 - CP 25	28,580	28,920	29,200
Non-Controllable Expenditure		(1,435,220)	(1,562,730)	(1,578,260)
		421,600	391,710	402,310

Corporate Improvement Portfolio

Legal Services

Judith Aupers

DESCRIPTION

Legal is a shared service led by Stafford Borough Council and the costs attributable are shown under the third Party Payment line.

EMPLOYEES (FTE = Full Time Equivalents)

Not applicable

COST CENTRES INCLUDED IN THIS BUDGET PAGE

0006 Legal Client

Corporate Improvement Portfolio

Legal Services

	Judith Aupers		
	Original 2017-2018 £	Indicative Original 2018-2019 £	Original 2019-2020 £
Controllable Expenditure			
Third Party Payments	220,660	245,430	250,840
Total Expenditure	<u>220,660</u>	<u>245,430</u>	<u>250,840</u>
Total Income	<u>(149,880)</u>	<u>(154,380)</u>	<u>(159,020)</u>
Controllable Expenditure	<u>70,780</u>	<u>91,050</u>	<u>91,820</u>
Non-Controllable Expenditure			
Employee Expenses	1,890	1,810	1,710
Supplies & Services			
Communications & Computing	8,530	9,230	9,310
Support Services			
Property Management	18,180	18,480	18,720
Strategic Management	460	480	490
Support Services	4,630	4,730	4,830
Total Expenditure	<u>33,690</u>	<u>34,730</u>	<u>35,060</u>
Total Income	<u>(104,470)</u>	<u>(125,780)</u>	<u>(126,880)</u>
Non-Controllable Expenditure	<u>(70,780)</u>	<u>(91,050)</u>	<u>(91,820)</u>
Legal Services Net Expenditure	<u>0</u>	<u>0</u>	<u>0</u>

Corporate Improvement Portfolio

Technology

Judith Aupers

DESCRIPTION

This budget provides for the Technology service (and includes reprographics) which is led by Stafford Borough Council and the costs attributable are shown under the Third Party Payment line.

The other budget lines relate to the infrastructure elements of the technology budget which have remained as direct payments from Cannock Chase District Council to external providers.

EMPLOYEES (FTE = Full Time Equivalents)

Not Applicable

COST CENTRES INCLUDED IN THIS BUDGET PAGE

0009 ICT Communications
0032 Technology Client
0031 Reprographics Client

Corporate Improvement Portfolio

Technology

Judith Aupers

	Indicative		
	Original	Original	Original
	2017-2018	2018-2019	2019-2020
	£	£	£
Controllable Expenditure			
Supplies & Services			
Communications & Computing	24,940	25,190	25,450
Other Fees	(20,000)	(20,000)	(20,000)
Professional Fees	20,810	21,230	21,660
Third Party Payments	705,350	774,210	785,260
Total Expenditure	731,100	800,630	812,370
Total Income	(160,790)	(166,320)	(172,010)
Controllable Expenditure	570,310	634,310	640,360
Non-Controllable Expenditure			
Employee Expenses	4,850	4,630	4,390
Supplies & Services			
Communications & Computing	44,600	45,740	46,380
Insurances	640	620	580
Support Services			
Property Management	55,470	56,360	57,060
Support Services	33,980	31,830	32,500
Depreciation & Impairment Losses	18,900	18,900	18,900
Total Expenditure	158,440	158,080	159,810
Total Income	(728,750)	(792,390)	(800,170)
Non-Controllable Expenditure	(570,310)	(634,310)	(640,360)
Technology Net Expenditure	0	0	0

Corporate Improvement Portfolio

Governance

Judith Aupers

DESCRIPTION

This budget provides for the management of the governance function. It also includes the delivery of the shared procurement service which is part of a collaborative arrangement with Staffordshire County Council.

Key governance responsibilities include:

- Democratic and Electoral Services
- Audit
- Risk and Resilience
- Policy & Performance
- Procurement

EMPLOYEES (FTE = Full Time Equivalents)

FTE Description

1.0 Head of Governance

COST CENTRES INCLUDED IN THIS BUDGET PAGE

0107 Corporate Procurement

0120 Head of Governance

Corporate Improvement Portfolio

Governance

Judith Aupers

	Indicative		
	Original	Original	Original
	2017-2018	2018-2019	2019-2020
	£	£	£
Controllable Expenditure			
Employee Expenses	93,450	95,660	97,920
Transport Related Expenditure	1,030	1,040	1,050
Supplies & Services			
Communications & Computing	130	130	130
Equipment, Furniture & Materials	400	400	400
Printing, Stationery & General Expenses	210	210	210
Professional Fees	30,000	30,000	30,300
Total Expenditure	125,220	127,440	130,010
Total Income	(29,910)	(30,010)	(30,310)
Controllable Expenditure	95,310	97,430	99,700
Non-Controllable Expenditure			
Employee Expenses	380	360	340
Supplies & Services			
Communications & Computing	1,460	1,580	1,600
Support Services			
Property Management	7,490	7,610	7,710
Strategic Management	1,230	1,270	1,300
Support Services	12,450	12,710	12,980
Total Expenditure	23,010	23,530	23,930
Total Income	(118,320)	(120,960)	(123,630)
Non-Controllable Expenditure	(95,310)	(97,430)	(99,700)
Governance Net Expenditure	0	0	0

Corporate Improvement Portfolio

Human Resources

Judith Aupers

DESCRIPTION

Human Resources is a shared service which is led by Stafford Borough Council and the costs attributable are shown under the Third Party Line. Its functions comprise of personnel, payroll and training.

EMPLOYEES (FTE = Full Time Equivalents)

Not Applicable

COST CENTRES INCLUDED IN THIS BUDGET PAGE

0026 Personnel Client
0145 Training Shared Service

Corporate Improvement Portfolio

Human Resources

	Judith Aupers		
	Original 2017-2018 £	Indicative Original 2018-2019 £	Original 2019-2020 £
Controllable Expenditure			
Third Party Payments	205,330	228,860	235,370
Total Expenditure	<u>205,330</u>	<u>228,860</u>	<u>235,370</u>
Total Income	<u>(127,210)</u>	<u>(131,020)</u>	<u>(134,940)</u>
Controllable Expenditure	<u>78,120</u>	<u>97,840</u>	<u>100,430</u>
Non-Controllable Expenditure			
Employee Expenses	2,090	2,000	1,890
Supplies & Services			
Communications & Computing	6,310	6,770	6,830
Support Services			
Property Management	23,060	23,430	23,740
Support Services	41,850	38,850	39,680
Total Expenditure	<u>73,310</u>	<u>71,050</u>	<u>72,140</u>
Total Income	<u>(151,430)</u>	<u>(168,890)</u>	<u>(172,570)</u>
Non-Controllable Expenditure	<u>(78,120)</u>	<u>(97,840)</u>	<u>(100,430)</u>
Human Resources Net Expenditure	<u>0</u>	<u>0</u>	<u>0</u>

Corporate Improvement Portfolio

Customer Services

Judith Aupers

DESCRIPTION

This budget provides for Customer Services of the Council which encompasses Reception, Customer Contact Centre, CRM and the whole of the Customer Services Framework.

EMPLOYEES (FTE = Full Time Equivalents)

FTE Description

7.6 Customer Services

COST CENTRES INCLUDED IN THIS BUDGET PAGE

0064 Customer Services

Corporate Improvement Portfolio

Customer Services

	Judith Aupers		
	Original	Indicative	
	2017-2018	Original	Original
	£	2018-2019	2019-2020
		£	£
Controllable Expenditure			
Employee Expenses	192,330	198,420	203,120
Premises Related Expenditure			
Repairs & Maintenance - Buildings	1,630	1,650	1,670
Supplies & Services			
Bank Charges	480	490	500
Clothes, Uniforms & Laundry	800	810	820
Communications & Computing	3,370	3,400	3,430
Equipment, Furniture & Materials	59,120	59,710	60,310
Grants & Subscriptions	10	10	10
Printing, Stationery & General Expenses	2,940	2,970	3,000
Security Services	10	10	10
Sub-Contractors	310	310	310
Total Expenditure	261,000	267,780	273,180
Total Income	(81,610)	(84,060)	(86,580)
Controllable Expenditure	179,390	183,720	186,600
Non-Controllable Expenditure			
Employee Expenses	3,210	3,060	2,910
Supplies & Services			
Communications & Computing	10,100	11,000	11,120
Support Services			
Departmental	18,580	19,080	19,540
Property Management	15,710	15,970	16,180
Strategic Management	310	320	330
Support Services	7,990	8,260	8,440
Total Expenditure	55,900	57,690	58,520
Total Income	(235,290)	(241,410)	(245,120)
Non-Controllable Expenditure	(179,390)	(183,720)	(186,600)
Customer Services Net Expenditure	0	0	0

Corporate Improvement Portfolio

Corporate Services

Judith Aupers

DESCRIPTION

The Corporate Support Team provide wide ranging administrative support to all Council departments - including mail and regulatory services such as street naming and numbering and processes payments received by the Council (e.g. cash, cheques, Postal Orders and BACS payments), daily banking reconciliation, booking Council rooms and civic facilities and corporate archiving.

EMPLOYEES (FTE = Full Time Equivalents)

FTE Description

4.2 Corporate Support

COST CENTRES INCLUDED IN THIS BUDGET PAGE

0087 Corporate Support

0112 Post & Postages Holding A/c

Corporate Improvement Portfolio

Corporate Services

	Judith Aupers		
	Original 2017-2018 £	Indicative Original 2018-2019 £	Original 2019-2020 £
Controllable Expenditure			
Employee Expenses	108,380	112,480	115,430
Supplies & Services			
Communications & Computing	57,040	57,610	58,190
Equipment, Furniture & Materials	4,180	4,220	4,260
Printing, Stationery & General Expenses	14,110	14,250	14,390
Total Expenditure	<u>183,710</u>	<u>188,560</u>	<u>192,270</u>
Total Income	<u>(35,380)</u>	<u>(36,440)</u>	<u>(37,520)</u>
Controllable Expenditure	<u>148,330</u>	<u>152,120</u>	<u>154,750</u>
Non-Controllable Expenditure			
Employee Expenses	1,590	1,510	1,440
Supplies & Services			
Communications & Computing	7,470	8,060	8,130
Support Services			
Property Management	15,280	15,530	15,720
Strategic Management	31,880	32,940	33,640
Support Services	6,500	6,490	6,630
Total Expenditure	<u>62,720</u>	<u>64,530</u>	<u>65,560</u>
Total Income	<u>(211,050)</u>	<u>(216,650)</u>	<u>(220,310)</u>
Non-Controllable Expenditure	<u>(148,330)</u>	<u>(152,120)</u>	<u>(154,750)</u>
Corporate Services Net Expenditure	<u>0</u>	<u>0</u>	<u>0</u>

Corporate Improvement Portfolio

Communications

Judith Aupers

DESCRIPTION

PR and Marketing is primarily concerned with Communications both internally amongst Council staff and externally with its customers.

It also promotes the Council and its good practices with the outside world.

Services include updating the Council's own Intranet and its external Internet site, managing Freedom of Information request from external sources and ensuring that the Council complies with the Data Protection Act legislation.

Graphic Design Service

EMPLOYEES (FTE = Full Time Equivalents)

FTE Description

4.2 PR & Marketing

COST CENTRES INCLUDED IN THIS BUDGET PAGE

0012 Data Protection Act

0130 Internet System

0903 PR & Marketing

Corporate Improvement Portfolio

Communications

	Judith Aupers	Indicative	
	Original 2017-2018 £	Original 2018-2019 £	Original 2019-2020 £
Controllable Expenditure			
Employee Expenses	161,120	165,890	170,710
Transport Related Expenditure	2,910	2,950	2,990
Supplies & Services			
Advertising/Promotions/Marketing	4,500	4,550	4,600
Clothes, Uniforms & Laundry	270	270	270
Communications & Computing	3,310	3,350	3,390
Equipment, Furniture & Materials	11,420	11,530	11,640
Expenses	1,550	1,570	1,590
Grants & Subscriptions	510	520	530
Hospitality	290	290	290
Printing, Stationery & General Expenses	2,080	2,090	2,110
Professional Fees	4,050	4,090	4,130
Sub-Contractors	760	770	780
Total Expenditure	<u>192,770</u>	<u>197,870</u>	<u>203,030</u>
Total Income	<u>(3,440)</u>	<u>(3,540)</u>	<u>(3,650)</u>
Controllable Expenditure	<u>189,330</u>	<u>194,330</u>	<u>199,380</u>
Non-Controllable Expenditure			
Employee Expenses	2,340	2,240	2,120
Supplies & Services			
Communications & Computing	10,680	11,590	11,700
Support Services			
Departmental	71,400	36,730	37,620
Property Management	9,560	9,710	9,840
Strategic Management	150	160	160
Support Services	102,060	93,190	95,510
Total Expenditure	<u>196,190</u>	<u>153,620</u>	<u>156,950</u>
Total Income	<u>(385,520)</u>	<u>(347,950)</u>	<u>(356,330)</u>
Non-Controllable Expenditure	<u>(189,330)</u>	<u>(194,330)</u>	<u>(199,380)</u>
Communications Net Expenditure	<u>0</u>	<u>0</u>	<u>0</u>

Corporate Improvement Portfolio

Policy & Performance

Judith Aupers

DESCRIPTION

The Policy budget includes the Strategic Development of policy across the District in line with national and local priorities.

The Performance management function ensures that the targets and priorities contained in the Corporate Plan and other strategic policies are monitored and achieved.

Corporate Consultation budget is concerned with involving the Community with the work of the Council, gathering their opinions and involving them with the running and development of the District.

EMPLOYEES (FTE = Full Time Equivalents)

FTE Description

4.0 Performance Management

COST CENTRES INCLUDED IN THIS BUDGET PAGE

0004 Performance Management

0118 Corporate Consultation

Corporate Improvement Portfolio

Policy & Performance

	Judith Aupers	Indicative	
	Original 2017-2018 £	Original 2018-2019 £	Original 2019-2020 £
Controllable Expenditure			
Employee Expenses	175,340	180,460	185,330
Transport Related Expenditure	1,250	1,260	1,270
Supplies & Services			
Communications & Computing	600	600	600
Equipment, Furniture & Materials	7,430	7,510	7,590
Expenses	3,940	3,980	4,020
Printing, Stationery & General Expenses	3,760	3,790	3,820
Professional Fees	1,220	1,230	1,240
Total Expenditure	<u>193,540</u>	<u>198,830</u>	<u>203,870</u>
Controllable Expenditure	<u>193,540</u>	<u>198,830</u>	<u>203,870</u>
Non-Controllable Expenditure			
Employee Expenses	1,890	1,800	1,710
Supplies & Services			
Communications & Computing	14,170	15,380	15,530
Support Services			
Departmental	109,060	77,100	78,710
Property Management	7,610	7,740	7,840
Strategic Management	56,430	57,400	58,620
Support Services	259,690	257,800	264,090
Total Expenditure	<u>448,850</u>	<u>417,220</u>	<u>426,500</u>
Total Income	<u>(222,780)</u>	<u>(228,510)</u>	<u>(234,150)</u>
Non-Controllable Expenditure	<u>226,070</u>	<u>188,710</u>	<u>192,350</u>
Policy & Performance Net Expenditure	<u>419,610</u>	<u>387,540</u>	<u>396,220</u>

Corporate Improvement Portfolio

Land Charges

Judith Aupers

DESCRIPTION

This budget provides for the operation of the land charges service and includes all income and expenditure arising.

EMPLOYEES (FTE = Full Time Equivalents)

FTE Description

1.0 Land Charges

COST CENTRES INCLUDED IN THIS BUDGET PAGE

0932 Land Charges - Local Searches

Corporate Improvement Portfolio

Land Charges

	Judith Aupers		
	Original 2017-2018 £	Indicative Original 2018-2019 £	Original 2019-2020 £
Controllable Expenditure			
Employee Expenses	26,910	27,630	28,290
Supplies & Services			
Advertising/Promotions/Marketing	590	600	610
Equipment, Furniture & Materials	7,950	8,030	8,110
Other Fees	28,110	28,390	28,670
Printing, Stationery & General Expenses	2,880	2,920	2,960
Professional Fees	1,090	1,100	1,110
Total Expenditure	67,530	68,670	69,750
Total Income	(67,510)	(68,630)	(70,000)
Controllable Expenditure	20	40	(250)
Non-Controllable Expenditure			
Employee Expenses	420	400	380
Supplies & Services			
Communications & Computing	3,070	3,220	3,240
Support Services			
Central Expenses	2,320	2,260	2,260
Departmental	18,850	19,320	19,760
Property Management	1,970	2,000	2,020
Strategic Management	3,080	3,180	3,250
Support Services	11,200	12,760	12,910
Total Expenditure	40,910	43,140	43,820
Non-Controllable Expenditure	40,910	43,140	43,820
Land Charges Net Expenditure	40,930	43,180	43,570

Corporate Improvement Portfolio

Audit

Judith Aupers

DESCRIPTION

This budget encompasses the cost to the authority of the Internal Audit function.

The objective of the Internal Audit function is to give assurance to the Council on the adequacy of its governance arrangements. Internal Audit conducts an independent appraisal of all the Council's activities, financial and otherwise. It provides a service to the whole of the Council and all levels of management. The Internal Audit function operates in accordance with the Public Sector Internal Audit Standards. The function is managed by Cannock Chase District Council as lead authority under a shared service arrangement with Stafford Borough Council. The expenditure includes the total operational costs of the service, with Stafford Borough Council's contribution shown under income.

EMPLOYEES (FTE = Full Time Equivalents)

FTE Description

5.8 Internal Audit

COST CENTRES INCLUDED IN THIS BUDGET PAGE

0020 Audit

Corporate Improvement Portfolio

Audit

	Judith Aupers		
	Original	Indicative	
	2017-2018	Original	Original
	£	2018-2019	2019-2020
		£	£
Controllable Expenditure			
Employee Expenses	288,510	245,320	251,790
Transport Related Expenditure	7,680	7,750	7,880
Supplies & Services			
Communications & Computing	180	180	180
Equipment, Furniture & Materials	1,900	1,920	1,940
Expenses	40	40	40
Grants & Subscriptions	3,010	3,040	3,070
Printing, Stationery & General Expenses	2,170	2,190	2,210
Professional Fees	23,660	23,900	24,080
Total Expenditure	327,150	284,340	291,190
Total Income	(128,840)	(106,590)	(109,440)
Controllable Expenditure	198,310	177,750	181,750
Non-Controllable Expenditure			
Employee Expenses	1,300	1,250	1,180
Supplies & Services			
Communications & Computing	2,200	2,390	2,410
Support Services			
Property Management	7,610	7,740	7,840
Support Services	30,890	31,350	32,030
Total Expenditure	42,000	42,730	43,460
Total Income	(240,310)	(220,480)	(225,210)
Non-Controllable Expenditure	(198,310)	(177,750)	(181,750)
Audit Net Expenditure	0	0	0

Corporate Improvement Portfolio

Risk and Resilience

Judith Aupers

DESCRIPTION

This budget encompasses the cost to the authority of the risk and resilience function.

The function is managed by Cannock Chase District Council (CCDC) as lead authority under a shared service arrangement between CCDC and Stafford Borough Council. The expenditure includes the total operational costs of the service, with Stafford Borough Council's contribution between shown under income.

The principal functions covered are:

- Insurance Underwriting
- Insurance Claims Handling
- Risk Management
- Civil Contingencies
- Corporate Health and Safety (CCDC only)

EMPLOYEES (FTE = Full Time Equivalents)

FTE Description

1.5 Insurance/Risk Management
1.0 Civil Contingencies
1.0 Corporate Health & Safety

COST CENTRES INCLUDED IN THIS BUDGET PAGE

0016 Insurance
0057 Civil Contingencies
0065 Corporate Health & Safety
9501 Insurance Premiums

Corporate Improvement Portfolio

Risk and Resilience

	Judith Aupers		
	Original 2017-2018 £	Indicative Original 2018-2019 £	Original 2019-2020 £
Controllable Expenditure			
Employee Expenses	130,530	136,490	142,690
Premises Related Expenditure			
Repairs & Maintenance - Buildings	140	140	140
Transport Related Expenditure	3,090	3,120	3,150
Supplies & Services			
Advertising/Promotions/Marketing	2,320	-	-
Clothes, Uniforms & Laundry	120	120	120
Communications & Computing	6,390	6,450	6,510
Contributions to Provisions	50,000	50,000	50,000
Equipment, Furniture & Materials	4,520	4,390	4,420
Hospitality	100	100	100
Insurances	690,500	696,570	702,270
Miscellaneous Expenses	4,360	4,360	4,400
Printing, Stationery & General Expenses	2,340	2,360	2,390
Professional Fees	66,030	66,690	67,350
Training Expenses	610	610	610
Total Expenditure	961,050	971,400	984,150
Total Income	(760,150)	(776,450)	(795,310)
Controllable Expenditure	200,900	194,950	188,840
Non-Controllable Expenditure			
Employee Expenses	1,130	1,080	1,020
Supplies & Services			
Communications & Computing	4,630	4,850	4,890
Support Services			
Property Management	9,960	10,100	10,210
Support Services	63,320	60,020	61,900
Total Expenditure	79,040	76,050	78,020
Total Income	(279,940)	(271,000)	(266,860)
Non-Controllable Expenditure	(200,900)	(194,950)	(188,840)
Risk and Resilience Net Expenditure	0	0	0

Corporate Improvement Portfolio

Social Alarms

Judith Aupers

DESCRIPTION

Provision of Social Alarms Monitoring, Installation and Maintenance.

Provision of Out of Hours Service for Cannock Chase District Council, Lichfield District Council, Stafford Borough Council and Newcastle Borough Council.

Lone Worker Monitoring Service.

EMPLOYEES (FTE = Full Time Equivalents)

FTE Description

8.12 Social Alarms

COST CENTRES INCLUDED IN THIS BUDGET PAGE

0960 Social Alarms

Corporate Improvement Portfolio

Social Alarms

	Judith Aupers		
	Original 2017-2018 £	Indicative Original 2018-2019 £	Original 2019-2020 £
Controllable Expenditure			
Employee Expenses	179,310	184,020	189,480
Transport Related Expenditure	2,510	2,540	2,570
Supplies & Services			
Communications & Computing	27,470	27,750	28,030
Equipment, Furniture & Materials	31,520	31,840	32,160
Expenses	60	60	60
Printing, Stationery & General Expenses	1,360	1,370	1,380
Professional Fees	1,110	1,120	1,130
Total Expenditure	<u>243,340</u>	<u>248,700</u>	<u>254,810</u>
Total Income	<u>(310,860)</u>	<u>(316,630)</u>	<u>(321,490)</u>
Controllable Expenditure	<u>(67,520)</u>	<u>(67,930)</u>	<u>(66,680)</u>
Non-Controllable Expenditure			
Employee Expenses	2,950	2,810	2,670
Supplies & Services			
Communications & Computing	2,640	2,890	2,920
Support Services			
Central Expenses	5,940	5,780	5,780
Departmental	9,260	9,500	9,730
Support Services	7,790	7,940	8,100
Total Expenditure	<u>28,580</u>	<u>28,920</u>	<u>29,200</u>
Non-Controllable Expenditure	<u>28,580</u>	<u>28,920</u>	<u>29,200</u>
Social Alarms Net Expenditure	<u>(38,940)</u>	<u>(39,010)</u>	<u>(37,480)</u>

Crime & Partnerships Portfolio

Summary

	Page No	Indicative		
		Original 2017-2018 £	Original 2018-2019 £	Original 2019-2020 £
Partnerships	CR 02 - CR 03	185,520	190,130	196,750
CCTV	CR 04 - CR 05	259,620	264,030	270,430
Controllable Expenditure		445,140	454,160	467,180
Partnerships	CR 02 - CR 03	126,370	102,660	104,190
CCTV	CR 04 - CR 05	58,270	58,890	59,700
Non-Controllable Expenditure		184,640	161,550	163,890
		629,780	615,710	631,070

Crime & Partnerships Portfolio

Partnerships

Nirmal Samrai

DESCRIPTION

The Partnerships Team has developed a Community Safety Plan to address the safety needs and priorities of the District. The services below are used to implement the Plan the main aims of which are as follows:

"Lead the delivery of the Community Safety Outcomes" firstly by increasing assurances within the community, secondly by improving the living environment and thirdly by reducing offending.

"Work with Partners" to improve health and increase economic opportunity across the District.

The Health and Wellbeing and Economic Development and Planning portfolio delivery plans include the Councils planned contributions to the LSP's Health and Wellbeing and Economic Opportunity priorities.

EMPLOYEES (FTE = Full Time Equivalents)

FTE Description

3.0 Partnership Development Unit

1.0 LSP Manager

COST CENTRES INCLUDED IN THIS BUDGET PAGE

0124 Partnership Development Unit

0126 LSP Manager

0149 Crime Prevention

1350 Partnerships

1356 Domestic Violence - Co-Located Team

Crime & Partnerships Portfolio

Partnerships

	Nirmal Samrai	Indicative	
	Original 2017-2018 £	Original 2018-2019 £	Original 2019-2020 £
Controllable Expenditure			
Employee Expenses	156,050	160,230	166,360
Premises Related Expenditure			
Energy Costs	4,180	4,220	4,300
Rates	840	860	880
Rents	13,260	13,530	13,800
Water Services	860	860	880
Transport Related Expenditure	2,330	2,350	2,370
Supplies & Services			
Communications & Computing	2,050	2,070	2,090
Equipment, Furniture & Materials	5,430	5,480	5,530
Hospitality	520	530	540
Total Expenditure	185,520	190,130	196,750
Controllable Expenditure	185,520	190,130	196,750
Non-Controllable Expenditure			
Employee Expenses	1,590	1,510	1,440
Supplies & Services			
Communications & Computing	2,360	2,550	2,570
Support Services			
Central Expenses	2,840	2,760	2,760
Departmental	27,850	11,150	11,440
Property Management	14,010	14,240	14,420
Strategic Management	560	530	540
Support Services	142,340	135,570	139,280
Total Expenditure	191,550	168,310	172,450
Total Income	(65,180)	(65,650)	(68,260)
Non-Controllable Expenditure	126,370	102,660	104,190
Partnerships Net Expenditure	311,890	292,790	300,940

Crime & Partnerships Portfolio

CCTV

Nirmal Samrai

DESCRIPTION

Provision of CCTV Monitoring and Maintenance of Equipment

EMPLOYEES (FTE = Full Time Equivalents)

FTE Description

5.3 CCTV

1.2 Central Control Administrator

COST CENTRES INCLUDED IN THIS BUDGET PAGE

0937 CCTV

0973 Central Control Administration

Crime & Partnerships Portfolio

CCTV

Nirmal Samrai

	Indicative		
	Original	Original	Original
	2017-2018	2018-2019	2019-2020
	£	£	£
Controllable Expenditure			
Employee Expenses	178,930	182,960	188,500
Premises Related Expenditure			
Cleaning & Domestic Supplies	630	640	650
Energy Costs	8,200	8,360	8,530
Rates	6,490	6,610	6,740
Rents	20,560	20,970	21,390
Repairs & Maintenance - Buildings	2,620	2,640	2,660
Water Services	200	200	200
Transport Related Expenditure	1,030	1,040	1,050
Supplies & Services			
Communications & Computing	27,960	28,240	28,520
Equipment, Furniture & Materials	10,960	11,070	11,180
Miscellaneous Expenses	48,820	48,820	49,310
Printing, Stationery & General Expenses	300	310	310
Total Expenditure	306,700	311,860	319,040
Total Income	(47,080)	(47,830)	(48,610)
Controllable Expenditure	259,620	264,030	270,430
Non-Controllable Expenditure			
Employee Expenses	2,200	2,090	1,990
Premises Related Expenditure			
Premises Insurance	170	160	150
Supplies & Services			
Communications & Computing	17,070	18,370	18,540
Support Services			
Central Expenses	2,840	2,760	2,760
Departmental	9,280	9,520	9,750
Property Management	1,100	1,100	1,110
Support Services	25,610	24,890	25,400
Total Expenditure	58,270	58,890	59,700
Non-Controllable Expenditure	58,270	58,890	59,700
CCTV Net Expenditure	317,890	322,920	330,130

Culture and Sport Portfolio

Summary

	Page No	Indicative		
		Original 2017-2018 £	Original 2018-2019 £	Original 2019-2020 £
Parks & Open Spaces	LR 02 - LR 03	998,030	995,970	987,540
Stadium	LR 04 - LR 05	68,340	68,720	68,720
Cemeteries	LR 06 - LR 07	(17,530)	(18,360)	(17,750)
Contract Monitoring	LR 08 - LR 09	157,760	162,720	166,590
Leisure Management Contract	LR 10 - LR 11	1,625,370	1,713,140	1,715,560
Leisure, Planning & Marketing	LR 12 - LR 13	82,250	84,410	86,580
Allotments	LR 14 - LR 15	(2,040)	(2,150)	(2,110)
Controllable Expenditure		2,912,180	3,004,450	3,005,130
Parks & Open Spaces	LR 02 - LR 03	246,480	251,640	256,010
Cemeteries	LR 06 - LR 07	158,600	162,220	165,470
Contract Monitoring	LR 08 - LR 09	(157,760)	(162,720)	(166,590)
Leisure Management Contract	LR 10 - LR 11	858,480	858,220	858,140
Leisure, Planning & Marketing	LR 12 - LR 13	(80,080)	(82,220)	(84,390)
Allotments	LR 14 - LR 15	2,360	2,430	2,470
Non-Controllable Expenditure		1,028,080	1,029,570	1,031,110
		3,940,260	4,034,020	4,036,240

Culture and Sport Portfolio

Parks & Open Spaces

Mike Edmonds

DESCRIPTION

Provision and Management of Parks and Open Spaces within the District

EMPLOYEES (FTE = Full Time Equivalents)

FTE Description

2.8 Public Open Spaces Admin
1.0 Public and Open Spaces Manager
2.0 HLF Stage 2 Hednesford
2.0 Tree Maintenance

COST CENTRES INCLUDED IN THIS BUDGET PAGE

0391 Public Opens Spaces Admin
0420 Public and Open Spaces Manager
0628 Parks and Open Spaces
0732 Cannock Parks
0733 Hednesford Parks
0734 Rugeley Parks
0740 Shoal Hill Common
0751 Norton Canes Community Centre
0754 Land Restoration Trust - Keys Park
0763 HLF Stage 2 - Hednesford Park
0771 Tree Maintenance

Culture and Sport Portfolio

Parks & Open Spaces

	Mike Edmonds	Indicative	
	Original 2017-2018 £	Original 2018-2019 £	Original 2019-2020 £
Controllable Expenditure			
Employee Expenses	264,810	268,650	242,650
Premises Related Expenditure			
Cleaning & Domestic Supplies	350	350	350
Energy Costs	8,520	8,770	8,960
Rates	3,780	3,910	4,050
Rents	2,670	2,720	2,770
Repairs & Maintenance - Buildings	11,990	12,110	12,230
Repairs & Maintenance - Grounds	589,650	605,470	609,600
Water Services	1,010	1,010	1,030
Transport Related Expenditure	3,390	3,450	3,510
Supplies & Services			
Advertising/Promotions/Marketing	8,550	7,300	7,800
Clothes, Uniforms & Laundry	2,430	2,450	2,470
Communications & Computing	3,900	3,930	3,960
Contributions to Provisions	48,090	48,830	36,750
Equipment, Furniture & Materials	20,880	20,260	20,460
Floral Work	15,330	15,480	15,640
Grants & Subscriptions	2,090	2,110	2,130
Hospitality	940	950	960
Licenses	210	210	210
Miscellaneous Expenses	4,890	6,530	4,310
Other Fees	6,880	6,950	7,020
Printing, Stationery & General Expenses	2,660	2,670	1,710
Professional Fees	3,000	-	-
Refuse Disposal/Collection	9,900	10,000	10,100
Third Party Payments	160,310	136,850	140,300
Total Expenditure	<u>1,176,230</u>	<u>1,170,960</u>	<u>1,138,970</u>
Total Income	<u>(178,200)</u>	<u>(174,990)</u>	<u>(151,430)</u>
Controllable Expenditure	<u>998,030</u>	<u>995,970</u>	<u>987,540</u>
Non-Controllable Expenditure			
Employee Expenses	2,310	2,200	2,090
Premises Related Expenditure			
Premises Insurance	600	580	540
Supplies & Services			
Communications & Computing	7,990	8,460	8,520
Support Services			
Central Expenses	13,940	13,560	13,560
Departmental	345,480	356,550	364,530
Property Management	20,740	20,180	20,590
Strategic Management	770	800	820
Support Services	21,350	20,910	21,400
Depreciation & Impairment Losses	26,560	26,560	26,560
Total Expenditure	<u>439,740</u>	<u>449,800</u>	<u>458,610</u>
Total Income	<u>(193,260)</u>	<u>(198,160)</u>	<u>(202,600)</u>
Non-Controllable Expenditure	<u>246,480</u>	<u>251,640</u>	<u>256,010</u>
Parks & Open Spaces Net Expenditure	<u>1,244,510</u>	<u>1,247,610</u>	<u>1,243,550</u>

Culture and Sport Portfolio

Stadium

Mike Edmonds

DESCRIPTION

This budget is to maintain the former Stadium site.

EMPLOYEES (FTE = Full Time Equivalents)

FTE Description

Not Applicable

COST CENTRES INCLUDED IN THIS BUDGET PAGE

0762 Stadium

Culture and Sport Portfolio

Stadium

Mike Edmonds

	Original 2017-2018 £	Indicative Original 2018-2019 £	Original 2019-2020 £
Controllable Expenditure			
Premises Related Expenditure			
Repairs & Maintenance - Grounds	30,000	30,000	30,000
Supplies & Services			
Other Fees	38,340	38,720	38,720
Total Expenditure	68,340	68,720	68,720
Controllable Expenditure	68,340	68,720	68,720
Stadium Net Expenditure	68,340	68,720	68,720

Culture and Sport Portfolio

Cemeteries

Mike Edmonds

DESCRIPTION

Provision, Maintenance and Management of Cemeteries and Closed Church Yards and also covers the provision of Bereavement Services

EMPLOYEES (FTE = Full Time Equivalents)

FTE Description

4.0 Cemeteries

COST CENTRES INCLUDED IN THIS BUDGET PAGE

0406 Cemeteries

0407 Closed Cemeteries

0422 Provision for a New Cemetery

Culture and Sport Portfolio

Cemeteries

Mike Edmonds

	Indicative		
	Original	Original	Original
	2017-2018	2018-2019	2019-2020
	£	£	£
Controllable Expenditure			
Employee Expenses	93,820	96,510	99,300
Premises Related Expenditure			
Cleaning & Domestic Supplies	710	720	730
Energy Costs	3,640	3,640	3,710
Rates	9,120	9,690	10,470
Repairs & Maintenance - Buildings	19,500	19,700	19,900
Repairs & Maintenance - Grounds	9,720	10,080	10,010
Water Services	2,160	2,160	2,200
Transport Related Expenditure	5,110	5,220	5,340
Supplies & Services			
Clothes, Uniforms & Laundry	620	630	640
Communications & Computing	900	910	920
Equipment, Furniture & Materials	7,460	7,530	7,600
Printing, Stationery & General Expenses	570	580	590
Refuse Disposal/Collection	9,050	9,140	9,230
Training Expenses	100	100	100
Total Expenditure	162,480	166,610	170,740
Total Income	(180,010)	(184,970)	(188,490)
Controllable Expenditure	(17,530)	(18,360)	(17,750)
Non-Controllable Expenditure			
Employee Expenses	1,620	1,550	1,470
Premises Related Expenditure			
Premises Insurance	240	230	220
Supplies & Services			
Communications & Computing	1,330	1,460	1,470
Support Services			
Central Expenses	4,910	4,770	4,770
Departmental	136,120	139,840	143,000
Property Management	1,100	1,120	1,130
Support Services	7,940	7,910	8,070
Depreciation & Impairment Losses	5,340	5,340	5,340
Total Expenditure	158,600	162,220	165,470
Non-Controllable Expenditure	158,600	162,220	165,470
Cemeteries Net Expenditure	141,070	143,860	147,720

Culture and Sport Portfolio

Contract Monitoring

Mike Edmonds

DESCRIPTION

Provision of Contract Management of Parks and Open Spaces

EMPLOYEES (FTE = Full Time Equivalents)

FTE Description

4.0 Contract Monitoring

COST CENTRES INCLUDED IN THIS BUDGET PAGE

0418 Contract Monitoring

Culture and Sport Portfolio

Contract Monitoring

	Mike Edmonds	Indicative	
	Original 2017-2018 £	Original 2018-2019 £	Original 2019-2020 £
Controllable Expenditure			
Employee Expenses	173,640	179,460	184,220
Premises Related Expenditure			
Repairs & Maintenance - Grounds	10,580	10,690	10,800
Transport Related Expenditure	11,690	11,930	12,180
Supplies & Services			
Advertising/Promotions/Marketing	120	120	120
Clothes, Uniforms & Laundry	190	190	190
Communications & Computing	90	90	90
Equipment, Furniture & Materials	2,740	2,770	2,800
Printing, Stationery & General Expenses	20	20	20
Total Expenditure	<u>199,070</u>	<u>205,270</u>	<u>210,420</u>
Total Income	<u>(41,310)</u>	<u>(42,550)</u>	<u>(43,830)</u>
Controllable Expenditure	<u>157,760</u>	<u>162,720</u>	<u>166,590</u>
Non-Controllable Expenditure			
Employee Expenses	1,510	1,440	1,370
Supplies & Services			
Communications & Computing	2,200	2,390	2,410
Support Services			
Departmental	91,430	94,040	96,050
Property Management	4,250	4,320	4,380
Support Services	1,720	1,930	1,970
Total Expenditure	<u>101,110</u>	<u>104,120</u>	<u>106,180</u>
Total Income	<u>(258,870)</u>	<u>(266,840)</u>	<u>(272,770)</u>
Non-Controllable Expenditure	<u>(157,760)</u>	<u>(162,720)</u>	<u>(166,590)</u>
Contract Monitoring Net Expenditure	<u>0</u>	<u>0</u>	<u>0</u>

Culture and Sport Portfolio
Leisure Management Contract
Mike Edmonds

DESCRIPTION

These budgets pay for the contractual payments associated with the contract to run leisure services.

EMPLOYEES (FTE = Full Time Equivalents)

Not Applicable

COST CENTRES INCLUDED IN THIS BUDGET PAGE

0601 Sports Development
0636 Prince of Wales Theatre
0731 Leisure Planning & Marketing
0736 Arts and Creative Industries
0738 Cannock Golf Course
0739 Museum of Cannock Chase
0741 Chase Leisure Centre
0747 Rugeley Leisure Centre

Culture and Sport Portfolio
Leisure Management Contract

	Mike Edmonds	Indicative	
	Original 2017-2018 £	Original 2018-2019 £	Original 2019-2020 £
Controllable Expenditure			
Premises Related Expenditure			
Energy Costs	1,950	1,990	2,030
Repairs & Maintenance - Grounds	164,840	168,130	171,490
Water Services	1,890	1,930	1,970
Supplies & Services			
Professional Fees	1,625,330	1,713,020	1,715,440
Total Expenditure	1,794,010	1,885,070	1,890,930
Total Income	(168,640)	(171,930)	(175,370)
Controllable Expenditure	1,625,370	1,713,140	1,715,560
Non-Controllable Expenditure			
Premises Related Expenditure			
Premises Insurance	10,600	10,120	9,630
Support Services			
Central Expenses	9,810	9,550	9,550
Departmental	16,300	16,780	17,190
Depreciation & Impairment Losses	821,770	821,770	821,770
Total Expenditure	858,480	858,220	858,140
Non-Controllable Expenditure	858,480	858,220	858,140
Leisure Management Contract Net Expenditure	2,483,850	2,571,360	2,573,700

Culture and Sport Portfolio
Leisure, Planning & Marketing
Mike Edmonds

DESCRIPTION

The Head of Commissioning oversees the delivery of the Leisure and Culture Contract on behalf of the Council, manages other leisure related capital schemes and projects and is the designated lead for safeguarding children.

EMPLOYEES (FTE = Full Time Equivalents)

FTE Description

1.0 Head of Commissioning

COST CENTRES INCLUDED IN THIS BUDGET PAGE

0604 Children's Fund

0701 Head of Commissioning

Culture and Sport Portfolio
Leisure, Planning & Marketing

	Mike Edmonds		
	Original 2017-2018 £	Indicative Original 2018-2019 £	Original 2019-2020 £
Controllable Expenditure			
Employee Expenses	91,920	94,130	96,380
Transport Related Expenditure	1,100	1,110	1,120
Supplies & Services			
Communications & Computing	140	140	140
Equipment, Furniture & Materials	790	800	810
Miscellaneous Expenses	-	20	20
Printing, Stationery & General Expenses	600	610	620
Professional Fees	6,040	6,120	6,200
Total Expenditure	100,590	102,930	105,290
Total Income	(18,340)	(18,520)	(18,710)
Controllable Expenditure	82,250	84,410	86,580
Non-Controllable Expenditure			
Employee Expenses	380	360	340
Supplies & Services			
Communications & Computing	2,160	2,350	2,370
Support Services			
Property Management	3,680	3,740	3,790
Strategic Management	34,260	35,070	35,830
Support Services	940	1,000	1,020
Total Expenditure	41,420	42,520	43,350
Total Income	(121,500)	(124,740)	(127,740)
Non-Controllable Expenditure	(80,080)	(82,220)	(84,390)
Leisure, Planning & Marketing Net Expenditure	2,170	2,190	2,190

Culture and Sport Portfolio

Allotments

Mike Edmonds

DESCRIPTION

Provision of Allotments within the District

EMPLOYEES (FTE = Full Time Equivalents)

Not Applicable

COST CENTRES INCLUDED IN THIS BUDGET PAGE

0634 Allotments

Culture and Sport Portfolio

Allotments

	Mike Edmonds	Indicative		
	Original 2017-2018 £	Original 2018-2019 £	Original 2019-2020 £	
Controllable Expenditure				
Premises Related Expenditure				
Rents	610	620	630	
Repairs & Maintenance - Buildings	650	660	670	
Repairs & Maintenance - Grounds	140	150	150	
Water Services	1,060	1,060	1,080	
Total Expenditure	2,460	2,490	2,530	
Total Income	(4,500)	(4,640)	(4,640)	
Controllable Expenditure	(2,040)	(2,150)	(2,110)	
Non-Controllable Expenditure				
Support Services				
Departmental	1,270	1,300	1,330	
Property Management	270	280	280	
Support Services	820	850	860	
Total Expenditure	2,360	2,430	2,470	
Non-Controllable Expenditure	2,360	2,430	2,470	
Allotments Net Expenditure	320	280	360	

Economic Development & Regulatory Services Portfolio

Summary

	Page No	Indicative		
		Original 2017-2018 £	Original 2018-2019 £	Original 2019-2020 £
Economic Development	EC 02 - EC 03	157,310	162,430	165,590
Management & Support	EC 04 - EC 05	370,910	379,820	389,110
Development Control	EC 06 - EC 07	(34,590)	(31,160)	(28,440)
Building Control	EC 08 - EC 09	105,910	107,810	110,860
Industrial Sites	EC 10 - EC 11	(98,360)	(98,270)	(100,210)
Public Buildings	EC 12 - EC 13	655,300	625,980	638,480
Civic Ballroom	EC 14 - EC 15	(13,110)	(13,100)	(13,180)
Controllable Expenditure		1,143,370	1,133,510	1,162,210
Economic Development	EC 02 - EC 03	102,890	104,640	106,660
Management & Support	EC 04 - EC 05	(370,910)	(379,820)	(389,110)
Development Control	EC 06 - EC 07	359,200	372,220	379,140
Building Control	EC 08 - EC 09	47,760	47,870	48,330
Industrial Sites	EC 10 - EC 11	46,860	51,490	51,960
Public Buildings	EC 12 - EC 13	(442,130)	(444,470)	(453,780)
Civic Ballroom	EC 14 - EC 15	71,820	72,970	73,910
Non-Controllable Expenditure		(184,510)	(175,100)	(182,890)
		958,860	958,410	979,320

Economic Development & Regulatory Services Portfolio

Economic Development

Michael Tichford

DESCRIPTION

The Council's Economic Development service aims to encourage and promote business investment and employment creation within the District.

The budget head enables the Economic Development Service to co-ordinate and implement a range of initiatives which are intended to secure investment in the District, create jobs, enable businesses to expand, strengthen the District's town centres and exploit the locational advantages of the District.

Much of this agenda is now delivered through the Council's participation in the work of the Local Enterprise Partnerships which should support future investment in the District.

Tourism is involved with raising the profile of the District and promoting investment and employment in the District through encouraging both the local community and visitors to spend more leisure resources within the area.

EMPLOYEES (FTE = Full Time Equivalents)

FTE Description

3.5 Economic Development

COST CENTRES INCLUDED IN THIS BUDGET PAGE

0646 Tourism

0919 Economic Development

0972 Economic Development - Projects

Economic Development & Regulatory Services Portfolio

Economic Development

Michael Tichford

	Indicative		
	Original	Original	Original
	2017-2018	2018-2019	2019-2020
	£	£	£
Controllable Expenditure			
Employee Expenses	135,450	140,260	143,200
Transport Related Expenditure	5,970	6,090	6,210
Supplies & Services			
Advertising/Promotions/Marketing	1,990	2,010	2,030
Communications & Computing	50	50	50
Equipment, Furniture & Materials	850	860	870
Expenses	210	210	210
Grants & Subscriptions	2,860	2,890	2,920
Hospitality	370	370	370
Other Fees	3,770	3,860	3,900
Printing, Stationery & General Expenses	3,630	3,670	3,670
Professional Fees	50,000	31,000	-
Training Expenses	2,160	2,160	2,160
Total Expenditure	207,310	193,430	165,590
Total Income	(50,000)	(31,000)	0
Controllable Expenditure	157,310	162,430	165,590
Non-Controllable Expenditure			
Employee Expenses	1,320	1,260	1,200
Supplies & Services			
Communications & Computing	4,600	4,930	4,970
Support Services			
Central Expenses	5,680	5,530	5,530
Departmental	70,370	72,100	73,770
Property Management	8,610	8,750	8,860
Strategic Management	1,700	1,760	1,800
Support Services	10,610	10,310	10,530
Total Expenditure	102,890	104,640	106,660
Non-Controllable Expenditure	102,890	104,640	106,660
Economic Development Net Expenditure	260,200	267,070	272,250

Economic Development & Regulatory Services Portfolio

Management & Support

Michael Tichford

DESCRIPTION

The Planning Policy Team is heavily involved in the production of the Cannock Chase Local Plan which will help shape the physical, economic, social and environmental characteristics of the District for the period 2006 to 2028.

The Head of Economic Development provides managerial support to the Planning, Building Control, Economic Development, Property Services and Corporate Support teams.

Funding is currently used to support the preparation costs of the Local Plan, a proportion of New Homes Bonus funding will also be used in the future.

Additionally, the service and its management are involved in the delivery of the "Community Infrastructure Levy" in the District.

EMPLOYEES (FTE = Full Time Equivalents)

FTE Description

4.7 Process Team

0.6 DLC Manager

1.0 Head of Economic Development

COST CENTRES INCLUDED IN THIS BUDGET PAGE

0900 Process Team (LPP)

0901 Planning Delivery

0902 DLC Manager

0974 Head of Economic Development

Economic Development & Regulatory Services Portfolio

Management & Support

	Michael Tichford		
	Original 2017-2018 £	Indicative Original 2018-2019 £	Original 2019-2020 £
Controllable Expenditure			
Employee Expenses	336,530	345,110	354,070
Transport Related Expenditure	10,290	10,390	10,490
Supplies & Services			
Clothes, Uniforms & Laundry	200	200	200
Communications & Computing	420	420	420
Equipment, Furniture & Materials	5,450	5,510	5,570
Hospitality	990	1,010	1,030
Other Fees	8,730	8,820	8,910
Printing, Stationery & General Expenses	3,650	3,680	3,710
Professional Fees	102,830	2,860	2,890
Training Expenses	1,820	1,820	1,820
Total Expenditure	470,910	379,820	389,110
Total Income	(100,000)	0	0
Controllable Expenditure	370,910	379,820	389,110
Non-Controllable Expenditure			
Employee Expenses	2,770	2,630	2,500
Supplies & Services			
Communications & Computing	5,620	6,070	6,130
Support Services			
Departmental	129,720	133,170	136,280
Property Management	18,440	18,740	18,970
Strategic Management	34,260	35,070	35,830
Support Services	6,410	6,710	6,840
Total Expenditure	197,220	202,390	206,550
Total Income	(568,130)	(582,210)	(595,660)
Non-Controllable Expenditure	(370,910)	(379,820)	(389,110)
Management & Support Net Expenditure	0	0	0

Economic Development & Regulatory Services Portfolio

Development Control

Michael Tichford

DESCRIPTION

This service and its management is responsible for providing advice on planning proposals, and the processing of planning applications and other related matters.

It is also responsible for the investigation of complaints regarding breaches of planning control and where necessary the taking of enforcement action on planning matters.

Additionally, the service and its management are involved in the preparatory work for the introduction of the "Community Infrastructure Levy" in the District.

EMPLOYEES (FTE = Full Time Equivalents)

FTE Description

7.5 Development Control

COST CENTRES INCLUDED IN THIS BUDGET PAGE

0909 Development Control

Economic Development & Regulatory Services Portfolio

Development Control

Michael Tichford

	Indicative		
	Original	Original	Original
	2017-2018	2018-2019	2019-2020
	£	£	£
Controllable Expenditure			
Employee Expenses	207,790	217,650	224,660
Transport Related Expenditure	5,710	5,770	5,830
Supplies & Services			
Advertising/Promotions/Marketing	4,160	4,200	4,240
Communications & Computing	570	580	590
Equipment, Furniture & Materials	14,570	14,720	14,870
Printing, Stationery & General Expenses	6,170	6,240	6,310
Professional Fees	7,990	8,070	8,150
Total Expenditure	246,960	257,230	264,650
Total Income	(281,550)	(288,390)	(293,090)
Controllable Expenditure	(34,590)	(31,160)	(28,440)
Non-Controllable Expenditure			
Employee Expenses	2,830	2,700	2,560
Supplies & Services			
Communications & Computing	46,760	50,060	50,500
Support Services			
Central Expenses	13,430	13,060	13,060
Departmental	246,630	254,550	260,400
Property Management	20,900	21,240	21,520
Strategic Management	5,240	5,410	5,520
Support Services	23,410	25,200	25,580
Total Expenditure	359,200	372,220	379,140
Non-Controllable Expenditure	359,200	372,220	379,140
Development Control Net Expenditure	324,610	341,060	350,700

Economic Development & Regulatory Services Portfolio

Building Control

Michael Tichford

DESCRIPTION

This Building Control service is now managed by Cannock Chase District Council (CCDC), as lead authority under a shared service arrangement between CCDC and Stafford Borough Council.

The Building Control Unit is responsible for the enforcement of Building Regulations through a process of plan checking and site inspection. The unit is also responsible for addressing dangerous structures and control of demolition work.

EMPLOYEES (FTE = Full Time Equivalents)

FTE Description

12.3 Building Control

COST CENTRES INCLUDED IN THIS BUDGET PAGE

0907 Building Control

Economic Development & Regulatory Services Portfolio

Building Control

Michael Tichford

	Indicative		
	Original	Original	Original
	2017-2018	2018-2019	2019-2020
	£	£	£
Controllable Expenditure			
Employee Expenses	499,110	513,060	525,860
Transport Related Expenditure	30,260	30,660	31,060
Supplies & Services			
Clothes, Uniforms & Laundry	690	700	710
Communications & Computing	11,800	11,910	12,030
Equipment, Furniture & Materials	5,530	5,590	5,650
Grants & Subscriptions	5,970	6,030	6,090
Printing, Stationery & General Expenses	5,150	5,200	5,250
Professional Fees	31,180	31,520	31,740
Training Expenses	1,310	1,310	1,310
Total Expenditure	591,000	605,980	619,700
Total Income	(485,090)	(498,170)	(508,840)
Controllable Expenditure	105,910	107,810	110,860
Non-Controllable Expenditure			
Employee Expenses	2,160	2,060	1,950
Supplies & Services			
Communications & Computing	6,850	7,310	7,370
Support Services			
Central Expenses	13,690	13,310	13,310
Strategic Management	3,390	3,500	3,570
Support Services	21,670	21,690	22,130
Total Expenditure	47,760	47,870	48,330
Non-Controllable Expenditure	47,760	47,870	48,330
Building Control Net Expenditure	153,670	155,680	159,190

Economic Development & Regulatory Services Portfolio

Industrial Sites

Michael Tichford

DESCRIPTION

This budget provides for the management and costs of administering the various Industrial Units in the ownership of the Council.

It also includes joint ownership schemes with the County Council where a Management Fee is charged.

EMPLOYEES (FTE = Full Time Equivalents)

Not Applicable

COST CENTRES INCLUDED IN THIS BUDGET PAGE

0947 Industrial Sites

Economic Development & Regulatory Services Portfolio

Industrial Sites

Michael Tichford

	Indicative		
	Original	Original	Original
	2017-2018	2018-2019	2019-2020
	£	£	£
Controllable Expenditure			
Premises Related Expenditure			
Repairs & Maintenance - Buildings	5,540	5,590	5,650
Repairs & Maintenance - Grounds	1,090	1,130	1,120
Capital Financing Costs	1,610	1,610	1,610
Interest	1,610	1,610	1,610
Total Expenditure	8,240	8,330	8,380
Total Income	(106,600)	(106,600)	(108,590)
Controllable Expenditure	(98,360)	(98,270)	(100,210)
Non-Controllable Expenditure			
Support Services			
Central Expenses	1,550	1,510	1,510
Property Management	5,300	5,330	5,440
Support Services	29,930	34,570	34,930
Depreciation & Impairment Losses	10,080	10,080	10,080
Total Expenditure	46,860	51,490	51,960
Non-Controllable Expenditure	46,860	51,490	51,960
Industrial Sites Net Expenditure	(51,500)	(46,780)	(48,250)

Economic Development & Regulatory Services Portfolio

Public Buildings

Michael Tichford

DESCRIPTION

This budget includes all expenditure in relation to the operational costs for construction, repairs and maintenance within the portfolio of public buildings.

It is there to ensure that the building fabric, electrical and mechanical structure is maintained effectively and efficiently ensuring all appropriate statutory compliance is achieved relating to asbestos, legionella etc. [2017-18]

EMPLOYEES (FTE = Full Time Equivalents)

FTE Description

5.2 Civic Centre

8.2 Public Buildings Team

1.1 Hawks Green Offices

0.7 Anson Street - Public Offices Holding

COST CENTRES INCLUDED IN THIS BUDGET PAGE

0000 Civic Centre

0066 Public Buildings

0113 Landlord Repairs Account

0402 Hawks Green Offices

0961 29-31 Park Road

0963 Miscellaneous - Property Costs

0964 91 - 93 High Green

0965 Anson Street - Public Offices Holding

0966 Aquarius - Hednesford Community Centre

0967 Rugeley Community Centre

0969 Aquarius - Support

Economic Development & Regulatory Services Portfolio

Public Buildings

Michael Tichford

	Indicative		
	Original 2017-2018 £	Original 2018-2019 £	Original 2019-2020 £
Controllable Expenditure			
Employee Expenses	394,960	392,080	402,280
Premises Related Expenditure			
Cleaning & Domestic Supplies	11,840	11,960	12,080
Energy Costs	86,490	88,380	90,310
Premises Insurance	5,000	5,050	5,100
Rates	202,850	207,200	211,570
Repairs & Maintenance - Buildings	187,880	189,760	191,650
Repairs & Maintenance - Grounds	7,040	7,300	7,130
Water Services	14,750	14,750	15,050
Transport Related Expenditure	5,940	6,020	6,110
Supplies & Services			
Clothes, Uniforms & Laundry	370	370	370
Communications & Computing	500	500	500
Equipment, Furniture & Materials	14,000	14,130	14,260
Grants & Subscriptions	1,500	1,520	1,540
Licenses	1,390	1,400	1,410
Printing, Stationery & General Expenses	1,990	2,010	2,030
Refuse Disposal/Collection	12,920	13,050	13,190
Security Services	5,330	5,380	5,430
Training Expenses	580	580	580
Third Party Payments	15,930	16,100	16,260
Total Expenditure	<u>971,260</u>	<u>977,540</u>	<u>996,850</u>
Total Income	<u>(315,960)</u>	<u>(351,560)</u>	<u>(358,370)</u>
Controllable Expenditure	<u>655,300</u>	<u>625,980</u>	<u>638,480</u>
Non-Controllable Expenditure			
Employee Expenses	5,330	5,090	4,820
Premises Related Expenditure			
Premises Insurance	4,830	4,600	4,360
Supplies & Services			
Communications & Computing	42,220	46,110	46,560
Support Services			
Central Expenses	3,620	3,510	3,510
Departmental	40,360	41,540	42,440
Property Management	176,420	177,570	181,050
Strategic Management	12,620	13,040	13,310
Support Services	64,210	68,500	69,560
Depreciation & Impairment Losses	175,170	175,170	175,170
Total Expenditure	<u>524,780</u>	<u>535,130</u>	<u>540,780</u>
Total Income	<u>(966,910)</u>	<u>(979,600)</u>	<u>(994,560)</u>
Non-Controllable Expenditure	<u>(442,130)</u>	<u>(444,470)</u>	<u>(453,780)</u>
Public Buildings Net Expenditure	<u>213,170</u>	<u>181,510</u>	<u>184,700</u>

Economic Development & Regulatory Services Portfolio

Civic Ballroom

Michael Tichford

DESCRIPTION

The use of the Civic Ballroom is under review as part of the overall review of the use of accommodation at the Civic Centre to house non-Council public service providers.

EMPLOYEES (FTE = Full Time Equivalents)

Not Applicable

COST CENTRES INCLUDED IN THIS BUDGET PAGE

0737 Civic Ballroom

Economic Development & Regulatory Services Portfolio

Civic Ballroom

Michael Tichford

	Indicative		
	Original	Original	Original
	2017-2018	2018-2019	2019-2020
	£	£	£
Controllable Expenditure			
Premises Related Expenditure			
Repairs & Maintenance - Buildings	590	600	610
Total Expenditure	<u>590</u>	<u>600</u>	<u>610</u>
Total Income	<u>(13,700)</u>	<u>(13,700)</u>	<u>(13,790)</u>
Controllable Expenditure	<u>(13,110)</u>	<u>(13,100)</u>	<u>(13,180)</u>
Non-Controllable Expenditure			
Support Services			
Central Expenses	770	750	750
Property Management	71,050	72,220	73,160
Total Expenditure	<u>71,820</u>	<u>72,970</u>	<u>73,910</u>
Non-Controllable Expenditure	<u>71,820</u>	<u>72,970</u>	<u>73,910</u>
Civic Ballroom Net Expenditure	<u><u>58,710</u></u>	<u><u>59,870</u></u>	<u><u>60,730</u></u>

Environment Portfolio

Summary

	Page No	Indicative		
		Original 2017-2018 £	Original 2018-2019 £	Original 2019-2020 £
Waste & Recycling	EN 02 - EN 03	1,353,530	1,564,460	1,604,670
Regulatory Services	EN 04 - EN 05	653,290	493,560	506,410
Cleansing Services	EN 06 - EN 07	382,100	327,910	336,010
Drainage Services	EN 08 - EN 09	8,280	8,360	8,440
Street Cleansing	EN 10 - EN 11	-	-	-
Countryside Management	EN 12 - EN 13	181,360	161,200	167,740
Grounds Maintenance	EN 14 - EN 15	-	-	-
Conservation Areas	EN 16 - EN 17	146,560	150,230	153,980
Public Clocks	EN 18 - EN 19	4,480	4,560	4,570
Off Street Parking	EN 20 - EN 21	(457,080)	(517,300)	(505,570)
Hawks Green Depot	EN 22 - EN 23	(10,800)	(12,600)	(14,420)
Bus Shelters	EN 26 - EN 27	(14,920)	(15,620)	(15,950)
Private Sector Housing	EN 28 - EN 29	193,410	198,940	204,440
Vehicles	EN 30 - EN 31	(37,050)	(37,790)	(37,660)
Controllable Expenditure		2,403,160	2,325,910	2,412,660
Waste & Recycling	EN 02 - EN 03	23,930	11,570	8,360
Regulatory Services	EN 04 - EN 05	(83,940)	68,680	69,090
Cleansing Services	EN 06 - EN 07	47,700	48,530	49,450
Drainage Services	EN 08 - EN 09	13,190	13,570	13,840
Street Cleansing	EN 10 - EN 11	47,220	47,690	47,610
Countryside Management	EN 12 - EN 13	64,920	67,550	68,690
Grounds Maintenance	EN 14 - EN 15	132,630	133,310	133,620
Conservation Areas	EN 16 - EN 17	(146,560)	(150,230)	(153,980)
Public Clocks	EN 18 - EN 19	14,080	13,400	13,670
Off Street Parking	EN 20 - EN 21	81,190	81,670	82,830
Hawks Green Depot	EN 22 - EN 23	10,800	12,600	14,420
Christmas Illuminations	EN 24 - EN 25	5,920	6,110	6,220
Bus Shelters	EN 26 - EN 27	19,900	20,190	20,490
Private Sector Housing	EN 28 - EN 29	81,940	68,360	69,760
Vehicles	EN 30 - EN 31	88,710	87,260	86,110
Non-Controllable Expenditure		401,630	530,260	530,180
		2,804,790	2,856,170	2,942,840

Environment Portfolio

Waste & Recycling

Mike Edmonds

DESCRIPTION

Provision of Waste management to the District

EMPLOYEES (FTE = Full Time Equivalents)

3.8 Waste Management

COST CENTRES INCLUDED IN THIS BUDGET PAGE

0305 Waste Management
0331 Garden Waste and Waste Recycling
0334 Refuse Collection - General
0426 District Roads

Environment Portfolio

Waste & Recycling

	Mike Edmonds	Indicative	
	Original 2017-2018 £	Original 2018-2019 £	Original 2019-2020 £
Controllable Expenditure			
Employee Expenses	220,100	225,590	230,420
Premises Related Expenditure			
Repairs & Maintenance - Buildings	-	10	10
Repairs & Maintenance - Other	2,800	2,800	2,830
Transport Related Expenditure	6,630	6,680	6,780
Supplies & Services			
Advertising/Promotions/Marketing	9,200	9,290	9,380
Clothes, Uniforms & Laundry	230	230	230
Communications & Computing	11,680	1,700	1,720
Equipment, Furniture & Materials	9,900	10,000	10,100
Printing, Stationery & General Expenses	2,250	2,270	2,290
Professional Fees	3,500	3,520	3,560
Refuse Disposal/Collection	35,000	35,000	35,350
Third Party Payments	2,187,450	2,249,960	2,303,080
Total Expenditure	<u>2,488,740</u>	<u>2,547,050</u>	<u>2,605,750</u>
Total Income	<u>(1,135,210)</u>	<u>(982,590)</u>	<u>(1,001,080)</u>
Controllable Expenditure	<u>1,353,530</u>	<u>1,564,460</u>	<u>1,604,670</u>
Non-Controllable Expenditure			
Employee Expenses	12,930	12,290	11,720
Supplies & Services			
Communications & Computing	12,450	13,480	13,600
Support Services			
Central Expenses	92,200	89,680	89,690
Departmental	73,320	71,520	73,000
Property Management	20,300	20,190	20,080
Strategic Management	10,480	10,830	11,060
Support Services	50,430	49,190	50,380
Depreciation & Impairment Losses	10,800	10,800	10,800
Total Expenditure	<u>282,910</u>	<u>277,980</u>	<u>280,330</u>
Total Income	<u>(258,980)</u>	<u>(266,410)</u>	<u>(271,970)</u>
Non-Controllable Expenditure	<u>23,930</u>	<u>11,570</u>	<u>8,360</u>
Waste & Recycling Net Expenditure	<u>1,377,460</u>	<u>1,576,030</u>	<u>1,613,030</u>

Environment Portfolio

Regulatory Services

Mike Edmonds

DESCRIPTION

The Head of Environmental Health is responsible for the Food & Safety, Licensing, Environmental Protection, Private Sector Housing .

The Environment Protection Manager also contains the training and IT equipment budgets for all of the Environmental Health Service.

The dog warden service provides for the collection, kennelling and, if appropriate, destruction of stray dogs, investigation and enforcement of dog fouling and organisation of dog related education initiatives.

Environmental Protection Service is responsible for the investigation and enforcement action in relation to statutory nuisance, the regulation of certain permitted industrial processes, the management of local air quality and the investigation and remediation of contaminated land.

The provision of advice in relation to pollution related issues including pest and dog control issues.

The Environmental Protection Manager is responsible for the staff, budget, resources and equipment within the Environmental Protection, Dog Warden and Pest Control Services.

EMPLOYEES (FTE = Full Time Equivalents)

FTE Description

7.5 Environmental Protection

1.0 Environmental Protection Manager

COST CENTRES INCLUDED IN THIS BUDGET PAGE

0307 Dog Warden Service

0309 Environmental Protection/Pollution Control

0312 Pest Control

0408 Environmental Protection Manager

Environment Portfolio

Regulatory Services

	Mike Edmonds	Indicative	
	Original 2017-2018 £	Original 2018-2019 £	Original 2019-2020 £
Controllable Expenditure			
Employee Expenses	566,390	406,160	418,310
Premises Related Expenditure			
Energy Costs	960	980	1,000
Repairs & Maintenance - Buildings	28,680	28,970	29,260
Transport Related Expenditure	16,260	16,430	16,600
Supplies & Services			
Advertising/Promotions/Marketing	870	880	890
Bank Charges	10	10	10
Clothes, Uniforms & Laundry	110	110	110
Communications & Computing	2,510	2,530	2,550
Equipment, Furniture & Materials	14,710	14,870	15,020
Expenses	1,200	1,210	1,220
Hospitality	100	130	160
Legal Costs	60	60	60
Printing, Stationery & General Expenses	6,430	6,480	6,540
Professional Fees	36,440	36,790	37,150
Total Expenditure	674,730	515,610	528,880
Total Income	(21,440)	(22,050)	(22,470)
Controllable Expenditure	653,290	493,560	506,410
Non-Controllable Expenditure			
Employee Expenses	4,540	4,330	4,100
Supplies & Services			
Communications & Computing	40,000	43,000	43,370
Support Services			
Central Expenses	9,040	8,790	8,790
Departmental	100,700	84,800	87,120
Property Management	15,400	15,650	15,840
Strategic Management	34,260	35,070	35,830
Support Services	65,590	65,120	66,830
Total Expenditure	269,530	256,760	261,880
Total Income	(353,470)	(188,080)	(192,790)
Non-Controllable Expenditure	(83,940)	68,680	69,090
Regulatory Services Net Expenditure	569,350	562,240	575,500

Environment Portfolio

Cleansing Services

Mike Edmonds

DESCRIPTION

The Authority has a duty to ensure that relevant land and highways are, so far as is practicable, kept clear of litter and refuse.

EMPLOYEES (FTE = Full Time Equivalents)

Not Applicable

COST CENTRES INCLUDED IN THIS BUDGET PAGE

0321 Street Cleansing

Environment Portfolio

Cleansing Services

	Mike Edmonds	Indicative	
	Original 2017-2018 £	Original 2018-2019 £	Original 2019-2020 £
Controllable Expenditure			
Premises Related Expenditure			
Repairs & Maintenance - Buildings	5,630	5,690	5,750
Supplies & Services			
Equipment, Furniture & Materials	4,970	5,020	5,070
Miscellaneous Expenses	350	350	360
Third Party Payments	371,150	316,850	324,830
Total Expenditure	382,100	327,910	336,010
Controllable Expenditure	382,100	327,910	336,010
Non-Controllable Expenditure			
Support Services			
Central Expenses	4,650	4,520	4,520
Departmental	38,790	39,960	40,800
Support Services	4,260	4,050	4,130
Total Expenditure	47,700	48,530	49,450
Non-Controllable Expenditure	47,700	48,530	49,450
Cleansing Services Net Expenditure	429,800	376,440	385,460

Environment Portfolio

Drainage Services

Mike Edmonds

DESCRIPTION

Provision of Land Drainage to the District as the Land Drainage Authority Regulations.

EMPLOYEES (FTE = Full Time Equivalents)

Not Applicable

COST CENTRES INCLUDED IN THIS BUDGET PAGE

0328 Land Drainage (Flood Defence and Watercourses)

Environment Portfolio

Drainage Services

	Mike Edmonds	Indicative	
	Original 2017-2018 £	Original 2018-2019 £	Original 2019-2020 £
Controllable Expenditure			
Premises Related Expenditure			
Repairs & Maintenance - Buildings	8,280	8,360	8,440
Total Expenditure	8,280	8,360	8,440
Controllable Expenditure	8,280	8,360	8,440
Non-Controllable Expenditure			
Support Services			
Central Expenses	260	250	250
Departmental	12,930	13,320	13,590
Total Expenditure	13,190	13,570	13,840
Non-Controllable Expenditure	13,190	13,570	13,840
Drainage Services Net Expenditure	21,470	21,930	22,280

Environment Portfolio

Street Cleansing

Mike Edmonds

DESCRIPTION

Trading account provision of Streetcleansing.

EMPLOYEES (FTE = Full Time Equivalents)

FTE Description

18.1 Streetcleansing

COST CENTRES INCLUDED IN THIS BUDGET PAGE

0425 Streetcleansing (TA)

Environment Portfolio

Street Cleansing

	Mike Edmonds	Indicative	
	Original 2017-2018 £	Original 2018-2019 £	Original 2019-2020 £
Controllable Expenditure			
Employee Expenses	397,860	408,830	419,930
Premises Related Expenditure			
Water Services	3,190	3,190	3,250
Transport Related Expenditure	159,040	62,890	64,060
Supplies & Services			
Clothes, Uniforms & Laundry	2,500	2,530	2,560
Communications & Computing	1,410	1,420	1,430
Equipment, Furniture & Materials	21,400	21,610	21,830
Total Expenditure	585,400	500,470	513,060
Total Income	(585,400)	(500,470)	(513,060)
Controllable Expenditure	0	0	0
Non-Controllable Expenditure			
Employee Expenses	6,830	6,490	6,190
Support Services			
Departmental	5,520	5,470	5,560
Property Management	12,030	12,120	12,050
Support Services	8,110	8,880	9,080
Depreciation & Impairment Losses	14,730	14,730	14,730
Total Expenditure	47,220	47,690	47,610
Non-Controllable Expenditure	47,220	47,690	47,610
Street Cleansing Net Expenditure	47,220	47,690	47,610

Environment Portfolio
Countryside Management
Mike Edmonds

DESCRIPTION

Provision of Countryside Management and Landscapes Services

EMPLOYEES (FTE = Full Time Equivalents)

FTE Description

5.0 Countryside Management Services

COST CENTRES INCLUDED IN THIS BUDGET PAGE

0419 Countryside Management - Services

Environment Portfolio
Countryside Management

	Mike Edmonds	Indicative	
	Original 2017-2018 £	Original 2018-2019 £	Original 2019-2020 £
Controllable Expenditure			
Employee Expenses	155,530	135,630	141,470
Premises Related Expenditure			
Cleaning & Domestic Supplies	100	100	100
Energy Costs	3,180	3,240	3,300
Premises Insurance	230	230	230
Rates	3,380	3,440	3,510
Repairs & Maintenance - Buildings	1,800	1,820	1,840
Water Services	390	390	400
Transport Related Expenditure	11,760	12,000	12,250
Supplies & Services			
Clothes, Uniforms & Laundry	230	230	230
Communications & Computing	740	750	760
Equipment, Furniture & Materials	1,580	1,590	1,610
Miscellaneous Expenses	54,320	54,870	55,420
Printing, Stationery & General Expenses	1,980	2,000	2,020
Refuse Disposal/Collection	1,130	1,140	1,150
Total Expenditure	236,350	217,430	224,290
Total Income	(54,990)	(56,230)	(56,550)
Controllable Expenditure	181,360	161,200	167,740
Non-Controllable Expenditure			
Employee Expenses	1,890	1,800	1,710
Premises Related Expenditure			
Premises Insurance	120	110	110
Supplies & Services			
Communications & Computing	1,990	2,180	2,200
Support Services			
Central Expenses	3,620	3,520	3,520
Departmental	47,590	49,820	50,950
Property Management	270	280	280
Strategic Management	150	160	160
Support Services	3,510	3,900	3,980
Depreciation & Impairment Losses	5,780	5,780	5,780
Total Expenditure	64,920	67,550	68,690
Non-Controllable Expenditure	64,920	67,550	68,690
Countryside Management Net Expenditure	246,280	228,750	236,430

Environment Portfolio

Grounds Maintenance

Mike Edmonds

DESCRIPTION

Trading account provision of Grounds Maintenance.

EMPLOYEES (FTE = Full Time Equivalents)

FTE Description

26.7 Grounds Maintenance

COST CENTRES INCLUDED IN THIS BUDGET PAGE

0424 CSD Grounds Maintenance (TA)

Environment Portfolio

Grounds Maintenance

	Mike Edmonds	Indicative	
	Original 2017-2018 £	Original 2018-2019 £	Original 2019-2020 £
Controllable Expenditure			
Employee Expenses	569,360	585,950	603,040
Premises Related Expenditure			
Energy Costs	3,370	3,380	3,450
Rates	5,880	5,990	1,510
Rents	14,710	15,000	-
Repairs & Maintenance - Buildings	6,880	6,950	7,020
Water Services	3,350	3,420	3,490
Transport Related Expenditure	58,800	60,010	61,230
Supplies & Services			
Clothes, Uniforms & Laundry	10,200	10,300	10,400
Communications & Computing	1,230	1,240	1,250
Equipment, Furniture & Materials	50,390	50,890	51,410
Miscellaneous Expenses	6,410	7,100	7,800
Printing, Stationery & General Expenses	570	580	590
Refuse Disposal/Collection	6,180	6,240	6,300
Sub-Contractors	72,500	73,230	73,960
Total Expenditure	809,830	830,280	831,450
Total Income	(809,830)	(830,280)	(831,450)
Controllable Expenditure	0	0	0
Non-Controllable Expenditure			
Employee Expenses	10,220	9,710	9,260
Support Services			
Departmental	12,370	12,690	12,990
Property Management	4,010	4,040	4,010
Support Services	15,850	16,690	17,180
Depreciation & Impairment Losses	90,180	90,180	90,180
Total Expenditure	132,630	133,310	133,620
Non-Controllable Expenditure	132,630	133,310	133,620
Grounds Maintenance Net Expenditure	132,630	133,310	133,620

Environment Portfolio

Conservation Areas

Mike Edmonds

DESCRIPTION

Provision of Conservation Areas within the District

EMPLOYEES (FTE = Full Time Equivalents)

FTE Description

3.0 Conservation & Tree Preservation

COST CENTRES INCLUDED IN THIS BUDGET PAGE

0916 Conservation Areas & Tree Pres Orders

Environment Portfolio

Conservation Areas

	Mike Edmonds	Indicative	
	Original 2017-2018 £	Original 2018-2019 £	Original 2019-2020 £
Controllable Expenditure			
Employee Expenses	139,670	143,220	146,840
Transport Related Expenditure	5,080	5,180	5,290
Supplies & Services			
Clothes, Uniforms & Laundry	230	230	230
Equipment, Furniture & Materials	1,580	1,600	1,620
Total Expenditure	146,560	150,230	153,980
Controllable Expenditure	146,560	150,230	153,980
Non-Controllable Expenditure			
Employee Expenses	1,130	1,080	1,030
Supplies & Services			
Communications & Computing	1,270	1,340	1,360
Support Services			
Departmental	15,400	15,800	16,150
Property Management	4,520	4,600	4,660
Support Services	9,060	9,920	10,060
Total Expenditure	31,380	32,740	33,260
Total Income	(177,940)	(182,970)	(187,240)
Non-Controllable Expenditure	(146,560)	(150,230)	(153,980)
Conservation Areas Net Expenditure	0	0	0

Environment Portfolio

Public Clocks

Mike Edmonds

DESCRIPTION

Maintenance of Public Clocks

EMPLOYEES (FTE = Full Time Equivalents)

Not Applicable

COST CENTRES INCLUDED IN THIS BUDGET PAGE

0917 Public Clocks

Environment Portfolio

Public Clocks

	Mike Edmonds	Indicative	
	Original 2017-2018 £	Original 2018-2019 £	Original 2019-2020 £
Controllable Expenditure			
Premises Related Expenditure			
Energy Costs	490	490	500
Repairs & Maintenance - Buildings	2,000	2,010	2,030
Repairs & Maintenance - Grounds	1,990	2,060	2,040
Total Expenditure	4,480	4,560	4,570
Controllable Expenditure	4,480	4,560	4,570
Non-Controllable Expenditure			
Support Services			
Central Expenses	260	250	250
Support Services	13,820	13,150	13,420
Total Expenditure	14,080	13,400	13,670
Non-Controllable Expenditure	14,080	13,400	13,670
Public Clocks Net Expenditure	18,560	17,960	18,240

Environment Portfolio

Off Street Parking

Mike Edmonds

DESCRIPTION

Provision of Enforcement of Pay and Display Car Parks, Equipment provision for all Pay and Display Car Parks and Maintenance and Energy costs of all Council owned Car Parks

EMPLOYEES (FTE = Full Time Equivalents)

Not Applicable

COST CENTRES INCLUDED IN THIS BUDGET PAGE

0933 Off Street Parking Services

Environment Portfolio

Off Street Parking

	Mike Edmonds	Indicative	
	Original 2017-2018 £	Original 2018-2019 £	Original 2019-2020 £
Controllable Expenditure			
Premises Related Expenditure			
Energy Costs	14,570	14,860	15,160
Rates	173,240	188,730	198,590
Rents	3,620	3,690	3,760
Repairs & Maintenance - Buildings	21,980	22,200	22,420
Repairs & Maintenance - Grounds	26,260	26,700	26,860
Water Services	4,500	4,620	4,710
Transport Related Expenditure	10	10	10
Supplies & Services			
Communications & Computing	1,000	1,000	1,010
Equipment, Furniture & Materials	9,120	9,210	9,300
Printing, Stationery & General Expenses	1,560	1,580	1,600
Professional Fees	108,000	108,990	110,080
Third Party Payments	17,080	14,580	14,950
Total Expenditure	380,940	396,170	408,450
Total Income	(838,020)	(913,470)	(914,020)
Controllable Expenditure	(457,080)	(517,300)	(505,570)
Non-Controllable Expenditure			
Support Services			
Central Expenses	13,950	13,580	13,580
Departmental	40,830	41,800	42,670
Property Management	550	550	560
Support Services	16,010	15,890	16,170
Depreciation & Impairment Losses	9,850	9,850	9,850
Total Expenditure	81,190	81,670	82,830
Non-Controllable Expenditure	81,190	81,670	82,830
Off Street Parking Net Expenditure	(375,890)	(435,630)	(422,740)

Environment Portfolio

Hawks Green Depot

Mike Edmonds

DESCRIPTION

Covers Tenancy of the Depot i.e. Security, Energy costs and Health and Safety

EMPLOYEES (FTE = Full Time Equivalents)

Not Applicable

COST CENTRES INCLUDED IN THIS BUDGET PAGE

0401 Hawks Green Depot

Environment Portfolio

Hawks Green Depot

	Mike Edmonds	Indicative	
	Original 2017-2018 £	Original 2018-2019 £	Original 2019-2020 £
Controllable Expenditure			
Employee Expenses	5,930	6,050	6,170
Premises Related Expenditure			
Cleaning & Domestic Supplies	160	160	160
Energy Costs	30,180	30,790	31,410
Premises Insurance	680	690	700
Rates	44,310	45,180	46,050
Repairs & Maintenance - Buildings	10,580	10,690	10,800
Water Services	13,220	13,480	13,750
Supplies & Services			
Communications & Computing	5,150	5,200	5,250
Equipment, Furniture & Materials	610	620	630
Professional Fees	2,010	2,050	2,090
Refuse Disposal/Collection	970	980	990
Security Services	6,950	7,020	7,090
Total Expenditure	120,750	122,910	125,090
Total Income	(131,550)	(135,510)	(139,510)
Controllable Expenditure	(10,800)	(12,600)	(14,420)
Non-Controllable Expenditure			
Premises Related Expenditure			
Premises Insurance	660	630	600
Supplies & Services			
Communications & Computing	3,970	4,350	4,390
Support Services			
Departmental	12,930	13,320	13,590
Property Management	54,620	56,170	57,160
Support Services	3,690	3,510	3,580
Depreciation & Impairment Losses	15,400	15,400	15,400
Total Expenditure	91,270	93,380	94,720
Total Income	(80,470)	(80,780)	(80,300)
Non-Controllable Expenditure	10,800	12,600	14,420
Hawks Green Depot Net Expenditure	0	0	0

Environment Portfolio
Christmas Illuminations
Mike Edmonds

DESCRIPTION

Provision of Christmas Illuminations in line with Council Agreed Policy

EMPLOYEES (FTE = Full Time Equivalents)

Not Applicable

COST CENTRES INCLUDED IN THIS BUDGET PAGE

4629 Christmas Illuminations

Environment Portfolio

Christmas Illuminations

	Mike Edmonds	Indicative	
	Original 2017-2018 £	Original 2018-2019 £	Original 2019-2020 £
Non-Controllable Expenditure			
Support Services			
Central Expenses	520	510	510
Departmental	5,170	5,320	5,430
Support Services	230	280	280
Total Expenditure	5,920	6,110	6,220
Non-Controllable Expenditure	5,920	6,110	6,220
Christmas Illuminations Net Expenditure	5,920	6,110	6,220

Environment Portfolio

Bus Shelters

Mike Edmonds

DESCRIPTION

Repairs to Bus Shelters

EMPLOYEES (FTE = Full Time Equivalents)

Not Applicable

COST CENTRES INCLUDED IN THIS BUDGET PAGE

0939 Bus Shelters

Environment Portfolio

Bus Shelters

Mike Edmonds

	Indicative		
	Original	Original	Original
	2017-2018	2018-2019	2019-2020
	£	£	£
Controllable Expenditure			
Premises Related Expenditure			
Energy Costs	3,400	3,470	3,540
Rates	25,090	25,590	26,070
Repairs & Maintenance - Buildings	2,670	2,700	2,730
Total Expenditure	31,160	31,760	32,340
Total Income	(46,080)	(47,380)	(48,290)
Controllable Expenditure	(14,920)	(15,620)	(15,950)
Non-Controllable Expenditure			
Premises Related Expenditure			
Premises Insurance	30	30	20
Support Services			
Central Expenses	770	750	750
Departmental	12,930	13,320	13,590
Support Services	2,210	2,130	2,170
Depreciation & Impairment Losses	3,960	3,960	3,960
Total Expenditure	19,900	20,190	20,490
Non-Controllable Expenditure	19,900	20,190	20,490
Bus Shelters Net Expenditure	4,980	4,570	4,540

Environment Portfolio
Private Sector Housing
Mike Edmonds

DESCRIPTION

This budget enables work to be undertaken across the District to ensure standards are met and maintained in Private Sector Housing and provision of disabled adaptations.

Environmental Enforcement budget enables quick and effective action to remedy urgent and / or long term problems associated with private sector housing across the District.

EMPLOYEES (FTE = Full Time Equivalents)

FTE Description

4.5 Private Sector Housing

COST CENTRES INCLUDED IN THIS BUDGET PAGE

0303 Private Sector Housing

0393 Environmental Enforcement

Environment Portfolio

Private Sector Housing

	Mike Edmonds	Indicative	
	Original 2017-2018 £	Original 2018-2019 £	Original 2019-2020 £
Controllable Expenditure			
Employee Expenses	179,460	184,570	189,650
Transport Related Expenditure	9,280	9,370	9,460
Supplies & Services			
Audit Fees	1,240	1,250	1,260
Clothes, Uniforms & Laundry	480	490	500
Communications & Computing	320	320	320
Equipment, Furniture & Materials	1,630	1,650	1,670
Hospitality	160	160	160
Printing, Stationery & General Expenses	260	260	260
Professional Fees	580	870	1,160
Total Expenditure	193,410	198,940	204,440
Controllable Expenditure	193,410	198,940	204,440
Non-Controllable Expenditure			
Employee Expenses	2,080	1,980	1,880
Supplies & Services			
Communications & Computing	4,490	4,770	4,800
Support Services			
Central Expenses	2,840	2,760	2,760
Departmental	58,250	43,980	45,240
Property Management	9,830	9,980	10,110
Support Services	4,450	4,890	4,970
Total Expenditure	81,940	68,360	69,760
Non-Controllable Expenditure	81,940	68,360	69,760
Private Sector Housing Net Expenditure	275,350	267,300	274,200

Environment Portfolio

Vehicles

Mike Edmonds

DESCRIPTION

Management of Vehicle Workshop and Provision of Fleet Management

EMPLOYEES (FTE = Full Time Equivalents)

FTE Description

3.0 Vehicle Workshop

COST CENTRES INCLUDED IN THIS BUDGET PAGE

0403 Vehicle Workshop

0404 Fleet Management

Environment Portfolio

Vehicles

	Mike Edmonds	Indicative	
	Original 2017-2018 £	Original 2018-2019 £	Original 2019-2020 £
Controllable Expenditure			
Employee Expenses	125,700	128,960	132,330
Premises Related Expenditure			
Cleaning & Domestic Supplies	650	660	670
Repairs & Maintenance - Buildings	4,550	4,600	4,650
Transport Related Expenditure	16,630	16,930	17,260
Supplies & Services			
Audit Fees	630	630	630
Clothes, Uniforms & Laundry	90	90	90
Communications & Computing	180	180	180
Equipment, Furniture & Materials	15,000	15,210	15,360
Miscellaneous Expenses	-	20	20
Other Fees	(33,100)	(33,100)	(33,100)
Printing, Stationery & General Expenses	630	630	630
Training Expenses	18,880	18,880	19,070
Third Party Payments	-	10	10
Total Expenditure	<u>149,840</u>	<u>153,700</u>	<u>157,800</u>
Total Income	<u>(186,890)</u>	<u>(191,490)</u>	<u>(195,460)</u>
Controllable Expenditure	<u>(37,050)</u>	<u>(37,790)</u>	<u>(37,660)</u>
Non-Controllable Expenditure			
Employee Expenses	1,210	1,150	1,090
Transport Related Expenditure	31,820	30,210	28,840
Supplies & Services			
Communications & Computing	870	930	940
Support Services			
Central Expenses	5,170	5,030	5,030
Departmental	12,930	13,320	13,590
Property Management	28,640	28,830	28,670
Support Services	8,070	7,790	7,950
Total Expenditure	<u>88,710</u>	<u>87,260</u>	<u>86,110</u>
Non-Controllable Expenditure	<u>88,710</u>	<u>87,260</u>	<u>86,110</u>
Vehicles Net Expenditure	<u><u>51,660</u></u>	<u><u>49,470</u></u>	<u><u>48,450</u></u>

Health and Wellbeing Portfolio

Summary

	Page No	Indicative		
		Original 2017-2018 £	Original 2018-2019 £	Original 2019-2020 £
Benefits Payments	HW 02 - HW 03	(81,320)	(81,320)	(81,320)
Food Safety	HW 04 - HW 05	330,320	338,380	346,590
Management & Administration	HW 06 - HW 07	46,770	48,000	50,090
Mortuary	HW 08 - HW 09	(16,930)	(15,600)	(14,200)
Local Taxation	HW 10 - HW 11	449,000	523,110	556,940
Licensing	HW 12 - HW 13	(72,910)	(75,260)	(75,090)
Controllable Expenditure		654,930	737,310	783,010
Food Safety	HW 04 - HW 05	62,490	34,350	34,890
Management & Administration	HW 06 - HW 07	(46,770)	(48,000)	(50,090)
Mortuary	HW 08 - HW 09	29,890	27,490	27,760
Local Taxation	HW 10 - HW 11	550,340	581,260	588,080
Licensing	HW 12 - HW 13	84,430	69,960	71,270
Non-Controllable Expenditure		680,380	665,060	671,910
		1,335,310	1,402,370	1,454,920

Health and Wellbeing Portfolio

Benefits Payments

Bob Kean

DESCRIPTION

These services form part of the Revenues and Benefits shared service led by Cannock Chase Council.

This includes the Benefits function which administers the

- Assessment of Housing Benefit and Council Tax Reductions
- Recovery of Benefit Overpayments
- Benefit Customer Services, dealing with all Benefit enquiries
- Welfare Benefits and Fairer Charging delivered on behalf of Staffordshire County Council
- Compliance Service, identifying and investigating irregularities in the Revenues and Benefits Service

Housing Benefit Payments are currently reimbursed to the Council by the Department for Work and Pensions.

War pensioners benefits and discretionary rate relief costs are met by the Council. The Welfare Reform Act 2012 aims to reform the benefit system - "Universal Credit" is a major feature of the Welfare Reform Act.

Universal Credit is an integrated working-age credit that will provide a basic allowance with additional elements for children, disability, housing and caring. It will support people both in and out of work, replacing Working Tax Credit, Child Tax Credit, Housing Benefit, Income Support, income based Jobseekers Allowance and income related Employment and Support Allowance. The Government is planning a phased approach to the introduction of Universal Credit over a period of years. UC is currently paid to new claimants who are single and have no special needs or circumstances. The next phase of the roll-out will include couples and families, though this will not happen before the end of 2016-17 in Cannock Chase or Stafford.

Council Tax benefit was replaced by Local Council Tax Reduction wef 1/4/13.

EMPLOYEES (FTE = Full Time Equivalents)

Not applicable

COST CENTRES INCLUDED IN THIS BUDGET PAGE

0041 Housing Benefit Payments
0131 Rent Rebates

Health and Wellbeing Portfolio

Benefits Payments

	Bob Kean	Indicative		
		Original 2017-2018 £	Original 2018-2019 £	Original 2019-2020 £
Controllable Expenditure				
Transfer Payments				
Housing Benefits		26,156,510	26,230,230	26,529,860
Total Expenditure		26,156,510	26,230,230	26,529,860
Total Income		(26,237,830)	(26,311,550)	(26,611,180)
Controllable Expenditure		(81,320)	(81,320)	(81,320)
Benefits Payments Net Expenditure		(81,320)	(81,320)	(81,320)

Health and Wellbeing Portfolio

Food Safety

Michael Tichford

DESCRIPTION

This section undertakes inspections, investigations and project work associated with food hygiene and health and safety.

In addition, officers undertake business support, advice and visits.

Officers deal with welfare funerals, public health, nuisances, food premises and enforcement of smoke free legislation.

EMPLOYEES (FTE = Full Time Equivalents)

FTE Description

5.2 Food & safety

1.0 Food & Safety Manager

COST CENTRES INCLUDED IN THIS BUDGET PAGE

0302 Food and Safety

0421 Food and Safety Manager

Health and Wellbeing Portfolio

Food Safety

Michael Tichford

	Indicative		
	Original	Original	Original
	2017-2018	2018-2019	2019-2020
	£	£	£
Controllable Expenditure			
Employee Expenses	294,870	302,560	310,400
Transport Related Expenditure	9,740	9,840	9,940
Supplies & Services			
Bank Charges	10	10	10
Clothes, Uniforms & Laundry	530	540	550
Communications & Computing	840	850	860
Equipment, Furniture & Materials	18,190	18,370	18,560
Grants & Subscriptions	120	120	120
Printing, Stationery & General Expenses	1,160	1,180	1,190
Professional Fees	4,860	4,910	4,960
Total Expenditure	330,320	338,380	346,590
Controllable Expenditure	330,320	338,380	346,590
Non-Controllable Expenditure			
Employee Expenses	2,460	2,340	2,220
Supplies & Services			
Communications & Computing	4,430	4,590	4,610
Support Services			
Central Expenses	4,390	4,270	4,270
Departmental	101,150	74,060	76,020
Property Management	12,990	13,190	13,360
Support Services	7,890	8,410	8,570
Total Expenditure	133,310	106,860	109,050
Total Income	(70,820)	(72,510)	(74,160)
Non-Controllable Expenditure	62,490	34,350	34,890
Food Safety Net Expenditure	392,810	372,730	381,480

Health and Wellbeing Portfolio
Management & Administration
Michael Tichford

DESCRIPTION

This section provides administrative support for all of the Environmental Health Service, with the exception of the licensing unit.

The section also includes the systems administrator for the Environmental Health Software system.

EMPLOYEES (FTE = Full Time Equivalents)

FTE Description

2.1 Management & Admin

COST CENTRES INCLUDED IN THIS BUDGET PAGE

0304 Management and Administration

Health and Wellbeing Portfolio

Management & Administration

	Michael Tichford		
	Original 2017-2018 £	Indicative Original 2018-2019 £	Original 2019-2020 £
Controllable Expenditure			
Employee Expenses	44,770	45,980	48,050
Transport Related Expenditure	1,170	1,180	1,190
Supplies & Services			
Clothes, Uniforms & Laundry	150	150	150
Grants & Subscriptions	680	690	700
Total Expenditure	<u>46,770</u>	<u>48,000</u>	<u>50,090</u>
Controllable Expenditure	<u>46,770</u>	<u>48,000</u>	<u>50,090</u>
Non-Controllable Expenditure			
Employee Expenses	980	940	890
Supplies & Services			
Communications & Computing	1,000	1,060	1,070
Support Services			
Property Management	8,110	8,240	8,340
Support Services	900	1,000	1,020
Total Expenditure	<u>10,990</u>	<u>11,240</u>	<u>11,320</u>
Total Income	<u>(57,760)</u>	<u>(59,240)</u>	<u>(61,410)</u>
Non-Controllable Expenditure	<u>(46,770)</u>	<u>(48,000)</u>	<u>(50,090)</u>
Management & Administration Net Expenditure	<u><u>0</u></u>	<u><u>0</u></u>	<u><u>0</u></u>

Health and Wellbeing Portfolio

Mortuary

Michael Tichford

DESCRIPTION

The Public Mortuary and Coroners Court facilities are provided to the Coroner.

The service consists of a Mortuary Technician and the management and maintenance of buildings, equipment, refuse collection etc.

EMPLOYEES (FTE = Full Time Equivalents)

FTE Description

1.0 Mortuary

COST CENTRES INCLUDED IN THIS BUDGET PAGE

0405 Mortuary

Health and Wellbeing Portfolio

Mortuary

Michael Tichford

	Original 2017-2018 £	Indicative Original 2018-2019 £	Original 2019-2020 £
Controllable Expenditure			
Employee Expenses	39,100	39,970	40,920
Premises Related Expenditure			
Cleaning & Domestic Supplies	360	360	360
Energy Costs	4,630	4,720	4,810
Rates	7,220	7,360	7,500
Repairs & Maintenance - Buildings	4,200	4,240	4,280
Repairs & Maintenance - Grounds	720	750	740
Water Services	1,390	1,390	1,420
Supplies & Services			
Clothes, Uniforms & Laundry	520	530	540
Communications & Computing	1,240	1,250	1,260
Contributions to Provisions	2,600	2,600	2,600
Equipment, Furniture & Materials	3,230	3,260	3,290
Hospitality	160	160	160
Professional Fees	10,170	10,270	10,370
Refuse Disposal/Collection	1,010	1,020	1,030
Total Expenditure	<u>76,550</u>	<u>77,880</u>	<u>79,280</u>
Total Income	<u>(93,480)</u>	<u>(93,480)</u>	<u>(93,480)</u>
Controllable Expenditure	<u>(16,930)</u>	<u>(15,600)</u>	<u>(14,200)</u>
Non-Controllable Expenditure			
Employee Expenses	380	360	340
Premises Related Expenditure			
Premises Insurance	220	210	200
Supplies & Services			
Communications & Computing	660	720	730
Support Services			
Central Expenses	2,070	2,010	2,010
Departmental	11,250	8,910	9,120
Property Management	550	550	560
Support Services	3,520	3,490	3,560
Depreciation & Impairment Losses	<u>11,240</u>	<u>11,240</u>	<u>11,240</u>
Total Expenditure	<u>29,890</u>	<u>27,490</u>	<u>27,760</u>
Non-Controllable Expenditure	<u>29,890</u>	<u>27,490</u>	<u>27,760</u>
Mortuary Net Expenditure	<u>12,960</u>	<u>11,890</u>	<u>13,560</u>

Health and Wellbeing Portfolio

Local Taxation

Bob Kean

DESCRIPTION

These services form part of the Revenues and Benefits shared service led by Cannock Chase Council.

The Local Taxation & Benefits Manager has overall responsibility for the principal functions and day to day operations of the shared service.

Key responsibilities include:

- Billing
- Monitoring of the tax and property base to identify chargeable property and thereby maximise income
- Discounts, reliefs, exemptions and reductions
- Reminders and other payment warning methods
- Negotiation of repayment plans for arrears
- Recovery and enforcement actions
- Advice and guidance to customers on all of the above

EMPLOYEES (FTE = Full Time Equivalents)

FTE Description

36.6 Housing Benefits
24.7 Council Tax Administration
8.0 Revenues Misc. Admin
1.0 Local Taxation & Benefits Manager
3.5 Local Taxation - Grant Fund
6.6 Welfare Benefits

COST CENTRES INCLUDED IN THIS BUDGET PAGE

0037 Housing Benefits
0134 Council Tax Administration
0136 Revenues Misc. Admin
0137 Local Taxation and Benefits Manager
0159 Welfare Benefits/Fairer Charging

Health and Wellbeing Portfolio

Local Taxation

	Indicative		
	Original	Original	Original
	2017-2018	2018-2019	2019-2020
	£	£	£
Controllable Expenditure			
Employee Expenses	2,424,490	2,397,450	2,472,200
Transport Related Expenditure	24,730	25,220	25,720
Supplies & Services			
Advertising/Promotions/Marketing	6,640	6,710	6,780
Audit Fees	23,500	23,730	23,970
Bank Charges	1,630	1,650	1,670
Communications & Computing	49,970	50,460	50,970
Contributions to Provisions	12,080	12,080	12,080
Equipment, Furniture & Materials	105,960	106,780	107,840
Expenses	2,570	2,610	2,630
Grants & Subscriptions	12,420	12,550	12,680
Hospitality	30	30	30
Legal Costs	14,390	14,530	14,680
Printing, Stationery & General Expenses	61,390	62,010	62,640
Professional Fees	84,730	85,340	85,880
Sub-Contractors	146,080	142,310	143,540
Total Expenditure	2,970,610	2,943,460	3,023,310
Total Income	(2,521,610)	(2,420,350)	(2,466,370)
Controllable Expenditure	449,000	523,110	556,940
Non-Controllable Expenditure			
Employee Expenses	20,620	19,640	18,660
Supplies & Services			
Communications & Computing	315,760	342,410	345,830
Support Services			
Central Expenses	6,210	6,050	6,060
Departmental	413,640	427,860	440,800
Property Management	65,010	65,980	66,920
Strategic Management	48,250	49,860	50,920
Support Services	81,370	83,840	85,910
Total Expenditure	950,860	995,640	1,015,100
Total Income	(400,520)	(414,380)	(427,020)
Non-Controllable Expenditure	550,340	581,260	588,080
Local Taxation Net Expenditure	999,340	1,104,370	1,145,020

Health and Wellbeing Portfolio

Licensing

Michael Tichford

DESCRIPTION

The Licensing unit carries out all administrative, compliance and enforcement in relation to the licensing and registration functions of the Council.

This includes taxis and minicabs, alcohol and regulated entertainment, street trading, gambling, sex establishments, pet shops and other animal licensing.

The unit also register tattooists, body piercing and hairdressers

EMPLOYEES (FTE = Full Time Equivalents)

FTE Description

4.3 Licensing

COST CENTRES INCLUDED IN THIS BUDGET PAGE

0313 Licensing

Health and Wellbeing Portfolio

Licensing

Michael Tichford

	Indicative		
	Original	Original	Original
	2017-2018	2018-2019	2019-2020
	£	£	£
Controllable Expenditure			
Employee Expenses	159,080	163,000	166,980
Transport Related Expenditure	4,480	4,530	4,580
Supplies & Services			
Advertising/Promotions/Marketing	800	810	820
Bank Charges	610	620	630
Communications & Computing	540	550	560
Equipment, Furniture & Materials	5,090	5,140	5,190
Grants & Subscriptions	760	770	780
Printing, Stationery & General Expenses	2,240	2,260	2,280
Professional Fees	13,910	14,050	14,190
Total Expenditure	187,510	191,730	196,010
Total Income	(260,420)	(266,990)	(271,100)
Controllable Expenditure	(72,910)	(75,260)	(75,090)
Non-Controllable Expenditure			
Employee Expenses	1,660	1,590	1,500
Supplies & Services			
Communications & Computing	2,870	3,070	3,100
Support Services			
Central Expenses	3,100	3,020	3,020
Departmental	62,150	46,270	47,440
Property Management	6,150	6,250	6,330
Strategic Management	610	630	640
Support Services	7,890	9,130	9,240
Total Expenditure	84,430	69,960	71,270
Non-Controllable Expenditure	84,430	69,960	71,270
Licensing Net Expenditure	11,520	(5,300)	(3,820)

Housing General Fund Portfolio

Summary

	Page No	Indicative		
		Original 2017-2018 £	Original 2018-2019 £	Original 2019-2020 £
Circular 8/95	HG 02 - HG 03	35,200	35,550	35,520
Housing Services	HG 04 - HG 05	335,880	343,720	352,470
Controllable Expenditure		371,080	379,270	387,990
Circular 8/95	HG 02 - HG 03	520	510	510
Housing Services	HG 04 - HG 05	57,000	57,080	58,180
Non-Controllable Expenditure		57,520	57,590	58,690
		428,600	436,860	446,680

Housing General Fund Portfolio

Circular 8/95

Nirmal Samrai

DESCRIPTION

This budget is for the contribution to the Housing Revenue Account for the enabling role and community development and also a contribution for the alarms service.

EMPLOYEES (FTE = Full Time Equivalents)

Not Applicable

COST CENTRES INCLUDED IN THIS BUDGET PAGE

1201 Housing GF - Circ' 8/95 Contribution To HRA

Housing General Fund Portfolio

Circular 8/95

Nirmal Samrai

	Original 2017-2018 £	Indicative Original 2018-2019 £	Original 2019-2020 £
Controllable Expenditure			
Supplies & Services			
Miscellaneous Expenses	-	380	350
Other Transfer Payments	35,200	35,170	35,170
Total Expenditure	35,200	35,550	35,520
	35,200	35,550	35,520
Controllable Expenditure			
Non-Controllable Expenditure			
Support Services			
Central Expenses	520	510	510
Total Expenditure	520	510	510
	520	510	510
Non-Controllable Expenditure	520	510	510
Circular 8/95 Net Expenditure	35,720	36,060	36,030

Housing General Fund Portfolio

Housing Services

Nirmal Samrai

DESCRIPTION

The Homelessness and Housing Advice Service considers application from homeless households and implements actions to prevent and reduce levels of homelessness in the District.

Housing Strategy develops and monitors the Council's housing strategy and facilitates the Council's affordable housing function.

The Head of Housing manages the Council's Housing functions both General Fund and Housing revenue Account.

EMPLOYEES (FTE = Full Time Equivalents)

FTE Description

5.5 Homelessness & Housing Advice

1.0 Housing Strategy

1.0 Head of Housing services

COST CENTRES INCLUDED IN THIS BUDGET PAGE

1313 Homelessness and Housing Advice

1315 Housing Strategy

2101 Head of Housing Services

Housing General Fund Portfolio

Housing Services

	Nirmal Samrai		
	Original 2017-2018 £	Indicative Original 2018-2019 £	Original 2019-2020 £
Controllable Expenditure			
Employee Expenses	341,490	350,930	361,320
Premises Related Expenditure			
Rates	2,100	2,140	2,180
Transport Related Expenditure	3,690	3,740	3,790
Supplies & Services			
Audit Fees	4,170	4,210	4,250
Communications & Computing	1,410	1,420	1,430
Equipment, Furniture & Materials	1,810	1,820	1,840
Grants & Subscriptions	50,030	50,510	51,020
Miscellaneous Expenses	37,760	38,140	38,520
Printing, Stationery & General Expenses	2,370	2,390	2,410
Professional Fees	6,110	6,150	6,190
Total Expenditure	450,940	461,450	472,950
Total Income	(115,060)	(117,730)	(120,480)
Controllable Expenditure	335,880	343,720	352,470
Non-Controllable Expenditure			
Employee Expenses	3,170	3,030	2,870
Supplies & Services			
Communications & Computing	11,180	11,690	11,760
Support Services			
Central Expenses	5,940	5,780	5,780
Departmental	132,730	135,550	138,150
Property Management	28,070	28,430	28,560
Strategic Management	34,290	35,110	35,870
Support Services	27,160	26,950	27,800
Total Expenditure	242,540	246,540	250,790
Total Income	(185,540)	(189,460)	(192,610)
Non-Controllable Expenditure	57,000	57,080	58,180
Housing Services Net Expenditure	392,880	400,800	410,650

Leader of the Council Portfolio

Summary

	Page No	Indicative		
		Original 2017-2018 £	Original 2018-2019 £	Original 2019-2020 £
Democratic Services	LE 02 - LE 03	550,780	547,650	555,810
Elections	LE 04 - LE 05	153,960	264,110	268,780
Executive Management & Support	LE 08 - LE 09	254,650	261,700	266,280
e-Government	LE 10 - LE 11	19,910	20,110	20,310
Grants & Contributions	LE 12 - LE 13	175,970	177,730	179,510
Finance	LE 14 - LE 15	281,350	257,190	263,760
Corporate Management	LE 16 - LE 17	58,090	57,970	57,830
Non-Distributed Costs	LE 18 - LE 19	289,600	299,500	306,290
Excluded Items	LE 20 - LE 21	(663,510)	(686,050)	(709,240)
Controllable Expenditure		1,120,800	1,199,910	1,209,330
Democratic Services	LE 02 - LE 03	368,600	377,510	384,310
Elections	LE 04 - LE 05	62,190	62,600	63,460
Asset Management	LE 06 - LE 07	-	-	-
Executive Management & Support	LE 08 - LE 09	(212,520)	(219,920)	(223,950)
e-Government	LE 10 - LE 11	(19,910)	(20,110)	(20,310)
Grants & Contributions	LE 12 - LE 13	1,810	1,760	1,760
Finance	LE 14 - LE 15	(281,350)	(257,190)	(263,760)
Corporate Management	LE 16 - LE 17	73,210	69,700	71,130
Non-Distributed Costs	LE 18 - LE 19	74,850	71,260	72,720
Excluded Items	LE 20 - LE 21	277,130	286,200	295,660
Non-Controllable Expenditure		344,010	371,810	381,020
		1,464,810	1,571,720	1,590,350

Leader of the Council Portfolio

Democratic Services

Judith Aupers

DESCRIPTION

This budget provides for the democratic services costs of the authority.

This covers the committee administration function and also payments of expenses to the elected Members of the Council under a scheme of payments and allowances approved annually by the Council.

EMPLOYEES (FTE = Full Time Equivalents)

FTE Description

3.2 Committee Administration

COST CENTRES INCLUDED IN THIS BUDGET PAGE

0005 Committee Administration

0133 Members

Leader of the Council Portfolio

Democratic Services

	Judith Aupers		
	Original	Indicative	
	2017-2018	Original	Original
	£	2018-2019	2019-2020
		£	£
Controllable Expenditure			
Employee Expenses	165,440	170,000	174,270
Transport Related Expenditure	3,730	3,770	3,810
Supplies & Services			
Advertising/Promotions/Marketing	1,050	1,060	1,070
Communications & Computing	2,100	2,120	2,140
Equipment, Furniture & Materials	29,090	18,460	18,770
Expenses	345,370	348,210	351,690
Hospitality	20	20	20
Miscellaneous Expenses	210	210	210
Printing, Stationery & General Expenses	2,670	2,690	2,710
Professional Fees	1,100	1,110	1,120
Total Expenditure	550,780	547,650	555,810
Controllable Expenditure	550,780	547,650	555,810
Non-Controllable Expenditure			
Employee Expenses	1,280	1,230	1,160
Supplies & Services			
Communications & Computing	33,360	36,430	36,790
Support Services			
Departmental	52,860	54,240	55,480
Property Management	96,360	97,890	99,180
Strategic Management	105,850	106,960	109,160
Support Services	258,930	265,380	271,460
Total Expenditure	548,640	562,130	573,230
Total Income	(180,040)	(184,620)	(188,920)
Non-Controllable Expenditure	368,600	377,510	384,310
Democratic Services Net Expenditure	919,380	925,160	940,120

Leader of the Council Portfolio

Elections

Judith Aupers

DESCRIPTION

This budget relates to electoral services.

This includes the elections unit, electoral registration and cost of holding the elections.

The council is reimbursed for all the cost of running elections except the district council elections which are a cost to the authority.

EMPLOYEES (FTE = Full Time Equivalents)

FTE Description

2.6 Elections Unit

0.7 Electoral Registration

COST CENTRES INCLUDED IN THIS BUDGET PAGE

0011 Elections Unit

0051 Electoral Registration

0078 Elections – District

Leader of the Council Portfolio

Elections

	Judith Aupers		
	Original 2017-2018 £	Indicative Original 2018-2019 £	Original 2019-2020 £
Controllable Expenditure			
Employee Expenses	101,870	157,770	161,450
Premises Related Expenditure			
Energy Costs	-	350	360
Rents	-	4,150	4,230
Transport Related Expenditure	150	250	250
Supplies & Services			
Advertising/Promotions/Marketing	320	540	540
Communications & Computing	29,540	55,370	55,930
Equipment, Furniture & Materials	1,480	9,940	10,050
Expenses	1,400	3,200	3,230
Other Fees	12,500	12,630	12,630
Printing, Stationery & General Expenses	7,800	21,040	21,260
Total Expenditure	155,060	265,240	269,930
Total Income	(1,100)	(1,130)	(1,150)
Controllable Expenditure	153,960	264,110	268,780
Non-Controllable Expenditure			
Employee Expenses	1,280	1,220	1,160
Supplies & Services			
Communications & Computing	12,180	12,420	12,490
Support Services			
Central Expenses	2,320	2,250	2,250
Departmental	1,460	1,520	1,570
Property Management	12,390	12,580	12,720
Strategic Management	7,630	7,530	7,670
Support Services	166,230	169,270	172,680
Total Expenditure	203,490	206,790	210,540
Total Income	(141,300)	(144,190)	(147,080)
Non-Controllable Expenditure	62,190	62,600	63,460
Elections Net Expenditure	216,150	326,710	332,240

Leader of the Council Portfolio

Asset Management

Michael Tichford

DESCRIPTION

This budget recharges time spent on professional valuations on property and also includes the annual asset valuation for accounting purposes.

EMPLOYEES (FTE = Full Time Equivalents)

Not Applicable

COST CENTRES INCLUDED IN THIS BUDGET PAGE

0047 Asset Management

Leader of the Council Portfolio

Asset Management

Michael Tichford

Indicative

	Original 2017-2018 £	Original 2018-2019 £	Original 2019-2020 £
Non-Controllable Expenditure			
Support Services			
Departmental	12,170	12,480	12,770
Property Management	45,460	45,730	46,640
Strategic Management	6,920	7,150	7,300
Total Expenditure	64,550	65,360	66,710
Total Income	(64,550)	(65,360)	(66,710)
Non-Controllable Expenditure	0	0	0
Asset Management Net Expenditure	0	0	0

Leader of the Council Portfolio
Executive Management & Support
Tony McGovern

DESCRIPTION

The Executive Management and Support budgets reflects the salary and sundry costs associated with the Managing Director and Support team together with the Civic budgets

EMPLOYEES (FTE = Full Time Equivalents)

FTE Description

3.3 Executive Management & Support

COST CENTRES INCLUDED IN THIS BUDGET PAGE

0100 Remembrance Activities
0101 Chairman - Hospitality
0102 Vice-Chairman - Hospitality
0103 Leader - Hospitality
0105 Official Car
0106 Executive and Civic Support
0122 Corporate Initiatives
0123 Managing Director
0129 Subscriptions to LA Association

Leader of the Council Portfolio
Executive Management & Support

	Tony McGovern		
	Original 2017-2018 £	Indicative Original 2018-2019 £	Original 2019-2020 £
Controllable Expenditure			
Employee Expenses	265,090	271,730	225,900
Transport Related Expenditure	1,430	1,440	1,450
Supplies & Services			
Civic Expenses	860	870	880
Communications & Computing	910	920	930
Equipment, Furniture & Materials	1,250	1,270	1,290
Expenses	3,920	3,970	4,020
Grants & Subscriptions	13,900	14,040	14,180
Hospitality	6,120	6,180	6,240
Miscellaneous Expenses	420	420	420
Printing, Stationery & General Expenses	3,410	3,450	3,490
Professional Fees	7,340	7,410	7,480
Total Expenditure	304,650	311,700	266,280
Total Income	(50,000)	(50,000)	0
Controllable Expenditure	254,650	261,700	266,280
Non-Controllable Expenditure			
Employee Expenses	2,000	1,910	1,810
Supplies & Services			
Communications & Computing	5,610	5,950	6,000
Support Services			
Departmental	5,950	6,080	6,240
Property Management	24,270	24,660	24,970
Strategic Management	2,620	2,710	2,770
Support Services	53,910	51,570	52,630
Total Expenditure	94,360	92,880	94,420
Total Income	(306,880)	(312,800)	(318,370)
Non-Controllable Expenditure	(212,520)	(219,920)	(223,950)
Executive Management & Support Net Expenditure	42,130	41,780	42,330

Leader of the Council Portfolio

e-Government

Judith Aupers

DESCRIPTION

E Government is the use of information and communications technologies to improve the activities of the Council.

EMPLOYEES (FTE = Full Time Equivalents)

Not Applicable

COST CENTRES INCLUDED IN THIS BUDGET PAGE

0114 e Government

Leader of the Council Portfolio

e-Government

	Judith Aupers		
	Original 2017-2018 £	Indicative Original 2018-2019 £	Original 2019-2020 £
Controllable Expenditure			
Supplies & Services			
Other Fees	19,910	20,110	20,310
Total Expenditure	19,910	20,110	20,310
Controllable Expenditure	19,910	20,110	20,310
Non-Controllable Expenditure			
Support Services			
Departmental	2,780	1,110	1,140
Support Services	7,960	7,570	7,730
Total Expenditure	10,740	8,680	8,870
Total Income	(30,650)	(28,790)	(29,180)
Non-Controllable Expenditure	(19,910)	(20,110)	(20,310)
e-Government Net Expenditure	0	0	0

Leader of the Council Portfolio

Grants & Contributions

Bob Kean

DESCRIPTION

This area aims to provide the support needed by local voluntary and community sector organisations to enable them to flourish and continue to meet the needs of the community.

Examples of bodies supported include the Citizens Advice Bureau, Chase Council for Voluntary Services, St Giles Hospice, Chase Advice Centre, Cannock Chase Sports and Cannock Chase Arts Council etc.

EMPLOYEES (FTE = Full Time Equivalents)

Not Applicable

COST CENTRES INCLUDED IN THIS BUDGET PAGE

1320 Grants & Contributions

Leader of the Council Portfolio

Grants & Contributions

	Bob Kean	Indicative		
		Original 2017-2018 £	Original 2018-2019 £	Original 2019-2020 £
Controllable Expenditure				
Supplies & Services				
Advertising/Promotions/Marketing		80	80	80
Grants & Subscriptions		175,890	177,650	179,430
Total Expenditure		<u>175,970</u>	<u>177,730</u>	<u>179,510</u>
Controllable Expenditure		<u>175,970</u>	<u>177,730</u>	<u>179,510</u>
Non-Controllable Expenditure				
Support Services				
Central Expenses		1,810	1,760	1,760
Total Expenditure		<u>1,810</u>	<u>1,760</u>	<u>1,760</u>
Non-Controllable Expenditure		<u>1,810</u>	<u>1,760</u>	<u>1,760</u>
Grants & Contributions Net Expenditure		<u>177,780</u>	<u>179,490</u>	<u>181,270</u>

Leader of the Council Portfolio

Finance

Bob Kean

DESCRIPTION

The Finance function is managed by Cannock Chase District Council (CCDC) as lead authority under a shared service arrangement between CCDC and Stafford Borough Council.

The principal functions comprise corporate accountancy, financial planning, treasury management and financial systems.

Key responsibilities include:

- The preparation of long, medium and operational budgets resulting in the setting of the Council tax for each year
- The preparation of Annual Accounts
- Government and other returns
- The payment of invoices to creditors
- The billing, collection and recovery of sundry income due to the Council.

The service is also responsible for the day to day management of cash balances, its investment and management of its borrowing requirement.

EMPLOYEES (FTE = Full Time Equivalents)

FTE Description

22.1 Corporate Finance

1.0 Head of Finance

COST CENTRES INCLUDED IN THIS BUDGET PAGE

0014 Corporate Finance

0022 Head of Finance

Leader of the Council Portfolio

Finance

Bob Kean

	Indicative		
	Original	Original	Original
	2017-2018	2018-2019	2019-2020
	£	£	£
Controllable Expenditure			
Employee Expenses	981,380	950,190	977,360
Transport Related Expenditure	3,520	3,680	3,790
Supplies & Services			
Advertising/Promotions/Marketing	210	210	210
Communications & Computing	38,570	38,960	39,350
Equipment, Furniture & Materials	21,730	21,950	22,170
Expenses	2,410	2,430	2,450
Grants & Subscriptions	11,640	11,750	11,860
Hospitality	370	370	370
Miscellaneous Expenses	970	980	990
Printing, Stationery & General Expenses	18,950	19,130	19,320
Professional Fees	32,020	28,630	28,840
Total Expenditure	1,111,770	1,078,280	1,106,710
Total Income	(830,420)	(821,090)	(842,950)
Controllable Expenditure	281,350	257,190	263,760
Non-Controllable Expenditure			
Employee Expenses	3,970	3,790	3,590
Supplies & Services			
Communications & Computing	75,110	81,710	82,510
Support Services			
Property Management	41,120	41,740	42,310
Strategic Management	16,940	17,510	17,890
Support Services	151,170	144,050	147,120
Total Expenditure	288,310	288,800	293,420
Total Income	(569,660)	(545,990)	(557,180)
Non-Controllable Expenditure	(281,350)	(257,190)	(263,760)
Finance Net Expenditure	0	0	0

Leader of the Council Portfolio

Corporate Management

Bob Kean

DESCRIPTION

The Corporate Management budget primarily comprises of costs in respect of statutory internal audit and corporate bank charges.

EMPLOYEES (FTE = Full Time Equivalents)

Not applicable

COST CENTRES INCLUDED IN THIS BUDGET PAGE

0044 Corporate Management

Leader of the Council Portfolio

Corporate Management

	Bob Kean	Indicative		
		Original 2017-2018 £	Original 2018-2019 £	Original 2019-2020 £
Controllable Expenditure				
Supplies & Services				
Audit Fees		53,360	53,890	54,430
Bank Charges		30,700	31,010	31,320
Equipment, Furniture & Materials		1,120	1,130	1,140
Professional Fees		7,770	7,850	7,930
Total Expenditure		92,950	93,880	94,820
Total Income		(34,860)	(35,910)	(36,990)
Controllable Expenditure		58,090	57,970	57,830
Non-Controllable Expenditure				
Support Services				
Support Services		73,210	69,700	71,130
Total Expenditure		73,210	69,700	71,130
Non-Controllable Expenditure		73,210	69,700	71,130
Corporate Management Net Expenditure		131,300	127,670	128,960

Leader of the Council Portfolio

Non-Distributed Costs

Bob Kean

DESCRIPTION

This budget provides for those costs which cannot be attributed to a particular service, specifically past service costs for retired employees.

EMPLOYEES (FTE = Full Time Equivalents)

Not applicable

COST CENTRES INCLUDED IN THIS BUDGET PAGE

0049 Non-Distributed Costs

Leader of the Council Portfolio

Non-Distributed Costs

	Bob Kean	Indicative		
		Original 2017-2018 £	Original 2018-2019 £	Original 2019-2020 £
Controllable Expenditure				
Employee Expenses		329,600	339,500	346,290
Total Expenditure		329,600	339,500	346,290
Total Income		(40,000)	(40,000)	(40,000)
Controllable Expenditure		289,600	299,500	306,290
Non-Controllable Expenditure				
Support Services				
Support Services		74,850	71,260	72,720
Total Expenditure		74,850	71,260	72,720
Non-Controllable Expenditure		74,850	71,260	72,720
Non-Distributed Costs Net Expenditure		364,450	370,760	379,010

Leader of the Council Portfolio

Excluded Items

Bob Kean

DESCRIPTION

This budget covers miscellaneous costs which are not attributable to a particular service.

EMPLOYEES (FTE = Full Time Equivalents)

FTE Description

Not applicable

COST CENTRES INCLUDED IN THIS BUDGET PAGE

0097 Union Executive Duties
0110 DC Recharge to Housing
0111 Income – To CDC (Used for HRA Income)
0119 Internal Leasing

Leader of the Council Portfolio

Excluded Items

	Indicative		
	Original	Original	Original
	2017-2018	2018-2019	2019-2020
	£	£	£
Controllable Expenditure			
Supplies & Services			
Contributions to Provisions	95,480	95,480	95,480
Other Fees	50,000	50,000	50,000
Total Expenditure	145,480	145,480	145,480
Total Income	(808,990)	(831,530)	(854,720)
Controllable Expenditure	(663,510)	(686,050)	(709,240)
Non-Controllable Expenditure			
Supplies & Services			
Communications & Computing	19,500	21,340	21,560
Support Services			
Central Expenses	514,650	514,910	524,160
Property Management	2,730	2,770	2,800
Support Services	9,130	8,850	9,030
Total Expenditure	546,010	547,870	557,550
Total Income	(268,880)	(261,670)	(261,890)
Non-Controllable Expenditure	277,130	286,200	295,660
Excluded Items Net Expenditure	(386,380)	(399,850)	(413,580)

Town Centre Regeneration Portfolio

Summary

	Page No	Indicative		
		Original 2017-2018 £	Original 2018-2019 £	Original 2019-2020 £
Markets	TC 02 - TC 03	(89,810)	(109,260)	(111,950)
Town Centre Management	TC 04 - TC 05	76,200	80,690	82,160
Miscellaneous Properties	TC 06 - TC 07	(15,260)	(15,100)	(15,030)
Controllable Expenditure		(28,870)	(43,670)	(44,820)
Markets	TC 02 - TC 03	120,000	120,530	121,450
Town Centre Management	TC 04 - TC 05	81,220	79,190	80,440
Miscellaneous Properties	TC 06 - TC 07	9,990	10,010	10,200
Non-Controllable Expenditure		211,210	209,730	212,090
		182,340	166,060	167,270

Town Centre Regeneration Portfolio

Markets

Michael Tichford

DESCRIPTION

The Council operates markets in both Cannock and Rugeley.

An indoor market will also be operational four days a week, Tuesday, Thursday, Friday and Saturday in Cannock and Rugeley.

The Market Shops are open all week and a licensed privately operated market is open 3 days a week in the centre of Rugeley.

EMPLOYEES (FTE = Full Time Equivalents)

FTE Description

5.4 Property Services - Markets

COST CENTRES INCLUDED IN THIS BUDGET PAGE

0409 Property Services - Markets
0410 Market Hall Cannock
0411 P.O.W. Market
0412 Rugeley Outside Market
0413 Rugeley Market Hall
0414 Rugeley Market Shops
0415 Cannock Markets Shops

Town Centre Regeneration Portfolio

Markets

Michael Tichford

	Indicative		
	Original	Original	Original
	2017-2018	2018-2019	2019-2020
	£	£	£
Controllable Expenditure			
Employee Expenses	126,550	130,100	133,710
Premises Related Expenditure			
Cleaning & Domestic Supplies	1,060	1,070	1,080
Energy Costs	51,330	52,010	53,050
Premises Insurance	1,240	1,260	1,280
Rates	57,190	56,240	55,820
Repairs & Maintenance - Buildings	19,850	20,040	20,230
Water Services	6,590	6,600	6,740
Transport Related Expenditure	2,860	2,890	2,920
Supplies & Services			
Advertising/Promotions/Marketing	3,940	3,980	4,020
Clothes, Uniforms & Laundry	200	200	200
Communications & Computing	1,620	1,630	1,640
Equipment, Furniture & Materials	5,460	5,520	5,580
Printing, Stationery & General Expenses	830	840	850
Refuse Disposal/Collection	40,060	40,460	40,860
Security Services	19,140	19,320	19,520
Total Expenditure	337,920	342,160	347,500
Total Income	(427,730)	(451,420)	(459,450)
Controllable Expenditure	(89,810)	(109,260)	(111,950)
Non-Controllable Expenditure			
Employee Expenses	2,120	2,020	1,910
Premises Related Expenditure			
Premises Insurance	1,290	1,230	1,170
Supplies & Services			
Communications & Computing	1,990	2,180	2,200
Support Services			
Central Expenses	8,520	8,290	8,290
Departmental	204,800	209,770	214,860
Property Management	17,260	17,370	17,700
Strategic Management	3,390	3,500	3,570
Support Services	7,850	7,870	8,120
Depreciation & Impairment Losses	57,980	57,980	57,980
Total Expenditure	305,200	310,210	315,800
Total Income	(185,200)	(189,680)	(194,350)
Non-Controllable Expenditure	120,000	120,530	121,450
Markets Net Expenditure	30,190	11,270	9,500

Town Centre Regeneration Portfolio

Town Centre Management

Michael Tichford

DESCRIPTION

This budget includes the management and maintenance of the Council's properties in the Town Centres of Cannock, Rugeley and Hednesford.

It also includes an income share of 26% of the rentals of some of the Shops in Market Hall Street, Cannock.

EMPLOYEES (FTE = Full Time Equivalents)

Not Applicable

COST CENTRES INCLUDED IN THIS BUDGET PAGE

0920 Town Centre Management

Town Centre Regeneration Portfolio

Town Centre Management

Michael Tichford

	Original 2017-2018 £	Indicative Original 2018-2019 £	Original 2019-2020 £
Controllable Expenditure			
Premises Related Expenditure			
Cleaning & Domestic Supplies	3,530	3,600	3,670
Energy Costs	3,700	3,700	3,770
Premises Insurance	810	820	830
Rents	225,420	229,930	234,530
Repairs & Maintenance - Buildings	16,440	16,600	16,770
Supplies & Services			
Licenses	210	210	210
Total Expenditure	<u>250,110</u>	<u>254,860</u>	<u>259,780</u>
Total Income	<u>(173,910)</u>	<u>(174,170)</u>	<u>(177,620)</u>
Controllable Expenditure	<u>76,200</u>	<u>80,690</u>	<u>82,160</u>
Non-Controllable Expenditure			
Support Services			
Central Expenses	8,520	8,290	8,290
Departmental	7,210	7,380	7,540
Property Management	9,760	9,820	10,020
Support Services	45,730	43,700	44,590
Depreciation & Impairment Losses	<u>10,000</u>	<u>10,000</u>	<u>10,000</u>
Total Expenditure	<u>81,220</u>	<u>79,190</u>	<u>80,440</u>
Non-Controllable Expenditure	<u>81,220</u>	<u>79,190</u>	<u>80,440</u>
Town Centre Management Net Expenditure	<u><u>157,420</u></u>	<u><u>159,880</u></u>	<u><u>162,600</u></u>

Town Centre Regeneration Portfolio

Miscellaneous Properties

Michael Tichford

DESCRIPTION

These are numerous former Leisure properties that are no longer part of Leisure's portfolio, this budget is for their maintenance and running costs.

Where possible some of these properties are let out by Property Services.

EMPLOYEES (FTE = Full Time Equivalents)

Not Applicable

COST CENTRES INCLUDED IN THIS BUDGET PAGE

0735 Bandstand
0962 Miscellaneous Amenity Premises
0968 Rugeley Squash and Fitness Centre
0970 Leisure Entertainment Properties

Town Centre Regeneration Portfolio

Miscellaneous Properties

	Michael Tichford	Indicative	
	Original 2017-2018 £	Original 2018-2019 £	Original 2019-2020 £
Controllable Expenditure			
Premises Related Expenditure			
Energy Costs	1,340	1,370	1,400
Rates	2,920	3,040	3,170
Repairs & Maintenance - Buildings	2,300	2,330	2,360
Repairs & Maintenance - Grounds	70	70	70
Water Services	60	60	60
Supplies & Services			
Communications & Computing	20	20	20
Security Services	480	490	500
Total Expenditure	<u>7,190</u>	<u>7,380</u>	<u>7,580</u>
Total Income	<u>(22,450)</u>	<u>(22,480)</u>	<u>(22,610)</u>
Controllable Expenditure	<u>(15,260)</u>	<u>(15,100)</u>	<u>(15,030)</u>
Non-Controllable Expenditure			
Premises Related Expenditure			
Premises Insurance	10	10	10
Support Services			
Central Expenses	260	250	250
Property Management	9,210	9,270	9,450
Support Services	510	480	490
Total Expenditure	<u>9,990</u>	<u>10,010</u>	<u>10,200</u>
Non-Controllable Expenditure	<u>9,990</u>	<u>10,010</u>	<u>10,200</u>
Miscellaneous Properties Net Expenditure	<u>(5,270)</u>	<u>(5,090)</u>	<u>(4,830)</u>

GENERAL FUND AND SECTION 106 CAPITAL BUDGETS

	2016/17	2017/18	2018/19	2019/20
	£000	£000	Indicative £000	£000
ENVIRONMENT				
Additional Cemetery Provision	-	984	-	-
Stile Cop Cemetery Phase 2	38	-	-	-
Home Security Grants	64	36	36	36
Wheelie Bin Replacement	135	136	138	139
Total	237	1,156	174	175
HOUSING				
Disabled Facilities Grants	650	328	328	328 *
Private Sector Decent Homes	108	-	-	-
Total	758	328	328	328
CULTURE AND SPORT				
Hednesford Park Improvements (part s106 funding)	708	-	-	-
Hednesford Signal Box	10	27	-	-
Hednesford Park CCTV	40	-	-	-
Artificial Pitch, Cardinal Griffin	4	-	-	-
Hednesford ATP	1,151	-	-	-
Stadium Development	1,103	600	-	-
Play Area - Refurbishment Heath Hayes	20	-	-	-
Total	3,036	627	-	-
ECONOMIC DEVELOPMENT AND PLANNING				
Heritage Trail Bridge Rugeley	83	-	-	-
Mill Green Right of Way	113	-	-	-
Total	196	-	-	-
HEALTH AND WELLBEING				
CCTV	100	-	-	-
CORPORATE IMPROVEMENT				
Civic Centre Accommodation Sharing	55	-	-	-
Epayers Upgrade	45	-	-	-
Total	100	-	-	-
TOWN CENTRE REGENERATION				
Town Centre Improvement	27	-	-	-
New Entrance Hall Cannock Market	-	45	-	-
Rugeley Pedestrian/Cycle Linkage (s106)	390	-	-	-
Bus Shelter Refurbishment	28	-	-	-
Lets Grow Grants	40	-	-	-
Total	485	45	-	-
TOTAL CAPITAL BUDGET	4,912	2,156	502	503

* subject to Better Care Fund allocation

Corporate Improvement Portfolio

Variation Statement 2017/2018 to 2019/2020

	2017/18 Indicative	Real Terms / Efficiency Variations	2017/18 Budget	2018/19 Indicative	Real Terms / Efficiency Variations	2018/2019 Budget	Inflation	Real Terms / Efficiency Variations	2019/2020 Budget
	£000's	£000's	£000's	£000's	£000's	£000's	£000's	£000's	£000's
Employee Costs	5,599	- 167	5,432	5,756	- 386	5,370	66	90	5,526
Premises Related Costs	550	- 27	523	559	- 28	531	9	-	540
Transport Related Costs	103	- 36	67	105	- 37	68	1	-	69
Supplies and Services	1,899	160	2,059	1,900	165	2,065	19	- 2	2,082
Third Party Payments	1,239	- 92	1,147	1,261	4	1,265	25	- 2	1,288
Capital Financing	6	- 6		6	- 6			-	
Total Expenditure	9,396	- 168	9,228	9,587	- 288	9,299	120	86	9,505
Income	- 6,274	3	- 6,271	- 6,347	110	- 6,237	- 132	- 12	- 6,381
Net Expenditure	3,122	- 165	2,957	3,240	- 178	3,062	- 12	74	3,124
Portfolio changes			- 1,100			- 1,108			- 1,143
Revised Net Expenditure			1,857			1,954			1,981

Corporate Improvement Portfolio

Proposed Real Terms / Efficiency Variations

2017/18 Change

	£'000	£'000	
<u>Real Term Variations</u>			
Savings Options			
Employees			
B21 Delete Vacant Trainee Communications and Marketing Officer Post	-22		
B22 Reduction in level of service for Research & Information	-17		
C3 Financial Management Restructure	-57		
C4 Deletion of Risk & Resilience Manager post	-55		
D1 Reduction in Internal Audit Provision	-55		
D3 Review Call handling operation between the Contact Centre and Social Alarm Service	-20		
F1 Restructure of Policy & Performance Team	-17		
I8 Reduction in opening hours - Area Offices	-26		
Severance costs	119	-150	
Premises			
B4 Civic Centre running expenses	-20	-20	
Transport			
C3 Financial Management Restructure	-8	-8	
Supplies			
A5 IT Replacement	-70		
B4 Civic Centre running expenses	-8		
B5 Corporate Support running expenses	-4		
B23 ICT Communications reduction in budget	-23		
B25 Reduction in Consultation Budget	-12		
I11 Reduce post specification	-8	-125	
Third Party			
D2 Saving re SBC Led Existing Shared Services	-94	-94	
Income			
B10 Postages Income	-5		
H1 Relocate Cannock Tenants and Residents Federation	-7		
Reduced income from shared services saving options	22		
Reduced recharge to HRA saving options	103	113	-284
Apprenticeship Levy		50	
Insurance Premiums			
Expenditure	81		
Recharge to HRA	-26	55	
Civic Centre car parking income transferred to Environment		26	
Increased housing benefit admin grant		-44	
Revenues and Benefits realignment of budgets			
Employees	-38		
Transport	-20		
Supplies	158		
Income	-100	0	
Reduced income from vacation of Anson Street		32	
minor variations		0	
		-165	

2018/19 Change

	£'000	£'000	
<u>Real Term Variations</u>			
Savings Options			
Employees			
B21 Delete Vacant Trainee Communications and Marketing Officer Post	-22		
B22 Reduction in level of service for Research & Information	-17		
C1 Property Services Restructure	-10		
C3 Financial Management Restructure	-57		
C4 Deletion of Risk & Resilience Manager post	-56		
D1 Reduction in Internal Audit Provision	-57		
D3 Review Call handling operation between the Contact Centre and Social Alarm Service	-20		
F1 Restructure of Policy & Performance Team	-17		
I8 Reduction in opening hours - Area Offices	-26	-282	
Premises			
B4 Civic Centre running expenses	-20	-20	
Transport			
C3 Financial Management Restructure	-8	-8	
Supplies			
A5 IT Replacement	-70		
B4 Civic Centre running expenses	-8		
B5 Corporate Support running expenses	-4		
B23 ICT Communications reduction in budget	-23		
B25 Reduction in Consultation Budget	-13		
I11 Reduce post specification	-8	-126	
Income			
B10 Postages Income	-5		
H1 Relocate Cannock Tenants and Residents Federation	-7		
Reduced income from shared services saving options	77		
Reduced recharge to HRA saving options	104	169	-267
Apprenticeship Levy		50	
Insurance Premiums			
Expenditure	81		
Recharge to HRA	-26	55	
Civic Centre car parking income transferred to Environment		26	
Increased housing benefit admin grant		-44	
Revenues and Benefits realignment of budgets			
Employees	-126		
Transport	-20		
Supplies	143	-3	
minor variations		5	
		-178	

2018/19 to 2019/20 Change

	£'000	£'000
<u>Real Term Variations</u>		
Staffing variations and Increments		13
Increase in Superannuation		77
Shared services increased contributions		-14
minor variations		-2
		74

Crime & Partnerships Portfolio

Variation Statement 2017/2018 to 2019/2020

	2017/18 Indicative	Real Terms / Efficiency Variations	2017/18 Budget	2018/19 Indicative	Real Terms / Efficiency Variations	2018/19 Budget	Inflation	Real Terms / Efficiency Variations	2019/2020 Budget
	£000's	£000's	£000's	£000's	£000's	£000's	£000's	£000's	£000's
Employee Costs	153	3	156	157	3	160	2	5	167
Premises Related Costs	20	- 1	19	21	- 1	20	-	-	20
Transport Related Costs	2	-	2	2	-	2	-	-	2
Supplies and Services	9	- 1	8	9	- 1	8	-	-	8
Third Party Payments	-	-		-	-			-	
Capital Financing	-	-		-	-			-	
Total Expenditure	184	1	185	189	1	190	2	5	197
Income	-	-		-	-		-	-	
Net Expenditure	184	1	185	189	1	190	2	5	197
Portfolio changes			260			264			270
Revised Net Expenditure			445			454			467

Crime & Partnerships Portfolio

Proposed Real Terms / Efficiency Variations

2017/18 Change

	£'000	£'000
<u>Real Term Variations</u>		
Staffing variations		3
minor variations		-2
		<u>1</u>

2018/19 Change

	£'000	£'000
<u>Real Term Variations</u>		
Staffing variations		3
minor variations		-2
		<u>1</u>

2018/19 to 2019/20 Change

	£'000	£'000
<u>Real Term Variations</u>		
Staffing variations and increments		3
Increase in Superannuation		2
		<u>5</u>

Culture & Sport Portfolio

Variation Statement 2017/2018 to 2019/2020

	2017/18 Indicative	Real Terms / Efficiency Variations	2017/18 Budget	2018/19 Indicative	Real Terms / Efficiency Variations	2018/2019 Budget	Inflation	Real Terms / Efficiency Variations	2019/2020 Budget
	£000's	£000's	£000's	£000's	£000's	£000's	£000's	£000's	£000's
Employee Costs	625	- 1	624	640	- 1	639	7	- 23	623
Premises Related Costs	1,056	- 183	873	1,078	- 184	894	17	- 8	903
Transport Related Costs	30	- 9	21	30	- 8	22	1	- 1	22
Supplies and Services	1,935	- 112	1,823	2,041	- 132	1,909	37	- 48	1,898
Third Party Payments	159	1	160	163	- 26	137	-	3	140
Capital Financing	-	-		-	-			-	
Total Expenditure	3,805	- 304	3,501	3,952	- 351	3,601	62	- 77	3,586
Income	- 539	- 61	- 600	- 546	- 61	- 607	- 9	24	- 592
Net Expenditure	3,266	- 365	2,901	3,406	- 412	2,994	53	- 53	2,994
Portfolio changes			11			10			11
Revised Net Expenditure			2,912			3,004			3,005

Culture & Sport Portfolio

Proposed Real Terms / Efficiency Variations

2017/18 Change

	£'000	£'000	
<u>Real Term Variations</u>			
Savings options			
Premises			
B14 Insource Staffed Parks Contract	-16	-16	
Transport			
A3 Grounds Maintenance - Leasing Charges	-7	-7	
Supplies			
B13 Reduction in operational costs Parks and Open Spaces	-7		
I17 Discretionary NNDR	-20		
I18 Planned maintenance - minor improvements	-10		
I19 Prince of Wales - revised operating model	-15		
I20 Footgolf - additional 6 hours provision	-20		
I21 Prince of Wales - increase private hire fees	-5		
I22 Investment Proposal	-12		
I23 Reduction in Arts and Sports Project Funding	-9		
severance	9	-89	
Income			
B9 Discretionary Rate relief share - WLCT	-18		
B16 Hednesford Park Café Income	-8		
I9 Increase fees by 15% on Cemeteries /20% football services	-25	-51	-163
Reduced grounds maintenance recharge owing to savings		-171	
Inflation savings Leisure Management contract cost		-28	
minor variations		-3	
		<u>-365</u>	

2018/19 Change

	£'000	£'000	
<u>Real Term Variations</u>			
Savings options			
Premises			
B14 Insource Staffed Parks Contract	-16	-16	
Transport			
A3 Grounds Maintenance - Leasing Charges	-7	-7	
Supplies			
B13 Reduction in operational costs Parks and Open Spaces	-7		
I17 Discretionary NNDR	-20		
I18 Planned maintenance - minor improvements	-10		
I19 Prince of Wales - revised operating model	-15		
I20 Footgolf - additional 6 hours provision	-20		
I21 Prince of Wales - increase private hire fees	-5		
I22 Investment Proposal	-17		
I23 Reduction in Arts and Sports Project Funding	-9	-103	
Income			
B9 Discretionary Rate relief share - WLCT	-19		
B16 Hednesford Park Café Income	-8		
I9 Increase fees by 15% on Cemeteries /20% football services	-25	-52	-178
Reduced grounds maintenance recharge owing to savings		-171	
Reduced street cleansing recharge owing to savings		-26	
Inflation savings Leisure Management contract cost		-28	
minor variations		-9	
		<u>-412</u>	

2018/19 to 2019/20 Change

	£'000	£'000	
<u>Real Term Variations</u>			
Increase in Superannuation		4	
Reduced grounds maintenance recharge owing to savings		-7	
Reduced street cleansing recharge owing to savings			
I22 Investment Proposal		-31	
HLF			
Post falling out	-26		
Reduction in planned spend	-15		
Reduced grant	24	-17	
minor variations		-2	
		<u>-53</u>	

Economic Development Portfolio

Variation Statement 2017/2018 to 2019/2020

	2017/18 Indicative	Real Terms / Efficiency Variations	2017/18 Budget	2018/19 Indicative	Real Terms / Efficiency Variations	2018/19 Budget	Inflation	Real Terms / Efficiency Variations	2019/2020 Budget
	£000's	£000's	£000's	£000's	£000's	£000's	£000's	£000's	£000's
Employee Costs	1,154	25	1,179	1,190	26	1,216	14	18	1,248
Premises Related Costs	7	- 1	6	7	-	7	-	-	7
Transport Related Costs	62	- 10	52	63	- 10	53	1	- 1	53
Supplies and Services	280	5	285	282	- 115	167	2	- 31	138
Third Party Payments	10	- 10	-	10	- 10	-		-	-
Capital Financing	1	1	2	1	1	2		-	2
Total Expenditure	<u>1,514</u>	<u>10</u>	<u>1,524</u>	<u>1,553</u>	<u>- 108</u>	<u>1,445</u>	<u>17</u>	<u>- 14</u>	<u>1,448</u>
Income	- 930	- 93	- 1,023	- 949	25	- 924	- 17	30	- 911
Net Expenditure	<u>584</u>	<u>- 83</u>	<u>501</u>	<u>604</u>	<u>- 83</u>	<u>521</u>	<u>-</u>	<u>16</u>	<u>537</u>
Portfolio changes			642			613			625
Revised Net Expenditure			<u>1,143</u>			<u>1,134</u>			<u>1,162</u>

Economic Development Portfolio

Proposed Real Terms / Efficiency Variations

2017/18 Change

	£'000	£'000	
<u>Real Term Variations</u>			
Savings options			
Employees			
I15 Reduction in management hours - Economic Development	-23	-23	
Premises			
H2 Christmas Illuminations	-2	-2	
Transport			
B18 Reduce Building Control Car Allowance	-7	-7	
Supplies			
B6 DLC - Printing & Stationery	-2		
B17 Delete Building Control Marketing budget	-2		
H2 Christmas Illuminations	-33	-37	
Income			
I3 Charging Pre Application advice	-2		
I12 Planning Application Consultation	-1		
SBC share of shared service savings	5	2	-67
Section 106 funding			
Expenditure	45		
Income	-45		
Rail revenue support no longer payable		-10	
Development Control			
Expenditure	50		
Income	-50	0	
Rates revaluation		-2	
minor variations		-4	
		<u>-83</u>	

2018/19 Change

	£'000	£'000	
<u>Real Term Variations</u>			
Savings options			
Employees			
I15 Reduction in management hours - Economic Development	-23	-23	
Premises			
H2 Christmas Illuminations	-2	-2	
Transport			
B18 Reduce Building Control Car Allowance	-7	-7	
Supplies			
B6 DLC - Printing & Stationery	-2		
B17 Delete Building Control Marketing budget	-2		
H2 Christmas Illuminations	-33	-37	
Income			
I3 Charging Pre Application advice	-2		
I12 Planning Application Consultation	-1		
SBC share of shared service savings	5	2	-67
Section 106 funding			
Expenditure	26		
Income	-26	0	
Rail revenue support no longer payable		-10	
Development Control			
Expenditure	50		
Income	-50	0	
Mgmt & Support reserve funded expenditure falling out			
Expenditure	-100		
Income	100	0	
Rates revaluation		-2	
minor variations		-4	
		-83	

2018/19 to 2019/20 Change

	£'000	£'000	
<u>Real Term Variations</u>			
Staffing variations (including increments)		1	
Increase in Superannuation		17	
Section 106 funding			
Expenditure	-31		
Income	31	0	
minor variations		-2	
		16	

Environment Portfolio

Variation Statement 2017/2018 to 2019/2020

	2017/18 Indicative	Real Terms / Efficiency Variations	2017/18 Budget	2018/19 Indicative	Real Terms / Efficiency Variations	2018/19 Budget	Inflation	Real Terms / Efficiency Variations	2019/2020 Budget
	£000's	£000's	£000's	£000's	£000's	£000's	£000's	£000's	£000's
Employee Costs	2,219	- 5	2,214	2,279	- 205	2,074	25	34	2,133
Premises Related Costs	450	- 7	443	458	5	463	8	- 14	457
Transport Related Costs	352	- 90	262	357	- 189	168	5	- 2	171
Supplies and Services	676	- 143	533	682	- 153	529	7	- 1	535
Third Party Payments	2,535	41	2,576	2,612	- 31	2,581	41	21	2,643
Total Expenditure	<u>6,232</u>	<u>- 204</u>	<u>6,028</u>	<u>6,388</u>	<u>- 573</u>	<u>5,815</u>	<u>86</u>	<u>38</u>	<u>5,939</u>
Income	- 3,910	69	- 3,841	- 3,862	150	- 3,712	- 44	2	- 3,754
Net Expenditure	<u>2,322</u>	<u>- 135</u>	<u>2,187</u>	<u>2,526</u>	<u>- 423</u>	<u>2,103</u>	<u>42</u>	<u>40</u>	<u>2,185</u>
Portfolio changes			216			223			228
Revised Net Expenditure			<u>2,403</u>			<u>2,326</u>			<u>2,413</u>

Environment Portfolio
Proposed Real Terms / Efficiency Variations

2017/18 Change

	£'000	£'000	
<u>Real Term Variations</u>			
Saving options			
Employees			
B20 Delete Unallocated Hours - Env health	-20		
B27 Review of Waste & Engineering Team	-19		
C2 Delete Senior Management post - Environmental Health	-87		
I2 Delete 1 Environmental Enforcement Assistant post	-32		
I13 Reduction in Grass cutting frequencies on Council owned land	-23		
Severance	172	-9	
Premises			
B1 Off street parking - Env maintenance	-9	-9	
Transport			
A3 Grounds Maintenance - Leasing Charges	-89		
B13 Reduction in operational costs Parks and Open spaces	-5	-94	
Supplies			
A2 Wheelie bins	-135		
B13 Reduction in operational costs Parks and Open spaces	-1		
B15 Reduction in Parks & Open spaces contingency budget	-64	-200	
Income			
I14 Increase Parking Charges	-50	-50	-362
Parking			
Expenditure	10		
Income	-1	9	
Reduced licensing income		40	
Reduced grounds maintenance recharge after savings		180	
Waste increased recycling tonnages and schedule 2 properties			
Expenditure	73		
Income	-81	-8	
minor variations		6	
		<u>-135</u>	

2018/19 Change

	£'000	£'000	
<u>Real Term Variations</u>			
Saving options			
Employees			
B20 Delete Unallocated Hours - Env health	-20		
B27 Review of Waste & Engineering Team	-19		
C2 Delete Senior Management post - Environmental Health	-87		
I2 Delete 1 Environmental Enforcement Assistant post	-32		
I10 Deletion of Countryside Officer Post	-26		
I13 Reduction in Grass cutting frequencies on Council owned land	-24	-208	
Premises			
B1 Off street parking - Env maintenance	-9	-9	
Transport			
A1 Street Cleansing - Hired vehicles / leasing charges	-98		
A3 Grounds Maintenance - Leasing Charges	-90		
B13 Reduction in operational costs Parks and Open spaces	-5	-193	
Supplies			
A2 Wheelie bins	-136		
B13 Reduction in operational costs Parks and Open spaces	-1		
B15 Reduction in Parks & Open spaces contingency budget	-63	-200	
Income			
I14 Increase Parking Charges	-50	-50	-660
Parking			
Expenditure	10		
Income	-36	-26	
Reduced licensing income		40	
Reduced grounds maintenance recharge after savings		181	
Rates revaluation		18	
Waste increased recycling tonnages and schedule 2 properties			
Expenditure	73		
Income	-74	-1	
Street cleansing recharges			
Expenditure	-68		
Income	90	22	
minor variations		3	
		-423	

2018/19 to 2019/20 Change

	£'000	£'000
<u>Real Term Variations</u>		
Increase in Superannuation		35
B29 Possible relocation of Grounds Maintenance Depot		-20
Rates revaluation		6
Waste additional properties		12
minor variations		7
		40

Health & Wellbeing Portfolio

Variation Statement 2017/2018 to 2019/2020

	2017/18 Indicative	Real Terms / Efficiency Variations	2017/18 Budget	2018/19 Indicative	Real Terms / Efficiency Variations	2018/2019 Budget	Inflation	Real Terms / Efficiency Variations	2019/2020 Budget
	£000's	£000's	£000's	£000's	£000's	£000's	£000's	£000's	£000's
Employee Costs	741	- 4	737	760	- 5	755	9	13	777
Premises Related Costs	57	-	57	58	-	58	1	-	59
Transport Related Costs	15	- 1	14	15	-	15	-	-	15
Supplies and Services	205	- 10	195	207	- 10	197	2	- 1	198
Transfer Payments	16,393	9,764	26,157	16,276	9,954	26,230		300	26,530
Total Expenditure	17,411	9,749	27,160	17,316	9,939	27,255	12	312	27,579
Income	- 16,908	- 9,781	- 26,689	- 16,797	- 9,972	- 26,769	- 6	- 299	- 27,074
Net Expenditure	503	- 32	471	519	- 33	486	6	13	505
Portfolio changes			184			251			278
Revised Net Expenditure			655			737			783

Health & Wellbeing Portfolio

Proposed Real Terms / Efficiency Variations

2017/18 Change

	£'000	£'000	
<u>Real Term Variations</u>			
Saving options			
Employees			
B12 Review the Social Alarm Installer posts	-	8	
B20 Delete unallocated hours	-	14	- 22
Supplies			
A4 CCTV	-	10	- 10 - 32
Change in benefit payments (reflect current payments)			
Expenditure		9,763	
Income		- 9,763	
			<u><u>- 32</u></u>

2018/19 Change

	£'000	£'000	
<u>Real Term Variations</u>			
Saving options			
Employees			
B12 Review the Social Alarm Installer posts	-	8	
B20 Delete unallocated hours	-	15	- 23
Supplies			
A4 CCTV	-	10	- 10 - 33
Change in benefit payments (reflect current payments)			
Expenditure		9,954	
Income		- 9,954	
			<u><u>-33</u></u>

2018/19 to 2019/20 Change

	£'000	£'000	
<u>Real Term Variations</u>			
Increase in Superannuation			11
Change in benefit payments (reflect current payments)			
Expenditure		300	
Income		- 300	
minor variations			2
			<u><u>13</u></u>

Housing General Fund Portfolio

Variation Statement 2017/2018 to 2019/2020

	2017/18 Indicative	Real Terms / Efficiency Variations	2017/18 Budget	2018/19 Indicative	Real Terms / Efficiency Variations	2018/2019 Budget	Inflation	Real Terms / Efficiency Variations	2019/2020 Budget
	£000's	£000's	£000's	£000's	£000's	£000's	£000's	£000's	£000's
Employee Costs	524	- 3	521	540	- 4	536	6	9	551
Premises Related Costs	-	2	2	-	2	2	-	-	2
Transport Related Costs	13	-	13	13	-	13	-	-	13
Supplies and Services	162	- 19	143	164	- 19	145	2	- 1	146
Total Expenditure	699	- 20	679	717	- 21	696	8	8	712
Income	- 115	-	- 115	- 118	-	- 118	- 3	1	- 120
Net Expenditure	584	- 20	564	599	- 21	578	5	9	592
Portfolio changes			- 193			- 199			- 204
Revised Net Expenditure			371			379			388

Housing General Fund Portfolio

Proposed Real Terms / Efficiency Variations

2017/18 Change

	£'000	£'000	
<u>Real Term Variations</u>			
Saving options			
Employees			
B19 Delete 0.35fte Private Sector Housing technical officer	-11		
B26 Delete role of Typist - Housing strategy	-9	-20	
Supplies			
A7 Environmental Enforcement	-14		
B11 Housing register reduced expenditure	-3	-17	-37
Staffing variations		14	
minor variations		3	
		-20	

2018/19 Change

	£'000	£'000	
<u>Real Term Variations</u>			
Saving options			
Employees			
B19 Delete 0.35fte Private Sector Housing technical officer	-11		
B26 Delete role of Typist - Housing strategy	-9	-20	
Supplies			
A7 Environmental Enforcement	-14		
B11 Housing register reduced expenditure	-3	-17	-37
Staffing variations		14	
minor variations		2	
		-21	

2018/19 to 2019/20 Change

	£'000	£'000
<u>Real Term Variations</u>		
Increase in Superannuation		8
minor variations		1
		9

Leader of the Council Portfolio

Variation Statement 2017/2018 to 2019/2020

	2017/18 Indicative	Real Terms / Efficiency Variations	2017/18 Budget	2018/19 Indicative	Real Terms / Efficiency Variations	2018/2019 Budget	Inflation	Real Terms / Efficiency Variations	2019/2020 Budget
	£000's	£000's	£000's	£000's	£000's	£000's	£000's	£000's	£000's
Employee Costs	552	- 20	532	601	- 1	600	6	- 44	562
Premises Related Costs	-	-		11	- 7	4	-	1	5
Transport Related Costs	5	-	5	9	- 4	5	-	-	5
Supplies and Services	750	- 81	669	814	- 101	713	8	- 1	720
Total Expenditure	<u>1,307</u>	<u>- 101</u>	<u>1,206</u>	<u>1,435</u>	<u>- 113</u>	<u>1,322</u>	<u>14</u>	<u>- 44</u>	<u>1,292</u>
Income	- 51	-	- 51	- 51	-	- 51	-	50	- 1
Net Expenditure	<u>1,256</u>	<u>- 101</u>	<u>1,155</u>	<u>1,384</u>	<u>- 113</u>	<u>1,271</u>	<u>14</u>	<u>6</u>	<u>1,291</u>
Portfolio changes			- 34			- 71			- 82
Revised Net Expenditure			<u>1,121</u>			<u>1,200</u>			<u>1,209</u>

Leader of the Council Portfolio

Proposed Real Terms / Efficiency Variations

2017/18 Change

	£'000	£'000	
<u>Real Term Variations</u>			
Savings options			
Employees			
B8 Members / NI / Super / Equipment	-12		
B24 Deletion of unallocated hours in Democratic services	-7	-19	
Supplies			
A6 Corporate Initiatives	-68		
B2 Travel & Subsistence Managing Director	-3		
B3 Subs to Outside organisations	-2		
B8 Members / NI / Super / Equipment	-5		
E2 review of Scrutiny arrangements	-4	-82	-101
		<u><u>-101</u></u>	

2018/19 Change

	£'000	£'000	
<u>Real Term Variations</u>			
Savings options			
Employees			
B8 Members / NI / Super / Equipment	-12		
B24 Deletion of unallocated hours in Democratic services	-7	-19	
Supplies			
A6 Corporate Initiatives	-68		
B2 Travel & Subsistence Managing Director	-3		
B3 Subs to Outside organisations	-2		
B8 Members / NI / Super / Equipment	-5		
E1 Reduction in IT Member allowances	-11		
E2 review of Scrutiny arrangements	-4	-93	-112
minor variations		-1	
		<u><u>-113</u></u>	

2018/19 to 2019/20 Change

	£'000	£'000	
<u>Real Term Variations</u>			
Increase in Superannuation		7	
Remove apprenticeship funding			
Expenditure	-50		
Income	50	0	
minor variations		-1	
		<u><u>6</u></u>	

Town Centre Regeneration Portfolio

Variation Statement 2017/2018 to 2019/2020

	2017/18 Indicative	Real Terms / Efficiency Variations	2017/18 Budget	2018/19 Indicative	Real Terms / Efficiency Variations	2018/2019 Budget	Inflation	Real Terms / Efficiency Variations	2019/2020 Budget
	£000's	£000's	£000's	£000's	£000's	£000's	£000's	£000's	£000's
Employee Costs	124	2	126	127	3	130	1	3	134
Premises Related Costs	414	11	425	422	8	430	8	- 1	437
Transport Related Costs	3	-	3	3	-	3	-	-	3
Supplies and Services	87	- 15	72	88	- 15	73	1	- 1	73
Total Expenditure	<u>628</u>	<u>- 2</u>	<u>626</u>	<u>640</u>	<u>- 4</u>	<u>636</u>	<u>10</u>	<u>1</u>	<u>647</u>
Income	- 643	- 27	- 670	- 645	- 50	- 695	- 12	- 1	- 708
Net Expenditure	<u>- 15</u>	<u>- 29</u>	<u>- 44</u>	<u>- 5</u>	<u>- 54</u>	<u>- 59</u>	<u>- 2</u>	<u>-</u>	<u>- 61</u>
Portfolio changes			15			15			16
Revised Net Expenditure			<u>- 29</u>			<u>- 44</u>			<u>- 45</u>

Town Centre Regeneration Portfolio

Proposed Real Terms / Efficiency Variations

2017/18 Change

	£'000	£'000	
<u>Real Term Variations</u>			
Saving options			
Premises			
B28 Demolition of Rugeley Squash Courts	-6	-6	
Supplies			
A8 Rent revaluations	-15	-15	
Income			
I4 Increase cannock market hall fees	-6		
I5 Increase in Trading days - cannock indoor	-20		
I6 New entrance and additional stalls at cannock market hall	-8		
I7 Bus Stations - Increasing revenue	-4	-38	-59
Additional rates cost		14	
Reduced markets income		10	
Reduced rental income Town Centre management		3	
minor variations		3	
		<u>-29</u>	

2018/19 Change

	£'000	£'000	
<u>Real Term Variations</u>			
Saving options			
Premises			
B28 Demolition of Rugeley Squash Courts	-6	-6	
Supplies			
A8 Rent revaluations	-15	-15	
Income			
I4 Increase cannock market hall fees	-6		
I5 Increase in Trading days - cannock indoor	-35		
I6 New entrance and additional stalls at cannock market hall	-16		
I7 Bus Stations - Increasing revenue	-4	-61	-82
Additional rates cost		14	
Reduced markets income		10	
Reduced rental income Town Centre management		3	
minor variations		1	
		<u>-54</u>	

2018/19 to 2019/20 Change

	£'000	£'000	
<u>Real Term Variations</u>			
Increase in Superannuation		2	
minor variations		-2	
		<u>0</u>	

APPENDIX 6

OTHER GENERAL FUND EARMARKED RESERVES

	1/04/17	1/04/18	1/04/19	1/4/20
	£'000	£'000	£'000	£'000
Building Maintenance	300	300	300	300
Landlord's contingency and refurbishment reserve utilisation to be reviewed as part of the comprehensive Asset Management Review				
Internal Leasing Reserve/ IT	572	572	572	572
Fund to enable procurement of new Information Technology hardware, and internal leasing requirements of the Council, to be reimbursed by annual charge to revenue				
Actuarial Valuation	140	0	0	0
Reserve to mitigate impact of next Actuarial Valuation				
Budget Support	220	115	100	85
General Reserve earmarked for additional Local Plan expenditure				
Insurance Liabilities	190	190	190	190
Estimated amount of further claims to be received re earlier years to be funded by CCDC as part of excess policy				
Corporate Initiatives	174	124	74	74
Fund to meet the costs and assessments / feasibility work for corporate/ legislative initiatives				
Communications	24	24	24	24
Reserve to assist with the replacement and development of all communication systems				
Discretionary Rate Relief	120	120	120	120
Reserve to meet the costs to CCDC arising from reliefs granted under the Localism Act				
Central Training	82	80	77	75
Fund to meet non recurring corporate training initiatives				
Hednesford Regeneration	46	46	46	46
Balance of contribution received in relation to additional works required as part of regeneration scheme.				
Development control Equalisation	56	56	56	56
Reserve to offset volatility in Planning Income				
Economic Development LEP	42	42	42	42
Balance of monies relating to support provided to GB&S LEP				
Project Development Reserve (LEP	100	100	100	100
Rolling fund to develop business cases re LEP investment bids				

APPENDIX 6 ctd							
OTHER GENERAL FUND EARMARKED RESERVES							
	1/04/16		1/04/17		1/04/18		1/04/19
	£'000		£'000		£'000		£'000
Apprenticeships	61		61		61		61
Reserve to meet the additional cost t for Council run schemes							
LAMS	109		109		109		109
Interest set a side re Local authority Mortgage Scheme							
Homelessness	44		44		44		44
Balances carried forward to fund additional homelessness prevention measures							
Civic Duties and Hospitality	24		24		24		24
Reserve to meet additional one off costs relating to civic Duties							
Other	311		300		300		300
Total	2,615		2,307		2,239		2,222

Business Rates Retention - Retained Income

	2017-18	2018-19	2019-20
	£	£	£
<u>A.Business Rates Collection Fund</u>			
Gross Rates	-38,071,320	-39,572,750	-43,579,670
Less <u>Reliefs etc.</u>			
Mandatory Relief	4,606,260	4,698,390	4,792,360
Discretionary relief	93,750	95,630	97,540
Exemptions	675,000	688,500	702,270
Cost Of Collection	130,850	133,470	136,140
Losses on collection	2,603,530	2,655,600	2,621,710
Business Rates Collectable	<u>-29,961,930</u>	<u>-31,301,160</u>	<u>-35,229,650</u>
Less <u>amount due to</u>			
Government	14,980,970	15,650,580	17,614,830
County	2,696,570	2,817,100	3,170,670
Fire	299,620	313,010	352,300
Net Business attributable to CCDC	<u>-11,984,770</u>	<u>-12,520,470</u>	<u>-14,091,850</u>
<u>B. General Fund determination of retained Business Rates</u>			
Net Business Rates attributable to CCDC	-11,984,770	-12,520,470	-14,091,850
less Tariff	8,803,830	10,501,230	10,144,180
Core Funding	<u>2,844,160</u>	<u>2,935,660</u>	<u>3,040,080</u>
Growth	-336,780	916,420	-907,590
Plus New Burdens funding subject to Levy			
Small Business Rates Relief	-913620	-932390	-950,530
Retail relief	<u>0</u>	<u>0</u>	<u>0</u>
Amount subject to levy	-1,250,400	-15,970	-1,858,120
Levy	<u>625,200</u>	<u>7,990</u>	<u>929,060</u>
Business Rates Growth	<u>-625,200</u>	<u>-7,980</u>	<u>-929,060</u>
GBS Business Rates Pool Distribution	<u>-193,000</u>		<u>-291,890</u>
Retained Business Rates			
Core Funding	-2,844,160	-2,935,660	-3,040,080
Growth	-625,200	-7,990	-929,060
GBS Business Rates Pool Distribution	<u>-193,000</u>		<u>-291,890</u>
	<u>-3,662,360</u>	<u>-2,943,650</u>	<u>-4,261,030</u>
Business Rates	-3,469,360	-2,943,650	-3,969,140
GBS Business Rates Pool Distribution	<u>-193,000</u>		<u>-291,890</u>
	<u>-3,662,360</u>	<u>-2,943,650</u>	<u>-4,261,030</u>

Senior Management Portfolio Changes

The table below sets out the budget pages which have changed portfolio as part of the senior management review

	<u>Portfolios</u>								
Budget Pages	Corporate	Crime	Culture	Economic Development	Environment	Health & wellbeing	Housing General Fund	Leader of the Council	Town centre
	£	£	£	£	£	£	£	£	£
Public Buildings	From			To					
Finance	From							To	
Corporate Management	From							To	
Non Distributed costs	From							To	
Excluded items	From							To	
Taxation	From					To			
Vehicles	From				To				
Christmas Illuminations				From	To				
Allotments			To		From				
Licensing					From	To			
Private Sector Housing					To		From		
CCTV		To				From			
Social alarms	To					From			
Locality Commissioning		To				From			
Civic Ballroom			From	To					
Bus Shelters					To				From