

BUDGET

2016/17



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Cannock Chase District Council

BUDGET 2016/2017

Introduction

This booklet contains details of the Council's approved revenue and capital spending plans for the General Fund in 2016/2017.

The Council's Budget and Council Tax for 2016/2017 were set at the full meeting of the Council on 16 February and 3 March 2016.

The following paragraphs give a brief overview of the Council's spending plans for 2016/2017 and how the spending is financed.

Revenue and Capital

In accordance with standard accounting practice, income and expenditure is separated between revenue and capital.

The Revenue Accounts reflect the day to day running costs of the Council such as salaries and wages, costs of running buildings and vehicles, equipment and office expenses etc.

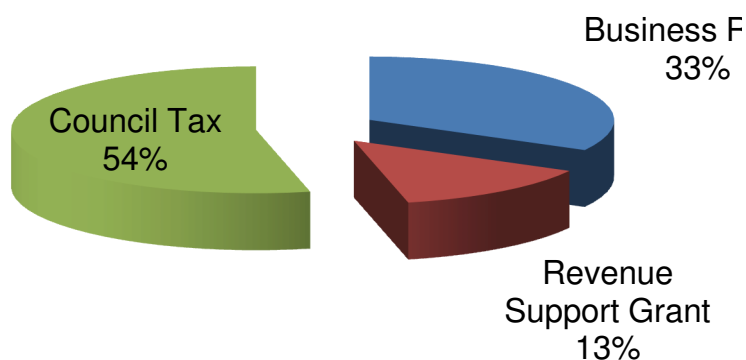
The Capital Accounts relate to major investment on the long term assets of the Council.

General Fund Revenue Budget

The following table summarises the Council's General Fund Revenue Budget for 2016/2017.

2015/16 BUDGET £'000	PORTFOLIO	2016/17 BUDGET £'000
3,097	Corporate Improvement	3,131
174	Crime & Partnerships	179
3,017	Culture & Sport	3,194
596	Economic Development & Planning	615
2,545	Environment	2,558
502	Health & Wellbeing	479
609	Housing General Fund	568
1,422	Leader of the Council	1,341
(16)	Town Centre Regeneration	(5)
11,946	CONTROLLABLE BUDGET	12,060
756	Financing/Technical Adjustments	300
149	Transfer to / (from) Working balances	(531)
(1,347)	Government Grants	(1,444)
11,504	NET REVENUE BUDGET	10,385
	Financed by:-	
2,128	Revenue Support Grant	1,406
3,970	Business Rates	3,417
5,406	Council Tax	5,562
11,504		10,385

Where the money comes from



The detailed General Fund Revenue Budget is set out by portfolio on pages CP01 to TC09.

Council Tax

The bill for a band D property is calculated by dividing the Council Tax Requirement by the number of Equivalent Band D Properties (Council Tax Base)

The respective amounts for this Council amount to £5,561,989 (Council Tax Requirement) and 27,148.87 Band D properties

Council Tax for a band D property for 2016/17 will be £204.87 which is a 1.95% increase from the previous financial year.

The Council is responsible for the billing and collection of the Council Tax for its own services as well as Staffordshire County Council, Office of the Police & Crime Commissioner Staffordshire, Stoke-on-Trent and Staffordshire Fire Authority and Parish Councils within the Borough.

2015/2016 BAND D	AUTHORITY	2016/17 BAND D	INCREASE	%
£200.95	Cannock Chase District Council	£204.87	3.92	1.95
£1,047.28	Staffordshire County Council	£1,088.65	41.37	3.95
£68.96	Stoke-on-Trent and Staffordshire			
£177.61	Fire Authority	£70.33	1.37	1.99
	Office of the Police & Crime	£177.61	0.00	0.0
	Commissioner Staffordshire			
£1,494.80	TOTAL	£1,541.46	£ 46.66	3.1

In addition to the above, parish charges are added, where appropriate.

National Non-Domestic Rates (NNDR)

Businesses are required to pay property tax based on their rateable values at a national rate levy, which has been fixed by the government for 2016/2017 at 49.7 in the pound. (The Small Business Rates levy for 2016/2017 is 48.4 pence in the pound.)

Non Domestic Rates or Business Rates now forms part of the funding of local authorities whereby the income is shared between the Government/County Council /Fire Authority and the District Council. Cannock Chase Council have been set a predetermined overall level of Business Rates income and retains 40% of that figure; any growth above that level is then subject to a 50% levy that is paid to the Greater Birmingham & Solihull Business Rates Pool.

In 2016-17 the Council is anticipated to receive the following Business Rates Income

Business Rates Income	2016-17 £'000
Core funding	2,786
Growth – Net Business Rates Income	218
Growth – New Burdens Funding	258
CCDC share of GB & S BRP	155
Total Business Rates Income	3,417

Capital Expenditure

In 2016/2017 the Council will be spending approximately £0.6M on capital investment.

Areas of investment include multi use games area (Laburnum Avenue) and refurbishment of Heath Hayes park / pitch as well as continued spend on disabled facilities grants.

The detailed Capital Programme is set on page CAP1.

Fees and Charges 2016/2017

The Council's Fees and Charges are available electronically via the Council's website.

Further Information

For further information please contact the following:

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Corporate Improvement Portfolio

Summary

	Page No	Indicative		
		Original 2016-2017 £	Original 2017-2018 £	Original 2018-2019 £
Public Buildings	CP 02 - CP 03	636,500	619,190	635,840
Legal Services	CP 04 - CP 05	87,940	89,870	90,550
Technology	CP 06 - CP 07	697,130	704,570	710,090
Finance	CP 08 - CP 09	275,010	282,060	287,910
Governance	CP 10 - CP 11	93,280	95,330	97,460
Human Resources	CP 12 - CP 13	89,770	92,150	94,770
Corporate Management	CP 14 - CP 15	58,190	58,090	57,970
Non-Distributed Costs	CP 16 - CP 17	280,000	289,600	299,500
Customer Services	CP 18 - CP 19	194,650	199,170	203,720
Corporate Services	CP 20 - CP 21	157,230	160,800	164,700
Excluded Items	CP 22 - CP 23	(745,740)	(767,930)	(790,750)
Communications	CP 24 - CP 25	206,190	211,310	216,530
Policy & Performance	CP 26 - CP 27	233,300	239,790	245,570
Local Taxation	CP 28 - CP 29	489,660	511,570	589,860
Vehicles	CP 30 - CP 31	3,300	(37,050)	(37,790)
Land Charges	CP 32 - CP 33	-	-	-
Audit	CP 34 - CP 35	196,220	201,330	206,040
Risk and Resilience	CP 36 - CP 37	178,410	172,570	167,590
Controllable Expenditure		3,131,040	3,122,420	3,239,560
Public Buildings	CP 02 - CP 03	(434,360)	(447,240)	(460,760)
Legal Services	CP 04 - CP 05	(87,940)	(89,870)	(90,550)
Technology	CP 06 - CP 07	(697,130)	(704,570)	(710,090)
Finance	CP 08 - CP 09	(275,010)	(282,060)	(287,910)
Governance	CP 10 - CP 11	(93,280)	(95,330)	(97,460)
Human Resources	CP 12 - CP 13	(89,650)	(92,030)	(94,660)
Corporate Management	CP 14 - CP 15	63,660	65,050	66,240
Non-Distributed Costs	CP 16 - CP 17	65,090	66,510	67,730
Customer Services	CP 18 - CP 19	(194,650)	(199,170)	(203,720)
Corporate Services	CP 20 - CP 21	(157,230)	(160,800)	(164,700)
Excluded Items	CP 22 - CP 23	356,530	365,500	374,740
Communications	CP 24 - CP 25	(206,190)	(211,310)	(216,530)
Policy & Performance	CP 26 - CP 27	256,900	263,300	269,860
Local Taxation	CP 28 - CP 29	592,870	600,950	608,330
Vehicles	CP 30 - CP 31	78,900	78,210	77,430
Land Charges	CP 32 - CP 33	41,880	42,850	43,600
Audit	CP 34 - CP 35	(196,220)	(201,330)	(206,040)
Risk and Resilience	CP 36 - CP 37	(178,410)	(172,570)	(167,590)
Non-Controllable Expenditure		(1,154,240)	(1,173,910)	(1,192,080)
		1,976,800	1,948,510	2,047,480

Corporate Improvement Portfolio

Public Buildings

Michael Tichford

DESCRIPTION

This budget includes all expenditure in relation to the operational costs for construction, repairs and maintenance within the portfolio of public buildings.

It is there to ensure that the building fabric, electrical and mechanical structure is maintained effectively and efficiently ensuring all appropriate statutory compliance is achieved relating to asbestos, legionella etc.

EMPLOYEES (FTE = Full Time Equivalents)

FTE Description

5.2 Civic Centre
7.2 Public Buildings Team
1.2 Hawks Green Offices
0.7 Anson Street - Public Offices Holding

COST CENTRES INCLUDED IN THIS BUDGET PAGE

0000 Civic Centre
0066 Public Buildings
0113 Landlord Repairs Account
0402 Hawks Green Offices
0745 Vending - Civic Catering
0746 Former Canteen Area
0961 29-31 Park Road
0963 Miscellaneous - Property Costs
0964 91 - 93 High Green
0965 Anson Street - Public Offices Holding
0966 Aquarius - Hednesford Community Centre
0967 Rugeley Community Centre
0969 Aquarius - Support

Corporate Improvement Portfolio

Public Buildings

Michael Tichford

	Indicative		
	Original 2016-2017 £	Original 2017-2018 £	Original 2018-2019 £
Controllable Expenditure			
Employee Expenses	375,590	386,430	397,120
Premises Related Expenditure			
Repairs & Maintenance - Buildings	186,020	187,880	189,760
Repairs & Maintenance - Grounds	11,050	11,350	11,630
Energy Costs	99,640	101,640	103,680
Rates	206,770	210,950	215,180
Water Services	14,430	14,720	14,750
Cleaning & Domestic Supplies	11,720	11,840	11,960
Premises Insurance	4,950	5,000	5,050
Transport Related Expenditure	5,860	5,940	6,020
Supplies & Services			
Equipment, Furniture & Materials	13,860	14,000	14,130
Clothes, Uniforms & Laundry	370	370	370
Communications & Computing	500	500	500
Grants & Subscriptions	1,500	1,500	1,520
Printing, Stationery & General Expenses	1,970	1,990	2,010
Licenses	1,380	1,390	1,400
Professional Fees	7,450	7,530	7,610
Refuse Disposal/Collection	12,790	12,920	13,050
Security Services	5,280	5,330	5,380
Training Expenses	570	580	580
Third Party Payments	15,770	15,930	16,090
Total Expenditure	977,470	997,790	1,017,790
Total Income	(340,970)	(378,600)	(381,950)
Controllable Expenditure	636,500	619,190	635,840
Non-Controllable Expenditure			
Employee Expenses	4,090	3,710	3,550
Premises Related Expenditure			
Premises Insurance	3,630	3,430	3,220
Supplies & Services			
Communications & Computing	47,800	48,360	48,820
Support Services			
Property Management	220,570	225,820	230,840
Strategic Management	12,540	12,900	13,280
Support Services	63,840	65,210	66,220
Central Expenses	5,140	5,230	5,320
Departmental	20,400	20,950	21,470
Depreciation & Impairment Losses	175,110	175,110	175,110
Total Expenditure	553,120	560,720	567,830
Total Income	(987,480)	(1,007,960)	(1,028,590)
Non-Controllable Expenditure	(434,360)	(447,240)	(460,760)
Public Buildings Net Expenditure	202,140	171,950	175,080

Corporate Improvement Portfolio

Legal Services

Judith Aupers

DESCRIPTION

Legal is a shared service led by Stafford Borough Council and the costs attributable are shown under the third Party Payment line.

EMPLOYEES (FTE = Full Time Equivalents)

Not applicable

COST CENTRES INCLUDED IN THIS BUDGET PAGE

0006 Legal Client

Corporate Improvement Portfolio

Legal Services

Judith Aupers

	Indicative		
	Original	Original	Original
	2016-2017	2017-2018	2018-2019
	£	£	£
Controllable Expenditure			
Third Party Payments	233,450	239,750	244,930
Total Expenditure	233,450	239,750	244,930
Total Income	(145,510)	(149,880)	(154,380)
Controllable Expenditure	87,940	89,870	90,550
Non-Controllable Expenditure			
Employee Expenses	1,420	1,340	1,260
Supplies & Services			
Communications & Computing	9,260	9,370	9,460
Support Services			
Property Management	15,940	16,240	16,560
Strategic Management	460	470	480
Support Services	640	650	660
Total Expenditure	27,720	28,070	28,420
Total Income	(115,660)	(117,940)	(118,970)
Non-Controllable Expenditure	(87,940)	(89,870)	(90,550)
Legal Services Net Expenditure	0	0	0

Corporate Improvement Portfolio

Technology

Judith Aupers

DESCRIPTION

This budget provides for the Technology service (and includes reprographics) which is led by Stafford Borough Council and the costs attributable are shown under the Third Party Payment line.

The other budget lines relate to the infrastructure elements of the technology budget which have remained as direct payments from Cannock Chase District Council to external providers.

EMPLOYEES (FTE = Full Time Equivalents)

Not Applicable

COST CENTRES INCLUDED IN THIS BUDGET PAGE

0009 ICT Communications
0032 Technology Client
0031 Reprographics Client

Corporate Improvement Portfolio

Technology

Judith Aupers

	Original 2016-2017 £	Indicative Original 2017-2018 £	Original 2018-2019 £
Controllable Expenditure			
Supplies & Services			
Equipment, Furniture & Materials	14,170	14,320	14,470
Communications & Computing	44,830	45,280	45,730
Contributions to Provisions	69,840	69,840	69,840
Other Fees	(20,000)	(20,000)	(20,000)
Professional Fees	20,400	20,810	21,230
Third Party Payments	751,750	763,700	773,880
Total Expenditure	880,990	893,950	905,150
Total Income	(183,860)	(189,380)	(195,060)
Controllable Expenditure	697,130	704,570	710,090
Non-Controllable Expenditure			
Employee Expenses	3,650	3,450	3,230
Supplies & Services			
Communications & Computing	45,780	46,450	47,060
Insurances	480	460	430
Support Services			
Property Management	48,710	49,610	50,550
Support Services	29,220	29,920	30,570
Depreciation & Impairment Losses	5,130	5,130	5,130
Total Expenditure	132,970	135,020	136,970
Total Income	(830,100)	(839,590)	(847,060)
Non-Controllable Expenditure	(697,130)	(704,570)	(710,090)
Technology Net Expenditure	0	0	0

Corporate Improvement Portfolio

Finance

Bob Kean

DESCRIPTION

The Finance function is managed by Cannock Chase District Council (CCDC) as lead authority under a shared service arrangement between CCDC and Stafford Borough Council.

The principal functions comprise corporate accountancy, financial planning, treasury management and financial systems.

Key responsibilities include:

- The preparation of long, medium and operational budgets resulting in the setting of the Council tax for each year
- The preparation of Annual Accounts
- Government and other returns
- The payment of invoices to creditors
- The billing, collection and recovery of sundry income due to the Council.

The service is also responsible for the day to day management of cash balances, its investment and management of its borrowing requirement.

EMPLOYEES (FTE = Full Time Equivalents)

FTE Description

23.7 Corporate Finance

1.1 Head of Finance

COST CENTRES INCLUDED IN THIS BUDGET PAGE

0014 Corporate Finance

0022 Head of Finance

Corporate Improvement Portfolio

Finance

Bob Kean

	Indicative		
	Original	Original	Original
	2016-2017	2017-2018	2018-2019
	£	£	£
Controllable Expenditure			
Employee Expenses	947,160	973,340	998,410
Transport Related Expenditure	21,430	21,640	21,850
Supplies & Services			
Equipment, Furniture & Materials	21,510	21,730	21,950
Communications & Computing	38,180	38,570	38,960
Expenses	2,390	2,410	2,430
Grants & Subscriptions	11,530	11,640	11,750
Printing, Stationery & General Expenses	18,330	18,510	18,690
Advertising/Promotions/Marketing	210	210	210
Hospitality	370	370	370
Professional Fees	23,150	23,380	23,610
Miscellaneous Expenses	1,400	1,410	1,420
Total Expenditure	1,085,660	1,113,210	1,139,650
Total Income	(810,650)	(831,150)	(851,740)
Controllable Expenditure	275,010	282,060	287,910
Non-Controllable Expenditure			
Employee Expenses	2,980	2,820	2,640
Supplies & Services			
Communications & Computing	89,980	90,980	91,830
Support Services			
Property Management	38,300	39,050	39,810
Strategic Management	16,830	17,300	17,820
Support Services	80,270	82,150	84,000
Total Expenditure	228,360	232,300	236,100
Total Income	(503,370)	(514,360)	(524,010)
Non-Controllable Expenditure	(275,010)	(282,060)	(287,910)
Finance Net Expenditure	0	0	0

Corporate Improvement Portfolio

Governance

Judith Aupers

DESCRIPTION

This budget provides for the management of the governance function. It also includes the delivery of the shared procurement service which is part of a collaborative arrangement with Staffordshire County Council.

Key governance responsibilities include:

- Democratic and Electoral Services
- Audit
- Risk and Resilience
- Policy & Performance
- Procurement

EMPLOYEES (FTE = Full Time Equivalents)

FTE Description

1.0 Head of Governance

COST CENTRES INCLUDED IN THIS BUDGET PAGE

0107 Corporate Procurement

0120 Head of Governance

Corporate Improvement Portfolio

Governance

Judith Aupers

	Indicative		
	Original 2016-2017 £	Original 2017-2018 £	Original 2018-2019 £
Controllable Expenditure			
Employee Expenses	91,370	93,550	95,750
Transport Related Expenditure	1,020	1,030	1,040
Supplies & Services			
Equipment, Furniture & Materials	400	400	400
Communications & Computing	130	130	130
Printing, Stationery & General Expenses	110	110	110
Professional Fees	30,000	30,000	16,420
Total Expenditure	<u>123,030</u>	<u>125,220</u>	<u>113,850</u>
Total Income	<u>(29,750)</u>	<u>(29,890)</u>	<u>(16,390)</u>
Controllable Expenditure	<u>93,280</u>	<u>95,330</u>	<u>97,460</u>
Non-Controllable Expenditure			
Employee Expenses	280	270	250
Supplies & Services			
Communications & Computing	1,660	1,680	1,700
Support Services			
Property Management	6,560	6,680	6,810
Strategic Management	1,220	1,250	1,290
Support Services	27,400	28,040	28,670
Total Expenditure	<u>37,120</u>	<u>37,920</u>	<u>38,720</u>
Total Income	<u>(130,400)</u>	<u>(133,250)</u>	<u>(136,180)</u>
Non-Controllable Expenditure	<u>(93,280)</u>	<u>(95,330)</u>	<u>(97,460)</u>
Governance Net Expenditure	<u>0</u>	<u>0</u>	<u>0</u>

Corporate Improvement Portfolio

Human Resources

Judith Aupers

DESCRIPTION

Human Resources is a shared service which is led by Stafford Borough Council and the costs attributable are shown under the Third Party Line. Its functions comprise of personnel, payroll and training.

EMPLOYEES (FTE = Full Time Equivalents)

Not Applicable

COST CENTRES INCLUDED IN THIS BUDGET PAGE

0026 Personnel Client

Corporate Improvement Portfolio

Human Resources

	Judith Aupers		
	Original 2016-2017 £	Indicative Original 2017-2018 £	Original 2018-2019 £
Controllable Expenditure			
Third Party Payments	213,270	219,360	225,790
Total Expenditure	<u>213,270</u>	<u>219,360</u>	<u>225,790</u>
Total Income	<u>(123,500)</u>	<u>(127,210)</u>	<u>(131,020)</u>
	<u>89,770</u>	<u>92,150</u>	<u>94,770</u>
Non-Controllable Expenditure			
Employee Expenses	1,700	1,600	1,500
Supplies & Services			
Communications & Computing	6,770	6,830	6,890
Support Services			
Property Management	20,230	20,620	21,020
Support Services	10,600	10,850	11,080
Total Expenditure	<u>39,300</u>	<u>39,900</u>	<u>40,490</u>
Total Income	<u>(128,950)</u>	<u>(131,930)</u>	<u>(135,150)</u>
	<u>(89,650)</u>	<u>(92,030)</u>	<u>(94,660)</u>
Human Resources Net Expenditure	<u>120</u>	<u>120</u>	<u>110</u>

Corporate Improvement Portfolio

Corporate Management

Bob Kean

DESCRIPTION

The Corporate Management budget primarily comprises of costs in respect of statutory internal audit and corporate bank charges.

EMPLOYEES (FTE = Full Time Equivalents)

Not applicable

COST CENTRES INCLUDED IN THIS BUDGET PAGE

0044 Corporate Management

Corporate Improvement Portfolio

Corporate Management

	Indicative		
	Original 2016-2017 £	Original 2017-2018 £	Original 2018-2019 £
Bob Kean			
Controllable Expenditure			
Supplies & Services			
Equipment, Furniture & Materials	1,110	1,120	1,130
Audit Fees	52,830	53,360	53,890
Bank Charges	30,400	30,700	31,010
Professional Fees	7,690	7,770	7,850
Total Expenditure	92,030	92,950	93,880
Total Income	(33,840)	(34,860)	(35,910)
Controllable Expenditure	58,190	58,090	57,970
Non-Controllable Expenditure			
Support Services			
Support Services	63,660	65,050	66,240
Total Expenditure	63,660	65,050	66,240
Non-Controllable Expenditure	63,660	65,050	66,240
Corporate Management Net Expenditure	121,850	123,140	124,210

Corporate Improvement Portfolio

Non-Distributed Costs

Bob Kean

DESCRIPTION

This budget provides for those costs which cannot be attributed to a particular service, specifically past service costs for retired employees.

EMPLOYEES (FTE = Full Time Equivalents)

Not applicable

COST CENTRES INCLUDED IN THIS BUDGET PAGE

0049 Non-Distributed Costs

Corporate Improvement Portfolio

Non-Distributed Costs

	Bob Kean	Indicative		
	Original 2016-2017 £	Original 2017-2018 £	Original 2018-2019 £	
Controllable Expenditure				
Employee Expenses	320,000	329,600	339,500	
Total Expenditure	<u>320,000</u>	<u>329,600</u>	<u>339,500</u>	
Total Income	<u>(40,000)</u>	<u>(40,000)</u>	<u>(40,000)</u>	
Controllable Expenditure	<u>280,000</u>	<u>289,600</u>	<u>299,500</u>	
Non-Controllable Expenditure				
Support Services				
Support Services	65,090	66,510	67,730	
Total Expenditure	<u>65,090</u>	<u>66,510</u>	<u>67,730</u>	
Non-Controllable Expenditure	<u>65,090</u>	<u>66,510</u>	<u>67,730</u>	
Non-Distributed Costs Net Expenditure	<u>345,090</u>	<u>356,110</u>	<u>367,230</u>	

Corporate Improvement Portfolio

Customer Services

Mike Edmonds

DESCRIPTION

This budget provides for Customer Services of the Council which encompasses Reception, Customer Contact Centre, CRM and the whole of the Customer Services Framework.

EMPLOYEES (FTE = Full Time Equivalents)

FTE Description

8.6 Customer Services

COST CENTRES INCLUDED IN THIS BUDGET PAGE

0064 Customer Services

Corporate Improvement Portfolio

Customer Services

	Mike Edmonds	Indicative	
	Original 2016-2017 £	Original 2017-2018 £	Original 2018-2019 £
Controllable Expenditure			
Employee Expenses	205,900	212,110	218,420
Premises Related Expenditure			
Repairs & Maintenance - Buildings	1,610	1,630	1,650
Supplies & Services			
Equipment, Furniture & Materials	58,470	59,060	59,650
Clothes, Uniforms & Laundry	790	800	810
Communications & Computing	3,350	3,370	3,400
Grants & Subscriptions	-	10	10
Printing, Stationery & General Expenses	2,920	2,940	2,970
Bank Charges	470	480	490
Security Services	-	10	10
Sub-Contractors	310	310	310
Miscellaneous Expenses	60	60	60
Total Expenditure	<u>273,880</u>	<u>280,780</u>	<u>287,780</u>
Total Income	<u>(79,230)</u>	<u>(81,610)</u>	<u>(84,060)</u>
Controllable Expenditure	<u>194,650</u>	<u>199,170</u>	<u>203,720</u>
Non-Controllable Expenditure			
Employee Expenses	2,410	2,270	2,140
Supplies & Services			
Communications & Computing	11,770	11,900	12,010
Support Services			
Property Management	13,790	14,050	14,330
Strategic Management	310	320	330
Support Services	10,500	10,720	10,930
Total Expenditure	<u>38,780</u>	<u>39,260</u>	<u>39,740</u>
Total Income	<u>(233,430)</u>	<u>(238,430)</u>	<u>(243,460)</u>
Non-Controllable Expenditure	<u>(194,650)</u>	<u>(199,170)</u>	<u>(203,720)</u>
Customer Services Net Expenditure	<u>0</u>	<u>0</u>	<u>0</u>

Corporate Improvement Portfolio

Corporate Services

Michael Tichford

DESCRIPTION

The Corporate Support Team provide wide ranging administrative support to all Council departments - including mail and regulatory services such as street naming and numbering and processes payments received by the Council (e.g. cash, cheques, Postal Orders and BACS payments), daily banking reconciliation, booking Council rooms and civic facilities and corporate archiving.

EMPLOYEES (FTE = Full Time Equivalents)

FTE Description

4.2 Corporate Support

COST CENTRES INCLUDED IN THIS BUDGET PAGE

0087 Corporate Support

0112 Post & Postages Holding A/c

Corporate Improvement Portfolio

Corporate Services

	Michael Tichford		
	Original 2016-2017 £	Indicative Original 2017-2018 £	Original 2018-2019 £
Controllable Expenditure			
Employee Expenses	104,430	108,180	112,260
Supplies & Services			
Equipment, Furniture & Materials	11,830	11,950	12,070
Communications & Computing	63,900	64,540	65,190
Printing, Stationery & General Expenses	8,240	8,290	8,370
Miscellaneous Expenses	2,300	2,320	2,340
Total Expenditure	<u>190,700</u>	<u>195,280</u>	<u>200,230</u>
Total Income	<u>(33,470)</u>	<u>(34,480)</u>	<u>(35,530)</u>
Controllable Expenditure	<u>157,230</u>	<u>160,800</u>	<u>164,700</u>
Non-Controllable Expenditure			
Employee Expenses	1,190	1,120	1,060
Supplies & Services			
Communications & Computing	8,520	8,610	8,690
Support Services			
Property Management	13,360	13,610	13,880
Strategic Management	31,660	32,540	33,500
Support Services	6,190	6,320	6,440
Total Expenditure	<u>60,920</u>	<u>62,200</u>	<u>63,570</u>
Total Income	<u>(218,150)</u>	<u>(223,000)</u>	<u>(228,270)</u>
Non-Controllable Expenditure	<u>(157,230)</u>	<u>(160,800)</u>	<u>(164,700)</u>
Corporate Services Net Expenditure	<u>0</u>	<u>0</u>	<u>0</u>

Corporate Improvement Portfolio

Excluded Items

Bob Kean

DESCRIPTION

This budget covers miscellaneous costs which are not attributable to a particular service.

EMPLOYEES (FTE = Full Time Equivalents)

FTE Description

Not applicable

COST CENTRES INCLUDED IN THIS BUDGET PAGE

0097 Union Executive Duties
0098 Bad Debt Provision
0110 DC Recharge to Housing
0111 Income – To CDC (Used for HRA Income)
0119 Internal Leasing
0151 Budget Balances

Corporate Improvement Portfolio

Excluded Items

	Bob Kean	Indicative	
	Original 2016-2017 £	Original 2017-2018 £	Original 2018-2019 £
Controllable Expenditure			
Supplies & Services			
Contributions to Provisions	95,480	95,480	95,480
Total Expenditure	<u>95,480</u>	<u>95,480</u>	<u>95,480</u>
Total Income	<u>(841,220)</u>	<u>(863,410)</u>	<u>(886,230)</u>
Controllable Expenditure	<u>(745,740)</u>	<u>(767,930)</u>	<u>(790,750)</u>
Non-Controllable Expenditure			
Supplies & Services			
Communications & Computing	22,210	22,460	22,660
Support Services			
Property Management	2,380	2,430	2,470
Support Services	9,120	9,330	9,520
Central Expenses	643,200	657,170	671,390
Depreciation & Impairment Losses	<u>56,980</u>	<u>56,980</u>	<u>56,980</u>
Total Expenditure	<u>733,890</u>	<u>748,370</u>	<u>763,020</u>
Total Income	<u>(377,360)</u>	<u>(382,870)</u>	<u>(388,280)</u>
Non-Controllable Expenditure	<u>356,530</u>	<u>365,500</u>	<u>374,740</u>
Excluded Items Net Expenditure	<u>(389,210)</u>	<u>(402,430)</u>	<u>(416,010)</u>

Corporate Improvement Portfolio

Communications

Steve Shilvock

DESCRIPTION

PR and Marketing is primarily concerned with Communications both internally amongst Council staff and externally with its customers.

It also promotes the Council and its good practices with the outside world.

Services include updating the Council's own Intranet and its external Internet site, managing Freedom of Information request from external sources and ensuring that the Council complies with the Data Protection Act legislation.

EMPLOYEES (FTE = Full Time Equivalents)

FTE Description

5.2 PR & Marketing

COST CENTRES INCLUDED IN THIS BUDGET PAGE

0012 Data Protection Act

0108 Corporate Publicity

0130 Internet System

0903 PR & Marketing

Corporate Improvement Portfolio

Communications

	Steve Shilvock		
	Original	Indicative	
	2016-2017	Original	Original
	£	2017-2018	2018-2019
	£	£	£
Controllable Expenditure			
Employee Expenses	178,230	183,100	188,090
Transport Related Expenditure	2,860	2,910	2,950
Supplies & Services			
Equipment, Furniture & Materials	11,300	11,420	11,530
Clothes, Uniforms & Laundry	270	270	270
Communications & Computing	3,270	3,310	3,350
Expenses	1,530	1,550	1,570
Grants & Subscriptions	500	510	520
Printing, Stationery & General Expenses	1,760	1,770	1,780
Advertising/Promotions/Marketing	4,450	4,500	4,550
Hospitality	290	290	290
Professional Fees	4,010	4,050	4,090
Sub-Contractors	750	760	770
Miscellaneous Expenses	310	310	310
Total Expenditure	209,530	214,750	220,070
Total Income	(3,340)	(3,440)	(3,540)
Controllable Expenditure	206,190	211,310	216,530
Non-Controllable Expenditure			
Employee Expenses	1,760	1,660	1,560
Supplies & Services			
Communications & Computing	12,150	12,280	12,390
Support Services			
Property Management	8,400	8,560	8,730
Strategic Management	150	150	150
Support Services	88,810	90,900	93,010
Departmental	6,310	6,490	6,680
Total Expenditure	117,580	120,040	122,520
Total Income	(323,770)	(331,350)	(339,050)
Non-Controllable Expenditure	(206,190)	(211,310)	(216,530)
Communications Net Expenditure	0	0	0

Corporate Improvement Portfolio

Policy & Performance

Judith Aupers

DESCRIPTION

The Policy budget includes the Strategic Development of policy across the District in line with national and local priorities.

The Performance management function ensures that the targets and priorities contained in the Corporate Plan and other strategic policies are monitored and achieved.

Corporate Consultation budget is concerned with involving the Community with the work of the Council, gathering their opinions and involving them with the running and development of the District.

EMPLOYEES (FTE = Full Time Equivalents)

FTE Description

5.0 Performance Management

COST CENTRES INCLUDED IN THIS BUDGET PAGE

0004 Performance Management

0118 Corporate Consultation

0132 Corporate Policy Planning & Review

Corporate Improvement Portfolio

Policy & Performance

	Judith Aupers		
	Original 2016-2017 £	Indicative Original 2017-2018 £	Original 2018-2019 £
Controllable Expenditure			
Employee Expenses	203,420	209,620	215,110
Transport Related Expenditure	1,240	1,250	1,260
Supplies & Services			
Equipment, Furniture & Materials	7,410	7,430	7,510
Communications & Computing	580	580	580
Expenses	3,760	3,760	3,800
Printing, Stationery & General Expenses	3,520	3,550	3,580
Advertising/Promotions/Marketing	12,260	12,380	12,500
Professional Fees	1,110	1,110	1,120
Miscellaneous Expenses	-	110	110
Total Expenditure	233,300	239,790	245,570
Controllable Expenditure	233,300	239,790	245,570
Non-Controllable Expenditure			
Employee Expenses	1,420	1,340	1,260
Supplies & Services			
Communications & Computing	16,170	16,340	16,480
Support Services			
Property Management	6,680	6,800	6,930
Strategic Management	116,200	119,250	122,010
Support Services	286,020	293,510	300,460
Departmental	83,670	86,370	89,350
Total Expenditure	510,160	523,610	536,490
Total Income	(253,260)	(260,310)	(266,630)
Non-Controllable Expenditure	256,900	263,300	269,860
Policy & Performance Net Expenditure	490,200	503,090	515,430

Corporate Improvement Portfolio

Local Taxation

Bob Kean

DESCRIPTION

These services form part of the Revenues and Benefits shared service led by Cannock Chase Council.

The Local Taxation & Benefits Manager has overall responsibility for the principal functions and day to day operations of the shared service.

Key responsibilities include:

- Billing
- Monitoring of the tax and property base to identify chargeable property and thereby maximise income
- Discounts, reliefs, exemptions and reductions
- Reminders and other payment warning methods
- Negotiation of repayment plans for arrears
- Recovery and enforcement actions
- Advice and guidance to customers on all of the above

EMPLOYEES (FTE = Full Time Equivalents)

FTE Description

25.0 Council Tax/Business rates Admin
10.1 Revenues Misc Admin
1.0 Local Taxation Manager
39.1 Housing Benefits
7.3 Welfare Benefits/Fairer Charging

COST CENTRES INCLUDED IN THIS BUDGET PAGE

0037 Housing Benefits
0134 Council Tax Administration
0136 Revenues Misc Admin
0137 Local Taxation and Benefits Manager
0159 Welfare Benefits/Fairer Charging

Corporate Improvement Portfolio

Local Taxation

	Indicative		
	Original 2016-2017 £	Original 2017-2018 £	Original 2018-2019 £
Bob Kean			
Controllable Expenditure			
Employee Expenses	2,415,220	2,478,950	2,549,450
Transport Related Expenditure	44,760	45,100	45,550
Supplies & Services			
Equipment, Furniture & Materials	70,080	70,780	71,490
Clothes, Uniforms & Laundry	2,050	2,070	2,090
Communications & Computing	95,330	96,210	97,170
Expenses	6,690	6,760	6,830
Grants & Subscriptions	12,290	12,420	12,550
Printing, Stationery & General Expenses	60,760	61,360	61,980
Advertising/Promotions/Marketing	6,570	6,640	6,710
Audit Fees	23,270	23,500	23,730
Bank Charges	1,610	1,630	1,650
Hospitality	30	30	30
Legal Costs	14,250	14,390	14,530
Other Fees	(71,700)	(129,490)	(130,790)
Professional Fees	63,720	64,360	65,000
Security Services	12,690	12,820	12,950
Sub-Contractors	68,170	68,860	69,550
Training Expenses	3,290	3,330	3,330
Miscellaneous Expenses	31,680	31,880	32,210
Capital Financing Costs	6,580	6,580	6,580
	6,580	6,580	6,580
Total Expenditure	2,867,340	2,878,180	2,952,590
Total Income	(2,377,680)	(2,366,610)	(2,362,730)
Controllable Expenditure	489,660	511,570	589,860
Non-Controllable Expenditure			
Employee Expenses	14,670	13,880	13,040
Supplies & Services			
Communications & Computing	359,420	363,310	366,530
Support Services			
Property Management	57,170	58,290	59,430
Strategic Management	47,840	49,180	50,640
Support Services	104,200	106,560	108,840
Central Expenses	6,980	7,080	7,180
Departmental	447,930	463,120	478,060
Total Expenditure	1,038,210	1,061,420	1,083,720
Total Income	(445,340)	(460,470)	(475,390)
Non-Controllable Expenditure	592,870	600,950	608,330
Local Taxation Net Expenditure	1,082,530	1,112,520	1,198,190

Corporate Improvement Portfolio

Vehicles

Nirmal Samrai

DESCRIPTION

Management of Vehicle Workshop and Provision of Fleet Management

EMPLOYEES (FTE = Full Time Equivalents)

FTE Description

3.2 Vehicle Workshop

COST CENTRES INCLUDED IN THIS BUDGET PAGE

0403 Vehicle Workshop

0404 Fleet Management

Corporate Improvement Portfolio

Vehicles

	Indicative		
	Original 2016-2017 £	Original 2017-2018 £	Original 2018-2019 £
Controllable Expenditure			
Employee Expenses	120,370	123,530	126,790
Premises Related Expenditure			
Repairs & Maintenance - Buildings	4,500	4,550	4,600
Cleaning & Domestic Supplies	640	650	660
Transport Related Expenditure	14,450	14,590	14,890
Supplies & Services			
Equipment, Furniture & Materials	20,270	20,540	20,750
Clothes, Uniforms & Laundry	90	90	90
Communications & Computing	180	180	180
Printing, Stationery & General Expenses	630	630	630
Other Fees	-	(37,000)	(37,000)
Training Expenses	20,490	20,880	20,880
Miscellaneous Expenses	1,610	1,630	1,650
Third Party Payments	560	570	580
Total Expenditure	183,790	150,840	154,700
Total Income	(180,490)	(187,890)	(192,490)
Controllable Expenditure	3,300	(37,050)	(37,790)
Non-Controllable Expenditure			
Employee Expenses	910	860	800
Transport Related Expenditure	22,880	21,580	20,260
Supplies & Services			
Communications & Computing	990	1,000	1,010
Support Services			
Property Management	25,020	24,940	24,820
Support Services	15,620	16,090	16,530
Central Expenses	8,440	8,560	8,680
Departmental	5,040	5,180	5,330
Total Expenditure	78,900	78,210	77,430
Non-Controllable Expenditure	78,900	78,210	77,430
Vehicles Net Expenditure	82,200	41,160	39,640

Corporate Improvement Portfolio

Land Charges

Michael Tichford

DESCRIPTION

This budget provides for the operation of the land charges service and includes all income and expenditure arising.

EMPLOYEES (FTE = Full Time Equivalents)

FTE Description

1.0 Land Charges

COST CENTRES INCLUDED IN THIS BUDGET PAGE

0932 Land Charges - Local Searches

Corporate Improvement Portfolio

Land Charges

Michael Tichford

	Indicative		
	Original 2016-2017 £	Original 2017-2018 £	Original 2018-2019 £
Controllable Expenditure			
Employee Expenses	26,230	26,890	27,590
Supplies & Services			
Equipment, Furniture & Materials	7,870	7,950	8,030
Printing, Stationery & General Expenses	2,840	2,880	2,920
Advertising/Promotions/Marketing	580	590	600
Other Fees	27,830	28,110	28,390
Professional Fees	1,080	1,090	1,100
Total Expenditure	<u>66,430</u>	<u>67,510</u>	<u>68,630</u>
Total Income	<u>(66,430)</u>	<u>(67,510)</u>	<u>(68,630)</u>
Controllable Expenditure	<u>0</u>	<u>0</u>	<u>0</u>
Non-Controllable Expenditure			
Employee Expenses	310	290	280
Supplies & Services			
Communications & Computing	2,850	2,880	2,900
Support Services			
Property Management	1,720	1,750	1,780
Strategic Management	3,060	3,140	3,230
Support Services	11,640	11,880	12,010
Central Expenses	2,570	2,610	2,650
Departmental	19,730	20,300	20,750
Total Expenditure	<u>41,880</u>	<u>42,850</u>	<u>43,600</u>
Non-Controllable Expenditure	<u>41,880</u>	<u>42,850</u>	<u>43,600</u>
Land Charges Net Expenditure	<u>41,880</u>	<u>42,850</u>	<u>43,600</u>

Corporate Improvement Portfolio

Audit

Judith Aupers

DESCRIPTION

This budget encompasses the cost to the authority of the Internal Audit function.

The objective of the Internal Audit function is to give assurance to the Council on the adequacy of its governance arrangements. Internal Audit conducts an independent appraisal of all the Council's activities, financial and otherwise. It provides a service to the whole of the Council and all levels of management. The Internal Audit function operates in accordance with the Public Sector Internal Audit Standards. The function is managed by Cannock Chase District Council as lead authority under a shared service arrangement with Stafford Borough Council. The expenditure includes the total operational costs of the service, with Stafford Borough Council's contribution shown under income.

EMPLOYEES (FTE = Full Time Equivalents)

FTE Description

6.8 Internal Audit

COST CENTRES INCLUDED IN THIS BUDGET PAGE

0020 Audit

Corporate Improvement Portfolio

Audit

	Judith Aupers	Indicative		
	Original 2016-2017 £	Original 2017-2018 £	Original 2018-2019 £	
Controllable Expenditure				
Employee Expenses	286,940	294,290	301,820	
Transport Related Expenditure	7,660	7,730	7,800	
Supplies & Services				
Equipment, Furniture & Materials	1,880	1,900	1,920	
Communications & Computing	180	180	180	
Expenses	40	40	40	
Grants & Subscriptions	2,980	3,010	3,040	
Printing, Stationery & General Expenses	2,140	2,170	2,190	
Professional Fees	23,380	23,610	23,850	
Total Expenditure	325,200	332,930	340,840	
Total Income	(128,980)	(131,600)	(134,800)	
Controllable Expenditure	196,220	201,330	206,040	
Non-Controllable Expenditure				
Employee Expenses	980	920	870	
Supplies & Services				
Communications & Computing	2,500	2,520	2,540	
Support Services				
Property Management	6,680	6,800	6,930	
Support Services	24,090	24,630	25,180	
Total Expenditure	34,250	34,870	35,520	
Total Income	(230,470)	(236,200)	(241,560)	
Non-Controllable Expenditure	(196,220)	(201,330)	(206,040)	
Audit Net Expenditure	0	0	0	

Corporate Improvement Portfolio

Risk and Resilience

Judith Aupers

DESCRIPTION

This budget encompasses the cost to the authority of the risk and resilience function.

The function is managed by Cannock Chase District Council (CCDC) as lead authority under a shared service arrangement between CCDC and Stafford Borough Council. The expenditure includes the total operational costs of the service, with Stafford Borough Council's contribution between shown under income.

The principal functions covered are:

- Insurance Underwriting
- Insurance Claims Handling
- Risk Management
- Civil Contingencies
- Corporate Health and Safety (CCDC only)

EMPLOYEES (FTE = Full Time Equivalents)

FTE Description

1.0 Civil Contingencies

1.0 Insurance / Risk Management

1.0 Corporate Health & Safety

1.5 Risk and Resilience Management

COST CENTRES INCLUDED IN THIS BUDGET PAGE

0016 Insurance

0057 Civil Contingencies

0065 Corporate Health & Safety

0138 Risk & Resilience Management

9501 Insurance Premiums

Corporate Improvement Portfolio

Risk and Resilience

	Judith Aupers	Indicative	
	Original 2016-2017 £	Original 2017-2018 £	Original 2018-2019 £
Controllable Expenditure			
Employee Expenses	172,700	179,020	185,910
Premises Related Expenditure			
Repairs & Maintenance - Buildings	140	140	140
Transport Related Expenditure	3,060	3,090	3,120
Supplies & Services			
Equipment, Furniture & Materials	6,070	4,920	4,790
Clothes, Uniforms & Laundry	120	120	120
Communications & Computing Expenses	7,260	6,300	6,360
Contributions to Provisions	130	130	130
Printing, Stationery & General Expenses	50,000	50,000	50,000
Advertising/Promotions/Marketing	2,080	2,100	2,120
Hospitality	2,300	2,320	-
Insurances	100	100	100
Professional Fees	604,020	610,200	616,270
Training Expenses	65,500	66,030	66,690
Miscellaneous Expenses	600	610	610
Total Expenditure	4,660	4,710	4,750
Total Income	918,740	929,790	941,110
Controllable Expenditure	(740,330)	(757,220)	(773,520)
Non-Controllable Expenditure	178,410	172,570	167,590
Employee Expenses	840	800	750
Supplies & Services			
Communications & Computing	3,590	3,630	3,670
Support Services			
Property Management	8,070	8,200	8,330
Support Services	70,240	72,290	74,350
Total Expenditure	82,740	84,920	87,100
Total Income	(261,150)	(257,490)	(254,690)
Non-Controllable Expenditure	(178,410)	(172,570)	(167,590)
Risk and Resilience Net Expenditure	0	0	0

Crime & Partnerships Portfolio

Summary

	Page No	Indicative		
		Original 2016-2017 £	Original 2017-2018 £	Original 2018-2019 £
Partnerships	CR 02 - CR 03	179,140	184,590	189,010
Controllable Expenditure		179,140	184,590	189,010
Partnerships	CR 02 - CR 03	109,620	111,980	114,250
Non-Controllable Expenditure		109,620	111,980	114,250
		288,760	296,570	303,260

Crime & Partnerships Portfolio

Partnerships

Steve Shilvock

DESCRIPTION

The Partnerships Team has developed a Community Safety Plan to address the safety needs and priorities of the District. The services below are used to implement the Plan the main aims of which are as follows:

"Lead the delivery of the Community Safety Outcomes" firstly by increasing assurances within the community, secondly by improving the living environment and thirdly by reducing offending.

"Work with Partners" to improve health and increase economic opportunity across the District.

The Health and Wellbeing and Economic Development and Planning portfolio delivery plans include the Councils planned contributions to the LSP's Health and Wellbeing and Economic Opportunity priorities.

EMPLOYEES (FTE = Full Time Equivalents)

FTE Description

- 3.0 Partnership Development Unit
- 1.0 LSP Manager
- 0.2 Domestic Violence Co-Located Team

COST CENTRES INCLUDED IN THIS BUDGET PAGE

- 0124 Partnership Development Unit
- 0126 LSP Manager
- 0149 Crime Prevention
- 1351 Safer Communities
- 1356 Domestic Violence - Co-Located Team

Crime & Partnerships Portfolio

Partnerships

Steve Shilvock

	Indicative		
	Original	Original	Original
	2016-2017	2017-2018	2018-2019
	£	£	£
Controllable Expenditure			
Employee Expenses	148,480	153,430	157,380
Premises Related Expenditure			
Energy Costs	4,100	4,180	4,220
Rents	13,000	13,260	13,530
Rates	970	990	1,010
Water Services	820	840	860
Cleaning & Domestic Supplies	910	920	930
Transport Related Expenditure	2,310	2,330	2,350
Supplies & Services			
Equipment, Furniture & Materials	2,240	2,260	2,280
Communications & Computing	2,050	2,070	2,090
Hospitality	510	520	530
Security Services	610	620	630
Miscellaneous Expenses	3,140	3,170	3,200
Total Expenditure	179,140	184,590	189,010
Controllable Expenditure	179,140	184,590	189,010
Non-Controllable Expenditure			
Employee Expenses	1,470	1,390	1,300
Supplies & Services			
Communications & Computing	4,970	5,010	5,050
Support Services			
Property Management	13,130	13,370	13,630
Strategic Management	8,830	9,050	9,250
Support Services	134,730	138,000	141,210
Central Expenses	6,240	6,340	6,440
Departmental	3,620	3,700	3,780
Total Expenditure	172,990	176,860	180,660
Total Income	(63,370)	(64,880)	(66,410)
Non-Controllable Expenditure	109,620	111,980	114,250
Partnerships Net Expenditure	288,760	296,570	303,260

Culture and Sport Portfolio

Summary

	Page No	Indicative		
		Original 2016-2017 £	Original 2017-2018 £	Original 2018-2019 £
Parks & Open Spaces	LR 02 - LR 03	1,168,910	1,199,500	1,225,870
Stadium	LR 04 - LR 05	68,340	68,340	68,720
Cemeteries	LR 06 - LR 07	13,140	12,300	11,360
Contract Monitoring	LR 08 - LR 09	152,980	159,070	163,990
Leisure Management Contract	LR 10 - LR 11	1,705,030	1,738,220	1,843,910
Leisure, Planning & Marketing	LR 12 - LR 13	98,250	101,910	105,590
Civic Ballroom	LR 14 - LR 15	(12,990)	(13,110)	(13,380)
Controllable Expenditure		3,193,660	3,266,230	3,406,060
Parks & Open Spaces	LR 02 - LR 03	217,310	223,530	228,750
Cemeteries	LR 06 - LR 07	132,040	135,170	138,140
Contract Monitoring	LR 08 - LR 09	(152,980)	(159,070)	(163,990)
Leisure Management Contract	LR 10 - LR 11	760,140	762,300	764,470
Leisure, Planning & Marketing	LR 12 - LR 13	(96,100)	(99,740)	(103,400)
Civic Ballroom	LR 14 - LR 15	63,430	64,640	65,910
Non-Controllable Expenditure		923,840	926,830	929,880
		4,117,500	4,193,060	4,335,940

Culture and Sport Portfolio

Parks & Open Spaces

Mike Edmonds

DESCRIPTION

Provision and Management of Parks and Open Spaces within the District

EMPLOYEES (FTE = Full Time Equivalents)

FTE Description

2.8 Public Open Spaces Admin

3.0 HLF Stage 2

1.0 Public and Open Spaces Manager

COST CENTRES INCLUDED IN THIS BUDGET PAGE

0391 Public Opens Spaces Admin

0420 Public and Open Spaces Manager

0628 Parks and Open Spaces

0732 Cannock Parks

0733 Hednesford Parks

0734 Rugeley Parks

0740 Shoal Hill Common

0751 Norton Canes Community Centre

0754 Land Restoration Trust - Keys Park

0763 HLF Stage 2 - Hednesford Park

0771 Tree Maintenance

Culture and Sport Portfolio

Parks & Open Spaces

	Mike Edmonds	Indicative	
	Original 2016-2017 £	Original 2017-2018 £	Original 2018-2019 £
Controllable Expenditure			
Employee Expenses	259,460	264,620	267,450
Premises Related Expenditure			
Repairs & Maintenance - Buildings	11,870	11,990	12,110
Repairs & Maintenance - Grounds	750,850	768,710	785,700
Energy Costs	7,050	7,190	7,300
Rents	2,620	2,670	2,720
Rates	7,690	7,850	8,020
Water Services	970	990	1,010
Cleaning & Domestic Supplies	350	350	350
Transport Related Expenditure	10,520	10,540	10,670
Supplies & Services			
Equipment, Furniture & Materials	23,330	23,870	24,880
Clothes, Uniforms & Laundry	2,430	2,430	2,450
Communications & Computing	3,870	3,900	3,930
Grants & Subscriptions	2,070	2,090	2,110
Miscellaneous Expenses	2,440	2,440	4,050
Contributions to Provisions	42,340	47,540	47,570
Printing, Stationery & General Expenses	2,650	2,660	1,700
Advertising/Promotions/Marketing	6,650	7,900	6,650
Floral Work	15,180	15,330	15,480
Hospitality	930	940	950
Licenses	210	210	210
Other Fees	6,810	6,880	6,950
Professional Fees	3,000	-	-
Refuse Disposal/Collection	9,810	9,900	10,000
Miscellaneous Expenses	2,450	2,450	2,480
Third Party Payments	155,770	159,450	163,130
Total Expenditure	<u>1,331,320</u>	<u>1,362,900</u>	<u>1,387,870</u>
Total Income	<u>(162,410)</u>	<u>(163,400)</u>	<u>(162,000)</u>
Controllable Expenditure	<u>1,168,910</u>	<u>1,199,500</u>	<u>1,225,870</u>
Non-Controllable Expenditure			
Employee Expenses	1,720	1,640	1,530
Premises Related Expenditure			
Premises Insurance	450	420	400
Supplies & Services			
Communications & Computing	8,580	8,660	8,740
Support Services			
Property Management	18,110	18,490	18,880
Strategic Management	770	790	810
Support Services	22,340	22,830	23,320
Central Expenses	20,910	21,210	21,510
Departmental	311,850	321,300	329,820
Depreciation & Impairment Losses	21,700	21,700	21,700
Total Expenditure	<u>406,430</u>	<u>417,040</u>	<u>426,710</u>
Total Income	<u>(189,120)</u>	<u>(193,510)</u>	<u>(197,960)</u>
Non-Controllable Expenditure	<u>217,310</u>	<u>223,530</u>	<u>228,750</u>
Parks & Open Spaces Net Expenditure	<u>1,386,220</u>	<u>1,423,030</u>	<u>1,454,620</u>

Culture and Sport Portfolio

Stadium

Mike Edmonds

DESCRIPTION

This budget is to maintain the former Stadium site.

EMPLOYEES (FTE = Full Time Equivalents)

FTE Description

Not Applicable

COST CENTRES INCLUDED IN THIS BUDGET PAGE

0762 Stadium

Culture and Sport Portfolio

Stadium

Mike Edmonds

	Indicative		
	Original	Original	Original
	2016-2017	2017-2018	2018-2019
	£	£	£
Controllable Expenditure			
Premises Related Expenditure			
Repairs & Mainenance - Grounds	30,000	30,000	30,000
Supplies & Services			
Other Fees	38,340	38,340	38,720
Total Expenditure	68,340	68,340	68,720
Controllable Expenditure	68,340	68,340	68,720
Stadium Net Expenditure	68,340	68,340	68,720

Culture and Sport Portfolio

Cemeteries

Mike Edmonds

DESCRIPTION

Provision, Maintenance and Management of Cemeteries and Closed Church Yards and also covers the provision of Bereavement Services

EMPLOYEES (FTE = Full Time Equivalents)

FTE Description

4.0 Cemeteries

COST CENTRES INCLUDED IN THIS BUDGET PAGE

0406 Cemeteries

0407 Closed Cemeteries

0422 Provision for a New Cemetery

Culture and Sport Portfolio

Cemeteries

Mike Edmonds

	Indicative		
	Original 2016-2017 £	Original 2017-2018 £	Original 2018-2019 £
Controllable Expenditure			
Employee Expenses	91,140	93,780	96,470
Premises Related Expenditure			
Repairs & Mainenance - Buildings	19,410	19,500	19,700
Repairs & Mainenance - Grounds	15,240	15,650	16,060
Energy Costs	3,570	3,640	3,640
Rates	8,450	8,620	8,790
Water Services	2,120	2,160	2,160
Cleaning & Domestic Supplies	700	710	720
Transport Related Expenditure	5,260	5,370	5,480
Supplies & Services			
Equipment, Furniture & Materials	9,240	9,330	9,420
Clothes, Uniforms & Laundry	610	620	630
Communications & Computing	890	900	910
Printing, Stationery & General Expenses	560	570	580
Refuse Disposal/Collection	8,960	9,050	9,140
Training Expenses	100	100	100
Total Expenditure	<u>166,250</u>	<u>170,000</u>	<u>173,800</u>
Total Income	<u>(153,110)</u>	<u>(157,700)</u>	<u>(162,440)</u>
Controllable Expenditure	<u>13,140</u>	<u>12,300</u>	<u>11,360</u>
Non-Controllable Expenditure			
Employee Expenses	1,220	1,150	1,080
Premises Related Expenditure			
Premises Insurance	180	170	160
Supplies & Services			
Communications & Computing	1,500	1,520	1,530
Support Services			
Property Management	1,080	1,110	1,140
Support Services	7,600	7,770	7,910
Central Expenses	6,610	6,710	6,810
Departmental	108,510	111,400	114,170
Depreciation & Impairment Losses	5,340	5,340	5,340
Total Expenditure	<u>132,040</u>	<u>135,170</u>	<u>138,140</u>
Non-Controllable Expenditure	<u>132,040</u>	<u>135,170</u>	<u>138,140</u>
Cemeteries Net Expenditure	<u>145,180</u>	<u>147,470</u>	<u>149,500</u>

Culture and Sport Portfolio

Contract Monitoring

Mike Edmonds

DESCRIPTION

Provision of Contract Management of Parks and Open Spaces

EMPLOYEES (FTE = Full Time Equivalents)

FTE Description

4.0 Contract Monitoring

COST CENTRES INCLUDED IN THIS BUDGET PAGE

0418 Contract Monitoring

Culture and Sport Portfolio

Contract Monitoring

	Mike Edmonds	Indicative	
	Original 2016-2017 £	Original 2017-2018 £	Original 2018-2019 £
Controllable Expenditure			
Employee Expenses	166,660	173,610	179,430
Premises Related Expenditure			
Repairs & Maintenance - Grounds	10,470	10,580	10,690
Transport Related Expenditure	12,730	12,930	13,130
Supplies & Services			
Equipment, Furniture & Materials	2,810	2,840	2,870
Clothes, Uniforms & Laundry	190	190	190
Communications & Computing	90	90	90
Printing, Stationery & General Expenses	20	20	20
Advertising/Promotions/Marketing	120	120	120
Total Expenditure	<u>193,090</u>	<u>200,380</u>	<u>206,540</u>
Total Income	<u>(40,110)</u>	<u>(41,310)</u>	<u>(42,550)</u>
Controllable Expenditure	<u>152,980</u>	<u>159,070</u>	<u>163,990</u>
Non-Controllable Expenditure			
Employee Expenses	1,140	1,070	1,010
Supplies & Services			
Communications & Computing	2,500	2,520	2,540
Support Services			
Property Management	3,680	3,750	3,830
Support Services	21,030	21,550	22,030
Departmental	38,780	39,750	40,770
Total Expenditure	<u>67,130</u>	<u>68,640</u>	<u>70,180</u>
Total Income	<u>(220,110)</u>	<u>(227,710)</u>	<u>(234,170)</u>
Non-Controllable Expenditure	<u>(152,980)</u>	<u>(159,070)</u>	<u>(163,990)</u>
Contract Monitoring Net Expenditure	<u>0</u>	<u>0</u>	<u>0</u>

Culture and Sport Portfolio
Leisure Management Contract
Mike Edmonds

DESCRIPTION

These budgets pay for the contractual payments associated with the contract to run leisure services.

EMPLOYEES (FTE = Full Time Equivalents)

Not Applicable

COST CENTRES INCLUDED IN THIS BUDGET PAGE

0601 Sports Development
0636 Prince of Wales Theatre
0731 Leisure Planning & Marketing
0736 Arts and Creative Industries
0738 Cannock Golf Course
0739 Museum of Cannock Chase
0741 Chase Leisure Centre
0747 Rugeley Leisure Centre

Culture and Sport Portfolio
Leisure Management Contract

	Mike Edmonds	Indicative	
	Original 2016-2017 £	Original 2017-2018 £	Original 2018-2019 £
Controllable Expenditure			
Premises Related Expenditure			
Repairs & Maintenance - Grounds	161,650	164,840	168,130
Supplies & Services			
Professional Fees	1,705,030	1,736,650	1,840,690
Total Expenditure	<u>1,866,680</u>	<u>1,901,490</u>	<u>2,008,820</u>
Total Income	<u>(161,650)</u>	<u>(163,270)</u>	<u>(164,910)</u>
Controllable Expenditure	<u>1,705,030</u>	<u>1,738,220</u>	<u>1,843,910</u>
Non-Controllable Expenditure			
Premises Related Expenditure			
Premises Insurance	7,760	7,310	6,870
Support Services			
Central Expenses	13,940	14,130	14,320
Departmental	70,230	72,650	75,070
Depreciation & Impairment Losses	<u>668,210</u>	<u>668,210</u>	<u>668,210</u>
Total Expenditure	<u>760,140</u>	<u>762,300</u>	<u>764,470</u>
Non-Controllable Expenditure	<u>760,140</u>	<u>762,300</u>	<u>764,470</u>
Leisure Management Contract Net Expenditure	<u>2,465,170</u>	<u>2,500,520</u>	<u>2,608,380</u>

Culture and Sport Portfolio
Leisure, Planning & Marketing
Mike Edmonds

DESCRIPTION

The Head of Commissioning oversees the delivery of the Leisure and Culture Contract on behalf of the Council, manages other leisure related capital schemes and projects and is the designated lead for safeguarding children.

EMPLOYEES (FTE = Full Time Equivalents)

FTE Description

1.0 Head of Commissioning

COST CENTRES INCLUDED IN THIS BUDGET PAGE

0604 Childrens Fund

0701 Head of Commissioning

Culture and Sport Portfolio
Leisure, Planning & Marketing

	Mike Edmonds		
	Original 2016-2017 £	Indicative Original 2017-2018 £	Original 2018-2019 £
Controllable Expenditure			
Employee Expenses	89,710	93,240	96,790
Transport Related Expenditure	1,090	1,100	1,110
Supplies & Services			
Equipment, Furniture & Materials	780	790	800
Communications & Computing	140	140	140
Printing, Stationery & General Expenses	590	600	610
Professional Fees	3,790	3,870	3,950
Miscellaneous Expenses	2,150	2,170	2,190
Total Expenditure	98,250	101,910	105,590
Controllable Expenditure	98,250	101,910	105,590
Non-Controllable Expenditure			
Employee Expenses	280	270	250
Supplies & Services			
Communications & Computing	2,550	2,570	2,590
Support Services			
Property Management	3,250	3,310	3,380
Strategic Management	24,560	25,270	25,890
Support Services	1,030	1,050	1,070
Total Expenditure	31,670	32,470	33,180
Total Income	(127,770)	(132,210)	(136,580)
Non-Controllable Expenditure	(96,100)	(99,740)	(103,400)
Leisure, Planning & Marketing Net Expenditure	2,150	2,170	2,190

Culture and Sport Portfolio

Civic Ballroom

Michael Tichford

DESCRIPTION

The use of the Civic Ballroom is under review as part of the overall review of the use of accommodation at the Civic Centre to house non-Council public service providers.

EMPLOYEES (FTE = Full Time Equivalents)

Not Applicable

COST CENTRES INCLUDED IN THIS BUDGET PAGE

0737 Civic Ballroom

Culture and Sport Portfolio

Civic Ballroom

Michael Tichford

	Indicative		
	Original	Original	Original
	2016-2017	2017-2018	2018-2019
	£	£	£
Controllable Expenditure			
Premises Related Expenditure			
Repairs & Mainenance - Buildings	580	590	600
Total Expenditure	<u>580</u>	<u>590</u>	<u>600</u>
Total Income	<u>(13,570)</u>	<u>(13,700)</u>	<u>(13,980)</u>
Controllable Expenditure	<u>(12,990)</u>	<u>(13,110)</u>	<u>(13,380)</u>
Non-Controllable Expenditure			
Support Services			
Property Management	62,330	63,520	64,770
Central Expenses	1,100	1,120	1,140
Total Expenditure	<u>63,430</u>	<u>64,640</u>	<u>65,910</u>
Non-Controllable Expenditure	<u>63,430</u>	<u>64,640</u>	<u>65,910</u>
Civic Ballroom Net Expenditure	<u>50,440</u>	<u>51,530</u>	<u>52,530</u>

Economic Development and Planning Portfolio

Summary

	Page No	Indicative		
		Original 2016-2017 £	Original 2017-2018 £	Original 2018-2019 £
Economic Development	EC 02 - EC 03	152,130	157,310	162,370
Management & Support	EC 04 - EC 05	395,300	406,910	417,260
Development Control	EC 06 - EC 07	21,350	(29,000)	(27,140)
Building Control	EC 08 - EC 09	108,700	110,210	112,130
Industrial Sites	EC 10 - EC 11	(96,350)	(96,100)	(95,970)
Christmas Illuminations	EC 12 - EC 13	34,290	34,630	34,960
Controllable Expenditure		615,420	583,960	603,610
Economic Development	EC 02 - EC 03	46,110	46,660	47,170
Management & Support	EC 04 - EC 05	(395,300)	(406,910)	(416,260)
Development Control	EC 06 - EC 07	458,590	470,380	479,860
Building Control	EC 08 - EC 09	51,070	51,840	52,540
Industrial Sites	EC 10 - EC 11	49,510	50,320	50,810
Christmas Illuminations	EC 12 - EC 13	4,770	4,880	5,010
Non-Controllable Expenditure		214,750	217,170	219,130
		830,170	801,130	822,740

Economic Development and Planning Portfolio

Economic Development

Michael Tichford

DESCRIPTION

The Council's Economic Development service aims to encourage and promote business investment and employment creation within the District.

The budget head enables the Economic Development Service to co-ordinate and implement a range of initiatives which are intended to secure investment in the District, create jobs, enable businesses to expand, strengthen the District's town centres and exploit the locational advantages of the District.

Much of this agenda is now delivered through the Council's participation in the work of the Local Enterprise Partnerships which should support future investment in the District.

Tourism is involved with raising the profile of the District and promoting investment and employment in the District through encouraging both the local community and visitors to spend more leisure resources within the area.

EMPLOYEES (FTE = Full Time Equivalents)

FTE Description

3.5 Economic Development

COST CENTRES INCLUDED IN THIS BUDGET PAGE

0125 Bids Administration

0646 Tourism

0919 Economic Development

0972 Economic Development - Projects

Economic Development and Planning Portfolio

Economic Development

Michael Tichford

	Indicative		
	Original	Original	Original
	2016-2017	2017-2018	2018-2019
	£	£	£
Controllable Expenditure			
Employee Expenses	130,490	135,450	140,260
Transport Related Expenditure	5,910	5,970	6,030
Supplies & Services			
Equipment, Furniture & Materials	840	850	860
Communications & Computing	50	50	50
Expenses	210	210	210
Grants & Subscriptions	2,830	2,860	2,890
Printing, Stationery & General Expenses	130	130	130
Advertising/Promotions/Marketing	1,970	1,990	2,010
Hospitality	370	370	370
Other Fees	13,080	9,270	9,310
Training Expenses	2,140	2,160	2,160
Miscellaneous Expenses	3,460	3,500	3,540
Total Expenditure	161,480	162,810	167,820
Total Income	(9,350)	(5,500)	(5,450)
Controllable Expenditure	152,130	157,310	162,370
Non-Controllable Expenditure			
Employee Expenses	990	940	880
Supplies & Services			
Communications & Computing	5,160	5,210	5,260
Support Services			
Property Management	7,540	7,690	7,840
Strategic Management	1,680	1,730	1,780
Support Services	9,800	10,030	10,240
Central Expenses	13,940	14,140	14,340
Departmental	162,470	167,440	172,230
Total Expenditure	201,580	207,180	212,570
Total Income	(155,470)	(160,520)	(165,400)
Non-Controllable Expenditure	46,110	46,660	47,170
Economic Development Net Expenditure	198,240	203,970	209,540

Economic Development and Planning Portfolio

Management & Support

Michael Tichford

DESCRIPTION

The Planning Policy Team is heavily involved in the production of the Cannock Chase Local Plan which will help shape the physical, economic, social and environmental characteristics of the District for the period 2006 to 2028.

The Head of Economic Development provides managerial support to the Planning, Building Control, Economic Development, Property Services and Corporate Support teams.

Funding is currently used to support the preparation costs of the Local Plan, a proportion of New Homes Bonus funding will also be used in the future.

Additionally, the service and its management are involved in the delivery of the "Community Infrastructure Levy" in the District.

EMPLOYEES (FTE = Full Time Equivalents)

FTE Description

4.7 Planning Policy Team

1.0 Head of Economic Development

COST CENTRES INCLUDED IN THIS BUDGET PAGE

0900 Process Team (LPP)

0901 Planning Delivery

0974 Head of Economic Development

Economic Development and Planning Portfolio

Management & Support

Michael Tichford

	Indicative		
	Original	Original	Original
	2016-2017	2017-2018	2018-2019
	£	£	£
Controllable Expenditure			
Employee Expenses	348,890	360,160	369,150
Transport Related Expenditure	10,230	10,290	10,390
Supplies & Services			
Equipment, Furniture & Materials	5,390	5,450	5,510
Clothes, Uniforms & Laundry	200	200	200
Communications & Computing	420	420	420
Printing, Stationery & General Expenses	6,210	6,270	6,330
Hospitality	970	990	1,010
Other Fees	8,640	8,730	8,820
Professional Fees	102,800	102,830	103,860
Training Expenses	1,800	1,820	1,820
Transfer Payments			
Other Transfer Payments	9,750	9,750	9,750
Total Expenditure	495,300	506,910	517,260
Total Income	(100,000)	(100,000)	(100,000)
Controllable Expenditure	395,300	406,910	417,260
Non-Controllable Expenditure			
Employee Expenses	2,060	1,960	1,830
Supplies & Services			
Communications & Computing	6,460	6,520	6,570
Support Services			
Property Management	16,180	16,480	16,790
Strategic Management	24,560	25,270	25,890
Support Services	6,210	6,350	6,480
Departmental	129,000	132,480	135,660
Total Expenditure	184,470	189,060	193,220
Total Income	(579,770)	(595,970)	(609,480)
Non-Controllable Expenditure	(395,300)	(406,910)	(416,260)
Management & Support Net Expenditure	0	0	1,000

Economic Development and Planning Portfolio

Development Control

Michael Tichford

DESCRIPTION

This service and its management is responsible for providing advice on planning proposals, and the processing of planning applications and other related matters.

It is also responsible for the investigation of complaints regarding breaches of planning control and where necessary the taking of enforcement action on planning matters.

Additionally, the service and its management are involved in the preparatory work for the introduction of the "Community Infrastructure Levy" in the District.

EMPLOYEES (FTE = Full Time Equivalents)

FTE Description

1.0 DLC Manager

7.5 Development Control

COST CENTRES INCLUDED IN THIS BUDGET PAGE

0902 DLC Manager

0909 Development Control

Economic Development and Planning Portfolio

Development Control

Michael Tichford

	Indicative		
	Original	Original	Original
	2016-2017	2017-2018	2018-2019
	£	£	£
Controllable Expenditure			
Employee Expenses	250,790	159,880	168,170
Transport Related Expenditure	5,650	5,710	5,770
Supplies & Services			
Equipment, Furniture & Materials	14,430	14,570	14,720
Communications & Computing	560	570	580
Printing, Stationery & General Expenses	6,100	6,170	6,240
Advertising/Promotions/Marketing	4,120	4,160	4,200
Professional Fees	7,910	7,990	8,070
Total Expenditure	289,560	199,050	207,750
Total Income	(268,210)	(228,050)	(234,890)
Controllable Expenditure	21,350	(29,000)	(27,140)
Non-Controllable Expenditure			
Employee Expenses	2,130	2,010	1,890
Supplies & Services			
Communications & Computing	53,330	54,370	54,850
Support Services			
Property Management	18,340	18,730	19,120
Strategic Management	5,210	5,360	5,550
Support Services	22,500	23,080	23,570
Central Expenses	16,510	16,660	16,820
Departmental	340,570	350,170	358,060
Total Expenditure	458,590	470,380	479,860
Non-Controllable Expenditure	458,590	470,380	479,860
Development Control Net Expenditure	479,940	441,380	452,720

Economic Development and Planning Portfolio

Building Control

Michael Tichford

DESCRIPTION

This Building Control service is now managed by Cannock Chase District Council (CCDC), as lead authority under a shared service arrangement between CCDC and Stafford Borough Council.

The Building Control Unit is responsible for the enforcement of Building Regulations through a process of plan checking and site inspection. The unit is also responsible for addressing dangerous structures and control of demolition work.

EMPLOYEES (FTE = Full Time Equivalents)

FTE Description

12.9 Building Control

COST CENTRES INCLUDED IN THIS BUDGET PAGE

0907 Building Control

Economic Development and Planning Portfolio

Building Control

Michael Tichford

	Indicative		
	Original	Original	Original
	2016-2017	2017-2018	2018-2019
	£	£	£
Controllable Expenditure			
Employee Expenses	484,870	498,830	512,740
Transport Related Expenditure	39,440	39,950	40,470
Supplies & Services			
Equipment, Furniture & Materials	5,470	5,530	5,590
Clothes, Uniforms & Laundry	680	690	700
Communications & Computing	11,690	11,800	11,910
Grants & Subscriptions	5,910	5,970	6,030
Contributions to Provisions	1,920	-	-
Printing, Stationery & General Expenses	5,100	5,150	5,200
Advertising/Promotions/Marketing	2,020	2,040	2,060
Professional Fees	28,280	28,560	28,850
Training Expenses	1,300	1,310	1,310
Total Expenditure	586,680	599,830	614,860
Total Income	(477,980)	(489,620)	(502,730)
Controllable Expenditure	108,700	110,210	112,130
Non-Controllable Expenditure			
Employee Expenses	1,620	1,530	1,430
Supplies & Services			
Communications & Computing	7,800	7,880	7,940
Support Services			
Strategic Management	3,360	3,450	3,550
Support Services	19,210	19,630	20,000
Central Expenses	19,080	19,350	19,620
Total Expenditure	51,070	51,840	52,540
Non-Controllable Expenditure	51,070	51,840	52,540
Building Control Net Expenditure	159,770	162,050	164,670

Economic Development and Planning Portfolio

Industrial Sites

Michael Tichford

DESCRIPTION

This budget provides for the management and costs of administering the various Industrial Units in the ownership of the Council.

It also includes joint ownership schemes with the County Council where a Management Fee is charged (i.e. Delta Way Business Centre).

EMPLOYEES (FTE = Full Time Equivalents)

Not Applicable

COST CENTRES INCLUDED IN THIS BUDGET PAGE

0947 Industrial Sites

Economic Development and Planning Portfolio

Industrial Sites

Michael Tichford

	Indicative		
	Original	Original	Original
	2016-2017	2017-2018	2018-2019
	£	£	£
Controllable Expenditure			
Premises Related Expenditure			
Repairs & Mainenance - Buildings	1,420	1,430	1,440
Repairs & Mainenance - Grounds	1,700	1,750	1,800
Rates	1,450	1,600	1,630
Supplies & Services			
Miscellaneous Expenses	4,070	4,110	4,150
Capital Financing Costs	1,610	1,610	1,610
Interest	1,610	1,610	1,610
Total Expenditure	10,250	10,500	10,630
Total Income	(106,600)	(106,600)	(106,600)
Controllable Expenditure	(96,350)	(96,100)	(95,970)
Non-Controllable Expenditure			
Support Services			
Property Management	5,110	5,240	5,360
Support Services	31,750	32,390	32,720
Central Expenses	2,570	2,610	2,650
Depreciation & Impairment Losses	10,080	10,080	10,080
Total Expenditure	49,510	50,320	50,810
Non-Controllable Expenditure	49,510	50,320	50,810
Industrial Sites Net Expenditure	(46,840)	(45,780)	(45,160)

Economic Development and Planning Portfolio

Christmas Illuminations

Nirmal Samrai

DESCRIPTION

Provision of Christmas Illuminations in line with Council Agreed Policy

EMPLOYEES (FTE = Full Time Equivalents)

Not Applicable

COST CENTRES INCLUDED IN THIS BUDGET PAGE

4629 Christmas Illuminations

Economic Development and Planning Portfolio

Christmas Illuminations

	Nirmal Samrai	Indicative	
	Original 2016-2017 £	Original 2017-2018 £	Original 2018-2019 £
Controllable Expenditure			
Premises Related Expenditure			
Energy Costs	1,700	1,710	1,710
Supplies & Services			
Equipment, Furniture & Materials	32,590	32,920	33,250
Total Expenditure	<u>34,290</u>	<u>34,630</u>	<u>34,960</u>
Controllable Expenditure	<u>34,290</u>	<u>34,630</u>	<u>34,960</u>
Non-Controllable Expenditure			
Support Services			
Support Services	260	260	260
Central Expenses	730	740	750
Departmental	3,780	3,880	4,000
Total Expenditure	<u>4,770</u>	<u>4,880</u>	<u>5,010</u>
Non-Controllable Expenditure	<u>4,770</u>	<u>4,880</u>	<u>5,010</u>
Christmas Illuminations Net Expenditure	<u><u>39,060</u></u>	<u><u>39,510</u></u>	<u><u>39,970</u></u>

Environment Portfolio

Summary

	Page No	Indicative		
		Original 2016-2017 £	Original 2017-2018 £	Original 2018-2019 £
Waste & Recycling	EN 02 - EN 03	1,709,600	1,511,280	1,721,910
Regulatory Services	EN 04 - EN 05	604,610	618,110	631,920
Cleansing Services	EN 06 - EN 07	371,540	380,130	388,770
Drainage Services	EN 08 - EN 09	8,170	8,280	8,360
Street Cleansing	EN 10 - EN 11	-	-	-
Countryside Management	EN 12 - EN 13	174,530	181,930	187,950
Allotments	EN 14 - EN 15	(1,990)	(1,950)	(2,060)
Conservation Areas	EN 16 - EN 17	143,790	147,350	150,980
Public Clocks	EN 18 - EN 19	4,820	4,930	5,020
Off Street Parking	EN 20 - EN 21	(343,900)	(408,530)	(442,930)
Hawks Green Depot	EN 22 - EN 23	(5,140)	(6,740)	(8,440)
Licensing	EN 24 - EN 25	(108,340)	(112,980)	(115,310)
Grounds Maintenance	EN 26 - EN 27	-	-	-
Controllable Expenditure		2,557,690	2,321,810	2,526,170
Waste & Recycling	EN 02 - EN 03	411,140	410,440	410,000
Regulatory Services	EN 04 - EN 05	(6,890)	(7,350)	(8,000)
Cleansing Services	EN 06 - EN 07	48,220	49,510	50,870
Drainage Services	EN 08 - EN 09	8,280	8,510	8,750
Street Cleansing	EN 10 - EN 11	22,200	22,020	21,870
Countryside Management	EN 12 - EN 13	77,090	78,720	80,340
Allotments	EN 14 - EN 15	2,320	2,370	2,420
Conservation Areas	EN 16 - EN 17	(143,790)	(147,350)	(150,980)
Public Clocks	EN 18 - EN 19	12,390	12,660	12,890
Off Street Parking	EN 20 - EN 21	130,580	133,820	137,340
Hawks Green Depot	EN 22 - EN 23	5,140	6,740	8,440
Licensing	EN 24 - EN 25	91,040	92,830	94,560
Grounds Maintenance	EN 26 - EN 27	122,260	122,420	122,850
Non-Controllable Expenditure		779,980	785,340	791,350
		3,337,670	3,107,150	3,317,520

Environment Portfolio

Waste & Recycling

Nirmal Samrai

DESCRIPTION

Provision of Waste management to the District

EMPLOYEES (FTE = Full Time Equivalents)

5.7 Waste Management

COST CENTRES INCLUDED IN THIS BUDGET PAGE

0305 Waste Management
0331 Garden Waste and Waste Recycling
0334 Refuse Collection - General
0426 District Roads

Environment Portfolio

Waste & Recycling

	Nirmal Samrai	Indicative	
	Original 2016-2017 £	Original 2017-2018 £	Original 2018-2019 £
Controllable Expenditure			
Employee Expenses	233,320	238,800	244,480
Premises Related Expenditure			
Repairs & Maintenance - Buildings	570	580	590
Transport Related Expenditure	6,580	6,630	6,680
Supplies & Services			
Equipment, Furniture & Materials	243,260	144,700	146,150
Clothes, Uniforms & Laundry	230	230	230
Communications & Computing	1,660	1,680	1,700
Printing, Stationery & General Expenses	2,230	2,250	2,270
Advertising/Promotions/Marketing	9,110	9,200	9,290
Professional Fees	2,200	2,220	2,240
Miscellaneous Expenses	290	290	290
Third Party Payments	2,245,470	2,149,050	2,216,970
Total Expenditure	<u>2,744,920</u>	<u>2,555,630</u>	<u>2,630,890</u>
Total Income	<u>(1,035,320)</u>	<u>(1,044,350)</u>	<u>(908,980)</u>
Controllable Expenditure	<u>1,709,600</u>	<u>1,511,280</u>	<u>1,721,910</u>
Non-Controllable Expenditure			
Employee Expenses	9,250	8,730	8,190
Supplies & Services			
Communications & Computing	13,680	13,820	13,940
Support Services			
Property Management	20,780	20,710	20,590
Strategic Management	12,230	12,570	12,940
Support Services	41,510	42,390	43,520
Central Expenses	121,800	123,560	125,300
Departmental	112,540	116,670	121,420
Depreciation & Impairment Losses	331,560	331,560	331,560
Total Expenditure	<u>663,350</u>	<u>670,010</u>	<u>677,460</u>
Total Income	<u>(252,210)</u>	<u>(259,570)</u>	<u>(267,460)</u>
Non-Controllable Expenditure	<u>411,140</u>	<u>410,440</u>	<u>410,000</u>
Waste & Recycling Net Expenditure	<u>2,120,740</u>	<u>1,921,720</u>	<u>2,131,910</u>

Environment Portfolio

Regulatory Services

Steve Shilvock

DESCRIPTION

The Head of Environmental Health is responsible for the Food & Safety, Licensing, Environmental Protection, Private Sector Housing and Partnership & Communications services.

The Head of EH also contains the training and IT equipment budgets for all of the Environmental Health Service.

The dog warden service provides for the collection, kennelling and, if appropriate, destruction of stray dogs, investigation and enforcement of dog fouling and organisation of dog related education initiatives.

Environmental Protection Service is responsible for the investigation and enforcement action in relation to statutory nuisance, the regulation of certain permitted industrial processes, the management of local air quality and the investigation and remediation of contaminated land.

The provision of advice in relation to pollution related issues including pest and dog control issues.

The Environmental Protection Manager is responsible for the staff, budget, resources and equipment within the Environmental Protection, Dog Warden and Pest Control Services.

EMPLOYEES (FTE = Full Time Equivalents)

FTE Description

9.1 Environmental Protection

1.0 Head of Environmental Health

1.0 Environmental Protection Manager

COST CENTRES INCLUDED IN THIS BUDGET PAGE

0307 Dog Warden Service

0309 Environmental Protection/Pollution Control

0312 Pest Control

0399 National Assistance Act Burials

0400 Head of Environmental Health

0408 Environmental Protection Manager

Environment Portfolio

Regulatory Services

	Steve Shilvock		
	Original 2016-2017 £	Indicative Original 2017-2018 £	Original 2018-2019 £
Controllable Expenditure			
Employee Expenses	516,350	529,360	542,690
Premises Related Expenditure			
Repairs & Maintenance - Buildings	28,400	28,680	28,970
Transport Related Expenditure	18,580	18,780	18,980
Supplies & Services			
Equipment, Furniture & Materials	14,590	14,740	14,890
Clothes, Uniforms & Laundry	110	110	110
Communications & Computing	2,490	2,510	2,530
Expenses	1,190	1,200	1,210
Printing, Stationery & General Expenses	4,980	5,030	5,080
Advertising/Promotions/Marketing	860	870	880
Bank Charges	10	10	10
Hospitality	370	370	370
Legal Costs	60	60	60
Professional Fees	34,870	35,220	35,570
Miscellaneous Expenses	1,380	1,390	1,400
Total Expenditure	624,240	638,330	652,750
Total Income	(19,630)	(20,220)	(20,830)
Controllable Expenditure	604,610	618,110	631,920
Non-Controllable Expenditure			
Employee Expenses	3,110	2,950	2,760
Supplies & Services			
Communications & Computing	39,580	40,010	40,370
Support Services			
Property Management	12,690	12,930	13,180
Strategic Management	24,560	25,270	25,890
Support Services	55,980	57,270	58,440
Central Expenses	9,900	10,040	10,180
Departmental	103,090	105,410	107,740
Total Expenditure	248,910	253,880	258,560
Total Income	(255,800)	(261,230)	(266,560)
Non-Controllable Expenditure	(6,890)	(7,350)	(8,000)
Regulatory Services Net Expenditure	597,720	610,760	623,920

Environment Portfolio

Cleansing Services

Mike Edmonds

DESCRIPTION

The Authority has a duty to ensure that relevant land and highways are, so far as is practicable, kept clear of litter and refuse.

EMPLOYEES (FTE = Full Time Equivalents)

Not Applicable

COST CENTRES INCLUDED IN THIS BUDGET PAGE

0321 Street Cleansing

Environment Portfolio

Cleansing Services

	Mike Edmonds	Indicative		
	Original 2016-2017 £	Original 2017-2018 £	Original 2018-2019 £	
Controllable Expenditure				
Premises Related Expenditure				
Repairs & Mainenance - Buildings	5,570	5,630	5,690	
Supplies & Services				
Equipment, Furniture & Materials	4,990	4,990	5,040	
Miscellaneous Expenses	340	350	350	
Third Party Payments	360,640	369,160	377,690	
Total Expenditure	371,540	380,130	388,770	
Controllable Expenditure	371,540	380,130	388,770	
Non-Controllable Expenditure				
Support Services				
Support Services	4,190	4,280	4,360	
Central Expenses	6,240	6,330	6,420	
Departmental	37,790	38,900	40,090	
Total Expenditure	48,220	49,510	50,870	
Non-Controllable Expenditure	48,220	49,510	50,870	
Cleansing Services Net Expenditure	419,760	429,640	439,640	

Environment Portfolio

Drainage Services

Nirmal Samrai

DESCRIPTION

Provision of Land Drainage to the District as the Land Drainage Authority Regulations.

EMPLOYEES (FTE = Full Time Equivalents)

Not Applicable

COST CENTRES INCLUDED IN THIS BUDGET PAGE

0328 Land Drainage (Flood Defence and Watercourses)

Environment Portfolio

Drainage Services

	Nirmal Samrai	Indicative		
		Original 2016-2017 £	Original 2017-2018 £	Original 2018-2019 £
Controllable Expenditure				
Premises Related Expenditure				
Repairs & Mainenance - Buildings		8,170	8,280	8,360
Total Expenditure		8,170	8,280	8,360
Controllable Expenditure		8,170	8,280	8,360
Non-Controllable Expenditure				
Support Services				
Central Expenses		730	740	750
Departmental		7,550	7,770	8,000
Total Expenditure		8,280	8,510	8,750
Non-Controllable Expenditure		8,280	8,510	8,750
Drainage Services Net Expenditure		16,450	16,790	17,110

Environment Portfolio

Street Cleansing

Nirmal Samrai

DESCRIPTION

Trading account provision of Streetcleansing.

EMPLOYEES (FTE = Full Time Equivalents)

FTE Description

17.3 Streetcleansing

COST CENTRES INCLUDED IN THIS BUDGET PAGE

0425 Streetcleansing (TA)

Environment Portfolio

Street Cleansing

	Nirmal Samrai	Indicative		
	Original 2016-2017 £	Original 2017-2018 £	Original 2018-2019 £	
Controllable Expenditure				
Employee Expenses	387,000	397,860	408,830	
Premises Related Expenditure				
Water Services	3,070	3,130	3,190	
Transport Related Expenditure	148,790	151,000	153,060	
Supplies & Services				
Equipment, Furniture & Materials	20,720	20,880	21,090	
Clothes, Uniforms & Laundry	2,970	3,000	3,030	
Communications & Computing	1,400	1,410	1,420	
Total Expenditure	563,950	577,280	590,620	
Total Income	(563,950)	(577,280)	(590,620)	
Controllable Expenditure	0	0	0	
Non-Controllable Expenditure				
Employee Expenses	4,910	4,630	4,350	
Support Services				
Property Management	11,270	11,250	11,210	
Support Services	6,020	6,140	6,310	
Total Expenditure	22,200	22,020	21,870	
Non-Controllable Expenditure	22,200	22,020	21,870	
Street Cleansing Net Expenditure	22,200	22,020	21,870	

Environment Portfolio
Countryside Management
Mike Edmonds

DESCRIPTION

Provision of Countryside Management and Landscapes Services

EMPLOYEES (FTE = Full Time Equivalents)

FTE Description

5.0 Countryside Management Services

COST CENTRES INCLUDED IN THIS BUDGET PAGE

0419 Countryside Management - Services

Environment Portfolio
Countryside Management

	Mike Edmonds		
	Original 2016-2017 £	Indicative Original 2017-2018 £	Original 2018-2019 £
Controllable Expenditure			
Employee Expenses	148,440	155,250	161,500
Premises Related Expenditure			
Repairs & Maintenance - Buildings	1,780	1,800	1,820
Energy Costs	3,120	3,180	3,240
Rates	3,290	3,360	3,430
Water Services	370	380	390
Cleaning & Domestic Supplies	100	100	100
Premises Insurance	230	230	230
Transport Related Expenditure	12,300	12,540	12,790
Supplies & Services			
Equipment, Furniture & Materials	490	500	510
Clothes, Uniforms & Laundry	230	230	230
Communications & Computing	730	740	750
Printing, Stationery & General Expenses	1,960	1,980	2,000
Refuse Disposal/Collection	1,120	1,130	1,140
Miscellaneous Expenses	54,950	55,500	56,050
Total Expenditure	229,110	236,920	244,180
Total Income	(54,580)	(54,990)	(56,230)
Controllable Expenditure	174,530	181,930	187,950
Non-Controllable Expenditure			
Employee Expenses	1,420	1,340	1,260
Premises Related Expenditure			
Premises Insurance	90	90	80
Supplies & Services			
Communications & Computing	2,260	2,280	2,300
Support Services			
Property Management	270	280	290
Strategic Management	150	150	150
Support Services	6,030	6,160	6,290
Central Expenses	4,770	4,840	4,910
Departmental	56,320	57,800	59,280
Depreciation & Impairment Losses	5,780	5,780	5,780
Total Expenditure	77,090	78,720	80,340
Non-Controllable Expenditure	77,090	78,720	80,340
Countryside Management Net Expenditure	251,620	260,650	268,290

Environment Portfolio

Allotments

Mike Edmonds

DESCRIPTION

Provision of Allotments within the District

EMPLOYEES (FTE = Full Time Equivalents)

Not Applicable

COST CENTRES INCLUDED IN THIS BUDGET PAGE

0634 Allotments

Environment Portfolio

Allotments

Mike Edmonds

	Indicative		
	Original	Original	Original
	2016-2017	2017-2018	2018-2019
	£	£	£
Controllable Expenditure			
Premises Related Expenditure			
Repairs & Mainenance - Buildings	640	650	660
Repairs & Mainenance - Grounds	230	230	240
Rents	600	610	620
Water Services	1,040	1,060	1,060
Total Expenditure	2,510	2,550	2,580
Total Income	(4,500)	(4,500)	(4,640)
Controllable Expenditure	(1,990)	(1,950)	(2,060)
Non-Controllable Expenditure			
Support Services			
Property Management	270	280	290
Support Services	800	820	830
Departmental	1,250	1,270	1,300
Total Expenditure	2,320	2,370	2,420
Non-Controllable Expenditure	2,320	2,370	2,420
Allotments Net Expenditure	330	420	360

Environment Portfolio

Grounds Maintenance

Mike Edmonds

DESCRIPTION

Trading account provision of Grounds Maintenance.

EMPLOYEES (FTE = Full Time Equivalents)

FTE Description

25.9 Grounds Maintenance

COST CENTRES INCLUDED IN THIS BUDGET PAGE

0424 CSD Grounds Maintenance (TA)

Environment Portfolio

Grounds Maintenance

	Mike Edmonds	Indicative	
	Original 2016-2017 £	Original 2017-2018 £	Original 2018-2019 £
Controllable Expenditure			
Employee Expenses	574,510	592,790	609,620
Premises Related Expenditure			
Repairs & Maintenance - Buildings	6,850	6,880	6,950
Energy Costs	3,000	3,000	3,000
Rents	14,460	14,710	15,000
Rates	6,030	6,090	6,210
Water Services	1,010	1,010	1,010
Transport Related Expenditure	152,390	153,330	155,480
Supplies & Services			
Equipment, Furniture & Materials	51,100	51,560	52,070
Clothes, Uniforms & Laundry	10,100	10,200	10,300
Communications & Computing	1,220	1,230	1,240
Printing, Stationery & General Expenses	560	570	580
Refuse Disposal/Collection	6,120	6,180	6,240
Sub-Contractors	71,780	72,500	73,230
Miscellaneous Expenses	68,030	69,410	70,100
Total Expenditure	967,160	989,460	1,011,030
Total Income	(967,160)	(989,460)	(1,011,030)
Controllable Expenditure	0	0	0
Non-Controllable Expenditure			
Employee Expenses	6,820	6,380	6,110
Support Services			
Property Management	3,710	3,700	3,680
Support Services	8,780	8,950	9,230
Departmental	12,770	13,210	13,650
Depreciation & Impairment Losses	90,180	90,180	90,180
Total Expenditure	122,260	122,420	122,850
Non-Controllable Expenditure	122,260	122,420	122,850
Grounds Maintenance Net Expenditure	122,260	122,420	122,850

Environment Portfolio

Conservation Areas

Mike Edmonds

DESCRIPTION

Provision of Conservation Areas within the District

EMPLOYEES (FTE = Full Time Equivalents)

FTE Description

3.0 Conservation & Tree Preservation

COST CENTRES INCLUDED IN THIS BUDGET PAGE

0916 Conservation Areas & Tree Pres Orders

Environment Portfolio

Conservation Areas

	Mike Edmonds	Indicative	
	Original 2016-2017 £	Original 2017-2018 £	Original 2018-2019 £
Controllable Expenditure			
Employee Expenses	136,160	139,640	143,190
Transport Related Expenditure	5,590	5,650	5,710
Supplies & Services			
Equipment, Furniture & Materials	1,810	1,830	1,850
Clothes, Uniforms & Laundry	230	230	230
Total Expenditure	143,790	147,350	150,980
Controllable Expenditure	143,790	147,350	150,980
Non-Controllable Expenditure			
Employee Expenses	850	800	750
Supplies & Services			
Communications & Computing	1,450	1,460	1,470
Support Services			
Property Management	3,950	4,030	4,120
Support Services	9,070	9,250	9,380
Departmental	15,090	15,440	15,790
Total Expenditure	30,410	30,980	31,510
Total Income	(174,200)	(178,330)	(182,490)
Non-Controllable Expenditure	(143,790)	(147,350)	(150,980)
Conservation Areas Net Expenditure	0	0	0

Environment Portfolio

Public Clocks

Nirmal Samrai

DESCRIPTION

Maintenance of Public Clocks

EMPLOYEES (FTE = Full Time Equivalents)

Not Applicable

COST CENTRES INCLUDED IN THIS BUDGET PAGE

0917 Public Clocks

Environment Portfolio

Public Clocks

	Nirmal Samrai	Indicative		
		Original 2016-2017 £	Original 2017-2018 £	Original 2018-2019 £
Controllable Expenditure				
Premises Related Expenditure				
Repairs & Mainenance - Buildings		1,230	1,240	1,250
Repairs & Mainenance - Grounds		3,110	3,200	3,280
Energy Costs		480	490	490
Total Expenditure		4,820	4,930	5,020
Controllable Expenditure		4,820	4,930	5,020
Non-Controllable Expenditure				
Support Services				
Support Services		12,020	12,280	12,500
Central Expenses		370	380	390
Total Expenditure		12,390	12,660	12,890
Non-Controllable Expenditure		12,390	12,660	12,890
Public Clocks Net Expenditure		17,210	17,590	17,910

Environment Portfolio

Off Street Parking

Nirmal Samrai

DESCRIPTION

Provision of Enforcement of Pay and Display Car Parks, Equipment provision for all Pay and Display Car Parks and Maintenance and Energy costs of all Council owned Car Parks

EMPLOYEES (FTE = Full Time Equivalents)

Not Applicable

COST CENTRES INCLUDED IN THIS BUDGET PAGE

0933 Off Street Parking Services

Environment Portfolio

Off Street Parking

	Nirmal Samrai	Indicative	
	Original 2016-2017 £	Original 2017-2018 £	Original 2018-2019 £
Controllable Expenditure			
Premises Related Expenditure			
Repairs & Mainenance - Buildings	21,770	21,980	22,200
Repairs & Mainenance - Grounds	38,870	39,430	39,980
Energy Costs	16,220	16,540	16,870
Rents	3,310	3,620	3,690
Rates	164,420	167,750	171,110
Water Services	2,750	2,780	2,810
Transport Related Expenditure	-	10	10
Supplies & Services			
Equipment, Furniture & Materials	9,060	9,120	9,210
Printing, Stationery & General Expenses	1,530	1,560	1,580
Professional Fees	98,060	98,710	99,700
Third Party Payments	16,590	16,990	17,380
Total Expenditure	<u>372,580</u>	<u>378,490</u>	<u>384,540</u>
Total Income	<u>(716,480)</u>	<u>(787,020)</u>	<u>(827,470)</u>
Controllable Expenditure	<u>(343,900)</u>	<u>(408,530)</u>	<u>(442,930)</u>
Non-Controllable Expenditure			
Support Services			
Property Management	540	550	560
Support Services	14,700	15,000	15,290
Central Expenses	23,850	24,190	24,530
Departmental	81,980	84,570	87,450
Depreciation & Impairment Losses	9,510	9,510	9,510
Total Expenditure	<u>130,580</u>	<u>133,820</u>	<u>137,340</u>
Non-Controllable Expenditure	<u>130,580</u>	<u>133,820</u>	<u>137,340</u>
Off Street Parking Net Expenditure	<u>(213,320)</u>	<u>(274,710)</u>	<u>(305,590)</u>

Environment Portfolio

Hawks Green Depot

Nirmal Samrai

DESCRIPTION

Covers Tenancy of the Depot i.e. Security, Energy costs and Health and Safety

EMPLOYEES (FTE = Full Time Equivalents)

Not Applicable

COST CENTRES INCLUDED IN THIS BUDGET PAGE

0401 Hawks Green Depot

Environment Portfolio

Hawks Green Depot

	Nirmal Samrai	Indicative	
	Original 2016-2017 £	Original 2017-2018 £	Original 2018-2019 £
Controllable Expenditure			
Employee Expenses	5,810	5,930	6,050
Premises Related Expenditure			
Repairs & Maintenance - Buildings	10,470	10,580	10,690
Energy Costs	33,020	33,680	34,360
Rates	43,980	44,870	45,770
Water Services	12,960	13,220	13,480
Cleaning & Domestic Supplies	160	160	160
Premises Insurance	670	680	690
Supplies & Services			
Equipment, Furniture & Materials	600	610	620
Communications & Computing	5,100	5,150	5,200
Professional Fees	1,970	2,010	2,050
Refuse Disposal/Collection	960	970	980
Security Services	6,880	6,950	7,020
Total Expenditure	<u>122,580</u>	<u>124,810</u>	<u>127,070</u>
Total Income	<u>(127,720)</u>	<u>(131,550)</u>	<u>(135,510)</u>
Controllable Expenditure	<u>(5,140)</u>	<u>(6,740)</u>	<u>(8,440)</u>
Non-Controllable Expenditure			
Premises Related Expenditure			
Premises Insurance	490	470	440
Supplies & Services			
Communications & Computing	4,510	4,570	4,610
Support Services			
Property Management	55,000	56,020	57,020
Support Services	3,220	3,290	3,350
Departmental	7,550	7,770	8,000
Depreciation & Impairment Losses	<u>8,710</u>	<u>8,710</u>	<u>8,710</u>
Total Expenditure	<u>79,480</u>	<u>80,830</u>	<u>82,130</u>
Total Income	<u>(74,340)</u>	<u>(74,090)</u>	<u>(73,690)</u>
Non-Controllable Expenditure	<u>5,140</u>	<u>6,740</u>	<u>8,440</u>
Hawks Green Depot Net Expenditure	<u>0</u>	<u>0</u>	<u>0</u>

Environment Portfolio

Licensing

Steve Shilvock

DESCRIPTION

The Licensing unit carries out all administrative, compliance and enforcement in relation to the licensing and registration functions of the Council.

This includes taxis and minicabs, alcohol and regulated entertainment, street trading, gambling, sex establishments, pet shops and other animal licensing.

The unit also register tattooists, body piercing and hairdressers

EMPLOYEES (FTE = Full Time Equivalents)

FTE Description

4.3 Licensing

COST CENTRES INCLUDED IN THIS BUDGET PAGE

0313 Licensing

Environment Portfolio

Licensing

Steve Shilvock

	Indicative		
	Original	Original	Original
	2016-2017	2017-2018	2018-2019
	£	£	£
Controllable Expenditure			
Employee Expenses	155,170	159,010	162,950
Transport Related Expenditure	4,440	4,480	4,530
Supplies & Services			
Equipment, Furniture & Materials	5,040	5,090	5,140
Communications & Computing	530	540	550
Grants & Subscriptions	750	760	770
Printing, Stationery & General Expenses	2,220	2,240	2,260
Advertising/Promotions/Marketing	790	800	810
Bank Charges	600	610	620
Professional Fees	13,770	13,910	14,050
Total Expenditure	<u>183,310</u>	<u>187,440</u>	<u>191,680</u>
Total Income	<u>(291,650)</u>	<u>(300,420)</u>	<u>(306,990)</u>
Controllable Expenditure	<u>(108,340)</u>	<u>(112,980)</u>	<u>(115,310)</u>
Non-Controllable Expenditure			
Employee Expenses	1,250	1,180	1,110
Supplies & Services			
Communications & Computing	3,270	3,300	3,330
Support Services			
Property Management	5,390	5,490	5,600
Strategic Management	610	630	650
Support Services	16,100	16,450	16,740
Central Expenses	7,700	7,810	7,920
Departmental	56,720	57,970	59,210
Total Expenditure	<u>91,040</u>	<u>92,830</u>	<u>94,560</u>
Non-Controllable Expenditure	<u>91,040</u>	<u>92,830</u>	<u>94,560</u>
Licensing Net Expenditure	<u>(17,300)</u>	<u>(20,150)</u>	<u>(20,750)</u>

Health and Wellbeing Portfolio

Summary

	Page No	Indicative		
		Original 2016-2017 £	Original 2017-2018 £	Original 2018-2019 £
Benefits Payments	HW 02 - HW 03	(92,180)	(81,320)	(81,320)
Food Safety	HW 04 - HW 05	333,990	342,010	350,200
Management & Administration	HW 06 - HW 07	48,520	49,770	51,020
Mortuary	HW 08 - HW 09	(18,160)	(16,880)	(15,520)
CCTV	HW 10 - HW 11	264,150	269,870	274,680
Social Alarms	HW 12 - HW 13	(57,390)	(60,150)	(60,430)
Controllable Expenditure		478,930	503,300	518,630
Food Safety	HW 04 - HW 05	85,580	87,070	88,440
Management & Administration	HW 06 - HW 07	(48,520)	(49,770)	(51,020)
Mortuary	HW 08 - HW 09	28,670	29,010	29,350
CCTV	HW 10 - HW 11	55,560	56,330	57,020
Social Alarms	HW 12 - HW 13	21,690	21,890	22,070
Non-Controllable Expenditure		142,980	144,530	145,860
		621,910	647,830	664,490

Health and Wellbeing Portfolio

Benefits Payments

Bob Kean

DESCRIPTION

These services form part of the Revenues and Benefits shared service led by Cannock Chase Council.

This includes the Benefits function which administers the

- Assessment of Housing Benefit and Council Tax Reductions
- Recovery of Benefit Overpayments
- Benefit Customer Services, dealing with all Benefit enquiries
- Welfare Benefits and Fairer Charging delivered on behalf of Staffordshire County Council
- Compliance Service, identifying and investigating irregularities in the Revenues and Benefits Service

Housing Benefit Payments are currently reimbursed to the Council by the Department for Work and Pensions.

War pensioners benefits and discretionary rate relief costs are met by the Council. The Welfare Reform Act 2012 aims to reform the benefit system - "Universal Credit" is a major feature of the Welfare Reform Act.

Universal Credit is an integrated working-age credit that will provide a basic allowance with additional elements for children, disability, housing and caring. It will support people both in and out of work, replacing Working Tax Credit, Child Tax Credit, Housing Benefit, Income Support, income based Jobseekers Allowance and income related Employment and Support Allowance. The Government is planning a phased approach to the introduction of Universal Credit over a period of years. UC is currently paid to new claimants who are single and have no special needs or circumstances. The next phase of the roll-out will include couples and families, though this will not happen before the end of 2016-17 in Cannock Chase or Stafford.

Council Tax benefit was replaced by Local Council Tax Reduction wef 1/4/13.

EMPLOYEES (FTE = Full Time Equivalents)

Not applicable

COST CENTRES INCLUDED IN THIS BUDGET PAGE

0041 Housing Benefit Payments

0131 Rent Rebates

Health and Wellbeing Portfolio

Benefits Payments

	Bob Kean	Indicative		
	Original 2016-2017 £	Original 2017-2018 £	Original 2018-2019 £	
Controllable Expenditure				
Transfer Payments				
Housing Benefits	21,773,870	16,393,230	16,276,110	
Total Expenditure	21,773,870	16,393,230	16,276,110	
Total Income	(21,866,050)	(16,474,550)	(16,357,430)	
Controllable Expenditure	(92,180)	(81,320)	(81,320)	
Benefits Payments Net Expenditure	(92,180)	(81,320)	(81,320)	

Health and Wellbeing Portfolio

Food Safety

Steve Shilvock

DESCRIPTION

This section undertakes inspections, investigations and project work associated with food hygiene and health and safety.

In addition, officers undertake business support, advice and visits.

Officers deal with welfare funerals, public health, nuisances, food premises and enforcement of smoke free legislation.

EMPLOYEES (FTE = Full Time Equivalents)

FTE Description

5.5 Food & safety

1.0 Food & Safety Manager

COST CENTRES INCLUDED IN THIS BUDGET PAGE

0302 Food and Safety

0421 Food and Safety Manager

Health and Wellbeing Portfolio

Food Safety

Steve Shilvock

	Indicative		
	Original	Original	Original
	2016-2017	2017-2018	2018-2019
	£	£	£
Controllable Expenditure			
Employee Expenses	298,910	306,560	314,380
Transport Related Expenditure	9,640	9,740	9,840
Supplies & Services			
Equipment, Furniture & Materials	17,510	17,690	17,870
Clothes, Uniforms & Laundry	520	530	540
Communications & Computing	830	840	850
Grants & Subscriptions	120	120	120
Printing, Stationery & General Expenses	1,640	1,660	1,680
Bank Charges	10	10	10
Professional Fees	4,810	4,860	4,910
Total Expenditure	333,990	342,010	350,200
Controllable Expenditure	333,990	342,010	350,200
Non-Controllable Expenditure			
Employee Expenses	1,840	1,740	1,630
Supplies & Services			
Communications & Computing	5,030	5,070	5,080
Support Services			
Property Management	11,400	11,610	11,830
Support Services	13,480	13,780	14,050
Central Expenses	6,970	7,070	7,170
Departmental	115,840	118,390	120,910
Total Expenditure	154,560	157,660	160,670
Total Income	(68,980)	(70,590)	(72,230)
Non-Controllable Expenditure	85,580	87,070	88,440
Food Safety Net Expenditure	419,570	429,080	438,640

Health and Wellbeing Portfolio
Management & Administration
Steve Shilvock

DESCRIPTION

This section provides administrative support for all of the Environmental Health Service, with the exception of the licensing unit.

The section also includes the systems administrator for the Environmental Health Software system.

EMPLOYEES (FTE = Full Time Equivalents)

FTE Description

2.6 Management & Admin

COST CENTRES INCLUDED IN THIS BUDGET PAGE

0304 Management and Administration

Health and Wellbeing Portfolio

Management & Administration

	Steve Shilvock		
	Original	Indicative	
	2016-2017	Original	Original
	£	2017-2018	2018-2019
		£	£
Controllable Expenditure			
Employee Expenses	46,540	47,770	49,000
Transport Related Expenditure	1,160	1,170	1,180
Supplies & Services			
Clothes, Uniforms & Laundry	150	150	150
Grants & Subscriptions	670	680	690
Total Expenditure	48,520	49,770	51,020
Controllable Expenditure	48,520	49,770	51,020
Non-Controllable Expenditure			
Employee Expenses	740	700	650
Supplies & Services			
Communications & Computing	1,140	1,150	1,160
Support Services			
Property Management	7,120	7,260	7,400
Support Services	770	790	810
Total Expenditure	9,770	9,900	10,020
Total Income	(58,290)	(59,670)	(61,040)
Non-Controllable Expenditure	(48,520)	(49,770)	(51,020)
Management & Administration Net Expenditure	0	0	0

Health and Wellbeing Portfolio

Mortuary

Steve Shilvock

DESCRIPTION

The Public Mortuary and Coroners Court facilities are provided to the Coroner.

The service consists of a Mortuary Technician and the management and maintenance of buildings, equipment, refuse collection etc.

EMPLOYEES (FTE = Full Time Equivalents)

FTE Description

1.5 Mortuary

COST CENTRES INCLUDED IN THIS BUDGET PAGE

0405 Mortuary

Health and Wellbeing Portfolio

Mortuary

Steve Shilvock

	Indicative		
	Original	Original	Original
	2016-2017	2017-2018	2018-2019
	£	£	£
Controllable Expenditure			
Employee Expenses	38,240	39,090	39,960
Premises Related Expenditure			
Repairs & Maintenance - Buildings	4,160	4,200	4,240
Repairs & Maintenance - Grounds	1,130	1,160	1,190
Energy Costs	4,540	4,630	4,720
Rates	6,730	6,870	7,010
Water Services	1,330	1,360	1,390
Cleaning & Domestic Supplies	360	360	360
Supplies & Services			
Equipment, Furniture & Materials	3,200	3,230	3,260
Clothes, Uniforms & Laundry	510	520	530
Communications & Computing	1,230	1,240	1,250
Contributions to Provisions	2,600	2,600	2,600
Hospitality	160	160	160
Professional Fees	10,070	10,170	10,270
Refuse Disposal/Collection	1,000	1,010	1,020
Total Expenditure	75,260	76,600	77,960
Total Income	(93,420)	(93,480)	(93,480)
Controllable Expenditure	(18,160)	(16,880)	(15,520)
Non-Controllable Expenditure			
Employee Expenses	280	270	250
Premises Related Expenditure			
Premises Insurance	160	150	150
Supplies & Services			
Communications & Computing	750	760	770
Support Services			
Property Management	540	550	560
Support Services	3,490	3,570	3,650
Central Expenses	2,570	2,610	2,650
Departmental	9,640	9,860	10,080
Depreciation & Impairment Losses	11,240	11,240	11,240
Total Expenditure	28,670	29,010	29,350
Non-Controllable Expenditure	28,670	29,010	29,350
Mortuary Net Expenditure	10,510	12,130	13,830

Health and Wellbeing Portfolio

CCTV

Mike Edmonds

DESCRIPTION

Provision of CCTV Monitoring and Maintenance of Equipment

EMPLOYEES (FTE = Full Time Equivalents)

FTE Description

4.7 CCTV

1.2 Central Control Administrator

COST CENTRES INCLUDED IN THIS BUDGET PAGE

0937 CCTV

0973 Central Control Administration

Health and Wellbeing Portfolio

CCTV

Mike Edmonds

	Indicative		
	Original	Original	Original
	2016-2017	2017-2018	2018-2019
	£	£	£
Controllable Expenditure			
Employee Expenses	156,370	160,750	165,180
Premises Related Expenditure			
Repairs & Maintenance - Buildings	2,590	2,620	2,640
Energy Costs	8,040	8,200	8,360
Rents	20,560	20,560	20,970
Rates	6,060	6,180	6,300
Water Services	200	200	200
Cleaning & Domestic Supplies	620	630	640
Transport Related Expenditure	1,020	1,030	1,040
Supplies & Services			
Equipment, Furniture & Materials	10,740	10,960	11,070
Communications & Computing	27,710	28,260	28,540
Contributions to Provisions	10,000	10,000	10,000
Printing, Stationery & General Expenses	730	740	750
Miscellaneous Expenses	47,860	48,820	48,820
Total Expenditure	292,500	298,950	304,510
Total Income	(28,350)	(29,080)	(29,830)
Controllable Expenditure	264,150	269,870	274,680
Non-Controllable Expenditure			
Employee Expenses	1,640	1,550	1,460
Premises Related Expenditure			
Premises Insurance	120	120	110
Supplies & Services			
Communications & Computing	22,540	22,770	22,990
Support Services			
Property Management	1,090	1,110	1,130
Support Services	23,570	24,080	24,540
Central Expenses	6,600	6,700	6,790
Total Expenditure	55,560	56,330	57,020
Non-Controllable Expenditure	55,560	56,330	57,020
CCTV Net Expenditure	319,710	326,200	331,700

Health and Wellbeing Portfolio

Social Alarms

Mike Edmonds

DESCRIPTION

Provision of Social Alarms Monitoring, Installation and Maintenance.

Provision of Out of Hours Service for Cannock Chase District Council, Lichfield District Council, Stafford Borough Council and Newcastle Borough Council.

EMPLOYEES (FTE = Full Time Equivalents)

FTE Description

7.8 Social Alarms

COST CENTRES INCLUDED IN THIS BUDGET PAGE

0960 Social Alarms

Health and Wellbeing Portfolio

Social Alarms

	Mike Edmonds		
	Original 2016-2017 £	Indicative Original 2017-2018 £	Original 2018-2019 £
Controllable Expenditure			
Employee Expenses	182,400	187,110	191,950
Transport Related Expenditure	2,480	2,510	2,540
Supplies & Services			
Equipment, Furniture & Materials	32,930	31,530	31,850
Communications & Computing	27,460	27,470	27,750
Expenses	60	60	60
Printing, Stationery & General Expenses	920	920	930
Professional Fees	1,110	1,110	1,120
Total Expenditure	<u>247,360</u>	<u>250,710</u>	<u>256,200</u>
Total Income	<u>(304,750)</u>	<u>(310,860)</u>	<u>(316,630)</u>
Controllable Expenditure	<u>(57,390)</u>	<u>(60,150)</u>	<u>(60,430)</u>
Non-Controllable Expenditure			
Employee Expenses	2,210	2,090	1,960
Supplies & Services			
Communications & Computing	3,020	3,050	3,080
Support Services			
Support Services	6,920	7,070	7,210
Central Expenses	9,540	9,680	9,820
Total Expenditure	<u>21,690</u>	<u>21,890</u>	<u>22,070</u>
Non-Controllable Expenditure	<u>21,690</u>	<u>21,890</u>	<u>22,070</u>
Social Alarms Net Expenditure	<u>(35,700)</u>	<u>(38,260)</u>	<u>(38,360)</u>

Housing General Fund Portfolio

Summary

	Page No	Indicative		
		Original 2016-2017 £	Original 2017-2018 £	Original 2018-2019 £
Private Sector Housing	HG 02 - HG 03	212,680	218,240	223,900
Circular 8/95	HG 04 - HG 05	37,520	37,900	38,280
Housing Services	HG 06 - HG 07	317,340	327,500	336,670
Controllable Expenditure		567,540	583,640	598,850
Private Sector Housing	HG 02 - HG 03	75,930	77,340	78,730
Circular 8/95	HG 04 - HG 05	1,470	1,490	1,510
Housing Services	HG 06 - HG 07	45,740	43,980	42,020
Non-Controllable Expenditure		123,140	122,810	122,260
		690,680	706,450	721,110

Housing General Fund Portfolio

Private Sector Housing

Steve Shilvock

DESCRIPTION

This budget enables work to be undertaken across the District to ensure standards are met and maintained in Private Sector Housing and provision of disabled adaptations.

Environmental Enforcement budget enables quick and effective action to remedy urgent and / or long term problems associated with private sector housing across the District.

EMPLOYEES (FTE = Full Time Equivalents)

FTE Description

4.7 Private Sector Housing

COST CENTRES INCLUDED IN THIS BUDGET PAGE

0303 Private Sector Housing

0393 Environmental Enforcement

Housing General Fund Portfolio

Private Sector Housing

Steve Shilvock

	Indicative		
	Original	Original	Original
	2016-2017	2017-2018	2018-2019
	£	£	£
Controllable Expenditure			
Employee Expenses	185,320	190,470	195,710
Transport Related Expenditure	9,190	9,280	9,370
Supplies & Services			
Equipment, Furniture & Materials	1,610	1,630	1,650
Clothes, Uniforms & Laundry	470	480	490
Communications & Computing	320	320	320
Printing, Stationery & General Expenses	260	260	260
Audit Fees	1,230	1,240	1,250
Hospitality	160	160	160
Professional Fees	14,120	14,400	14,690
Total Expenditure	<u>212,680</u>	<u>218,240</u>	<u>223,900</u>
Controllable Expenditure	<u>212,680</u>	<u>218,240</u>	<u>223,900</u>
Non-Controllable Expenditure			
Employee Expenses	1,560	1,470	1,380
Supplies & Services			
Communications & Computing	5,180	5,230	5,280
Support Services			
Property Management	8,650	8,810	8,990
Support Services	4,120	4,210	4,270
Central Expenses	4,410	4,480	4,550
Departmental	52,010	53,140	54,260
Total Expenditure	<u>75,930</u>	<u>77,340</u>	<u>78,730</u>
Non-Controllable Expenditure	<u>75,930</u>	<u>77,340</u>	<u>78,730</u>
Private Sector Housing Net Expenditure	<u><u>288,610</u></u>	<u><u>295,580</u></u>	<u><u>302,630</u></u>

Housing General Fund Portfolio

Circular 8/95

Nirmal Samrai

DESCRIPTION

This budget is for the contribution to the Housing Revenue Account for the enabling role and community development and also a contribution for the alarms service.

EMPLOYEES (FTE = Full Time Equivalents)

Not Applicable

COST CENTRES INCLUDED IN THIS BUDGET PAGE

1201 Housing GF - Circ' 8/95 Contribution To HRA

Housing General Fund Portfolio

Circular 8/95

Nirmal Samrai

	Original 2016-2017 £	Indicative Original 2017-2018 £	Original 2018-2019 £
Controllable Expenditure			
Supplies & Services			
Miscellaneous Expenses	37,520	37,900	38,280
Total Expenditure	37,520	37,900	38,280
Controllable Expenditure	37,520	37,900	38,280
Non-Controllable Expenditure			
Support Services			
Central Expenses	1,470	1,490	1,510
Total Expenditure	1,470	1,490	1,510
Non-Controllable Expenditure	1,470	1,490	1,510
Circular 8/95 Net Expenditure	38,990	39,390	39,790

Housing General Fund Portfolio

Housing Services

Nirmal Samrai

DESCRIPTION

The Homelessness and Housing Advice Service considers application from homeless households and implements actions to prevent and reduce levels of homelessness in the District.

Housing Strategy develops and monitors the Council's housing strategy and facilitates the Council's affordable housing function.

The Head of Housing manages the Council's Housing functions both General Fund and Housing revenue Account.

EMPLOYEES (FTE = Full Time Equivalents)

FTE Description

5.3 Homelessness & Housing Advice
1.9 Housing Strategy
1.0 Head of Housing services

COST CENTRES INCLUDED IN THIS BUDGET PAGE

1313 Homelessness and Housing Advice
1315 Housing Strategy
2101 Head of Housing Services

Housing General Fund Portfolio

Housing Services

	Nirmal Samrai	Indicative	
	Original 2016-2017 £	Original 2017-2018 £	Original 2018-2019 £
Controllable Expenditure			
Employee Expenses	320,900	333,110	343,880
Transport Related Expenditure	3,660	3,690	3,720
Supplies & Services			
Equipment, Furniture & Materials	1,750	1,760	1,770
Communications & Computing	1,400	1,410	1,420
Grants & Subscriptions	51,610	52,130	52,650
Printing, Stationery & General Expenses	2,350	2,370	2,390
Audit Fees	4,130	4,170	4,210
Professional Fees	6,050	6,110	6,170
Miscellaneous Expenses	37,440	37,810	38,190
Total Expenditure	<u>429,290</u>	<u>442,560</u>	<u>454,400</u>
Total Income	<u>(111,950)</u>	<u>(115,060)</u>	<u>(117,730)</u>
Controllable Expenditure	<u>317,340</u>	<u>327,500</u>	<u>336,670</u>
Non-Controllable Expenditure			
Employee Expenses	2,380	2,250	2,110
Supplies & Services			
Communications & Computing	12,560	12,660	12,750
Support Services			
Property Management	24,920	25,140	25,360
Strategic Management	24,560	25,270	25,890
Support Services	11,440	11,570	11,980
Central Expenses	6,600	6,700	6,790
Departmental	119,890	124,110	126,730
Total Expenditure	<u>202,350</u>	<u>207,700</u>	<u>211,610</u>
Total Income	<u>(156,610)</u>	<u>(163,720)</u>	<u>(169,590)</u>
Non-Controllable Expenditure	<u>45,740</u>	<u>43,980</u>	<u>42,020</u>
Housing Services Net Expenditure	<u>363,080</u>	<u>371,480</u>	<u>378,690</u>

Leader of the Council Portfolio

Summary

	Page No	Indicative		
		Original 2016-2017 £	Original 2017-2018 £	Original 2018-2019 £
Democratic Services	LE 02 - LE 03	570,130	578,140	586,300
Elections	LE 04 - LE 05	256,130	153,820	263,990
Executive Management & Support	LE 08 - LE 09	321,270	328,590	336,130
e-Government	LE 10 - LE 11	19,710	19,910	20,110
Grants & Contributions	LE 12 - LE 13	174,230	175,970	177,730
Controllable Expenditure		1,341,470	1,256,430	1,384,260
Democratic Services	LE 02 - LE 03	335,480	343,240	350,200
Elections	LE 04 - LE 05	59,030	60,000	60,960
Asset Management	LE 06 - LE 07	-	-	-
Executive Management & Support	LE 08 - LE 09	(278,880)	(285,640)	(292,660)
e-Government	LE 10 - LE 11	(19,710)	(19,910)	(20,110)
Grants & Contributions	LE 12 - LE 13	6,640	6,770	6,890
Non-Controllable Expenditure		102,560	104,460	105,280
		1,444,030	1,360,890	1,489,540

Leader of the Council Portfolio

Democratic Services

Judith Aupers

DESCRIPTION

This budget provides for the democratic services costs of the authority.

This covers the committee administration function and also payments of expenses to the elected Members of the Council under a scheme of payments and allowances approved annually by the Council.

EMPLOYEES (FTE = Full Time Equivalents)

FTE Description

3.4 Committee Administration

COST CENTRES INCLUDED IN THIS BUDGET PAGE

0005 Committee Administration

0133 Members

0045 Democratic Representation & Management

Leader of the Council Portfolio

Democratic Services

	Judith Aupers		
	Original 2016-2017 £	Indicative Original 2017-2018 £	Original 2018-2019 £
Controllable Expenditure			
Employee Expenses	180,520	184,630	188,860
Transport Related Expenditure	3,690	3,730	3,770
Supplies & Services			
Equipment, Furniture & Materials	33,860	34,200	34,550
Communications & Computing	2,080	2,100	2,120
Expenses	345,130	348,580	352,060
Printing, Stationery & General Expenses	2,510	2,530	2,550
Advertising/Promotions/Marketing	1,040	1,050	1,060
Hospitality	20	20	20
Professional Fees	1,080	1,090	1,100
Miscellaneous Expenses	200	210	210
Total Expenditure	570,130	578,140	586,300
Controllable Expenditure	570,130	578,140	586,300
Non-Controllable Expenditure			
Employee Expenses	960	910	850
Supplies & Services			
Communications & Computing	38,100	38,520	38,880
Support Services			
Property Management	84,900	86,540	88,250
Strategic Management	82,730	84,960	86,970
Support Services	260,550	266,910	273,150
Departmental	53,070	54,660	55,890
Total Expenditure	520,310	532,500	543,990
Total Income	(184,830)	(189,260)	(193,790)
Non-Controllable Expenditure	335,480	343,240	350,200
Democratic Services Net Expenditure	905,610	921,380	936,500

Leader of the Council Portfolio

Elections

Judith Aupers

DESCRIPTION

This budget relates to electoral services.

This includes the elections unit, electoral registration and cost of holding the elections.

The council is reimbursed for all the cost of running elections except the district council elections which are a cost to the authority.

EMPLOYEES (FTE = Full Time Equivalents)

FTE Description

2.6 Elections Unit

0.7 Electoral Registration

COST CENTRES INCLUDED IN THIS BUDGET PAGE

0011 Elections Unit

0051 Electoral Registration

0078 Elections – District

Leader of the Council Portfolio

Elections

Judith Aupers

	Indicative		
	Original	Original	Original
	2016-2017	2017-2018	2018-2019
	£	£	£
Controllable Expenditure			
Employee Expenses	134,890	102,170	140,910
Premises Related Expenditure			
Rents	10,350	-	10,560
Transport Related Expenditure	3,690	150	3,760
Supplies & Services			
Equipment, Furniture & Materials	3,830	2,010	3,890
Communications & Computing	47,100	29,540	47,870
Expenses	1,400	1,400	1,410
Printing, Stationery & General Expenses	19,340	6,830	19,760
Advertising/Promotions/Marketing	540	320	540
Hospitality	200	-	200
Other Fees	12,500	12,500	12,630
Miscellaneous Expenses	23,360	-	23,590
Total Expenditure	257,200	154,920	265,120
Total Income	(1,070)	(1,100)	(1,130)
Controllable Expenditure	256,130	153,820	263,990
Non-Controllable Expenditure			
Employee Expenses	970	910	860
Supplies & Services			
Communications & Computing	14,570	14,700	14,820
Support Services			
Property Management	10,860	11,040	11,230
Strategic Management	1,790	1,830	1,870
Support Services	142,010	145,470	148,850
Central Expenses	5,500	5,580	5,660
Departmental	1,700	1,760	1,820
Total Expenditure	177,400	181,290	185,110
Total Income	(118,370)	(121,290)	(124,150)
Non-Controllable Expenditure	59,030	60,000	60,960
Elections Net Expenditure	315,160	213,820	324,950

Leader of the Council Portfolio

Asset Management

Michael Tichford

DESCRIPTION

This budget recharges time spent on professional valuations on property and also includes the annual asset valuation for accounting purposes.

EMPLOYEES (FTE = Full Time Equivalents)

Not Applicable

COST CENTRES INCLUDED IN THIS BUDGET PAGE

0047 Asset Management

Leader of the Council Portfolio

Asset Management

Michael Tichford

	Indicative		
	Original	Original	Original
	2016-2017	2017-2018	2018-2019
	£	£	£
Non-Controllable Expenditure			
Support Services			
Property Management	43,840	44,960	46,000
Strategic Management	6,890	7,080	7,290
Departmental	8,370	8,580	8,790
Total Expenditure	59,100	60,620	62,080
Total Income	(59,100)	(60,620)	(62,080)
Non-Controllable Expenditure	0	0	0
Asset Management Net Expenditure	0	0	0

Leader of the Council Portfolio
Executive Management & Support
Tony McGovern

DESCRIPTION

The Executive Management and Support budgets reflects the salary and sundry costs associated with the Managing Director and Support team together with the Civic budgets

EMPLOYEES (FTE = Full Time Equivalents)

FTE Description

3.6 Executive Management & Support

COST CENTRES INCLUDED IN THIS BUDGET PAGE

0122 Corporate Initiatives
0123 Managing Director
0129 Subscriptions to LA Association
0099 Civic Regalia
0100 Remembrance Activities
0101 Chairman - Hospitality
0102 Vice-Chairman - Hospitality
0103 Leader - Hospitality
0105 Official Car
0106 Executive and Civic Support

Leader of the Council Portfolio
Executive Management & Support

	Tony McGovern		
	Original 2016-2017 £	Indicative Original 2017-2018 £	Original 2018-2019 £
Controllable Expenditure			
Employee Expenses	258,550	265,060	271,700
Transport Related Expenditure	1,410	1,430	1,440
Supplies & Services			
Equipment, Furniture & Materials	39,830	40,240	40,650
Communications & Computing	910	910	920
Expenses	6,820	6,840	6,920
Grants & Subscriptions	16,060	16,220	16,380
Printing, Stationery & General Expenses	3,390	3,410	3,450
Civic Expenses	850	860	870
Hospitality	6,070	6,120	6,180
Other Fees	25,000	25,000	25,000
Professional Fees	11,960	12,080	12,200
Miscellaneous Expenses	420	420	420
Total Expenditure	371,270	378,590	386,130
Total Income	(50,000)	(50,000)	(50,000)
Controllable Expenditure	321,270	328,590	336,130
Non-Controllable Expenditure			
Employee Expenses	1,500	1,430	1,330
Supplies & Services			
Communications & Computing	6,670	6,730	6,790
Support Services			
Property Management	26,070	26,570	27,090
Strategic Management	82,110	84,280	86,230
Support Services	73,220	74,880	76,410
Departmental	7,770	8,030	8,270
Total Expenditure	197,340	201,920	206,120
Total Income	(476,220)	(487,560)	(498,780)
Non-Controllable Expenditure	(278,880)	(285,640)	(292,660)
Executive Management & Support Net Expenditure	42,390	42,950	43,470

Leader of the Council Portfolio

e-Government

Judith Aupers

DESCRIPTION

E Government is the use of information and communications technologies to improve the activities of the Council.

EMPLOYEES (FTE = Full Time Equivalents)

Not Applicable

COST CENTRES INCLUDED IN THIS BUDGET PAGE

0114 e Government

Leader of the Council Portfolio

e-Government

	Judith Aupers		
	Original 2016-2017 £	Indicative Original 2017-2018 £	Original 2018-2019 £
Controllable Expenditure			
Supplies & Services			
Other Fees	19,710	19,910	20,110
Total Expenditure	<u>19,710</u>	<u>19,910</u>	<u>20,110</u>
	<u>19,710</u>	<u>19,910</u>	<u>20,110</u>
Controllable Expenditure			
Non-Controllable Expenditure			
Support Services			
Support Services	6,930	7,080	7,210
Departmental	1,830	1,870	1,900
Total Expenditure	<u>8,760</u>	<u>8,950</u>	<u>9,110</u>
	<u>8,760</u>	<u>8,950</u>	<u>9,110</u>
Total Income	<u>(28,470)</u>	<u>(28,860)</u>	<u>(29,220)</u>
	<u>(28,470)</u>	<u>(28,860)</u>	<u>(29,220)</u>
Non-Controllable Expenditure	<u>(19,710)</u>	<u>(19,910)</u>	<u>(20,110)</u>
	<u>(19,710)</u>	<u>(19,910)</u>	<u>(20,110)</u>
e-Government Net Expenditure	<u>0</u>	<u>0</u>	<u>0</u>
	<u>0</u>	<u>0</u>	<u>0</u>

Leader of the Council Portfolio

Grants & Contributions

Bob Kean

DESCRIPTION

This area aims to provide the support needed by local voluntary and community sector organisations to enable them to flourish and continue to meet the needs of the community.

Examples of bodies supported include the Citizens Advice Bureau, Chase Council for Voluntary Services, St Giles Hospice, Chase Advice Centre, Cannock Chase Sports and Cannock Chase Arts Council etc.

EMPLOYEES (FTE = Full Time Equivalents)

Not Applicable

COST CENTRES INCLUDED IN THIS BUDGET PAGE

1320 Grants & Contributions

Leader of the Council Portfolio

Grants & Contributions

	Bob Kean	Indicative		
		Original 2016-2017 £	Original 2017-2018 £	Original 2018-2019 £
Controllable Expenditure				
Supplies & Services				
Grants & Subscriptions		174,150	175,890	177,650
Advertising/Promotions/Marketing		80	80	80
Total Expenditure		<u>174,230</u>	<u>175,970</u>	<u>177,730</u>
Controllable Expenditure		<u>174,230</u>	<u>175,970</u>	<u>177,730</u>
Non-Controllable Expenditure				
Support Services				
Support Services		3,710	3,800	3,880
Central Expenses		2,930	2,970	3,010
Total Expenditure		<u>6,640</u>	<u>6,770</u>	<u>6,890</u>
Non-Controllable Expenditure		<u>6,640</u>	<u>6,770</u>	<u>6,890</u>
Grants & Contributions Net Expenditure		<u>180,870</u>	<u>182,740</u>	<u>184,620</u>

Town Centre Regeneration Portfolio

Summary

	Page No	Indicative		
		Original 2016-2017 £	Original 2017-2018 £	Original 2018-2019 £
Markets	TC 02 - TC 03	(64,870)	(77,720)	(72,330)
Town Centre Management	TC 04 - TC 05	83,730	88,200	92,690
Bus Shelters	TC 06 - TC 07	(14,700)	(15,380)	(16,130)
Miscellaneous Properties	TC 08 - TC 09	(9,540)	(9,700)	(9,490)
Controllable Expenditure		(5,380)	(14,600)	(5,260)
Markets	TC 02 - TC 03	115,060	116,200	117,320
Town Centre Management	TC 04 - TC 05	79,950	81,590	83,040
Bus Shelters	TC 06 - TC 07	15,650	16,060	16,540
Miscellaneous Properties	TC 08 - TC 09	9,710	9,940	10,170
Non-Controllable Expenditure		220,370	223,790	227,070
		214,990	209,190	221,810

Town Centre Regeneration Portfolio

Markets

Michael Tichford

DESCRIPTION

The Council operates markets in both Cannock and Rugeley.

An indoor market is operational on Tuesday, Friday and Saturday in Cannock and Tuesday, Thursday, Friday and Saturday in Rugeley.

The Market Shops are open all week and a licensed privately operated market is open 3 days a week in the centre of Rugeley.

EMPLOYEES (FTE = Full Time Equivalents)

FTE Description

5.5 Property Services - Markets

COST CENTRES INCLUDED IN THIS BUDGET PAGE

0409 Property Services - Markets
0410 Market Hall Cannock
0411 P.O.W. Market
0412 Rugeley Outside Market
0413 Rugeley Market Hall
0414 Rugeley Market Shops
0415 Cannock Markets Shops

Town Centre Regeneration Portfolio

Markets

Michael Tichford

	Indicative		
	Original	Original	Original
	2016-2017	2017-2018	2018-2019
	£	£	£
Controllable Expenditure			
Employee Expenses	119,370	123,840	127,370
Premises Related Expenditure			
Repairs & Maintenance - Buildings	19,660	19,850	20,040
Energy Costs	50,330	51,330	52,000
Rates	63,880	45,170	46,070
Water Services	6,680	6,820	6,880
Cleaning & Domestic Supplies	1,050	1,060	1,070
Premises Insurance	1,220	1,240	1,260
Transport Related Expenditure	2,830	2,860	2,890
Supplies & Services			
Equipment, Furniture & Materials	5,400	5,460	5,520
Clothes, Uniforms & Laundry	200	200	200
Communications & Computing	1,610	1,620	1,630
Printing, Stationery & General Expenses	820	830	840
Advertising/Promotions/Marketing	3,900	3,940	3,980
Refuse Disposal/Collection	39,660	40,060	40,460
Security Services	18,960	19,140	19,320
Total Expenditure	335,570	323,420	329,530
Total Income	(400,440)	(401,140)	(401,860)
Controllable Expenditure	(64,870)	(77,720)	(72,330)
Non-Controllable Expenditure			
Employee Expenses	1,590	1,500	1,410
Premises Related Expenditure			
Premises Insurance	970	910	860
Supplies & Services			
Communications & Computing	2,260	2,280	2,300
Support Services			
Property Management	16,680	17,110	17,510
Strategic Management	3,360	3,450	3,550
Support Services	14,140	14,480	14,810
Central Expenses	11,000	11,160	11,320
Departmental	185,390	191,200	196,020
Depreciation & Impairment Losses	54,270	54,270	54,270
Total Expenditure	289,660	296,360	302,050
Total Income	(174,600)	(180,160)	(184,730)
Non-Controllable Expenditure	115,060	116,200	117,320
Markets Net Expenditure	50,190	38,480	44,990

Town Centre Regeneration Portfolio

Town Centre Management

Michael Tichford

DESCRIPTION

This budget includes the management and maintenance of the Council's properties in the Town Centres of Cannock, Rugeley and Hednesford.

It also includes an income share of 26% of the rentals of some of the Shops in Market Hall Street, Cannock.

EMPLOYEES (FTE = Full Time Equivalents)

Not Applicable

COST CENTRES INCLUDED IN THIS BUDGET PAGE

0920 Town Centre Management

Town Centre Regeneration Portfolio

Town Centre Management

Michael Tichford

Indicative

	Original 2016-2017 £	Original 2017-2018 £	Original 2018-2019 £
Controllable Expenditure			
Premises Related Expenditure			
Repairs & Mainenance - Buildings	16,280	16,440	16,600
Energy Costs	3,630	3,700	3,700
Rents	221,000	225,420	229,930
Cleaning & Domestic Supplies	3,460	3,530	3,600
Premises Insurance	800	810	820
Supplies & Services			
Contributions to Provisions	15,000	15,000	15,000
Licenses	210	210	210
Total Expenditure	260,380	265,110	269,860
Total Income	(176,650)	(176,910)	(177,170)
Controllable Expenditure	83,730	88,200	92,690
Non-Controllable Expenditure			
Support Services			
Property Management	9,410	9,650	9,870
Support Services	39,920	40,790	41,530
Central Expenses	7,700	7,810	7,920
Departmental	13,720	14,140	14,520
Depreciation & Impairment Losses	9,200	9,200	9,200
Total Expenditure	79,950	81,590	83,040
Non-Controllable Expenditure	79,950	81,590	83,040
Town Centre Management Net Expenditure	163,680	169,790	175,730

Town Centre Regeneration Portfolio

Bus Shelters

Nirmal Samrai

DESCRIPTION

Repairs to Bus Shelters

EMPLOYEES (FTE = Full Time Equivalents)

Not Applicable

COST CENTRES INCLUDED IN THIS BUDGET PAGE

0939 Bus Shelters

Town Centre Regeneration Portfolio

Bus Shelters

	Indicative		
	Original 2016-2017 £	Original 2017-2018 £	Original 2018-2019 £
Nirmal Samrai			
Controllable Expenditure			
Premises Related Expenditure			
Repairs & Mainenance - Buildings	2,640	2,670	2,700
Energy Costs	1,400	1,430	1,460
Rates	22,110	22,600	23,050
Total Expenditure	26,150	26,700	27,210
Total Income	(40,850)	(42,080)	(43,340)
Controllable Expenditure	(14,700)	(15,380)	(16,130)
Non-Controllable Expenditure			
Premises Related Expenditure			
Premises Insurance	20	20	20
Support Services			
Support Services	1,940	1,980	2,020
Central Expenses	1,100	1,120	1,140
Departmental	12,590	12,940	13,360
Total Expenditure	15,650	16,060	16,540
Non-Controllable Expenditure	15,650	16,060	16,540
Bus Shelters Net Expenditure	950	680	410

Town Centre Regeneration Portfolio

Miscellaneous Properties

Michael Tichford

DESCRIPTION

These are numerous former Leisure properties that are no longer part of Leisure's portfolio, this budget is for their maintenance and running costs.

Where possible some of these properties are let out by Property Services.

EMPLOYEES (FTE = Full Time Equivalents)

Not Applicable

COST CENTRES INCLUDED IN THIS BUDGET PAGE

0735 Bandstand
0962 Miscellaneous Amenity Premises
0968 Rugeley Squash and Fitness Centre
0970 Leisure Entertainment Properties

Town Centre Regeneration Portfolio

Miscellaneous Properties

	Michael Tichford		
	Original 2016-2017 £	Indicative Original 2017-2018 £	Original 2018-2019 £
Controllable Expenditure			
Premises Related Expenditure			
Repairs & Maintenance - Buildings	2,270	2,300	2,330
Repairs & Maintenance - Grounds	110	110	110
Energy Costs	880	900	920
Rates	8,700	8,880	9,060
Water Services	60	60	60
Supplies & Services			
Security Services	470	480	490
Miscellaneous Expenses	20	20	20
Total Expenditure	12,510	12,750	12,990
Total Income	(22,050)	(22,450)	(22,480)
Controllable Expenditure	(9,540)	(9,700)	(9,490)
Non-Controllable Expenditure			
Premises Related Expenditure			
Premises Insurance	10	10	10
Support Services			
Property Management	8,880	9,090	9,300
Support Services	450	460	470
Central Expenses	370	380	390
Total Expenditure	9,710	9,940	10,170
Non-Controllable Expenditure	9,710	9,940	10,170
Miscellaneous Properties Net Expenditure	170	240	680

GENERAL FUND AND SECTION 106 CAPITAL BUDGETS

	2015/16	2016/17	2017/18	2018/19
	£000	£000	Indicative £000	£000
ENVIRONMENT				
Additional Cemetery Provision	1,500	-	-	-
Stile Cop Cemetery Phase 2	155	-	-	-
Home Security	63	36	36	36
Wolseley Road POS Improvements (s106)	-	20	-	-
Total	1,718	56	36	36
HOUSING				
Disabled Facilities Grants	414	328	328	328 *
Private Sector Decent Homes	135	-	-	-
Total	549	328	328	328
CULTURE AND SPORT				
Hednesford Park Improvements	1,868	-	-	-
Hednesford Signal Box	6	-	-	-
Artificial Pitch Cardinal Griffin (part s106 funding)	4	-	-	-
Multi Use Games Area, Laburnum Avenue (s106)	-	121	-	-
Refurbishment Heath Hayes Park/Pitch	-	34	81	-
Replacement Vehicles	80	-	-	-
Hednesford ATP	1,353	-	-	-
Stadium Development	1,380	-	-	-
Total	4,691	155	81	-
ECONOMIC DEVELOPMENT & PLANNING				
Rail Freight Hub	1,000	-	-	-
Total	1,000	-	-	-
CORPORATE IMPROVEMENT				
Civic Centre Accommodation Sharing	201	-	-	-
ICT - San Server	70	-	-	-
E Payments Upgrade	35	-	-	-
Total	306	-	-	-
TOWN CENTRE REGENERATION				
Town Centre Improvement	75	-	-	-
Rugeley Town Centre Conservation	154	-	-	-
Bus Shelter Refurbishment	24	24	-	-
Rugeley Pedestrian/Cycle Linkage (s106)	391	-	-	-
Total	644	24	-	-
TOTAL CAPITAL PROGRAMME	8,908	563	445	364

* subject to Better Care Fund allocation

Corporate Improvement Portfolio

Variation Statement 2016/2017 to 2018/2019

	2016/17 Indicative	Real Terms / Efficiency Variations	2016/17 Budget	2017/18 Indicative	Real Terms / Efficiency Variations	2017/18 Budget	Inflation	Real Terms / Efficiency Variations	2018/2019 Budget
	£000's	£000's	£000's	£000's	£000's	£000's	£000's	£000's	£000's
Employee Costs	5,754	- 306	5,448	5,906	- 307	5,599	59	98	5,756
Premises Related Costs	578	- 36	542	588	- 38	550	9	-	559
Transport Related Costs	105	- 3	102	106	- 3	103	1	1	105
Supplies and Services	1,775	202	1,977	1,855	44	1,899	17	- 16	1,900
Third Party Payments	1,215	-	1,215	1,239	-	1,239	25	- 3	1,261
Capital Financing	6	-	6	6	-	6		-	6
Total Expenditure	9,433	- 143	9,290	9,700	- 304	9,396	111	80	9,587
Income	- 6,256	97	- 6,159	- 6,342	68	- 6,274	- 127	54	- 6,347
Net Expenditure	3,177	- 46	3,131	3,358	- 236	3,122	- 16	134	3,240

Corporate Improvement Portfolio

Proposed Real Terms / Efficiency Variations

2016/17 Change

	£'000	£'000
<u>Real Term Variations</u>		
Senior management restructure		-39
Living wage increase		10
Reduction in Utilities		-35
Land charges reduced income to break even		26
Lease of High Green		-8
Reduction in added years pension payments		-11
Vehicle workshop reduced net income		
Expenditure	-27	
Income	72	45
Additional shared service contributions		-40
Removal of budget balances		-23
Reduced income from vacation of Anson Street		32
minor variations		-3
		<u>-46</u>

2017/18 Change

	£'000	£'000
<u>Real Term Variations</u>		
Senior management restructure		-39
Living wage increase		10
Reduction in Utilities		-35
Revenue impact of capital programme		-120
Land charges reduced income to break even		28
Lease of High Green		-8
Reduction in added years pension payments		-8
Vehicle workshop reduced net income		
Expenditure	-64	
Income	72	8
Additional shared service contributions		-40
Removal of budget balances		-23
minor variations		-9
		<u>-236</u>

2017/18 to 2018/19 Change

	£'000	£'000
<u>Real Term Variations</u>		
Staffing variations and Increments		24
Increase in Superannuation		74
Reduced Housing Benefit Administration Grant		51
Shared services increased contributions		-15
		<u>134</u>

Crime & Partnerships Portfolio

Variation Statement 2016/2017 to 2018/2019

	2016/17 Indicative	Real Terms / Efficiency Variations	2016/17 Budget	2017/18 Indicative	Real Terms / Efficiency Variations	2017/18 Budget	Inflation	Real Terms / Efficiency Variations	2018/2019 Budget
	£000's	£000's	£000's	£000's	£000's	£000's	£000's	£000's	£000's
Employee Costs	185	- 37	148	191	- 38	153	2	2	157
Premises Related Costs	23	- 3	20	23	- 3	20	-	1	21
Transport Related Costs	2	-	2	2	-	2	-	-	2
Supplies and Services	9	-	9	9	-	9	-	-	9
Third Party Payments	-	-	-	-	-	-	-	-	-
Capital Financing	-	-	-	-	-	-	-	-	-
Total Expenditure	219	- 40	179	225	- 41	184	2	3	189
Income	- 37	37	-	- 37	37	-	-	-	-
Net Expenditure	182	- 3	179	188	- 4	184	2	3	189

Crime & Partnerships Portfolio

Proposed Real Terms / Efficiency Variations

2016/17 Change

	£'000	£'000
<u>Real Term Variations</u>		
Crime prevention officer funded from reserves ends March 2016		
Expenditure	-37	
Income	37	0
minor variations		-3
		<u>-3</u>

2017/18 Change

	£'000	£'000
<u>Real Term Variations</u>		
Crime prevention officer funded from reserves ends March 2016		
Expenditure	-37	
Income	37	0
minor variations		-4
		<u>-4</u>

2017/18 to 2018/19 Change

	£'000	£'000
<u>Real Term Variations</u>		
Increase in Superannuation		2
minor variations		1
		<u>3</u>

Culture & Sport Portfolio

Variation Statement 2016/2017 to 2018/2019

	2016/17 Indicative	Real Terms / Efficiency Variations	2016/17 Budget	2017/18 Indicative	Real Terms / Efficiency Variations	2017/18 Budget	Inflation	Real Terms / Efficiency Variations	2018/2019 Budget
	£000's	£000's	£000's	£000's	£000's	£000's	£000's	£000's	£000's
Employee Costs	604	3	607	619	6	625	6	9	640
Premises Related Costs	1,029	5	1,034	1,049	7	1,056	20	2	1,078
Transport Related Costs	30	-	30	30	-	30	1	- 1	30
Supplies and Services	1,906	- 8	1,898	1,938	- 3	1,935	43	63	2,041
Third Party Payments	159	- 3	156	163	- 4	159	-	4	163
Capital Financing	-	-	-	-	-	-	-	-	-
Total Expenditure	3,728	- 3	3,725	3,799	6	3,805	70	77	3,952
Income	- 519	- 12	- 531	- 529	- 10	- 539	- 9	2	- 546
Net Expenditure	3,209	- 15	3,194	3,270	- 4	3,266	61	79	3,406

Culture & Sport Portfolio

Proposed Real Terms / Efficiency Variations

2016/17 Change

	£'000	£'000
<u>Real Term Variations</u>		
Closed cemeteries		10
Inflation savings Leisure Management contract cost		-24
Reduced utility costs		-4
minor variations		3
		-15

2017/18 Change

	£'000	£'000
<u>Real Term Variations</u>		
Closed cemeteries		10
Inflation savings Leisure Management contract cost		-21
Reduced utility costs		-4
Staffing variations		6
minor variations		5
		-4

2017/18 to 2018/19 Change

	£'000	£'000
<u>Real Term Variations</u>		
Increase in Superannuation		9
Year 7 Leisure Management contract fee per agreement		62
minor variations		8
		79

Economic Development Portfolio

Variation Statement 2016/2017 to 2018/2019

	2016/17 Indicative	Real Terms / Efficiency Variations	2016/17 Budget	2017/18 Indicative	Real Terms / Efficiency Variations	2017/18 Budget	Inflation	Real Terms / Efficiency Variations	2018/2019 Budget
	£000's	£000's	£000's	£000's	£000's	£000's	£000's	£000's	£000's
Employee Costs	1,217	- 2	1,215	1,156	- 2	1,154	12	24	1,190
Premises Related Costs	7	- 1	6	7	-	7	-	-	7
Transport Related Costs	66	- 5	61	67	- 5	62	1	-	63
Supplies and Services	328	- 44	284	330	- 50	280	3	- 1	282
Third Party Payments	10	-	10	10	-	10	-	-	10
Capital Financing	1	-	1	1	-	1	-	-	1
Total Expenditure	1,629	- 52	1,577	1,571	- 57	1,514	16	23	1,553
Income	- 1,050	88	- 962	- 1,023	93	- 930	- 20	1	- 949
Net Expenditure	579	36	615	548	36	584	- 4	24	604

Economic Development Portfolio

Proposed Real Terms / Efficiency Variations

2016/17 Change

	£'000	£'000
<u>Real Term Variations</u>		
Section 106 funding		
Expenditure	10	
Income	-10	
Net reduction planning fee income		35
minor variations		1
		<u>36</u>

2017/18 Change

	£'000	£'000
<u>Real Term Variations</u>		
Section 106 funding		
Expenditure	10	
Income	-10	
Net reduction planning fee income		35
minor variations		1
		<u>36</u>

2017/18 to 2018/19 Change

	£'000	£'000
<u>Real Term Variations</u>		
Staffing variations (including increments)		3
Increase in Superannuation		18
minor variations		3
		<u>24</u>

Environment Portfolio

Variation Statement 2016/2017 to 2018/2019

	2016/17 Indicative	Real Terms / Efficiency Variations	2016/17 Budget	2017/18 Indicative	Real Terms / Efficiency Variations	2017/18 Budget	Inflation	Real Terms / Efficiency Variations	2018/2019 Budget
	£000's	£000's	£000's	£000's	£000's	£000's	£000's	£000's	£000's
Employee Costs	2,894	- 737	2,157	2,966	- 747	2,219	22	38	2,279
Premises Related Costs	450	- 8	442	458	- 8	450	8	-	458
Transport Related Costs	960	- 611	349	972	- 620	352	5	-	357
Supplies and Services	3,490	- 2,722	768	3,584	- 2,908	676	7	- 1	682
Third Party Payments	832	1,791	2,623	847	1,688	2,535	38	39	2,612
Capital Financing	-	-	-	-	-	-	-	-	-
Total Expenditure	8,626	- 2,287	6,339	8,827	- 2,595	6,232	80	76	6,388
Income	- 5,970	2,189	- 3,781	- 6,072	2,162	- 3,910	- 60	108	- 3,862
Net Expenditure	2,656	- 98	2,558	2,755	- 433	2,322	20	184	2,526

Environment Portfolio

Proposed Real Terms / Efficiency Variations

2016/17 Change

	£'000	£'000
<u>Real Term Variations</u>		
Letting of new refuse contract		
Employees	-753	
Transport	-578	
Supplies	-2861	
Third Party	1861	
Income	2186	-145
Senior management restructure		20
Waste		
Food waste	-162	
Trade waste income	71	
Annual MRF costs	12	-79
Reduction off street parking income		25
Parking additional net enforcement costs		12
Environmental Improvements		100
St Joseph Church rent		-12
Streetcleansing reduced fuel costs		-17
minor variations		-2
		<u>-98</u>

2017/18 Change

	£'000	£'000
<u>Real Term Variations</u>		
Letting of new refuse contract		
Employees	-768	
Transport	-586	
Supplies	-2947	
Third Party	1757	
Income	2232	-312
Senior management restructure		20
Waste		
Food waste	-162	
Trade waste income	71	
Annual MRF costs	12	-79
Increased off street parking income		-45
Parking additional net enforcement costs		12
St Joseph Church rent		-12
Streetcleansing reduced fuel costs		-17
		<u>-433</u>

2017/18 to 2018/19 Change

	£'000	£'000
<u>Real Term Variations</u>		
Increase in Superannuation		31
Reduced income from green waste		164
Increased off street parking income		-40
Waste additional properties		20
minor variations		9
		<u>184</u>

Health & Wellbeing Portfolio

Variation Statement 2016/2017 to 2018/2019

	2016/17 Indicative	Real Terms / Efficiency Variations	2016/17 Budget	2017/18 Indicative	Real Terms / Efficiency Variations	2017/18 Budget	Inflation	Real Terms / Efficiency Variations	2018/2019 Budget
	£000's	£000's	£000's	£000's	£000's	£000's	£000's	£000's	£000's
Employee Costs	720	3	723	738	3	741	8	11	760
Premises Related Costs	59	- 3	56	60	- 3	57	1	-	58
Transport Related Costs	14	-	14	15	-	15	-	-	15
Supplies and Services	205	-	205	205	-	205	2	-	207
Transfer Payments	22,709	- 935	21,774	17,702	- 1,309	16,393	-	- 117	16,276
Capital Financing	-	-	-	-	-	-	-	-	-
Total Expenditure	23,707	- 935	22,772	18,720	- 1,309	17,411	11	- 106	17,316
Income	- 23,222	929	- 22,293	- 18,211	1,303	- 16,908	- 7	118	- 16,797
Net Expenditure	485	- 6	479	509	- 6	503	4	12	519

Health & Wellbeing Portfolio

Proposed Real Terms / Efficiency Variations

2016/17 Change

	£'000	£'000
<u>Real Term Variations</u>		
Reduced utility costs		-2
Change in benefit payments (rent rebates 1% reduction)		
Expenditure	-935	
Income	935	0
minor variations		-4
		<u>-6</u>

2017/18 Change

	£'000	£'000
<u>Real Term Variations</u>		
Reduced utility costs		-2
Change in benefit payments (rent rebates 1% reduction)		
Expenditure	-1309	
Income	1309	0
minor variations		-4
		<u>-6</u>

2017/18 to 2018/19 Change

	£'000	£'000
<u>Real Term Variations</u>		
Increase in Superannuation		10
Change in benefit payments (rent rebates 1% reduction)		
Expenditure	-117	
Income	117	0
minor variations		2
		<u>12</u>

Housing General Fund Portfolio

Variation Statement 2016/2017 to 2018/2019

	2016/17 Indicative	Real Terms / Efficiency Variations	2016/17 Budget	2017/18 Indicative	Real Terms / Efficiency Variations	2017/18 Budget	Inflation	Real Terms / Efficiency Variations	2018/2019 Budget
	£000's	£000's	£000's	£000's	£000's	£000's	£000's	£000's	£000's
Employee Costs	561	- 55	506	576	- 52	524	5	11	540
Premises Related Costs		-	-	-	-	-	-	-	-
Transport Related Costs	13	-	13	13	-	13		-	13
Supplies and Services	161	-	161	162	-	162	2	-	164
Third Party Payments	-	-	-	-	-	-	-	-	-
Capital Financing	-	-	-	-	-	-	-	-	-
Total Expenditure	735	- 55	680	751	- 52	699	7	11	717
Income	- 112	-	- 112	- 115	-	- 115	- 3	-	- 118
Net Expenditure	623	- 55	568	636	- 52	584	4	11	599

Housing General Fund Portfolio

Proposed Real Terms / Efficiency Variations

2016/17 Change

	£'000	£'000
<u>Real Term Variations</u>		
Senior management restructure		-49
Staffing variations		-9
minor variations		3
		<u>-55</u>

2017/18 Change

	£'000	£'000
<u>Real Term Variations</u>		
Senior management restructure		-49
Staffing variations		-9
minor variations		6
		<u>-52</u>

2017/18 to 2018/19 Change

	£'000	£'000
<u>Real Term Variations</u>		
Increase in Superannuation		7
minor variations		4
		<u>11</u>

Leader of the Council Portfolio

Variation Statement 2016/2017 to 2018/2019

	2016/17 Indicative	Real Terms / Efficiency Variations	2016/17 Budget	2017/18 Indicative	Real Terms / Efficiency Variations	2017/18 Budget	Inflation	Real Terms / Efficiency Variations	2018/2019 Budget
	£000's	£000's	£000's	£000's	£000's	£000's	£000's	£000's	£000's
Employee Costs	576	- 2	574	553	- 1	552	6	43	601
Premises Related Costs	10	-	10	-	-	-	-	11	11
Transport Related Costs	10	- 1	9	7	- 2	5	-	4	9
Supplies and Services	802	- 3	799	753	- 3	750	7	57	814
Third Party Payments	-	-	-	-	-	-	-	-	-
Capital Financing	-	-	-	-	-	-	-	-	-
Total Expenditure	1,398	- 6	1,392	1,313	- 6	1,307	13	115	1,435
Income	- 1	- 50	- 51	- 1	- 50	- 51		-	- 51
Net Expenditure	1,397	- 56	1,341	1,312	- 56	1,256	13	115	1,384

Leader of the Council Portfolio

Proposed Real Terms / Efficiency Variations

2016/17 Change

	£'000	£'000
<u>Real Term Variations</u>		
Senior management restructure		-53
Combined authority		25
Members allowances		-26
Apprenticeships		
Expenditure	50	
Income	-50	0
minor variations		-2
		<u>-56</u>

2017/18 Change

	£'000	£'000
<u>Real Term Variations</u>		
Senior management restructure		-53
Combined authority		25
Members allowances		-26
Apprenticeships		
Expenditure	50	
Income	-50	0
minor variations		-2
		<u>-56</u>

2017/18 to 2018/19 Change

	£'000	£'000
<u>Real Term Variations</u>		
Increase in Superannuation		8
District elections		107
		<u>115</u>

Town Centre Regeneration Portfolio

Variation Statement 2016/2017 to 2018/2019

	2016/17 Indicative	Real Terms / Efficiency Variations	2016/17 Budget	2017/18 Indicative	Real Terms / Efficiency Variations	2017/18 Budget	Inflation	Real Terms / Efficiency Variations	2018/2019 Budget
	£000's	£000's	£000's	£000's	£000's	£000's	£000's	£000's	£000's
Employee Costs	115	5	120	119	5	124	1	2	127
Premises Related Costs	413	13	426	421	- 7	414	8	-	422
Transport Related Costs	3	-	3	3	-	3		-	3
Supplies and Services	86	-	86	87	-	87		1	88
Third Party Payments	-	-	-	-	-	-	-	-	-
Capital Financing	-	-	-	-	-	-	-	-	-
Total Expenditure	617	18	635	630	- 2	628	9	3	640
Income	- 650	10	- 640	- 655	12	- 643	- 2	-	- 645
Net Expenditure	- 33	28	- 5	- 25	10	- 15	7	3	- 5

Town Centre Regeneration Portfolio

Proposed Real Terms / Efficiency Variations

2016/17 Change

	£'000	£'000
<u>Real Term Variations</u>		
Cannock markets shops rates payable on empty premises		20
Living wage		4
Reduced utility costs		-5
Reduced rental income Town Centre management		12
minor variations		-3
		<u>28</u>

2017/18 Change

	£'000	£'000
<u>Real Term Variations</u>		
Living wage		4
Reduced utility costs		-5
Reduced rental income Town Centre management		12
minor variations		-1
		<u>10</u>

2017/18 to 2018/19 Change

	£'000	£'000
<u>Real Term Variations</u>		
Increase in Superannuation		2
minor variations		1
		<u>3</u>

OTHER GENERAL FUND EARMARKED RESERVES							
	1/04/16		1/04/17		1/04/18		1/04/19
	£'000		£'000		£'000		£'000
Building Maintenance	318		318		318		318
Landlord's contingency and refurbishment reserve utilisation to be reviewed as part of the comprehensive Asset Management Review							
Internal Leasing Reserve/ IT	411		481		550		550
Fund to enable procurement of new Information Technology hardware, and internal leasing requirements of the Council, to be reimbursed by annual charge to revenue							
Actuarial Valuation	140		140		0		0
Reserve to mitigate impact of next Actuarial Valuation							
Budget Support	165		76		0		0
General Reserve earmarked for additional Local Plan expenditure							
Insurance Liabilities	190		190		190		190
Estimated amount of further claims to be received re earlier years to be funded by CCDC as part of excess policy							
Corporate Initiatives	202		152		102		52
Fund to meet the costs and assessments / feasibility work for corporate/ legislative initiatives							
Communications	124		124		124		124
Reserve to assist with the replacement and development of all communication systems							
Discretionary Rate Relief	120		120		120		120
Reserve to meet the costs to CCDC arising from reliefs granted under the Localism Act							
Central Training	20		20		20		20
Fund to meet non recurring corporate training initiatives							
Hednesford Regeneration	20		0		0		0
Balance of contribution received in relation to additional works required as part of regeneration scheme.							
CCTV Replacement	40		40		40		40
Reserve to assist with the replacement and re-location of CCTV							
Economic Development LEP	42		42		42		42
Balance of monies relating to support provided to GB&S LEP							
Project Development Reserve (LEP	100		100		100		100
Rolling fund to develop business cases re LEP investment bids							

OTHER GENERAL FUND EARMARKED RESERVES							
	1/04/16		1/04/17		1/04/18		1/04/19
	£'000		£'000		£'000		£'000
Rail Revenue	23		23		23		23
Reserve to meet the potential one off additional contributions in relation to the incremental rail services							
LAMS	72		72		72		72
Interest set a side re Local authority Mortgage Scheme							
Homelessness	20		0		0		0
Balances carried forward to fund additional homelessness prevention measures							
Civic Duties and Hospitality	17		17		17		17
Reserve to meet additional one off costs relating to civic Duties							
Other	84		72		64		64
Total	2,108		1,987		1,782		1,732

Business Rates Retention - Retained Income

	2016-17 £	2017-18 £	2018-19 £
<u>A.Business Rates Collection Fund</u>			
Gross Rates	-40,124,280	-38,985,530	-39,765,060
Less <u>Reliefs etc.</u>			
Mandatory Relief	3,444,100	3,512,970	3,583,240
Discretionary relief	91,670	93,510	95,380
Exemptions	620,050	632,460	645,110
Cost Of Collection	140,970	143,790	146,670
Losses on collection	1,232,280	1,256,920	1,282,060
Business Rates Collectable	-34,595,210	-33,345,880	-34,012,600
Less <u>amount due to</u>			
Government	17,297,610	16,672,940	17,006,300
County	3,113,570	3,001,130	3,061,130
Fire	345,950	333,460	340,130
Net Business attributable to CCDC	-13,838,080	-13,338,350	-13,605,040
<u>B. General Fund determination of retained Business Rates</u>			
Net Business Rates attributable to CCDC	-13,838,080	-13,338,350	-13,605,040
less Tariff	10,616,370	10,828,700	11,045,270
Core Funding	2,786,330	2,842,060	2,898,900
Growth	-435,380	332,410	339,130
Plus New Burdens funding subject to Levy			
Small Business Rates Relief	-516,730	-527,060	-537,602
Retail relief	0	0	0
Amount subject to levy	-952,110	-194,650	-198,472
Levy	476,055	97,325	99,236
Business Rates Growth	-476,055	-97,325	-99,236
GB&S Redistribution of Levy	-154,720	-31,630	-32,250
Retained Business Rates			
Core Funding	-2,786,330	-2,842,060	-2,898,900
Growth	-476,055	-97,325	-99,236
GB&S Redistribution of Levy	-154,720	-31,630	-32,250
	-3,417,105	-2,971,015	-3,030,386
Business Rates	-3,262,385	-2,939,385	-2,998,136
GBS Business Rates Pool Distribution	-154,720	-31,630	-32,250
	-3,417,105	-2,971,015	-3,030,386